



City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

## REGULAR MEETING OF THE BARTLESVILLE CITY COUNCIL

Monday, May 6, 2024  
Immediately following the  
Special Meeting of the  
Bartlesville Municipal Authority  
beginning at 5:30 p.m.

Mayor Dale Copeland  
918-338-4282

### MINUTES

(The Notice of Meeting was posted December 15, 2023 and the Agenda was posted May2, 2024 at 5:30 p.m.)

City Council present were Mayor Dale Copeland, Vice Mayor Jim Curd, Jr., Councilmembers Trevor Dorsey (arriving at 5:40 p.m.), and Loren Roszel.

City staff present were Mike Bailey, City Manager; Jess Kane, City Attorney; Jason Muninger, CFO/City Clerk; Laura Sanders, Assistant City Manager; Micah Siemers, Director of Engineering; Shellie McGill, Director of the Library and Museum; Kelli Williams, Chief Communications Officer; Larry Curtis, Director of Community Development; Alicia Shelton, Accountant; Kelsey Walker, Communications and Marketing Manager; Police Chief Kevin Ickleberry; Deputy Police Chief Troy Newell; Captain Andrew Ward; Fire Chief David Topping; Captain Travis Martinez, Security; and Elaine Banes, Executive Assistant.

- 1. The business meeting of the Bartlesville City Council was called to order by Mayor Copeland at 5:36 p.m.**
- 2. Roll call was conducted and a quorum established.**
- 3. Citizens to be heard.**

There were no citizens to be heard.

- 4. City Council Announcements and Proclamations.**
  - Purple Heart City Proclamation – This proclamation was pulled from the agenda.
  - National Police Week May 12-18, 2024 Proclamation read by Vice Mayor Curd.
  - Presentation of Meritorious Conduct Awards to Police Officers Sergeant Jarred Burdick, Sergeant Caleb Samson, School Resource Officer Maggie Blevins; Citizens Thad Freidman, Peter Emmitt, Bon Bennett, Jack Williams, Craig Flowers, John Donoghue; and Firefighters Jacob Hickok, Trevor Rabbitt, Jerison Monday and Matthew Larson. Presented by Police Chief Kevin Ickleberry and Fire Chief David Topping.
- 5. Authorities, Boards, Commissions and Committee Openings**
  - One opening on the Ambulance Commission
  - One opening on the Bartlesville Area History Museum Trust Authority

Mayor Copeland read the openings and encouraged citizens to volunteer on City Committees. Applications can be found at [www.cityofbartlesville.org](http://www.cityofbartlesville.org) or at City Hall in the city Manager's Office.

## **6. Consent Docket**

### **a. Approval of Minutes**

- i. The Regular Meeting Minutes of April 1, 2024.
- ii. The Special Meeting Minutes of April 15, 2024.
- iii. The Special Workshop Meeting Minutes of April 15, 2024.

### **b. Approval or Ratification of Appointments to Authorities, Boards, Commissions, and Committees.**

- i. Appointment of Ms. Allison Swift, Mr. Orville Burks and Ms. Kristy Kier to three year terms each on the Street and Traffic Committee at the recommendation of Councilmember Roszel.
- ii. Appointment of Mr. Cole Crockett to a three-year term on the Sewer System Improvements Oversight Committee at the recommendation of Mr. Dorsey.
- iii. Appointment of Ms. Jan Watt to a three-year term on the Community Center Trust Authority at the recommendation of Mayor Copeland.
- iv. Reappointment of Mr. Richard Keim for an additional three-year term on the Ambulance Commission at the recommendation of Mayor Copeland.
- v. Appointment of Dr. Gopal Chandrasekharan for a three-year term on the Keep Bartlesville Beautiful Committee at the recommendation of Mayor Copeland.

### **c. Approval of Resolutions**

- i. Amending the Agreements by Resolution to the City Council's employee agreements with the City Manager, City Attorney, and Municipal Judge.
- ii. Approving a Cooperative Law Enforcement Agreement by Resolution between the City of Bartlesville and the Bureau of Indian Affairs.

