



## REGULAR MEETING OF THE BARTLESVILLE CITY COUNCIL

Monday, June 3, 2024  
5:30 p.m.

City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

Mayor Dale Copeland  
918-338-4282

### AGENDA

1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.
2. Roll call and establishment of a quorum.
3. The Invocation will be provided by Pastor Stephen Ivey, Greater First Baptist Church.
4. Citizens to be heard.
5. Discuss and take possible action to fill the City Council position for Ward 4 in the City of Bartlesville, and to possibly administer the Oath of Office to appointee. Presented by Mayor Copeland.
6. **City Council Announcements and Proclamations.**
  - Purple Heart City Proclamation
7. **Authorities, Boards, Commissions and Committee Openings**
  - One opening on the Ambulance Commission
  - One opening on the Bartlesville Area History Museum Trust Authority
8. **Consent Docket**
  - a. **Approval of Minutes**
    - i. The Regular Meeting Minutes of May 6, 2024.
  - b. **Approval and/or Ratification of Appointments to Authorities, Boards, Commissions, and Committees.**
    - i. Appointment of Ms. Melanie Bayles to fill an unexpired position on the Bartlesville Area History Museum Trust Authority at the recommendation of Mayor Copeland.
    - ii. Appointment of Ms. Laura Jensen to a three-year term on the Keep Bartlesville Beautiful Committee at the recommendation of Mayor Copeland.
    - iii. Reappointment of Ms. Jana Tresher to an additional three year term on the Street and Traffic Committee at the recommendation of Councilmember Roszel.
    - iv. Ratify appointment of Ms. Tara Gotwalt for a three-year term as Trustee for the Bartlesville Development Authority at the recommendation of Mayor Copeland.
    - v. Ratify the election of Ms. Gayle Lester as Chair and Ms. Jamie Bennett as Secretary/Treasurer of the Bartlesville Development Authority for FY 2024-2025.
  - c. **Approval of Ordinances**
    - i. Ordinances and Joinder Agreements to implement Customized Manager Option (CMO) Plans through the Oklahoma Municipal Retirement Fund (OKMRF).

**d. Approval of Resolutions**

- i. Amending the contracts of the City Judge and Golf Professional adjusting their compensation to accommodate the approved cost of living adjustments and merit increases for Fiscal Year 2024-2025.
- ii. Amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2023-2024, appropriating unanticipated revenue for the Golf Course Memorial Fund.
- iii. Amending the budget of the City of Bartlesville for Fiscal Year 2023-2024 appropriating grant funds from the Oklahoma Department of Aerospace and Aeronautics (ODAA) for the Bartlesville Municipal Airport.

**e. Approval and/or Ratification of Agreements, Contracts, Engagement Letters, Change Orders, Memorandums of Understanding, Fee Schedules, and Mayoral Proclamations and Letter.**

