

NOTICE OF SPECIAL MEETING
BARTLESVILLE LIBRARY TRUST AUTHORITY

SPECIAL MEETING
Tuesday, May 2, 2023
12:00 PM

Board Room-Administrative Services
Bartlesville Public Library
600 S. Johnstone
Bartlesville, OK 74003

NAME: Trevor Sutterfield
TITLE: Chair
ADDRESS: 501 E. 4th Street
Bartlesville, Oklahoma 74003

AGENDA

1. Call to Order – Trevor Sutterfield, Chair
2. Bartlesville Library Trust Authority Oath of Office
3. Discuss and Take Action on the May 20, 2022 Special Meeting Minutes.
4. Update on Trust Authority Investments-Scott Hopson, Investment Committee Chair
5. Discuss and Take Action, If Needed, on Changes to the Investment Portfolio.
6. Director's Report:
 - A. Report on Expenditures from Fiscal Year 2022-2023 Library Trust Allocation-Shellie McGill.
 - B. Library Annual Review.
7. Discuss and Take Action on the Annual Disbursement to the Bartlesville Public Library for Fiscal Year 2023-2024. Disbursement Amount to be Determined on Total Endowment Balance as of June 30, 2023.
8. Discuss and Take Action on Resolution BLTA2024-01 – Adopting the Bartlesville Library Trust Authority Budget for Fiscal Year 2023-2024.
9. Discuss and Take Action on Chair's Appointments/Reappointments to the Investment Committee.
10. Election of Officers for Fiscal Year 2023-2024.
11. Comments from Trust Authority Members.
12. Public Comments.
13. Adjournment.

This notice and agenda were filed in the Office of the City Clerk, City Hall, 401 S. Johnstone, Bartlesville, Oklahoma, on the 26th day of April, 2023 at 10:43 a.m. and posted same day at 5:00 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Deputy Clerk

Open Meeting Act Compliance (25 O.S. Sec. 301 *et seq.*) All discussion items are subject to possible action by the Bartlesville Library Trust Authority. Official action can only be taken on items which appear on the agenda. The Bartlesville Library Trust Authority may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Bartlesville Library Trust Authority may refer the matter to the City Manager, Staff, or City Attorney, or back to a committee or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The Bartlesville Library Trust Authority may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.