### **d. Approval of Agreements, Contracts, Engagement Letters, Change Orders, Memorandums of Understanding, and Grant Applications.**

- i. Renewal of City Manager's Employment Agreement.
- ii. Contract with Stephen Smith and The City of Bartlesville/Bartlesville Public Library for a Summer Reading Program performance.
- iii. T-Hangar Lease Agreement with Brittany Day and the City of Bartlesville/Bartlesville Municipal Airport.
- iv. Contract between the City of Bartlesville and Debbie Neece, for a period of temporary employment to assist in the training and orientation of the incoming Collections Manager, Casey Sullivan.
- v. Lease Agreement Amendment #1 with Intuitech for equipment to conduct a pilot study for the Wastewater Treatment Plant Expansion Improvements.
- vi. Agreement between the City of Bartlesville and Churches United for Community Concern, Inc. (CONCERN), setting out the roles and responsibilities for implementing the 2021 CDBG-Coronavirus Relief Program grant modification for rehabilitation of facilities to improve indoor air quality.
- vii. 2024 Addendum to the Administrative Services Agreement between the City of Bartlesville and RxBenefits.

### **e. Approval of Reelection of OMAG Board of Trustees**

- i. Reelect Mike Bailey and Craig Stephenson to the OMAG Board of Trustees.

**f. Receipt of Financials**

- i. Interim Financials for nine months ending March 31, 2024.

**g. Receipt of Bartlesville NEXT Report**

- i. Bartlesville NEXT Progress Report – April 2024

Mayor Copeland read the consent docket in its entirety.

Mr. Roszel moved to approve the consent docket as presented, seconded by Vice Mayor Curd.

Voting Aye: Vice Mayor Curd, Mr. Roszel, Mr. Dorsey, Mayor Copeland  
Voting Nay: None  
Motion: Passed

**7. Public hearing and possible action on a request by Andrew Oleson to close a portion of a 20-foot-wide utility easement located on the north side of Lot 28, Block 37, Pennington Hills, Fifth Addition, Bartlesville, Washington County, Oklahoma. Presented by Micah Siemers, P.E., Director of Engineering.**

Mr. Siemers reported that the applicant, Mr. Oleson, requested the closure so that he can construct a storage building in the back yard of the property. He requested a utility locate and no utilities were marked in this portion of the yard and wants to use it more effectively. There is a 20' wide utility in the rear of the adjacent lot to the north where overhead electric, communications, and sanitary sewer are located. Staff received no objections from any City departments, or from ONG, AT&T or Sparklight. PSO stated that for adequate and safe access to their facilities located in the 20' easement north of and adjacent to this lot, they need to maintain access to all existing easements. They did not support closing any portion of the 20' easement. Staff recommends denial of the request to vacate the south 10 feet of the 20-foot utility easement based upon input received from PSO.

The Mayor opened the public hearing at 5:58 p.m. There being no one appear to speak, the Mayor closed the public hearing at 5:58 p.m.

A brief discussion was held covering how it is rare that an utility company does not support an easement closing request; that nothing had been built over the easement yet; and that staff and the applicant were appreciated for their due diligence.

Mr. Roszel moved to deny the request as recommended by City staff, seconded by Mr. Dorsey.

Voting Aye: Mr. Roszel, Mr. Dorsey, Vice Mayor Curd, Mayor Copeland  
Voting Nay: None  
Motion: Passed

**8. Public hearing and possible action on a request by Arcadian Housing to close a portion of nineteen (19) different 7.5-foot-wide utility easements located in Oak Wood Addition, Bartlesville, Washington County, Oklahoma. Presented by Micah Siemers, P.E., Director of Engineering.**

