



**REGULAR MEETING OF THE  
BARTLESVILLE CITY COUNCIL  
Monday, August 7, 2023  
5:30 p.m.**

City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**Mayor Dale Copeland  
918-338-4282**

## **MINUTES**

(The Notice of Meeting was posted December 15, 2022  
and the Agenda was posted June 29, 2023 at 5:00 p.m.)

Present were Mayor Dale Copeland, Vice Mayor Jim Curd, Jr., Councilmembers Trevor Dorsey and Billie Roane. Councilmember Loren Roszel. was absent.

City staff present were Mike Bailey, City Manager; Tracy Roles, Assistant City Manager; Jess Kane, City Attorney; Jason Muninger, City Clerk/CFO; Micah Siemers, Director of Engineering; Laura Sanders, Director of Human Resources, Kelli Williams, Chief Communications Officer; Larry Curtis, Director of Community Development; Fire Chief David Topping; Police Chief Kevin Ickleberry; Steve Roper, Engineering; Captain Jay Hastings, Security; and Elaine Banes, Executive Assistant.

- 1. The business meeting of the Bartlesville City Council was called to order at 5:30 p.m. by Mayor Copeland.**
- 2. Roll Call was held and a quorum established.**
- 3. The invocation will be provided by Jason Elmore, Pastor Friday Nite Church/President Bartlesville Ministerial Association**
- 4. Citizens to be heard.**

Twelve citizens spoke in support of the City Council specifically but not limited to Mayor Copeland, Vice Mayor Curd, and Loren Roszel, and City Attorney Jess Kane. They were: Quinn Schipper, Deborah Mueggenborg, Jerry Wells, Angela Box, John Howk, John Mihm, Joe Beffer, John Ford, Chris Cooper, Sherri Wilt, Mary Lynn Mihm, and Alexander Johnson. Two citizens, Don Baldwin and Shelle Griffith, each read a resolution entitled, "Resolution Condemning the City Council's Agreement with OKEQ-Bartlesville" from the Washington County Republican Party County Committee.

Mayor Copeland thanked everyone for staying within the time constraints.

- 5. City Council Announcements and Proclamations.**

There were no announcements or proclamations.

- 6. Authorities, Boards, Commissions and Committee Openings**
  - One opening on the Ambulance Commission

- One opening on the Bartlesville Library Trust Authority
- Two upcoming openings on the Board of Adjustment
- One upcoming opening on the Park Board
- One opening on the Street and Traffic Committee

Mayor Copeland read the openings and encouraged citizens to volunteer on City Committees. Applications can be found at [www.cityofbartlesville.org](http://www.cityofbartlesville.org) or at City Hall in the City Manager's Office.

## 7. Consent Docket

### a. Approval of Minutes

- i. The Regular Meeting Minutes of July 3, 2023.
- ii. The Special Meeting Minutes of ~~June~~ July 24, 2023.

### b. Approval or Ratification of Appointments to Authorities, Boards, Commissions, and Committees.

- i. Appointment of Ms. Jennifer Galvin to a three-year term on the Park Board at the recommendation of Vice Mayor Curd.
- ii. Appointment of Mr. Mark Cough to a three-year term on the Bartlesville Library Trust Authority at the recommendation of Councilman Roszel.
- iii. Appointment of Ms. Donna Keffer as the Price Tower Representative to a three-year term on the Community Center Trust Authority's Tower Center at Unity Square Management Committee at the recommendation of Vice Mayor Curd.

### c. Approval of Resolutions

- i. Amending the budget for the City of Bartlesville, Oklahoma for Fiscal Year 2022-23, appropriating unanticipated revenue for the Health Insurance Fund.

