



**CITY BOARD OF ADJUSTMENT
REGULAR MEETING
September 28, 2023
5:00 p.m.**

Name: Larry R. Curtis
Title: CPC Secretary
Address: City Hall
401 S. Johnstone Ave.
Bartlesville, OK 74003
Telephone: 918-338-4237

Location: Council Chambers
City Hall
City of Bartlesville
401 S. Johnstone Ave.
Bartlesville, OK 74003

AGENDA

ITEM NO. 1 – Call to Order and Roll Call

ITEM NO. 2 – Citizens to Be Heard

ITEM NO. 3 – Consideration of the Consent Agenda

- 3a. Approval of the minutes of the regular meeting of June 22, 2023
- 3b. Approval of the minutes of the regular meeting of July 27, 2023

ITEM NO. 4 – Consideration of Items Removed from the Consent Agenda

ITEM NO. 5 – Public Hearings

5a. CASE NO. SZP-0823-0037 – Public hearing, consideration, and possible action on a request for a Special Zoning Permit to allow a mobile home on property zoned RS-12 (Single Family Residential), located at 1631 East Drive, from Juan Salomon.

5b. CASE NO. SZP-0823-0038 – Public hearing, consideration, and possible action on a request for a Special Zoning Permit to allow the construction of a carport on property zoned RS-7 (Single-Family Residential), located at 325 NE Myers Ave, from Tom Hays of Hays Awnings LLC on behalf of Carole Bishop.

ITEM NO. 6 – General Board Business

- 6a. Election of a Chair
- 6b. Election of a Vice-Chair

ITEM NO. 7 – City Staff Members' Comments

ITEM NO. 8 – Board of Adjustment Members' Comments

ITEM NO. 9 – Adjournment

Filed in the office of the City Clerk at 401 S. Johnstone, Bartlesville, Oklahoma, at 12:50 p.m. on September 20, 2023, and posted same day 5:00 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Barnes

by Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): All discussion items are subject to possible action by the Board of Adjustment. Official action can only be taken on items which appear on the agenda. The Board of Adjustment may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board of Adjustment may refer the matter to the City Manager, Staff or City Attorney, or back to a committing or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The Board of Adjustment may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.