



**REGULAR MEETING OF THE  
BARTLESVILLE CITY COUNCIL  
Tuesday, September 5, 2023  
5:30 p.m.**

City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**Mayor Dale Copeland  
918-338-4282**

**AGENDA**

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll call and establishment of a quorum.**
- 3. The invocation will be provided by Pastor Stephen Carl, First Presbyterian Church.**
- 4. Citizens to be heard.**
- 5. City Council Announcements and Proclamations.**
  - Recognition and presentation of the Nationally Recognized Founders Award from the Sons of Union Veterans of the Civil War to Debbie Neece. Presented by Brian Pierson, National Commander and Cline Anderson, Oklahoma Commander.
  - Recognition and presentation of Silver Lifesaving Awards to Firefighter Bo Formby and Firefighter Chance Nissen; Meritorious Service Award to Firefighter Justin Butterfield; and Lifesaving Award to Police Corporal Brandon Meyer. Presented by Fire Chief David Topping
  - Constitution Week Proclamation September 17-23, 2023. Presented by Councilmember Billie Roane.
- 6. Authorities, Boards, Commissions and Committee Openings**
  - One opening on the Ambulance Commission
  - One opening on the Bartlesville Library Trust Authority
  - Two openings on the Community Center Trust Authority
  - One upcoming opening on the Park Board
  - One opening on the Street and Traffic Committee
- 7. Consent Docket**
  - a. Approval of Minutes**
    - i. The Regular Meeting Minutes of August 7, 2023.
  - b. Approval or Ratification of Appointments to Authorities, Boards, Commissions, and Committees.**
    - i. Appointments of Mr. Amos Radlinger and Mr. Jonathan McCormick, Jr. to the Board of Adjustment for three-year terms each at the recommendation of Mayor Copeland.
  - c. Approval of Resolutions**
    - i. Amending the budget of the City of Bartlesville for FY 2023-2024 appropriating grant funds from the Cherokee Nation for the Restricted Revenue Fund.

- ii. Adopting the City of Bartlesville Section 3 Plan for the FY 2021 Community Development Block Grant-Coronavirus Relief Grant (Contract #18111 CDBG CR 20).

**d. Approval of Agreements, Contracts, Engagement Letters and Change Orders**

- i. Contract between the City of Bartlesville/Public Library Literacy Services and the Oklahoma Department of Libraries to receive grant monies to pay the salary for the Literacy Assistant Position in the amount of \$9,600.00.
- ii. Citizenship Grant Contract between the City of Bartlesville/Public Library to received funds for the salary of the Immigration/Citizenship Literacy Assistant in the amount of \$14,000.00.
- iii. Service Agreement for FY 2023-2024 between Bartlesville Independent Schools District #30 and the City of Bartlesville providing for ten (10) School Resource Officers to be assigned to the school district throughout the school year.
- iv. Service Agreement for FY 2023-2024 between Tri County Tech and the City of Bartlesville providing for one (1) School Resource Officer to be assigned to Tri County Tech throughout the school year.
- v. Lease Agreement for FY 2023-2024 between Tri County Technology Center and the City of Bartlesville to lease office space for the satellite office for the Eastside Substation of the Bartlesville Police Department.
- vi. Amendment #1 to the Professional Service Agreement between Tetra Tech, Inc. and the City of Bartlesville for engineering services for the Wastewater Treatment Plant Expansion and the Limestone to Chickasaw Transport Corridor Improvements.
- vii. Agreement between Patricia Wilson and the City of Bartlesville for the voluntary demolition of dilapidated structures on property addressed as 407 SW Cheyenne Ave., Bartlesville, Oklahoma.
- viii. Agreement between Michael Postrach and the City of Bartlesville for the voluntary demolition of dilapidated structures on property addressed as 1307 SW Hickory Ave., Bartlesville, OK.

**e. Bartlesville NEXT Report**

- i. Bartlesville NEXT Progress Report – September 2023.

**f. Receipt of Financials**

- i. Interim Financials for one month ending July 31, 2023.

**g. Receipt of Bids**

- i. Bid No. 2023-2024-004 for Concrete
- ii. Bid No. 2023-2024-005 for Asphaltic Concrete & Aggregate Base
- iii. Bid No. 2023-2024-006 Custom Top Mount Pumper Fire Apparatus
- iv. Bid No. 2023-2024-007 for Concrete Pavement Rehabilitation Crestland Dr. and Baylor Place.
- v. Bid No. 2023-2024-008 Gravity Belt Polymer Feed System
- vi. Bid No. 2023-2024-009 for One (1) New Production Day Cab Truck Tractor

**8. Discuss and take possible action to award Bid No. 2023-2024-004 for Concrete. Presented by Mayor Copeland.**

**9. Discuss and take possible action to award Bid No. 2023-2024-005 for Asphaltic Concrete and Aggregate Base. Presented by Mayor Copeland.**

**10. Discuss and take possible action to award Bid No. 2023-2024-006 for Custom Top Mount Pumper Fire Apparatus. Presented by Mayor Copeland.**

11. Discuss and take possible action to award Bid No. 2023-2024-007 for Concrete Pavement Rehabilitation Crestland Dr. and Baylor Pl. Presented by Mr. Dorsey.
12. Public hearing on, consideration of and possible action on a request by Bill Roberts to close a portion of a 15' utility easement lying along the south side of Lot 6, Block 1, Park Hill 3<sup>rd</sup> Addition, Phase 2, Bartlesville, Washington County, Oklahoma. Presented by Micah Siemers, P.E., Director of Engineering.
13. Review and take possible action to approve a term sheet between Buffalo Roam, the City of Bartlesville, and the Bartlesville Redevelopment Trust Authority setting out the terms of the future development agreement. Presented by Mike Bailey, City Manager.
14. Discuss and take possible action to approve a lease agreement with purchase option between the City of Bartlesville and First Christian Church relating to the First Christian Church building located at 520 SE Osage, Bartlesville, Oklahoma. Presented by Jess Kane, City Attorney.
15. Discuss and take possible action on an application from Joel Harrison, on behalf of the Delaware Tribe of Indians, for Final Plat approval of The Lenape 2<sup>nd</sup> Addition, a 7-lot development on 11.89-acres located north and west of the northwest corner of Madison Boulevard and Tuxedo Boulevard, legally described as a Part of Section 4, Township 26 North, Range 13 East, Washington County, Oklahoma and a re-plat of a portion of the Lenape Addition to the City of Bartlesville. Presented by Larry R. Curtis, Director of Community Development.
16. Discuss and take possible action to accept the 2023 Sidewalk Survey Report. Presented by Larry R. Curtis, Director of Community Development.
17. Receive a report on water supply and the Bartlesville Water Resource Committee meeting, and consider suspending water restrictions pending recommendations from the Bartlesville Water Resource Committee. Presented by Terry Lauritsen, Director of Water Utilities.
18. New Business.
19. City Manager and Staff Reports.
20. City Council Comments and Inquiries.
21. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:00 p.m. on Thursday, August 31, 2023.

*Jason Muninger*

Jason Muninger, City Clerk/CFO

*/s/ Elaine Banes*

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>  
Live Streaming: <https://www.cityofbartlesville.org/city-government/city-council/webcast/>  
Sparklight: Channel 56

All discussion items are subject to possible action by the City Council. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.