### d. Approval of Agreements, Contracts, Engagement Letters and Change Orders

- i. Airport Hangar Lease Agreement for the Bartlesville Municipal Airport between the City of Bartlesville and Dennis Devries in the amount of \$250.00 per month.
- ii. Magazine/Newspaper Subscription Service Proposal between Rivistas Subscription Service and the Bartlesville Public Library/City of Bartlesville for Fiscal Year 2023-2024.
- iii. Agreement with Indian Nation Council of Governments (INCOG) for mapping and GIS support, Community Development Grant Writing Assistance, INCOG Events, and other benefits and outcomes, in the amount of \$18,500.00.
- iv. Amended Development Agreement between The Voice of the Martyrs, Inc. and the City of Bartlesville relating to future development and the Final Plat of Voice of the Martyrs, an addition to the City of Bartlesville, being a part of Section 22, Township 26 North, Range 13 East, Washington County, Oklahoma.
- v. Janitorial Contracts between the City of Bartlesville and Oklahoma's Best Cleaning Service LLC for cleaning services provided to the Bartlesville Public Library and City Hall in the amount of \$2475.00 per month, per facility.

### e. Bartlesville NEXT Report

- i. Bartlesville NEXT Progress Report – August 2023.

### f. Receipt of Financials

- i. Interim Financials for the twelve months ending June 30, 2023.

**g. Receipt of Bids**

- i. Bid No. 2023-2024-003 for Asphalt Rehabilitation Delaware Avenue and Clear Creek Loop

Mayor Copeland read the consent docket in its entirety.

Ms. Roane moved to approve the consent docket as presented, seconded by Mr. Dorsey.

Voting Aye: Ms. Roane, Mr. Dorsey, Vice Mayor Curd, Mayor Copeland  
Voting Nay: None  
Motion: Passed

**8. Discuss and take possible action to award Bid No. 2023-2024-003 for Asphalt Rehabilitation Delaware Avenue and Clear Creek Loop. Presented by Councilmember Roane.**

Ms. Roane moved to award Bid No. 2023-2024-003 to Brent Bell construction, Nowata, OK, in the amount of \$676,407.52, seconded by Vice Mayor Curd.

Voting Aye: Mr. Dorsey, Vice Mayor Curd, Ms. Roane, Mayor Copeland  
Voting Nay: None  
Motion: Passed

**9. Discuss and take possible action to approve the Collective Bargaining Agreement between the City of Bartlesville and International Association of Firefighters Local 200 (the "IAFF") for Fiscal Year 2023-2024. Presented by Jess Kane, City Attorney.**

Mr. Kane reported that the staff reached an agreement with the IAFF, which will last through June 30, 2024. Major negotiated revisions to the proposed contract were updated pay scale reflecting a 7% increase for battalion chiefs and a 6% increase for all other ranks; and updates to emergency and minimum-manning call-back provision which satisfies long standing IAFF concerns. He concluded that except for these, the contract contains largely the same provisions as the 2022-2023 and previous contracts.

Vice Mayor Curd moved to approve the Collective Bargaining Agreement between the IAFF and City of Bartlesville as presented, seconded by Ms. Roane.

Voting Aye: Vice Mayor Curd, Ms. Roane, Mr. Dorsey, Mayor Copeland  
Voting Nay: None  
Motion: Passed

Mayor Copeland expressed his appreciation of the IAFF and City staff working together to get the agreement accomplished.

**10. Discuss and take possible action on a request from the Washington County Soccer Club to name the soccer fields at Robinwood Park: "Joe Bares Soccer Complex". Presented by Larry R. Curtis, Director, Community Development.**

Mr. Curtis reported that it is essential for the community to have an official name for the soccer area at Robinwood Park to facilitate recognition and navigation for residents and visitors alike. Upon conducting research in the historical naming of the soccer field, but there was no documentation located specifically referencing the naming of the soccer area. The Park Board is recommending that the soccer fields be named in honor of Joe Bares, a prominent local soccer coach and advocate. Mr. Bares dedicated numerous years to coaching and promoting soccer within our community, making him an ideal candidate for this recognition. Furthermore, this naming will also serve as a testament to the impact of soccer in our City and the importance of providing opportunities for sports and recreation to residents. He provided the details of the sign that will follow along the appropriate graphics and imagery that reflect the City sign standard.

