City of Bartlesville, Oklahoma

HONORARY STREET NAME SIGN APPLICATION

City Hall; 401 S. Johnstone Avenue, Bartlesville, OK 74003
Phone: (918) 338-4251; Fax: (918) 338-4259

Date Received:_____

1. Applicant Information

Applicant's Name_____

Organization of Company_____

Street Address_____

Telephone ( ) _____ Fax ( ) _____E-mail_____

2. Honorary or Historic Street Name Request

Street name requested (indicate "Honorary" or "Historic")

_____

Location of proposed designation: (For example, Johnstone Avenue from 4th Street to 5th Street)

_____

3. Required Submittals:

Please submit the following items along with your request:

- A typed statement containing no fewer that 500 words, describing the significance of the person, place or event being honored. The statement should indicate why a particular section of street has been requested for the honorary designation.
- A petition of support for the proposed honorary or historic designation being requested. Said application should be signed by no fewer than fifty (50) residents of the City of Bartlesville, Oklahoma. The signatures of seventy-five (75) percent of the property owners on the section of street being requested for the honor should also be obtained. Special circumstances regarding street segment length or location, etc. will be considered on a case by case basis. The petition should be witnessed by one individual, and be **notarized** prior to submittal.

4. Submission of Application

Upon submission of this application, please allow four to six weeks for staff to review your request. Upon completion of the review, a letter will be sent to the applicant indicating the direction of the Committee. If recommended for approval, the letter will also contain information regarding the cost to the applicant of fabrication and installation of the honorary street name signs per the applicant's request.

5. Signature of Applicant:

My application consists of the following items necessary for a complete application. Please check:

☐ Completed Application Form

☐ Autobiography or statement regarding the person, place or event being honored:

☐ Petition of Support for honorary street name designated request:

Signature:_____Date: _____

Printed Name:_____