



City Hall, 2nd Floor Conference Room
401 S. Johnstone Avenue
Bartlesville, OK 74003

**SPECIAL MEETING OF THE
BARTLESVILLE FILM AUTHORITY**

**Monday, January 8, 2024
1:30 p.m.**

**Chairman Jim Curd, Jr.
918-338-4282**

AGENDA

- 1. Oath of Office administered to Trustees.**
- 2. Call to order the business meeting of the Bartlesville Film Authority by Chairman Curd.**
- 3. Roll Call and Establishment of a Quorum.**
- 4. Review of the Bartlesville Film Authority Declaration of Trust.**
- 5. Discuss and take possible action on meeting dates and times.**
- 6. BFA Trustee Comments and Inquiries.**
- 7. Adjournment.**

The Notice of Meeting and Agenda was received and filed in the Office of the City Clerk at 9:00 a.m. on Thursday, January 4, 2024 and posted in prominent public view at City Hall same day at 10: a.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the Bartlesville Film Authority (BFA). Official action can only be taken on items which appear on the agenda. The BFA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the BFA may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The BFA may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.