



REGULAR BOARD MEETING

**Wednesday, June 28, 2023
3:30pm**

**City Council Chambers, City Hall
401 South Johnstone Avenue
Bartlesville, OK 74003**

AGENDA

- I. CALL TO ORDER / ROLL CALL
- II. APPROVE THE MINUTES OF THE MAY 24, 2023 REGULAR MEETING
- III. PUBLIC COMMENT ABOUT ITEMS ON THE AGENDA
- IV. ACCEPT THE MAY 2023 FINANCIALS
- V. BUSINESS
 1. CONSIDERATION AND POSSIBLE ACTION APPROVING THE TERMS AND CONDITIONS OF AN ENGAGEMENT LETTER FOR ACCOUNTING SERVICES FOR FISCAL YEAR FY2024 FROM STOTTS, ARCHAMBO, MUEGGENBORG, AND BARCLAY, PC; AND CONTAINING OTHER MATTERS RELATED THERETO.
 2. CONSIDERATION AND POSSIBLE ACTION APPROVING THE TERMS AND CONDITIONS OF AN ENGAGEMENT LETTER FOR AUDIT PREPARATION SERVICES FOR THE FISCAL YEAR ENDING JUNE 30, 2024, FROM STOTTS, ARCHAMBO, MUEGGENBORG, AND BARCLAY, PC; AND CONTAINING OTHER MATTERS RELATED THERETO.
 3. CONSIDERATION AND POSSIBLE ACTION APPROVING THE TERMS AND CONDITIONS OF AN ENGAGEMENT LETTER FOR AUDIT SERVICES FOR THE FISCAL YEAR ENDING JUNE 30, 2023, FROM OBER, LITTLEFIELD, CERTIFIED PUBLIC ACCOUNTANTS, PLLC; AND CONTAINING OTHER MATTERS RELATED THERETO.
 4. CONSIDERATION AND DISCUSSION REGARDING A RESOLUTION APPROVING AND ADOPTING THE "FIFTH AMENDMENT TO PROJECT PLAN RELATING TO INCREMENT DISTRICT NUMBER ONE, CITY OF BARTLESVILLE, OKLAHOMA (DOWNTOWN COMMERCIAL INCREMENT



DISTRICT),” A MINOR AMENDMENT; AND CONTAINING OTHER PROVISIONS RELATING THERETO. (TIF 1)

5. CONSIDERATION AND DISCUSSION REGARDING A RESOLUTION APPROVING AND ADOPTING MINOR AMENDMENTS TO THE FAÇADE IMPROVEMENT GRANT PROGRAM PLAN, DESIGN AND COMPLIANCE SERVICES GRANT PROGRAM PLAN, THE BLIGHT REMOVAL AND REMEDIATION PROGRAM PLAN, ENVIRONMENTAL REMEDIATION AND CODE COMPLIANCE GRANT PROGRAM PLAN, AND THE DEVELOPMENT FINANCING ASSISTANCE PROGRAM PLAN, ALL RELATING TO PROGRAM AREA 1-01 WITHIN THE DOWNTOWN REDEVELOPMENT DISTRICT OF THE CITY OF BARTLESVILLE, OKLAHOMA, PURSUANT TO THE PROVISIONS OF THE NEIGHBORHOOD REDEVELOPMENT ACT, TITLE 11, SECTIONS 40-101 ET SEQ. OF THE OKLAHOMA STATUTES; AND CONTAINING OTHER MATTERS RELATING THERETO. (TIF1)
6. CONSIDERATION AND DISCUSSION REGARDING A RESOLUTION APPROVING AND ADOPTING THE “SECOND AMENDMENT TO PROJECT PLAN RELATING TO INCREMENT DISTRICT NUMBER TWO, CITY OF BARTLESVILLE, OKLAHOMA (CAPITOL HILL INCREMENT DISTRICT),” A MINOR AMENDMENT; AND CONTAINING OTHER PROVISIONS RELATING THERETO. (TIF 2)
7. CONSIDERATION AND DISCUSSION REGARDING A RESOLUTION APPROVING AND ADOPTING MINOR AMENDMENTS TO THE DESIGN AND COMPLIANCE SERVICES GRANT PROGRAM PLAN, THE BLIGHT REMOVAL AND REMEDIATION PROGRAM PLAN, THE INFILL HOUSING PROGRAM PLAN, THE DEVELOPMENT FINANCING ASSISTANCE PROGRAM PLAN, ALL RELATING TO PROGRAM PLANS RELATING TO PROGRAM AREA 2-01 WITHIN THE DOWNTOWN REDEVELOPMENT DISTRICT OF THE CITY OF BARTLESVILLE, OKLAHOMA, PURSUANT TO THE PROVISIONS OF THE NEIGHBORHOOD REDEVELOPMENT ACT, TITLE 11, SECTIONS 40-101 ET SEQ. OF THE OKLAHOMA STATUTES; AND CONTAINING OTHER MATTERS RELATING THERETO. (TIF2)
8. CONSIDERATION AND POSSIBLE ACTION REGARDING THE HOLDING OF AN EXECUTIVE SESSION PURSUANT TO 25 O.S. SECTION 307(B)(4) TO DISCUSS THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF THE AUTHORITY'S EXECUTIVE DIRECTOR.
9. CONSIDERATION AND POSSIBLE ACTION REGARDING THE AMENDMENT OF THE TERMS OF EMPLOYMENT OF THE BRTA DIRECTOR.



10. CONSIDERATION AND POSSIBLE ACTION REGARDING A MOTION OR RESOLUTION ADOPTING AND APPROVING THE BRTA BUDGET FOR FY2024.

- VI. DIRECTOR'S REPORT OF ACTIVITIES IN TIF 1 AND TIF 2
- VII. COMMENTS AND QUESTIONS FROM THE BRTA BOARD OF TRUSTEES
- VIII. ADJOURN

The Agenda was received and filed in the Office of the City Clerk, 401 S Johnstone Ave, Bartlesville, OK at 3:47 p.m. Friday, June 23, 2023 and posted same day by at 5:00 p.m.

Jason Muninger
CFO/City Clerk

/s/Karen Tanner
Deputy City Clerk

Open Meeting Act Compliance (25 O.S. Sec. 301 et seq.) All discussion items are subject to possible action by the BRTA. Official action can only be taken on items which appear on the agenda. The BRTA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the BRTA may refer the matter to staff, the BRTA Attorney, or back to a committee. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The BRTA may at their discretion change the order of the business agenda items. The City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.