



Council Chambers at City Hall  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**NOTICE OF SPECIAL MEETING  
OF THE  
BARTLESVILLE CITY COUNCIL**

**Monday, November 20, 2023  
5:30 p.m.**

**Mayor Dale Copeland  
918-338-4282**

**AGENDA**

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. Invocation.**
- 4. Citizens to be heard.**
- 5. City Council Announcements and Proclamation.**
- 6. Authorities, Boards, Commissions and Committee Openings**
  - One opening on the Ambulance Commission
  - Two openings on the Bartlesville Library Trust Authority
  - One opening on the Library Board
- 7. Consent Docket**
  - a. Approval of Minutes**
    - i. The Regular Minutes of November 6, 2023.
  - b. Approval or Ratification of Appointments to Authorities, Boards, Commissions, and Committees.**
    - i. Appointment of Mr. Andrew Oleson to a three year term on the Park Board at the recommendation of Vice Mayor Curd.
    - ii. Appointment of Mr. Joe Baffer to a three year term on the Community Center Trust Authority at the recommendation of Mayor Copeland.
    - iii. Reappointment of Ms. Judith Ann Hill-Hildebrand for an additional two year term to the Adult Center Trust Authority at the recommendation of Mayor Copeland.
  - c. Approval of Agreements, Contracts, Engagement Letters**
    - i. Agreement between the City of Bartlesville/Bartlesville Public Library and the Oklahoma virtual Library Consortium for electronic materials purchases for the Library.
    - ii. Development Agreement between the Delaware Tribe of Indians and the City of Bartlesville relating to funds for the improvement of the west half of Madison Boulevard north of Tuxedo Boulevard.
  - d. Approval of Resolution**
    - i. Amending the budget of the City of Bartlesville for Fiscal Year 2023-24 appropriating Private Donations from multiple vendors for the Special Library Fund.
- 8. Discuss and take possible action to award Bid No. 2023-2024-011 for replacement of a LED signboard at Bartlesville Public Library. Presented by Councilmember Roszel.**

9. Receive bids for the purchase of \$6,900,000 Combined Purpose General Obligation Bonds, Series 2023 of the City and vote to award said Bonds to the lowest bidder complying with the notice of sale and instructions to bidders or to reject all bids.
10. Discuss and take action to approve an Ordinance providing for the issuance of Combined Purpose General Obligation Bonds, Series 2023 in the sum of \$6,900,000 by the City of Bartlesville, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of Bonds; providing for registration thereof; designating the Registrar for the issue; providing for levy of an annual tax for the payment of principal and interest on the Bonds and fixing other details of the issue; approving the forms of a Continuing Disclosure Agreement and an Official Statement; authorizing executions and actions necessary for the issuance and delivery of the Bonds; and declaring an emergency.
11. Discuss and take possible action on approving the emergency clause with respect to the proposed Ordinance in Item 10.
12. Discuss and take possible action on a recommendation from the Park Board to approve the installation of exhibits for the Bartlesville Interurban Railway at Robinwood Park and Pathfinder Parkway. Presented by Larry R. Curtis, Director, Community Development.
13. Discuss and take possible action to approve the City Council Handbook as presented. Presented by Mike Bailey, City Manager.
14. Discuss and take possible action to approve a resolution establishing the Best Practices of the Bartlesville City Council. Presented by Mike Bailey, City Manager.
15. Presentation and discussion of proposed amendments to the Bartlesville City Charter. Presented by Mike Bailey, City Manager.
16. Presentation and discussion of proposed changes to the City Council Public Comment Policy. Presented by Mike Bailey, City Manager.
17. City Manager and Staff Reports.
18. City Council Comments and Inquiries.
19. Adjournment.

The Notice of Meeting and Agenda was received and posted in the Office of the City Clerk at 5:00 p.m. Thursday, November 16, 2023, posted in prominent public view at City Hall, Bartlesville, Oklahoma.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

City of Bartlesville Agendas and Packets: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

\*Live Streaming: <https://www.cityofbartlesville.org/city-government/city-council/webcast/>

\*Televised on Sparklight Channel 56

\*Workshop portions of City Council meetings will not be live streamed or televised. The public is welcome to attend in person.

**Open Meetings Act Compliance (25 O.S. Sec. 301 *et seq.*):** all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.