



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**SPECIAL MEETING OF THE
BARTLESVILLE MUNICIPAL
AUTHORITY**

**Monday, June 5, 2023
5:30 p.m.**

**Chairman Dale Copeland
918-338-4282**

AGENDA

1. Call to order the business meeting of the Bartlesville Municipal Authority by Chairman Copeland.
2. Roll Call and Establishment of a Quorum.
3. The Invocation will be provided by Pastor Steven Griffith – New Beginnings Family Church.
4. Discuss and take possible action to approve the Special Meeting Minutes of June 6, 2022.
5. Discuss and take action to adopt the Bartlesville Municipal Authority FY 2023-2024 Budget. Presented by Alicia Shelton, Accountant.
6. BMA Trustee Comments and Inquiries.
7. Adjournment.

The Notice of Meeting and Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5 p.m. on Thursday, June 1, 2023.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

All discussion items are subject to possible action by the Bartlesville Municipal Authority (BMA). Agenda items requiring a public hearing as required by law will be so noted. The BMA may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.



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401 S. Johnstone Avenue
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**SPECIAL MEETING OF THE
BARTLESVILLE MUNICIPAL
AUTHORITY**

**Monday, June 6, 2022
7 p.m.**

**Mayor Dale Copeland
918-338-4282**

MINUTES

(The Notice of Meeting and the Agenda was posted June 2, 2022 at 5:00 p.m.)

Trustees present were Chairman Dale Copeland, Vice Chairman Jim Curd, Jr., Trustees Trevor Dorsey, Paul Stuart and Billie Roane.

City staff present were Mike Bailey, City Manager; Jess Kane, City Attorney; Jason Muninger, City Clerk/CFO; Terry Lauritsen, Director of Water Utilities; Micah Siemers, Director of Engineering; Laura Sanders, Director of Human Resources, Kelli Williams, Chief Communications Officer; Police Chief Roles; Greg Collins, Assistant Community Development Director; Nancy Warring, Planner II; Julie Brewer and Alicia Shelton, Accounting; Officer Daniel Elkins; Lt. Chris Mims, Security; and Elaine Banes, Executive Assistant.

- 1. The Bartlesville Municipal Authority business meeting was called to order by Chairman Copeland at 7 p.m.**
- 2. Roll call was conducted and a quorum established.**
- 3. The Invocation was provided by Chuck McCarthy, The Bible Church.**
- 4. Discuss and take possible action to approve the Special Meeting Minutes of February 7, 2022.**

Mr. Stuart moved to approve the minutes of February 7, 2022 as presented, seconded by Ms. Roane.

Aye: Ms. Roane, Mr. Stuart, Mr. Dorsey, Vice Chairman Curd, Chairman Copeland
Nay: None
Motion: Passed

- 5. Discuss and take action to adopt the Bartlesville Municipal Authority FY 2022-2023 Budget. Presented by Jason Muninger, City Clerk/CFO and Secretary to the Bartlesville Municipal Authority.**

Mr. Muninger reported that the Authority maintains three funds, but there are no appropriations for the BMA-General Fund in this year's budget. The total appropriations for the Authority as a whole are \$69,712,524. These budgeted amounts are for construction, debt service, and to reimburse the Water and Wastewater Operating funds for operating costs. The main sources of revenue are water and sewer service fees.

Mr. Stuart moved to adopt the BMA FY 2022-2023 Budget as presented, seconded by Vice Mayor Curd.

Aye: Mr. Stuart, Mr. Dorsey, Vice Chairman Curd, Ms. Roane, Chairman Copeland
Nay: None
Motion: Passed

6. BMA Trustee Comments and Inquiries.

There were no comments or inquiries.

7. There being no further business to address, Chairman Copeland adjourned the BMA Special Meeting at 7:05 p.m.

Mayor Dale W. Copeland

Jason Muninger, CFO/City Clerk



ACCOUNTING AND FINANCE

MEMORANDUM

TO: BMA Board of Trustees

FROM: Jason Muninger
BMA Secretary

SUBJECT: Adoption of the Bartlesville Municipal Authority FY 2023-24 budget.

GENERAL INFORMATION:

The proposed budget for the Bartlesville Municipal Authority is included below for your consideration and approval on Monday, June 5, 2023.

This proposed budget was considered during the City’s budget discussions but must be approved separately from the City budgets.

The total appropriations for the Authority as a whole are \$17,969,678. These budgeted amounts are for Construction, debt service, and to reimburse the Water and Wastewater Operating funds for operating costs.

The main sources of revenue are water and sewer service fees.

BARTLESVILLE MUNICIPAL AUTHORITY	
BMA - Wastewater Fund:	
BMA Wastewater Operating	\$ 27,735
Transfers Out	5,260,801
Total BMA - Wastewater	<u>\$ 5,288,536</u>
BMA - Water Fund:	
BMA - Water Operating	\$ 3,086,970
BMA - Water Construction	739,054
Transfers Out	8,855,118
Total BMA - Water	<u>\$ 12,681,142</u>
Total BMA Funds	<u>\$ 17,969,678</u>

TRUSTEE ACTION REQUESTED:

Adopt the BMA budget by motion as presented.