

Board of Trustees

Diana Moon Adams
Chair

Jamie Bennett
Secretary/Treasurer

Drew Ihrig

Gayle Lester

Chase Allcott

**Ex-Officio
Members**

Dale Copeland
Mayor

Jim Curd
Vice Mayor

David Wood
President

David King
Legal Counsel

Bartlesville Development Authority

201 SW Keeler Ave (Depot)
Bartlesville, OK 74003

----- MEETING AGENDA -----

8:00 a.m.

May 24, 2023

Call to Order – *Diana Adams*

Public Comment

Minutes – Presentation of April 26, 2023 Meeting Minutes – *Diana Adams*

Financials – Presentation of April, 2023 Financial Statements - *David Wood*

Trustee (Re)appointment and Officer Election – *David King*

- Nominations/vote for Trustee (re)appointment for Jamie Bennett’s completed term.
- Nominations/vote for Trustee (re)appointment for Diana Adams’ completed term.
- Nominations/vote electing Chair for FY 2023-24
- Nominations/vote electing Secretary/Treasurer for FY 2023-24

Executive Session

- Motion and vote to move to Executive Session pursuant to 25 O.S. Sec. 307 (C) (11) for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction, and discussing the employment, hiring, appointment, promotion, disciplining or resignation of any individual salaried public officer or employee. – *Diana Adams*

Return to Open Session

- Discuss and take action on a Resolution appointing Jared Patton as Chief Operating Officer of the BDA. – *Diana Adams*
- Discuss and take action on a Resolution authorizing the COO to make expenditures and binding commitments on behalf of the BDA for amounts up to \$5,000, and in combination with the Chair of the BDA, expenditures and binding commitments on behalf of the BDA for amounts up to \$25,000. – *Diana Adams*

BDA FY 2023-24 Budget Presentation – *David Wood*

- Discuss and take action approving/modifying the proposed Operating Budget for presentation to the Bartlesville City Council for the FY 2023-24 allocation from the Economic Development Fund – *Diana Adams*
- Discuss and take action approving the 2023-24 Economic Development contract between the BDA and the City of Bartlesville – *David Wood*
- Discuss and possibly take action approving a contract for the sale of the Westside Mfg. Center (Siemens) to Westwind Elements, Inc. for \$2,450,000. – *David Wood*

Staff Reports

Adjourn

The Agenda was received and filed in the Office of the City Clerk, Bartlesville, Oklahoma on Monday, May 22, 2023 at 4:05.m. and posted same day at 5:00 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): All discussion items are subject to possible action by the Bartlesville Development Authority (BDA). Official action can only be taken on items which appear on the agenda. The BDA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the BDA may refer the matter to the City Manager, Staff or City Attorney, or back to a committing or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The BDA may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.