Mr. Siemers reported that the applicant has been approved to redevelop the majority of the lots located within the Oak Wood Addition subdivision. This subdivision was never fully developed, with approximately 90% of the lots in this subdivision being left vacant. Water, sewer, storm sewer and roads were constructed at the time, but the streets were not built to City standards and were not accepted. Unused portions of water and sewer lines are so old and unused, that improvements to those systems have been required of the developer along with reconstruction of the streets to bring them into compliance with standards. As part of this process, the developer, Arcadian Housing, has proposed to construct residential houses that are somewhat larger than what was originally planned for this subdivision. They have requested reducing some of the existing utility easements from 7.5' wide to 5' wide to make room for the proposed houses. Staff received no objections from City departments or from ONG, PSO, AT&T or Sparklight as all but AT&T do not have facilities located within the easements and therefore do not object. AT&T has older, unused copper lines within the easements and they placed a work order to have abandoned and therefore do not have any issues with the request. Staff recommends authorizing the Mayor to execute the ordinance vacating the portions of the utility easements as presented.

A brief discussion was held covering the original development plan and the most current development plans, and how the lot size has become larger in the current plans.

The Mayor opened the public hearing at 6:11 p.m. Appearing to speak was Susan Marshall inquiring about the distance between properties. There being no one further appear to speak, the Mayor closed the public hearing at 6:13 p.m.

Vice Mayor Curd moved to adopt the Ordinance as presented, seconded by Mr. Dorsey.

Voting Aye: Mr. Dorsey, Vice Mayor Curd, Mr. Roszel, Mayor Copeland  
Voting Nay: None  
Motion: Passed

**9. Public hearing and possible action on a Resolution adopting the City of Bartlesville Budget for Fiscal Year 2024-2025 and establishing budget amendment authority, authorizing the cancellation of encumbrances which are not due and payable as of June 30, 2024, and re-appropriating amounts of cancelled encumbrances to the same fund and department for Fiscal Years 2024-2025. Presented by Jason Muninger, CFO/City Clerk.**

Mr. Muninger reported that the only changes to the budget from the workshop meeting was providing an option to approve Resolution "B" that would contain data funding two patrol positions that were exchanged for dispatch positions contained in Resolution "A". The cost of the two additional positions will be \$149,000, and there was budgetary capacity to absorb the additional cost. An additional change was made for the roof for the Golf Club House.

Vice Mayor Curd and Mr. Roszel expressed their appreciation of adding two patrol positions to the budget at no expense to the increased positions for dispatcher.

The Mayor opened the public hearing at 6:20 p.m. There being no one further appear to speak, the Mayor closed the public hearing at 6:21 p.m.

Mr. Roszel moved to approve Resolution "B" as presented, seconded by Vice Mayor Curd.

Voting Aye: Vice Mayor Curd, Mr. Roszel, Mr. Dorsey, Mayor Copeland

Voting Nay: None  
Motion: Passed

**10. Discuss and take possible action to approve the Capital Improvements Program (CIP) Budget for Fiscal Year 2024-2025. Presented by Micah Siemers, P.E., Director of Engineering.**

