

**Bartlesville Convention & Visitors Bureau
dba Visit Bartlesville
300 SE Adams Blvd.
Bartlesville, OK 74003
May 16, 2023**

12:00 noon

Bartlesville Community Center

AGENDA

**2022-2023
Board of Directors**

Chairman
Donna Keffer

Vice Chair
Lacy Hamilton

Secretary/Treasurer
Mark Gailey

Board of Directors
Leslie Jerden
Stacy Lewallen
Michael Colaw
Courtney Manning
Kyle Ppool

Ex-Officio Members
Maria Swindell Gus

Call to Order

Minutes

Financials

Business

- Discuss and take possible action to appoint a new member to the Board of Directors to fill the vacant seat of resigned board member Tiffany Wade. This appointment will end June 30, 2023, after that time the new board member can be re-elected to his/her 1st individual term.
- Discuss and take possible action to approve the recommendation of the Grants Committee to award a grant in the amount of \$1,000 to Woolaroc for Kidsfest.
- Discuss and take possible action to approve the recommendation of the Grants Committee to award a grant in the amount of \$3,000 to OK Mozart, Inc. for the Annual OKM Music Festival.
- Discuss and take possible action to approve the Executive Directors Incentive Compensation Plan.
- Discuss committee assignments.

Reports

Public Comment

Adjourn

The Agenda was received by the City Clerk, 401 S. Johnstone Ave., Bartlesville, Oklahoma at 12:34 a.m. on Friday, May 12, 2023 and posted at 5:00 p.m. same day.


Jason Muninger, CFO/City Clerk


by Deputy Clerk

Open Meeting Act Compliance (25 O.S. Sec. 301 *et seq.*) All discussion items are subject to possible action by the Bartlesville Convention and Visitor's Bureau Board of Directors. Official action can only be taken on items which appear on the agenda. The Bartlesville Convention and Visitor's Bureau Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Bartlesville Convention and Visitor's Bureau Board of Directors may refer the matter to the City Manager, Staff, or City Attorney, or back to a committee or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The Bartlesville Convention and Visitor's Bureau Board of Directors may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.