- i. Professional E-Rate Management Services – Fee Schedule between the City of Bartlesville/Bartlesville Public Library and Kellogg and Sovereign Consulting for completion and submission of all forms for E-Rate funding.
- ii. Business Associate Agreement between the City of Bartlesville Group Benefit Plan and HCC Life Insurance Company to switch stop loss carriers from Optum to HCC Life Insurance Company.
- iii. Airport Hangar Lease Agreement between the City of Bartlesville/Bartlesville Municipal Airport and BMI Aviation to store one Socata TB21 aircraft in Hangar 8.
- iv. Airport Hangar Lease Agreement between the City of Bartlesville/Bartlesville Municipal Airport and Phoenix Rising Aviation, Inc. to lease South Hangar 1.
- v. Location Facilities Agreement (non-filmed location) between Sarah’s Oil, LLC and the City of Bartlesville/Bartlesville Municipal Airport for Hangar 2 for personnel, vehicles and equipment.
- vi. Amended Contract between the City of Bartlesville and Washington County SPCA.
- vii. Short Form Construction Contract between the City of Bartlesville and Haynes Equipment Company to install a replacement filter aide chemical feed system at the Water Treatment Plant.
- viii. Professional Service Contract between the City of Bartlesville and Keleher Architects for Architectural and Engineering Design of two equipment sheds located in the City’s operation yard.
- ix. Professional Services Agreement Amendment No. 3 between the City of Bartlesville and Tetra Tech, Inc. for engineering services for the Wastewater Treatment Plant Expansion and the Limestone to Chickasaw Transport Corridor Improvements.
- x. Operation and Maintenance Contract Amendment No. 4 between the City of Bartlesville and Veolia Water for the Chickasaw Wastewater Treatment Plant.
- xi. Design Contract between the City of Bartlesville and CEC Corporation for engineering design for reconstruction of Yale Drive between Adams Boulevard and Frank Phillips Boulevard.
- xii. Agreement with CivicPlus for codification and ordinance bank subscription, and supplementation services.
- xiii. First Amended and Restated Employment Agreement between the City of Bartlesville and Jess M. Kane for his services as City Attorney.
- xiv. Employment Agreement between the City of Bartlesville and Rocky R. Bevard to provide intensive background investigations on potential employees for the Bartlesville Police Department, a department of the City of Bartlesville, an Oklahoma municipal corporation and a charter city organized and existing pursuant to the Oklahoma State Constitution.
- xv. A Memorandum of Understanding between the City of Bartlesville and Bartlesville Professional Firefighters, Local 200, International Association of Firefighters, to provide paid administrative leave to Johnny Kelley, Bartlesville Fire Fighter and Barnsdall Mayor, so that he may provide full time assistance to Barnsdall to assist in its recovery effort from the May 6, 2024 tornado.
- xvi. A Memorandum of Understanding updating Appendix 1 of the Fraternal Order of Police (FOP) Collective Bargaining Agreement for Fiscal Year 2023-2025 providing for a 6% cost of living increase.

- xvii. A Memorandum of Understanding updating Article 15 of the Fraternal Order of Police (FOP) Collective Bargaining Agreement for Fiscal Year 2024-2025 regarding payout of monthly stipends.
- xviii. Ratification of a Disaster Emergency Proclamation that was authorized and signed by Mayor Copeland at the request of Kary Cox, Director, Washington County Emergency Management on May 9, 2024 regarding the May 6, 2024 tornado event.
- xix. Ratification of a Detailed Rebuttal to Presumption of Minimal Adverse Impacts on Proposed Acquisition into Trust for Cherokee Nation Memo authorized and signed by Mayor Copeland on May 21, 2024.

**f. Receipt of Bartlesville NEXT Progress Report**

- i. Bartlesville NEXT Progress Report – May 2024.

**g. Receipt of Financials**

- i. Interim Financials for ten months ending April, 2024.

**h. Receipt of Bids**

- i. Bid No. 2023-2024-016 for the Pathfinder Improvements Projects 2024.

**9. Discuss and take possible action to award Bid No. 2023-2024-016 for the Pathfinder Improvements 2024 Project. Presented by Vice Mayor Curd.**

**10. Public hearing and possible action on a request by Chris Hester to close a portion of the Interurban Street right-of-way located adjacent to Lot 1, Block 1, Highland Park, 2<sup>nd</sup> Addition, (225 NE Howard Avenue) Bartlesville, Washington County, Oklahoma. Presented by Micah Siemers, P.E., Director of Engineering.**

**11. Discuss and take possible action on a recommendation from the Bartlesville Development Authority for extension of the resident Recruitment Program incentive. Presented by Chris Batchelder, Vice President, Business Development, Bartlesville Development Authority.**

**12. New Business.**

**13. City Manager and Staff Reports.**

**14. City Council Comments and Inquiries.**

**15. Adjournment.**

**The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Thursday, May 30, 2024.**

*Jason Muninger*

**Jason Muninger, City Clerk/CFO**

*/s/ Elaine Banes*

**by Elaine Banes, Deputy City Clerk**

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

Live Streaming: <https://www.cityofbartlesville.org/city-government/city-council/webcast/>

Sparklight: Channel 56

**Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.):** all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.