Mr. Siemers reported that In August of 2020, the citizens of Bartlesville voted to extend a one-half cent sales tax to finance capital improvements for a five year period. The authorizing ordinance stated that this sales tax is to be used for the making of capital improvements, to include, but not limited to “roads and streets, drainage improvements, water improvements, sewer improvements, machinery and equipment, furniture and fixtures, rights-of-way, all real property, all construction or reconstruction of buildings, appurtenances and improvements to real property and other costs and expenses related thereto.” He reviewed the specific list of improvements which is to be financed from the proceeds of this tax, to the extent funds are available. He reviewed the projects that were advertised for the election and that make up 70% of the anticipated revenue generated through this sales tax, while the other projects, which were approved by Council, make up the remaining 30% of the funds. The accounting staff identified in the FY 2024-2025 Operating Budget for the Capital Improvement Project (CIP) Sales Tax Fund, a \$4,713,853 budget for new projects. Carry over projects totaling \$4,675,044 include the committed capital funding for previous fiscal year projects that have not yet been completed. He reviewed the staff compiled list of proposed FY 2024-2025 ½ cent sales tax capital improvement projects (CIP) totaling \$3,966,860 for Council consideration which included CIP carry over and proposed projects; highlighted projects that are priority (70%) projects; and the projects assembled from the list of voter approved projects in the original 2020 ½ cent sales tax CIP. Mr. Siemers continued reporting that in addition to allocating funds from the ½ cent sales tax revenue source, proposed carry over projects were presented for the Wastewater Fund, City Hall Fund, and Storm Sewer Fund, as well as the 2019A, 2019B, 2021A, 2022 and 2023 General Obligation Bond funds. He reviewed staff recommended proposed projects for the Wastewater Fund, Wastewater Regulatory Fund and City Hall Fund, as well as the 2018B General Obligation Bond Fund and the carry over and proposed projects for the Capital Reserve Fund. He concluded that changes since the workshop meeting on April 15th, 2024 are minimal. One project to replace the roof on the north end of the golf course club house was added, moved from FY 25-26 of the CIP schedule and added as a new project for FY 24-25. The original planned budget for that project as \$30,000, but based upon quotes received for the work it has increased to \$50,000. This decreased the unallocated portion of the CIP budget.

Discussion covered how inflation has turned around; downtown landscaping, design and cost; golf course improvements and equipment; and the purchase of a custom fire truck.

Vice Mayor Curd moved to approve the CIP Budget for FY 2024-2025 as presented, seconded by Mr. Dorsey.

Voting Aye: Mr. Roszel, Mr. Dorsey, Vice Mayor Curd, Mayor Copeland  
Voting Nay: None  
Motion: Passed

**11. Presentation of Street & Traffic Committee recommended Preventative Maintenance Street Projects for approved funding in FY's 21-22, 22-23, and 23-24, with possible action for Council recommendation. Presented by Micah Siemers, P.E., Director of Engineering.**

Mr. Siemers reported that in August of 2020, the citizens of Bartlesville voted to extend a one-half cent sales tax to finance capital improvements for a five year period. The authorizing ordinance stated that this sales tax is to be used for the making of capital improvements, to include, but not limited to “roads and streets, drainage improvements, water improvements, sewer improvements, machinery and equipment, furniture and fixtures, rights-of-way, all real property, all construction or reconstruction of buildings, appurtenances and improvements to real property and other costs and expenses related thereto.” A specific list of improvements which is to be financed from the proceeds of this tax, included allocation of \$1,000,000 each year for preventative maintenance (PM) street projects, totaling \$5,000,000. While the actual schedule of funding each year varies for the street projects, the overall total planned over five years equates to the approved \$5,000,000. One of the other projects included with this extension was to hire a consultant to update the pavement condition model used to assist with selecting street projects for funding. Historically, the PM street projects are selected by the Street & Traffic Committee based upon lists of recommended projects compiled by the Engineering Department. These projects are selected based upon multiple factors, with one of the primary factors being the Pavement Condition Index (PCI) that is determined using the pavement condition model. At the time of the sales tax extension, the model was out of date, thus the inclusion of a project to update the model. Rather than selecting PM street projects based off of out-of-date information, the funds were banked until the model was updated. The City Council approved a contract with Infrastructure Management Services (IMS) in September, 2021 to update the model. The final version of the model was completed in May, 2023. At that point Engineering staff went to work to compile a list of PM street projects to present to the Street & Traffic Committee for not only the PM street projects funded in FY’s 22, 23, and 24, but also for the street projects included in the 2023 General Obligation (GO) Bond election held in October, 2023. The initial focus was on the GO Bond projects since they needed to be selected earlier in the year to facilitate the fall election. The committee was able to review and approve a list of PM projects for City Council consideration at the August 10, 2023 Street & Traffic Committee meeting. Information had also been presented to the committee prior to the selection meeting as part of the planning process for the GO Bond projects. The committee was presented with \$3,455,000 in potential PM street projects with a budget of \$2,775,000 based upon the following funding that had been approved for the first three years of the 5-year capital sales tax extension: FY 21-22 \$587,000; FY 22-23 \$1,238,000; FY 23-24 \$950,000 totaling \$2,775,000. The projects identified for PM street projects generally consist of pavement rehabilitation applications that extend the life of pavements that are in relatively good condition. These applications include, but are not limited to the use of pavement rejuvenators and sealers, micro-surfacing, thin asphalt overlays, and crack sealing on asphalt streets, along with crack sealing and minor panel replacement or patching on concrete streets. As always, the committee took into consideration the traffic volume, street classification, and other factors and tried to spread the projects around the entire city. Mr. Siemers reviewed the list of projects presented to the Street & Traffic Committee along with the final list of projects the committee selected for City Council consideration. It should be noted that an additional \$1,000,000 of PM street funding is being recommended for Council approval as part of the FY 24-25 capital budget. Staff will be working with the Street & Traffic Committee in the coming months to identify projects for those funds and will come back to the City Council with a recommendation.

