

# REGULAR MEETING OF THE BARTLESVILLE CITY COUNCIL



City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

Monday, July 1, 2024  
Immediately Following the  
Bartlesville Municipal Authority  
Beginning at 5:30 p.m.

Mayor Dale Copeland  
918-338-4282

## AGENDA

1. Call to order the business meeting of the Bartlesville City Council by Vice Mayor Jim Curd, Jr.
2. Roll call and establishment of a quorum.
3. Citizens to be heard.
4. City Council Announcements and Proclamations.
  - Recognition and presentation of awards to the graduates of the Citizens Academy 2024 Class I.
5. Authorities, Boards, Commissions and Committee Openings
  - One opening on the Ambulance Commission
  - One opening on the Adams Municipal Golf Course Oversight Committee
  - One opening on the City Planning Commission
  - One opening on the Bartlesville Water Resources Committee (Ward 4 Representative)
6. Consent Docket
  - a. Approval of Minutes
    - i. The Regular Meeting Minutes of June 3, 2024.
  - b. Approval and/or Ratification of Appointments to Authorities, Boards, Commissions, and Committees.
    - i. Appointment of Ms. Caroline Casselberry to a three-year term on the Community Center Trust Authority at the recommendation of Mayor Copeland.
    - ii. Ratify reappointment of Chase Allcott to the Bartlesville Development Authority Board of Trustees for a second three-year term at the recommendation of Mayor Copeland.
  - c. Approval of Ordinance
    - i. Amend Ordinance and Joinder Agreement on the Assistant City Manager Customized Manager Option (CMO) Plan through the Oklahoma Municipal Retirement Fund.
  - d. Approval of Resolutions
    - i. Resolution directing filing and notification of the publication of the 2024 printed supplement #31 to the City of Bartlesville Municipal Code.
  - e. Approval and/or Ratification of Agreements, Contracts, Engagement Letters, Change Orders, Addendums, Employment Agreements and Memorandums of Understanding.
    - i. Service Agreement between the City of Bartlesville/Bartlesville Police Department and Tri County Technology Center to provide a satellite office/substation and training classroom on the east side of the City of Bartlesville, including the Police Department providing one resource office on location for Tri County Technology Center.

- ii. Lease Agreement between the City of Bartlesville/Bartlesville Police Department and Tri County Technology Center to provide a satellite office/substation and training classroom on the east side of the City of Bartlesville.
- iii. Service Agreement between the City of Bartlesville/Bartlesville Police Department and Axon Enterprise, Inc. to provide an upgrade to Police Department's current body camera system.
- iv. Janitorial Contracts between the City of Bartlesville and Simply Green Clean LLC for janitorial services for City Hall and the Public Library.
- v. Short Form Contract between the City of Bartlesville and Canady Construction to construct a new roof on the Adams Golf Course Pro Shop.
- vi. Contract between the City of Bartlesville and Brightly Software, Inc. for purchase and implementation of Asset Management Software.
- vii. Amendment #1 to the Professional service Contract between the City of Bartlesville and Murray GeoConsulting LLC for monitoring and reporting of constituents of emerging concern (CEC) for the Wastewater Treatment Plant indirect potable reuse pilot plant study.
- viii. Contract between the City of Bartlesville and B-Town Construction to install flow meters at the Hillcrest and Nebraska lift stations.
- ix. Airport Hangar Lease Agreement between the City of Bartlesville/Bartlesville Municipal Airport and Wings of Change Ministries.
- x. Amendment to the Professional Service Contract with Guy Engineering Services, Inc. for design services on the Tuxedo Boulevard Bridges over the Caney River and Overflow/Pond Rehabilitation and Repair Project.
- xi. Memorandum of Understanding between the City of Bartlesville and Fraternal Order of Police, Lodge 117, for FY 2023-25, to change stipend payments to an hourly rate instead of monthly rates.
- xii. Memorandum of Understanding between the City of Bartlesville and the Fraternal Order of Police, Lodge 117, for FY 2023-2025, adding the City's Employee Performance and Recognition Program in to the collective bargaining agreement, effective July 1 of each year as incorporated as part of the agreement.
- xiii. Agreement between the City of Bartlesville and Wilson Psychological Associates, PLLC, to provide biannual "Wellness Visits" for police officers, E911 dispatchers, and peer support team members of the Bartlesville Police Department.
- xiv. Employment Agreement between Jason Dochney and the City of Bartlesville to provide interim leadership at Adams Municipal Golf Course.
- xv. Request approval for video depiction displaying all likenesses, images, property, and official personnel, from both the Bartlesville Police Department and the Bartlesville Fire Department for the purpose of honoring first responders in a musical video to the song, "Those Who Fight" by local artist Aaron Ray Vaughan.

**f. Receipt of Bartlesville NEXT Progress Report**

- i. Bartlesville NEXT Progress Report – June 2024.

**g. Receipt of Financials**

- i. Interim Financials for eleven months ending May, 2024.

**h. Receipt of Bids**

- i. Bid No. 2024-2025-001 for Water & Wastewater Line Repair Materials
- ii. Bid No. 2024-2025-002 for Water Treatment Chemicals

7. **Discuss and take possible action to award Bid No. 2024-2025-001 for Water & Wastewater Line Repair Materials. Presented by Councilman Loren Roszel.**
8. **Discuss and take possible action to award Bid No. 2024-2025-002 for Water Treatment Chemicals. Presented by Councilman Loren Roszel.**
9. **Discuss and take possible action to approve a Resolution calling and giving notice of an upcoming election for City Council Representatives for all wards of the City of Bartlesville, Oklahoma. Presented by Jess Kane, City Attorney.**

10. Discuss and take possible action to approve an Agreement for Services between JJ Keegan and the City of Bartlesville on conducting a comprehensive strategic review of the Adams Municipal Golf Course management model. Presented by Vice Mayor Jim Curd.
11. Discuss and take possible action to adopt an ordinance permitting the use of golf carts on City streets. Presented by Councilman Loren Roszel.
12. Discuss and take possible action to adopt an ordinance to change the name of the east/west segment of Oak Park Road to Roane Road within the Oak Wood Addition. Presented by Larry R. Curtis, Director of Community Development.
13. Discuss and take possible action to adopt an ordinance amending Appendix D-General Schedule of Fees, which establishes the fees and costs charged by the City of Bartlesville; authorizing periodic adjustment and the waiver of fees by the City Manager. Presented by Larry R. Curtis, Director of Community Development.
14. Discuss and take possible action to approve an Addendum to the Disposition and Development Agreement between the City of Bartlesville, Buffalo Roam, and Bartlesville Redevelopment Trust Authority. Presented by Mike Bailey, City Manager.
15. Discuss and take possible action to approve Amendment #1 to the Disposition and Development Agreement between the City of Bartlesville, Buffalo Roam, and Bartlesville Redevelopment Trust Authority. Presented by Mike Bailey, City Manager.
16. Discuss and take possible action to fill the City Council liaison positions for Authorities, Boards, Commissions and Committees vacated by the passing of Ward 4 City Councilor Billie Roane. Presented by Vice Mayor Jim Curd, Jr.
17. New Business.
18. City Manager and Staff Reports.
19. City Council Comments and Inquiries.
20. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Thursday, June 27, 2024.

*Jason Muninger*

Jason Muninger, City Clerk/CFO

*/s/ Elaine Banes*

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>  
Live Streaming: <https://www.cityofbartlesville.org/city-government/city-council/webcast/>  
Sparklight: Channel 56

**Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.):** all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.