CITY BOARD OF ADJUSTMENT
REGULAR MEETING
JUNE 22, 2023
5:00 p.m.

CONTACT:
Name: Larry R. Curtis
Title: Secretary, Board of Adjustment
Phone: 918-338-4238

LOCATION:
City Council Room
City Hall
401 S Johnstone
Bartlesville, OK 74003

AGENDA

ITEM NO. 1 – Call to Order and Roll Call.

ITEM NO. 2 – Consider and take action on the minutes of the regular meeting of May 25, 2023.

ITEM NO. 3 – SZP-0523-0033 – A public hearing to consider and take action on an application from Brian and Sharon Hunt for a Special Zoning Permit for a mobile home on property zoned RS-5 (Single- Family Residential), located at 204 NW Adeline Ave., legally described as Lot 6 & 7, Block 1, Bartlesville Zinc, Bartlesville, Washington County, Oklahoma.

ITEM NO. 4 – SZP-0523-0034 – A public hearing to consider and take action on an application from Bartlesville Lighthouse for a Special Zoning Permit to allow a single-family residence on property zoned C-5 (General Commercial), located at 105 S. Bucy Ave., legally described as Lot 3, Block 1, Taylor's Addition, Bartlesville, Washington County, Oklahoma.

ITEM NO. 5 – City Staff Members' Comments.

ITEM NO. 6 – Board of Adjustment Members' Comments.

ITEM NO. 7 – Citizens to Be Heard.

ITEM NO. 8 – Recess in order to relocate into the 1st Floor Conference Room for the workshop portion of the meeting.

ITEM NO. 9 – Reconvene and open the workshop.

ITEM NO. 10 – Workshop.

ITEM NO. 11 – Adjournment.

Filed in the office of the City Clerk at 401 S. Johnstone, Bartlesville, Oklahoma, on June 15, 2023, at 3:11 p.m. and posted same day at 5 p.m.

Jason Muninger
CFO/City Clerk

/s/ Elaine Banes
by Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): All discussion items are subject to possible action by the Board of Adjustment. Official action can only be taken on items which appear on the agenda. The Board of Adjustment may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board of Adjustment may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The Board of Adjustment may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.