Mr. Roszel thanked the members of the Street and Traffic Committee for their work on this, adding that they do a great job.

Mr. Dorsey moved to approve the projects as presented, seconded by Mr. Roszel.

Voting Aye: Mr. Dorsey, Vice Mayor Curd, Mr. Roszel, Mayor Copeland  
Voting Nay: None  
Motion: Passed

**12. Presentation of staff recommended issuance schedule for 2023 General Obligation Bond Projects with possible action for Council recommendation. Presented by Micah Siemers, P.E., Director of Engineering.**

Mr. Siemers reported that at the July 3, 2023 Regular City Council meeting, the City Council authorized the calling and holding of a special election for voters to consider the issuance of \$17,600,000 in General Obligation Bonds for capital improvements. The ballot included four (4) propositions: Proposition No. 1 - \$2,412,000 for Public Safety Buildings and Facilities Proposition No. 2 - \$696,000 for Municipal Building and Facilities Proposition No. 3 - \$12,278,000 for Street and Bridge Projects Proposition No. 4 - \$2,214,000 for Parks and Recreation Facilities. Voters approved all four (4) propositions at the October 10, 2023 election. Bond council projected that the \$17,600,000 in G.O. Bond funds will be issued over four (4) years as follows: Series 2024 - \$3,500,000 Series 2025 - \$3,250,000 Series 2026 - \$3,750,000 Series 2027 - \$7,100,000. Staff assembled a schedule of projects to fall within the anticipated funding availability for each bond issuance. Mr. Siemers reviewed the schedule of projects (attached to these minutes).

Vice Mayor Curd moved to approve the issuance schedule as presented, seconded by Mr. Dorsey.

Voting Aye: Vice Mayor Curd, Mr. Roszel, Mr. Dorsey, Mayor Copeland  
Voting Nay: None  
Motion: Passed

**13. Presentation and receipt of the FY 2023-2024 Annual Report of the Bartlesville Development Authority and the plan, and take possible action to approve the proposed operating budget for FY 2024-2025, appropriating funds from the Economic Development Fund to support annual operations. Presented by David Wood, President, Bartlesville Development Authority.**

Mr. Wood presented his annual report and review of the budget line by line.

Vice Mayor Curd moved to approve the BDA Budget as presented, seconded by Mr. Dorsey.

Voting Aye: Mr. Roszel, Mr. Dorsey, Vice Mayor Curd, Mayor Copeland  
Voting Nay: None  
Motion: Passed

**14. Discuss and take possible action to approve the annual contract between the City of Bartlesville and the Bartlesville Development Authority for Economic Development Services for the period of July 1, 2024 through June 30, 2025. Presented by David Wood, President, Bartlesville Development Authority.**

Mr. Wood presented the annual contract stating that the only changes made from previous years contracts were to the dates and the amount which is \$839,749.

