



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

REGULAR MEETING OF THE BARTLESVILLE CITY COUNCIL

Monday, April 1, 2024
5:30 p.m.

Mayor Dale Copeland
918-338-4282

AGENDA

1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.
2. Roll call and establishment of a quorum.
3. The invocation will be provided by Pastor Stephen Carl, First Presbyterian Church.
4. Citizens to be heard.
5. **City Council Announcements and Proclamations.**
 - Donate Life Month – April 2024
 - Autism Awareness & Acceptance Month – April 2024
 - Child Abuse Prevention Month – April 2024
 - Civitan Awareness Month – April 2024
 - Heartland District of Pilot International Day – April 20, 2024
6. **Authorities, Boards, Commissions and Committee Openings**
 - One opening on the Bartlesville Area History Museum Trust Authority
 - One opening on the Sewer System Improvement Oversight Committee
 - One opening on Visit Bartlesville (Bartlesville Convention & Visitor's Bureau Board of Directors)
7. **Consent Docket**
 - a. **Approval of Minutes**
 - i. The Regular Meeting Minutes of March 4, 2024.
 - b. **Approval or Ratification of Appointments to Authorities, Boards, Commissions, and Committees.**
 - i. Appointment of Ms. Andrea McCollough, Mr. Brent Butler, and Mr. Dean Costales to three-year terms each on the Adams Golf Course Operating Committee at the recommendation of Councilman Dorsey.
 - c. **Approval of Resolutions**
 - i. A Resolution of the City of Bartlesville naming 5th Street from Delaware Avenue to Shawnee Avenue the honorary name of "Jim Hess Boulevard".
 - ii. A Resolution approving and accepting the Fiscal Year 2021 Community Development Block Grant (CDBG) Small Cities Set-Aside Program project, Contract No. 18261, for Fifth Street sidewalk and street improvements as complete.
 - iii. A Resolution accepting a grant offer in the amount of \$585,146.00 from the Federal Aviation Administration for Airport Improvement Project (AIP 3-40-0007-018-2024) at Bartlesville

Municipal Airport for “Construct Taxilane” and authorize the Mayor to execute the Grant Agreement and all necessary documents, upon receipt from FAA.

- iv. A Resolution accepting a grant offer in the amount of \$154,854.00 from the Federal Aviation Administration for Airport Improvement Project (AIP 3-40-0007-019-2024) at Bartlesville Municipal Airport for “Construct Taxilane” and authorize the Mayor to execute the Grant Agreement and all necessary documents, upon receipt from FAA.
- v. A Resolution amending the budget of the City of Bartlesville for Fiscal Year 2023-24 appropriating unbudgeted revenue from the General Fund.
- vi. A Resolution amending the budget of the City of Bartlesville for Fiscal Year 2023-24 appropriating unbudgeted revenue for the Health Insurance Fund.

d. Approval of Agreements, Contracts, Engagement Letters, Change Orders, Memorandums of Understanding, and Grant Applications.

- i. Interlocal Agreement between the Washington County Commissioners of Washington County, Oklahoma and the City of Bartlesville, Oklahoma to jointly move forward in meeting the requirements of the State’s strategic plan for Next Generation 911 Services.
- ii. Interlocal Agreement between the Board of County Commissioners of Washington County, Oklahoma and the City of Bartlesville to provide the ability to work on joint projects together.
- iii. Annual Agreement between the City of Bartlesville and Richard Kane YMCA for management and operation of Sooner and Frontier pools.
- iv. Lease Agreement between the City of Bartlesville/Municipal Airport and Artesian Bottleless Water to lease a water machine for the airport terminal lobby.
- v. Approve submission of a grant application to the Oklahoma Department of Aerospace and Aeronautics (ODAA) for a grant to fund the project to Construct Taxilanes at Bartlesville Municipal Airport.

e. Receipt of Financials

- i. Interim Financials for eight months ending February 29, 2024.

f. Receipt of Bartlesville NEXT Report

- i. Bartlesville NEXT Progress Report – April 2024

g. Receipt of Bids

- i. Bid No. 2023-2024-014 for Construct Taxilane, Bartlesville Municipal Airport
- ii. Bid No. 2023-2024-015 for Battery Operated Jaws and Cutter Set, with Battery and Charger for Vehicle Extrication

8. Discuss and take possible action to award Bid No. 2023-2024-014 for Construct Taxilane, Bartlesville Airport. Presented by Councilmember Roane.

9. Discuss and take possible action to award Bid No. 2023-2024-015 for Battery Operated Jaws and Cutter Set, with Battery and Charger for Vehicle Extrication. Presented by Mayor Copeland.

10. Discuss and take possible action to adopt an Ordinance amending Chapter 17, Streets, Sidewalks, and Other Public Places, Article IV, Sidewalks, of the Bartlesville Municipal Code concerning the construction of sidewalks. Presented by Larry R. Curtis, Director, Community Development Department.

11. New Business.

12. City Manager and Staff Reports.

13. City Council Comments and Inquiries.

14. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Thursday, March 28, 2024.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

Live Streaming: <https://www.cityofbartlesville.org/city-government/city-council/webcast/>

Sparklight: Channel 56

Open Meetings Act Compliance (25 O.S. Sec. 301 *et seq.*): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.