



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL
Monday, February 5, 2024
at 5:30 p.m.**

**Mayor Dale Copeland
918-338-4282**

AGENDA

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll call and establishment of a quorum.**
- 3. Invocation provided by Pastor Joe Colaw, First Wesleyan Church.**
- 4. Citizens to be heard.**
- 5. City Council Announcements and Proclamations.**
- 6. Authorities, Boards, Commissions and Committee Openings**
 - One opening on the Bartlesville Area History Museum Trust Authority
 - One opening on the Sewer System Improvement Oversight Committee
- 7. Consent Docket**
 - a. Approval of Minutes**
 - i. The Regular Meeting Minutes of January 2, 2024.
 - ii. The Special Meeting Minutes of January 22, 2024.
 - b. Approval or Ratification of Appointments to Authorities, Boards, Commissions, and Committees.**
 - i. Appointment of Ms. Joanie Elmore to fill an unexpired term on the White Rose Cemetery Board at the recommendation of Mayor Copeland.
 - ii. Appointment of Mr. William Ellis to a three-year term on the Ambulance Commission at the recommendation of Mayor Copeland.
 - iii. Reappointment of Mr. Martin Patzkowski to an additional two-year term on the Bartlesville Public Library Board at the recommendation of Mayor Copeland.
 - iv. Reappointment of Ms. Kathryn Franz to an additional two-year term on the Bartlesville Public Library Board at the recommendation of Mayor Copeland.
 - v. Reappointment of Mr. Kyle Ppool to an additional three-year term on the Adams Municipal Golf Course Operating Committee at the recommendation of Councilmember Dorsey.
 - vi. Appointment of Mr. Shawn Barker to fill an unexpired term on the Adams Municipal Golf Course Operating Committee at the recommendation of Councilmember Dorsey.
 - c. Approval of Agreements, Contracts, Engagement Letters, Change Forms, and Memorandums of Understanding.**
 - i. An Inter-Local Agreement between the Board of County Commissioners of Washington County, on behalf of the Washington County Sheriff, and the Bartlesville Police Department regarding the joint use of the firearm range.

- ii. Third amendment to a Letter Agreement between ConocoPhillips and the City of Bartlesville for ConocoPhillips' use of the vacant City-owned parking lot extending said agreement to February 6, 2030.
- iii. Contract with BTC Broadband with Bartlesville Public Library/City of Bartlesville for internet service for the Library.
- iv. Professional service contract with S2 Engineering for the Kaw Lake Water Supply Study.
- v. Professional service contract with HBK Engineering for Phase 1 of the Lead Service Line Inventory.
- vi. Professional service contract with Murray GeoConsulting LLC, for Monitoring and Reporting of Constituents of Emerging Concern (CEC) for the Wastewater Treatment Plant Indirect Potable Reuse pilot plant study.
- vii. Professional service contract with Eurofins and potentially other laboratory services to test for Constituents of Emerging Concern (CEC) for the Wastewater Treatment Plant Indirect Potable Reuse pilot plant study.
- viii. Agreement update between the City of Bartlesville and the Local Government Testing Consortium which is a group that provides Federal Department of Transportation and Non-Department of Transportation drug and alcohol testing for municipalities.
- ix. Contract between the Adams Golf Course/City of Bartlesville and Artesian Bottleless Water for a water dispenser at Adams Golf Course.
- x. Advisory Fee Change Form between the City of Bartlesville and Arvest Wealthy Management.
- xi. Contract for Collection Services between the City of Bartlesville and Perdue, Brandon, Fielder, Collins & Mott, L.L.P. for the collection of delinquent court fees and fines, delinquent utility accounts and other receivables due to the City.
- xii. Professional Service Contract Amendment with Guy Engineering Services, Inc. for design services on the Tuxedo Boulevard Bridges over the Caney River and overflow/pond Rehabilitation and Repair Project.
- xiii. Task Order No. 2 to the Master Services Agreement with Parkhill, Smith and Cooper for Airport Consulting Services.

d. Approval of Resolutions

- i. Amending the budget of the City of Bartlesville for Fiscal Year 2023-24 appropriating Private Donations from multiple agencies for the Police Department.

e. Approval of Supplemental Easement and Right of Way Deeds

- i. Supplemental Easement and Right of Way Deeds on two (2) City-owned properties to Public Service Company of Oklahoma (PSO) for the Comanche-Blake Transmission Line Rebuild Project.

f. Approval of OMAG Board of Trustees Nomination

- i. Nomination approval of Mr. Michael Bailey, City Manager of the City of Bartlesville to serve a three-year term on the Board of Trustees of the Oklahoma Municipal Assurance Group.

g. Receipt of Financials

- i. Interim Financials for six months ending December 31, 2023.

8. Discuss and take possible action to award Bid No. 2023-2024-012 for the Veterans Memorial Project. Presented by Councilmember Roane.

9. Public hearing, consideration, and possible action on a request for approval of a new PUD (Planned Unit Development) and Site Development Plan on an 8,400-square-foot property zoned RS-7 (Single Family Residential)/PUD, located north of the northwest corner of Oak

Park Road and Palmetto Drive, from Arcadian Housing LLC. Presented by Larry R. Curtis, Director, Community Development Department.

- 10. Discuss and take possible action on an application and agreement between the City of Bartlesville and Bartlesville Area Habitat for Humanity, Inc. to forgive liens in the amount of \$14,627.44 plus special assessments and fees on property located at 1414 SE Dewey Avenue. Presented by Larry R. Curtis, Director, Community Development Department.**
- 11. Discuss and take possible action to adopt an Ordinance amending Chapter 17, Streets, Sidewalks, and other Public Places, Article IV, Sidewalks, of the Bartlesville Municipal Code. Presented by Larry R. Curtis, Director, Community Development Department.**
- 12. Discuss and take possible action to nominate and approve a City Councilmember to serve on the Keep Bartlesville Beautiful (KBB) Committee. Presented by Larry R. Curtis, Director, Community Development Department.**
- 13. Consider and take action on an appeal by Jay A. Mitchell, II of the Hearing Examiner's Administrative Order and Declaration of a Public Nuisance, specifically violations of property maintenance code at 415 SE Frank Phillips Blvd., legally described as Lot 1 and the North Half of Lot 2, Block 32, Original Town, Now City of Bartlesville, Washington County, Oklahoma (Code Enforcement Case Number PM-ES-0823-0148). Presented by Larry R. Curtis, Director, Community Development Department.**
- 14. New Business.**
- 15. City Manager and Staff Reports.**
- 16. City Council Comments and Inquiries.**
- 17. Adjournment.**

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Thursday, February 1, 2024.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

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Sparklight: Channel 56

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.