Vice Mayor Curd moved to approve the annual contract as presented, seconded by Mr. Dorsey.

Voting Aye: Mr. Dorsey, Vice Mayor Curd, Mr. Roszel, Mayor Copeland

Voting Nay: None

Motion: Passed

**15. Receive Visitors Inc. FY 2023-24 Annual Report, and take possible action to approve the Visitors Inc. Fiscal Year 2024-25 Operating Budget. Presented by Maria Gus, Executive Director, Visit Bartlesville.**

Ms. Gus presented her annual report and reviewed the operating budget. Discussion covered a request for \$43,000 increase to cover personnel COLA increases and marketing expenses.

Vice Mayor Curd moved to approve the Visitors Inc. FY 2024-20-25 Operating Budget as presented, seconded by Mr. Dorsey.

Voting Aye: Vice Mayor Curd, Mr. Roszel, Mr. Dorsey, Mayor Copeland

Voting Nay: None

Motion: Passed

**16. Discuss and take possible action to approve the Destination Marketing Agreement between the City of Bartlesville and Visit Bartlesville for the period of July 1, 2024 through June 30, 2025. Presented by Maria Gus, Executive Director, Visit Bartlesville.**

Ms. Gus reported that the agreement is the same as the previous year with only the dates and amount which is \$445,000.

Vice Mayor Curd moved to approve the Destination Marketing Agreement as presented, seconded by Mr. Dorsey.

Voting Aye: Mr. Roszel, Mr. Dorsey, Vice Mayor Curd, Mayor Copeland

Voting Nay: None

Motion: Passed

**17. Discuss and take possible action on the strategic direction of Adams Municipal Golf Course. Presented by Laura Sanders, Assistant City Manager.**

Ms. Sanders reported that at the City Council meeting on April 15, 2024, the strategic direction of the Adams Municipal Golf Course was discussed. It was determined that staff would gather information to develop a Request for Proposals (RFP) for a consultant/firm to conduct a comprehensive strategic review of the Adams Municipal Golf Course, as well as comparable golf courses to identify how these courses are managed in comparison to Adams. The first task that staff recommends is creating a steering committee comprised of two members from City staff, two City Council members, two members from the Adams Golf Course operating committee as well as at least one subject expert. This committee will be used to provide some guidance during the review process and the final review will be presented to the steering committee to determine the recommendation. The steering committee's recommendation would ultimately be presented to the City Council for discussion and approval. For the first option (Option #1), Council will find an RFP enclosed that staff has drafted. The scope of the RFP is included below:



- The consultant(s) will evaluate comparable facilities to determine their management structure, existing contracts/agreements of personnel and how they are compensated; the number of employees they have on the course and in the pro shop; the number of volunteers and how they are compensated; assess inventory of merchandise; assess food and beverage sales; examine course and membership fee schedules and other revenue; evaluate cart management including fees; and evaluate transfers to the golf course from the City's general fund and/or other subsidies.
- The consultant(s) will evaluate Adams Municipal Golf Course (ADAMS) to determine their management structure, existing contracts/agreements of personnel and how they are compensated; the number of employees they have on the course and in the pro shop; the number of volunteers and how they are compensated; assess inventory of merchandise; assess food and beverage sales; examine course and membership fee schedules and other revenue; evaluate cart management including fees; and evaluate transfers to the golf course from the City's general fund and/or other subsidies.
- Conduct an analysis of all the data gathered and compile an in-depth analysis comparing the ADAMS model to comparable municipal courses.
- Submit recommendations for appropriate management structure and be prepared to present those recommendations to a steering committee and the City Council.

Another option (Option #2) that Council discussed at the April 15<sup>th</sup> meeting was to have city staff conduct the comprehensive review instead of having a consultant/firm conduct it. If staff were to complete the review the scope would remain the same as far as what would be evaluated at the comparable courses and the same process would be followed. The courses that would be used for comparison purposes for this option would include the following. Of course, this list could change based on the steering committee's recommendations.

