



City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**REGULAR MEETING OF THE  
BARTLESVILLE CITY COUNCIL**  
**Monday, July 3, 2023**  
**5:30 p.m.**

**Vice Mayor Jim Curd, Jr.**  
**918-338-4282**

## **AGENDA**

- 1. Call to order the business meeting of the Bartlesville City Council by Vice Mayor Curd.**
- 2. Roll call and establishment of a quorum.**
- 3. The Invocation will be provided by Cory Lovell, Unitarian Universalist Church of Bartlesville.**
- 4. Citizens to be heard.**
- 5. City Council Announcements and Proclamations.**
- 6. Authorities, Boards, Commissions and Committee Openings**
  - One opening on the Ambulance Commission
  - Two openings on the Bartlesville Library Trust Authority
  - Two upcoming openings on the Board of Adjustment
  - Two upcoming openings on the Park Board
  - One opening on the Street and Traffic Committee
- 7. Consent Docket**
  - a. Approval of Minutes**
    - i. The Regular Meeting Minutes of June 5, 2023.
    - ii. The Special Meeting Minutes of June 22, 2023.
  - b. Approval or Ratification of Appointments to Authorities, Boards, Commissions, and Committees.**
    - i. Appointment of Ms. Mary Beth Washington to fill an unexpired term on the White Rose Cemetery Board at the recommendation of Mayor Copeland.
  - c. Approval of Resolutions**
    - i. Amend the contracts of the City Attorney, City Judge, City Manager and Golf Professional adjusting their compensation to accommodate the approved cost of living adjustments and merit increases for Fiscal Year 23-24.
    - ii. Amending the Budget of the City of Bartlesville, Oklahoma for Fiscal Year 2023-2024, appropriating unbudgeted fund balance for the Golf Course Memorial Fund.

iii. Amending the Budget for the City of Bartlesville, Oklahoma for Fiscal Year 2023-2024, appropriating unanticipated fund balance for the CIP Sales Tax Fund.

**d. Approval of Agreements, Contracts, Engagement Letters and Change Orders**

- i. Engagement between Crawford and Associates P.C. and the City of Bartlesville for audit consulting services.
- ii. Lease Agreement between Friends of the Kiddie Park and the City of Bartlesville for expansion of Kiddie Park.
- iii. Memorandum of Understanding between the City of Bartlesville Fire Department and the Cherokee Nation required to receive a grant from the Cherokee Nation to purchase fire gear and rope rescue equipment in the amount of \$48,423.91.
- iv. Design Contract with Heckenkemper Golf Course Design for master planning services for Adams Municipal Golf Course in the amount of \$39,500.00.
- v. Application and Agreement between the City of Bartlesville and Bartlesville Area Habitat for Humanity, Inc. to forgive liens in the amount of \$6,601.74 on property located at 1540 SW Maple Avenue.

**e. Receipt of Financials**

- i. Interim Financials for the eleven months ending May 31, 2023.

**f. Receipt of Bids**

- i. Bid No. 2023-2024-001 Water and Wastewater Line Repair Materials
- ii. Bid No. 2023-2024-002 Water Treatment Chemicals

**8. Discuss and take action to approve an Ordinance of the Council of the City of Bartlesville, Oklahoma, authorizing the calling and holding of a special election in the City of Bartlesville, State of Oklahoma (the "City"), on the 10<sup>th</sup> day of October, 2023, for the purpose of submitting to the registered qualified electors of said City the question of the issuance of General Obligation Bonds of said City in an amount not to exceed the sum of Seventeen Million Six Hundred Thousand Dollars (\$17,600,000) to be issued in series to provide funds for the purposes of: (i) acquiring, constructing, expanding, renovating, repairing, and/or equipping public safety buildings, facilities, and equipment, all to be owned exclusively by the City, (ii) acquiring, constructing, expanding, renovating, repairing, and/or equipping municipal buildings, facilities, and equipment, all to be owned exclusively by the City; (iii) constructing, reconstructing, repairing, improving, and rehabilitating existing streets, roads, bridges, and intersections in the City (including lighting, sidewalks/bikepaths, landscaping, related drainage improvements, driveway reconstruction, and other related improvements); and (iv) constructing, expanding, repairing, which may also include improving, renovating, acquiring and equipping parks and recreational facilities, all to be owned exclusively by the City; all to be completed with or without the use of other funds, and levying and collecting an annual tax, in addition to all other taxes, upon all the taxable property in said City for the payment of the interest and principal on said Bonds; providing for election procedures; authorizing professional services agreements pertaining to the issuance of said Bonds; declaring an emergency; and containing other provisions related thereto.**

**9. Discuss and take possible action to declare an emergency to enact the proposed Ordinance as set out above in Item 8. of this agenda.**

10. Discuss and take possible action on a recommendation by the Bartlesville Development Authority for development assistance of \$40,800 to Bob Loftis Furniture of Bartlesville to be utilized for building improvements at 4125 Nowata Road, Bartlesville, OK, payable upon Certificate of Occupancy within 24 months. Presented by Chris Batchelder, Bartlesville Development Authority.
11. Discuss and take possible action on a recommendation by the Bartlesville Development Authority for development assistance of \$53,366 to WrightSteak Steakhouse to be utilized for building improvements at the Price Tower located at 510 Dewey Ave, Bartlesville, OK, payable upon Certificate of Occupancy within 24 months.” Presented by Chris Batchelder, Bartlesville Development Authority.
12. Discuss and take possible action on a recommendation by the Bartlesville Development Authority for development assistance of \$34,729 to LOVE66 Café Restaurant of Bartlesville to be utilized for building improvements at the Price Tower located at 510 Dewey Ave, Bartlesville, OK, payable upon Certificate of Occupancy within 24 months.” Presented by Chris Batchelder, Bartlesville Development Authority.
13. Discuss and take possible action appointing two City Council members as ex-officio members to the Bartlesville Convention & Visitors Bureau (Visitors, Inc.) Board of Directors. Presented by Vice Mayor Curd.
14. New Business.
15. City Manager and Staff Reports.
16. City Council Comments and Inquiries.
17. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:00 p.m. on Thursday, July 29, 2023.

*Jason Muninger*

Jason Muninger, City Clerk/CFO

*/s/ Elaine Banes*

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>  
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Sparklight: Channel 56

All discussion items are subject to possible action by the City Council. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.