A brief discussion covered if any research uncovered the area being named for Larry Benbrook, to which Mr. Curtis responded none was found. He added that the City's historical archivist, Debbie Neece, was very helpful in the research.

Vice Mayor Curd moved to approve naming the soccer fields at Robinwood Park to "Joe Bares Soccer Complex", as presented, seconded by Mr. Dorsey.

Voting Aye:	Ms. Roane, Mr. Dorsey, Vice Mayor Curd, Mayor Copeland
Voting Nay:	None
Motion:	Passed

**11. Discuss and take possible action on a request from the Bartlesville Planning Commission to appoint two City Council members and a citizen to the Planning Commission Comprehensive Plan Committee. Presented by Larry R. Curtis, Director, Community Development.**

Mr. Curtis reported the City Planning Commission recognized the need for a specialized committee to delve deeper into specific matters concerning urban development, zoning regulations, infrastructure planning, and other related projects. As such, they propose the establishment of a five-member committee to facilitate more comprehensive discussions and recommendations. He stated that the proposed committee will consist of five members, two Planning Commissioners, two City Council members and one citizen from the community. This balanced composition aims to foster collaboration between elected representatives and the public, ensuring that decisions made align with both the interests of the City and its residents. He concluded by listing the objectives of the committee.

A brief discussion covered that Ms. Roane and Mr. Dorsey would like to volunteer to sit on the committee, and that Mr. Dorsey recommended Mr. Cody Meade as the citizen representative.

Vice Mayor Curd moved to appoint Billie Roane and Trevor Dorsey as City Council representatives; Cody Meade as the citizen representative; and Quinn Schipper and Sarah Freeman as City Planning Commission representatives, seconded by Ms. Roane.

Voting Aye:	Mr. Dorsey, Vice Mayor Curd, Ms. Roane, Mayor Copeland
Voting Nay:	None
Motion:	Passed

## **12. New Business.**

There was no new business to address.

## **13. City Manager and Staff Reports.**

Mr. Bailey thanked everyone for attending and speaking during the Citizens to be Heard portion of the meeting. He added his appreciation of the work, effort and care that the current City Council provides caring the City and its citizens, and he is grateful for all that they do. He added his respect and appreciation for City Attorney Kane as well.

Mr. Bailey reported that:

The cover over Civitan Park has been removed to be repaired and the Park has re-opened. Once the cover is repaired, the park will close temporarily again to re-install it.

Frontier Pool is now closed. He thanked the City Council, YMCA and staff for getting the pool up and running over the past two weeks.

The City's payment system will be offline August 14 and 15 while upgrades are being conducted. In-person payment of any kind cannot be processed, although utility bills and municipal court payments may still be made online. Permits will not be issued, there will be no disconnects, no late payment fees, and no warrants issued for these two days. There will be no Municipal Court held on the 15<sup>th</sup>.

He encouraged citizens to access the sidewalk survey link on the City's website and submit their opinions.

There will be a street closure on Fifth Street just east of Bucy Avenue for storm drain repairs from August 8-11.

He concluded with a water supply report. Over all water supply is at 74.6%.

## **14. City Council Comments and Inquiries.**

Vice Mayor Curd expressed his appreciation of the citizens who spoke tonight in favor of himself and the other City Council members, as well as the two citizens who read the resolution. He added that he was very proud to work alongside his fellow Councilmembers.

Mayor Copeland stated that he was glad to be back after missing two meetings. He encouraged citizens to sign up for City Bea to stay up to date on City issues. He also reported that he spoken with the City's U.S. Senators who continue to assist with water storage issues.

Ms. Roane stated her appreciation of citizens who did a great job conserving water through a critical time. She added that she hoped everyone would continue to be good stewards of water resources.

15. There being no further business to address, Mayor Copeland adjourned the meeting at 6:47 p.m.

  
Dale W. Copeland, Mayor

  
Jason Muninger, CFO/City Clerk

