

**Notice of Special Meeting**  
**Bartlesville Convention & Visitors Bureau**  
**dba Visit Bartlesville**  
**300 SE Adams Blvd.**  
**Bartlesville, OK 74003**  
**April 22, 2024**

**12:00 noon**

**Bartlesville Community Center**

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**AGENDA**

**2023-2024**  
**Board of Directors**

**Chairman**  
Donna Keffer

**Vice Chair**  
Lacy Hamilton

**Secretary/Treasurer**  
Mark Gailey

**Board of Directors**  
Leslie Jerden  
Michael Colaw  
Courtney Manning  
Kyle Ppool  
Angie Terronez

**Ex-Officio Members**  
Maria Swindell Gus  
Trevor Dorsey City Council  
Loren Roszel City Council

**Call to Order**

**Minutes**

- Approval of Minutes from February 2024

**Financials**

- Accept Monthly Financials for February 2024

**Reports**

- Executive Director's Report
- Committee Reports

**Business**

- Discuss and take possible action to approve FY 2024-2025 budget to present to the City of Bartlesville.
- Discuss and take action to accept the resignation of board member Stacy Lewallen.
- Discuss and take possible action to appoint a new member to the Board of Directors to fill the vacant seat of resigned board member Stacy Lewallen. This appointment will end June 30, 2024, after that time the new board member can be re-elected to his/her 1st individual term.

**Public Comment**

**Adjourn**

The Notice of Special Meeting and Agenda was received by the City Clerk, 401 S. Johnstone Ave., Bartlesville, Oklahoma at 3:36 p.m. on Wednesday, April 17, 2024 and posted at same day at 5:30 p.m.

*Jason Muninger*

Jason Muninger, CFO/City Clerk

*/s/ Elaine Banes*

by Deputy Clerk

Open Meeting Act Compliance (25 O.S. Sec. 301 *et seq.*) All discussion items are subject to possible action by the Bartlesville Convention and Visitor's Bureau Board of Directors. Official action can only be taken on items which appear on the agenda. The Bartlesville Convention and Visitor's Bureau Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Bartlesville Convention and Visitor's Bureau Board of Directors may refer the matter to the City Manager, Staff, or City Attorney, or back to a committee or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The Bartlesville Convention and Visitor's Bureau Board of Directors may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.

