



SPECIAL BOARD MEETING

**Thursday, October 19, 2023
3:30pm**

**First Floor Conference Room, City Hall
401 South Johnstone Avenue
Bartlesville, OK 74003**

AGENDA

- I. CALL TO ORDER / ROLL CALL
- II. APPROVE THE MINUTES OF THE SEPTEMBER 15, 2023 SPECIAL MEETING
- III. PUBLIC COMMENT ABOUT ITEMS ON THE AGENDA
- IV. BUSINESS
 - A. CONSIDERATION AND POSSIBLE ACTION REGARDING THE NOMINATION AND RECOMMENDATION OF A NEW BRTA TRUSTEE TO THE CITY COUNCIL FOR A NEW THREE-YEAR TERM TO FILL THE VACANCY OF KEELI DROEGE.
 - B. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING: PROJECT COST ADVANCEMENTS WITH THE CITY OF BARTLESVILLE.
 - C. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE DISPOSITION AND DEVELOPMENT AGREEMENT BETWEEN THE CITY OF BARTLESVILLE, THE BARTLESVILLE REDEVELOPMENT TRUST AUTHORITY, AND BUFFALO ROAM STUDIOS.
 - D. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A TRUSTEE TO SERVE ON THE BARTLESVILLE FILM AUTHORITY PURSUANT TO SECTION 6.1 OF THE DISPOSITION AND DEVELOPMENT AGREEMENT BETWEEN THE CITY OF BARTLESVILLE, THE BARTLESVILLE REDEVELOPMENT TRUST AUTHORITY, AND BUFFALO ROAM STUDIOS.
 - E. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ALLOCATION OF \$500,000 OF DEVELOPMENT FINANCING ASSISTANCE FROM TIF 1 FOR THE BUFFALO ROAM PROJECT AT 520 SOUTH OSAGE AVENUE FOR



DEPOSIT INTO THE ESCROW ACCOUNT DESCRIBED IN THE DISPOSITION AND DEVELOPMENT AGREEMENT BETWEEN THE CITY OF BARTLESVILLE, THE BARTLESVILLE REDEVELOPMENT TRUST AUTHORITY, AND BUFFALO ROAM STUIDOS LLC, AND TO AUTHORIZE THE CHAIR AND/OR EXECUTIVE DIRECTOR TO REQUEST SUCH PROJECT COSTS ADVANCEMENTS FROM THE CITY OF BARTLESVILLE AS PURSUANT TO THE MEMORANDUM OF UNDERSTANDING FOR PROJECT COSTS ADVANCEMENTS AS MAY BE NECESSARY TO FULLY FUND SUCH ALLOCATION. (TIF 1)

- F. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ALLOCATION OF \$500,000 OF DEVELOPMENT FINANCING ASSISTANCE FROM TIF 2 FOR THE BUFFALO ROAM PROJECT AT 520 SOUTH OSAGE AVENUE FOR DEPOSIT INTO THE ESCROW ACCOUNT DESCRIBED IN THE DISPOSITION AND DEVELOPMENT AGREEMENT BETWEEN THE CITY OF BARTLESVILLE, THE BARTLESVILLE REDEVELOPMENT TRUST AUTHORITY, AND BUFFALO ROAM STUIDOS LLC, AND TO AUTHORIZE THE CHAIR AND/OR EXECUTIVE DIRECTOR TO REQUEST SUCH PROJECT COSTS ADVANCEMENTS FROM THE CITY OF BARTLESVILLE AS PURSUANT TO THE MEMORANDUM OF UNDERSTANDING FOR PROJECT COSTS ADVANCEMENTS AS MAY BE NECESSARY TO FULLY FUND SUCH ALLOCATION. (TIF 2)

V. COMMENTS AND QUESTIONS FROM THE BRTA BOARD OF TRUSTEES

VI. ADJOURN

The Agenda was filed in the Office of the City Clerk, City Hall, 401 S. Johnstone, Bartlesville, Oklahoma at 2:26 on Tuesday, October 17, 2023 and posted same day at 5:00 p.m. The Notice of Meeting was filed in the Office of the City Clerk, City Hall, 401 S. Johnstone, Bartlesville, Oklahoma, at 10:07 a.m. on Friday, October 13, 2023 and posted same day at 12:00 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Deputy Clerk

Open Meeting Act Compliance (25 O.S. Sec. 301 et seq.) All discussion items are subject to possible action by the BRTA. Official action can only be taken on items which appear on the agenda. The BRTA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the BRTA may refer the matter to staff, the BRTA Attorney, or back to a committee. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The BRTA may at their discretion change the order of the business agenda items. The City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.

