



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

REGULAR MEETING OF THE BARTLESVILLE CITY COUNCIL

Monday, March 4, 2024
Immediately following the
**Bartlesville Education Authority
Special Meeting and the Bartlesville
Municipal Authority Special Meeting**
beginning at 5:30 p.m.

Mayor Dale Copeland
918-338-4282

AGENDA

1. **Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
2. **Roll call and establishment of a quorum.**
3. **Citizens to be heard.**
4. **City Council Announcements and Proclamations.**
 - Oklahoma Cleaning Week March 24-30, 2024 Proclamation
5. **Authorities, Boards, Commissions and Committee Openings**
 - One opening on the Bartlesville Area History Museum Trust Authority
 - One opening on the Sewer System Improvement Oversight Committee
 - One opening on Visit Bartlesville (Bartlesville Convention & Visitor's Bureau Board of Directors)
6. **Consent Docket**
 - a. **Approval of Minutes**
 - i. The Regular Meeting Minutes of February 5, 2024.
 - b. **Approval or Ratification of Appointments to Authorities, Boards, Commissions, and Committees.**
 - i. Appointment of Ms. Kimberly Harrington, Ms. Linda Radaker, and Mr. Tyler Vaclaw to three year terms each on Keep Bartlesville Beautiful Committee at the recommendation of Councilmember Roane.
 - ii. Appointment of Mr. Mark Manuel to a two-year term on the Bartlesville Adult Center Trust Authority at the recommendation of Mayor Copeland.
 - iii. Reappointment of Ms. Etta Love and Ms. Nancy Swan to additional two-year terms on the Bartlesville Adult Center Trust Authority at the recommendation of Mayor Copeland.
 - iv. Reappointment of Ms. Molly Larson to an additional three-year term on the Sewer System Improvements Oversight Committee at the recommendation of Councilmember Dorsey.
 - v. Reappointment of Mr. Andy Dossett to an additional three-year term on the City Planning Commission at the recommendation of Ms. Roane.
 - c. **Approval of Agreements, Contracts, Engagement Letters, Change Orders, and Memorandums of Understanding.**
 - i. Lease Agreement between B The Light and the City of Bartlesville for property located at 240 NW Penn Ave., Bartlesville, Oklahoma.
 - ii. Contract between United Systems and the City of Bartlesville/Public Library for upgrades to the Library's WiFi network.

- iii. Agreement between the City of Bartlesville and the Lighthouse Outreach Center of Bartlesville, Inc. setting out the roles and responsibilities for implementing the 2021 CDBG-Coronavirus Relief Program Grant modification for rehabilitation of facilities to improve indoor air quality.
- iv. Interlocal Agreement between the Board of County Commissioners of Washington County, Oklahoma and the City of Bartlesville to complete an open cut of Bison Road to advance the sewer installation at the intersection of Bison Road and Highway 60.
- v. Short form contract with Bob Chaney Steel Construction to construct a 24' x 30' steel storage building at Fire Station No. 3.
- vi. Change Order No. 1 from Multisports, LLC for the Pickleball Court Project.
- vii. Land Use Agreement between BIA and the City of Bartlesville/Bartlesville Municipal Airport to utilize the Bartlesville Airport for SEAT (Single Engine Air Tankers) Base Operations for deployment to wildland fire(s) as dispatched, with ramp/office space in the terminal and PAS Hangar 1 to be utilized.
- viii. User License with 4F Sports, Inc. DBA Washington County Youth Baseball and Softball for the programming and management of Baseball and Softball at Price Fields and Artunoff Complex's.

d. Approval of Lien Release

- i. Application and deed restriction agreement between the City of Bartlesville and Watie and Julie Pack, to forgive liens in the amount of \$4,950.00 plus interest, fees and penalty on property located at 201 NW Bucy Avenue.

e. Approval of Resolutions

- i. Amending the Budget of the City of Bartlesville for Fiscal Year 2023-24 appropriating Private Donations from Phillips 66 for the Police Department.

f. Receipt of Financials

- i. Interim Financials for seven months ending January 31, 2024.

g. Receipt of Bartlesville NEXT Report

- i. Bartlesville NEXT Progress Report – March 2024

h. Receipt of Bids

- i. Bid No. 2023-2024-013 Bartlesville Library Skylight Replacement Project

7. **Discuss and take possible action to award Bid No. 2023-2024-013 for the Bartlesville Library Skylight Replacement Project. Presented by Councilmember Roszel.**
8. **A public hearing to consider a request by Edward Johnston to close a portion of a 10 foot wide utility easement located on the south side of Lot 15, Block 9, Cambridge Park First Addition, Bartlesville, Washington County, Oklahoma. Presented by Micah Siemers, Director of Engineering.**
9. **A public hearing, consideration and possible action on a request to rezone 4.27 acres from RS-12 (Single Family Residential) to RM-3 (Multifamily Residential)/PUD (Planned Unit Development), and for approval of a PUD Site Development Plan, on property located North of the Northeast corner of Silver Lake Rd. and Price Rd., from Keleher Architects, on behalf of Oklahoma Wesleyan University. Presented by Larry R. Curtis, Director of Community Development.**
10. **Consideration and take possible action on a Resolution of the City Council of the City of Bartlesville, Oklahoma (the "City") approving the incurrence of indebtedness by the Bartlesville**

Education Authority (the “Authority”) issuing its Educational Facilities Lease Revenue Bonds (Bartlesville Public Schools Project) Series 2024 (the “Bonds”); providing that the organizational document creating the authority is subject to the provisions of the Bond Indenture authorizing the issuance of said Bonds; waiving competitive bidding and authorizing the sale of said Bonds by the Authority at negotiated sale and at a price less than par; approving the forms of a Continuing Disclosure Agreement and an Official Statement relating to the Bonds; authorizing the execution of all necessary documents, and containing other provisions relating thereto.

11. Consider and take possible action with respect to a Resolution of the City Council of the City of Bartlesville, Oklahoma (the “City”) approving action taken by the Bartlesville Municipal Authority (the “Authority”) authorizing issuance, sale and delivery of its Clean Water SRF promissory note to Oklahoma Water Resources Board; ratifying and confirming a lease agreement; and containing other provisions related thereto.
12. Discuss and take possible action to accept the 2024 City of Bartlesville Housing Study. Presented by Larry R. Curtis, Director of Community Development.
13. Discuss and take possible action to adopt an Ordinance amending Chapter 17, Streets, Sidewalks, and other Public Places, Article IV, Sidewalks, of the Bartlesville Municipal Code concerning the construction of sidewalks. Presented by Larry R. Curtis, Director of Community Development.
14. New Business.
15. City Manager and Staff Reports.
16. City Council Comments and Inquiries.
17. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Thursday, February 29, 2024.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

Live Streaming: <https://www.cityofbartlesville.org/city-government/city-council/webcast/>

Sparklight: Channel 56

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.