



Council Chambers at City Hall
401 S. Johnstone Avenue
Bartlesville, OK 74003

**NOTICE OF SPECIAL MEETING
OF THE
BARTLESVILLE CITY COUNCIL**

**Monday, October 16, 2023
5:30 p.m.**

**Mayor Dale Copeland
918-338-4282**

AGENDA

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. Invocation.**
- 4. Citizens to be heard.**
- 5. Discuss and take possible action to approve the Regular Meeting Minutes of October 2, 2023.**
- 6. Discuss and take possible action to approve a Resolution fixing the amount of Combined Purpose General Obligation Bonds, Series 2023 to mature each year; fixing the time and place the Bonds are to be sold; designating a paying agent/registrars and disclosure counsel; approving the preliminary official statement and distribution thereof; ratifying and confirming continuing disclosure policies and procedures; and authorizing the Clerk to give notice of said sale as required by law and fixing other details of the issue. Presented by Nate Ellis, Public Finance Law Group, LLC.**
- 7. Discuss and take possible action to approve an addendum to the Lease Agreement between the City of Bartlesville and First Christian Church. Presented by Mike Bailey, City Manager.**
- 8. Discuss and take possible action to approve Bartlesville Film Authority Trust declaration. Presented by Mike Bailey, City Manager.**
- 9. Discuss and take possible action to appoint a member of the City Council to serve as Trustee on the Bartlesville Film Authority. Presented by Mike Bailey, City Manager.**
- 10. Discuss and take possible action to approve Project Cost Advancement MOU between the City of Bartlesville and the Bartlesville Redevelopment Trust Authority. Presented by Mike Bailey, City Manager.**
- 11. Discuss and take possible action to approve Disposition and Development Agreement between the City of Bartlesville, the Bartlesville Redevelopment Trust Authority and Buffalo Roam Studio, LLC. Presented by Mike Bailey, City Manager.**
- 12. Recess in order to move into the 1st Floor Conference Room for the workshop portion of the meeting.**

13. Presentation and discussion on a Debt Limit Policy. Presented by Jason Muninger, CFO/City Clerk.
14. Presentation and discussion on a Rate Study Policy. Presented by Jason Muninger, CFO/City Clerk.
15. Presentation and discussion on a Capital Plan Policy. Presented by Jason Muninger, CFO/City Clerk.
16. Presentation and discussion of possible updates to the City of Bartlesville Charter. Presented by Mike Bailey, City Manager.
17. Presentation and discussion of City Council Handbook. Presented by Mike Bailey, City Manager.
18. City Manager and Staff Reports.
19. City Council Comments and Inquiries.
20. Adjournment.

The Notice of Meeting was filed and posted at 5:00 p.m. on October 12, 2023, and the Agenda was received and posted in the Office of the City Clerk at 12:00 p.m. Friday, October 13, 2023, both posted in prominent public view at City Hall, Bartlesville, Oklahoma.

Jason Muninger

/s/ Elaine Banes

Jason Muninger, CFO/City Clerk

by Elaine Banes, Deputy City Clerk

City of Bartlesville Agendas and Packets: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

*Live Streaming: <https://www.cityofbartlesville.org/city-government/city-council/webcast/>

*Televised on Sparklight Channel 56

*Workshop portions of City Council meetings will not be live streamed or televised. The public is welcome to attend in person.

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.