

# BLOCK PARTY APPLICATION/PERMIT



To close off your street and register your block for your Block Party activities, complete the following information. You will receive notification of your permit as soon as possible. At that point, you can print off the street closed signs and invite your neighbors to your party.

## Please submit completed application to:

**Mail**  
Community Development Dept  
City of Bartlesville  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**Fax:** (918) 338-4239

**E-mail:**  
[mmsanford@cityofbartlesville.org](mailto:mmsanford@cityofbartlesville.org)

**Phone:** (918) 338-4238

## 1 CONTACT INFORMATION

Name	
Address (include zip)	
Home Phone Number	
Work Phone Number	
Email Address	

## 2 BLOCK PARTY DETAILS

Date of Party \_\_\_\_\_

What type of activities are you planning for your Block Party? \_\_\_\_\_

\_\_\_\_\_

Estimated number of people you expect to attend \_\_\_\_\_

Time activities will begin and end \_\_\_\_\_

Location on block where Block Party activities will occur? \_\_\_\_\_

Are you planning to close your street?  Yes  No

If yes, street name and hundred block to be closed: \_\_\_\_\_

From (cross street) \_\_\_\_\_

To (cross street) \_\_\_\_\_

Intersections **cannot** be closed

**Continued**

**Below is an example of how to block off your street, once you receive your permit.**

1. Print off the attached "STREET CLOSED" sign and attach to garbage can, saw horse, back of chair, etc.
2. Monitors shall be available to open the street for local access emergency vehicles.
3. Maintain a 20' fire lane at all times.
4. Do you want to use City Barricades for your block party? If so, how many would you like to borrow?

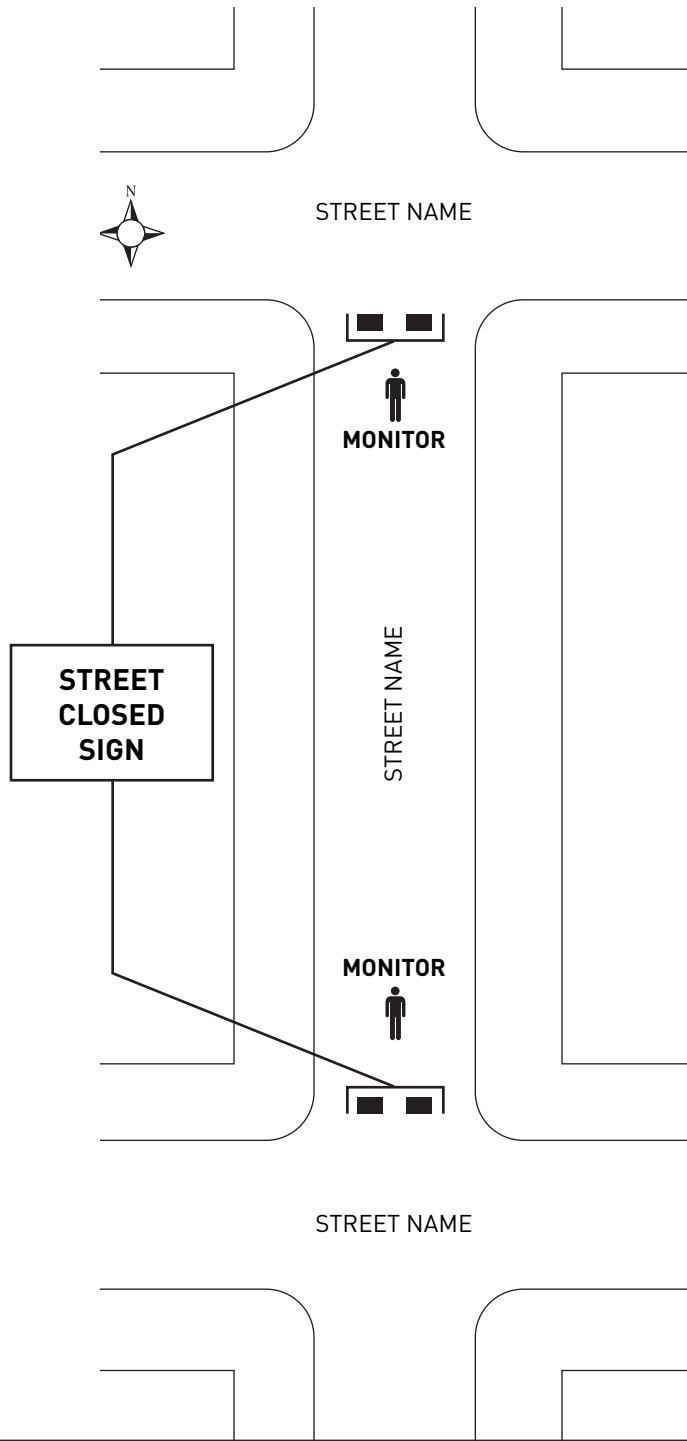
\_\_\_\_\_

You will be responsible to pick up and return these barricades to the Public Works Department, located at 1700 W. Adams Boulevard. You will need to call them at (918) 338-4131 to make these arrangements once the permit is approved.

**Permittee's Certification:** I certify that I am a resident of the neighborhood in which this block party will be conducted; at least 60% of the residents who live in the blocked-off area are in favor of the block party described herein; that the information submitted in connection with this application is true and accurate; and that I agree to adhere to comply with all applicable City, State, and Federal laws and the terms identified below, and understand that failure to do so will rend the block party permit, if issued, void, as evidenced by my signature below.

\_\_\_\_\_  
Signature of Permittee

\_\_\_\_\_  
Date



**TERM**

**Indemnification**

The Permittee agrees to defend, indemnify, and hold harmless the City of Bartlesville, its officials, officers, employees, and agents against: (1) any liability, claims, causes of action, judgments, or expenses, including reasonable attorney fees, resulting directly or indirectly from any act or omission of the Permittee, its subcontractors, anyone directly or indirectly employed by them, and anyone for whose acts or omissions they may be liable, arising out of the Permittee's use or occupancy of the public right-of-way; and (2) all loss by the failure of the Permittee to fully or adequately perform, in any respect, all authorizations or obligations under the Permit.

**Acceptance of terms, conditions, and requirements**

Permittee shall accept the terms, conditions, and requirements of the permit and agree to comply with them to the satisfaction of the City of Bartlesville. Permittee further agrees to comply with all applicable city ordinances, and all applicable requirements of state and federal law.

**OFFICE USE ONLY**

**APPROVED:** Police \_\_\_\_\_

Community Development \_\_\_\_\_

Street \_\_\_\_\_

Park \_\_\_\_\_

Fire \_\_\_\_\_

Building \_\_\_\_\_

**STREET CLOSED**

**B1oock**

**Party**