- Lew Wentz Golf Course in Ponca City, OK
- KickingBird Golf in Edmond, OK
- Battle Creek Golf Club in Broken Arrow
- John Conrad Regional Golf Course in Midwest City, OK
- Bailey Ranch Golf Club in Owasso, OK
- Heritage Hills Golf Course in Claremore, OK

There are advantages and disadvantages to each option. Option #1 would allow for subject experts to conduct the comprehensive review which would be beneficial; however, it could be a costly endeavor that would be a lengthy process. There is also the risk of there being some bias in having a consultant complete the review as some agencies that complete these types of studies also provide management services for golf courses. Option #2 would authorize city staff to complete the comprehensive review. The disadvantage to this option is that it wouldn't be a subject expert completing the review; however, it would be presented and guided by a steering committee with

subject experts on it. While this would be a big project for city staff, it would save the city money and could be completed within three months after the project started. Staff recommends that Council take action on submitting a Request for Proposals to have a consultant/firm conduct a comprehensive review of Adams Municipal Golf Course or directing staff to complete the comprehensive review.

Discussion covered the amount of time the issuance of an RFP would take; how much a consultant may cost; how the management is important especially due to the improvements and financial commitment is being made to the golf course; how the knowledge of those who sit on the Operating Committee is important for management input; and how an ad hoc steering committee would be instrumental as a recommending body only.

Mr. Dorsey moved to authorize the formation of an ad hoc steering committee, to appoint Vice Mayor Curd and himself to sit on the ad hoc committee; authorize Ms. Sanders to issue the RFP; and to have staff reach out to comparable communities for golf course management information, seconded by Vice Mayor Curd.

Voting Aye: Mr. Dorsey, Vice Mayor Curd, Mr. Roszel, Mayor Copeland  
Voting Nay: None  
Motion: Passed

**18. Discuss and take possible action to adopt an ordinance permitting the use of golf carts on City streets. Presented by Mike Bailey, City Manager.**

Mr. Bailey reported that Councilmember Roszel has expressed an interest in exploring an ordinance that would permit the safe use of golf carts on City streets. After discussion, Mr. Bailey was able to obtain a few model ordinances used by other cities in Oklahoma. The proposed ordinance is the result of the review of these ordinances, input from City staff, and a final review by our City Attorney. The major impacts of this ordinance are:

- Permit golf carts to be used on city streets
- Require a valid driver's license for any operators
- Only permitted on streets with speed limits not in excess of 35mph
- Passengers must sit in the designated seating area of the cart only
- Cart must maintain a speed less than or at 20mph
- State law relating to headlamps and tail lamps must be followed if a cart is used at night
- Must be posted as a slow moving vehicle
- Carts must follow all applicable rules of the road
- Carts may only enter a State highway for the perpendicular crossing of said highway

Mr. Bailey concluded that City staff supports the implementation of this ordinance.

Discussion covered Mr. Roszel's appreciation of staff putting his request forward; how many citizens use golf carts to assist them, particularly those with disabilities; how the Mayor was not comfortable with allowing golf carts on roadways and that he would like additional data from other comparable towns before voting.

Mr. Roszel moved to table the adoption the ordinance until the June 3, 2024 Regular Meeting, seconded by Mr. Dorsey.

Voting Aye: Vice Mayor Curd, Mr. Roszel, Mr. Dorsey, Mayor Copeland  
Voting Nay: None  
Motion: Passed

**19. Discuss and take possible action to formally receive applications for Ward 4 City Council seat.**

Mayor Copeland reported that the deadline for applications was May 2 at 11:30 a.m. Once received at this meeting, interviews will be set up with eligible applicants with a decision hopefully determined at the June 3, 2024 Regular City Council Meeting. He expressed his appreciation to those who submitted applications as well as though who even considered the position.

Mayor Copeland moved to receive the applications as presented, seconded by Mr. Roszel.

Voting Aye: Mr. Roszel, Mr. Dorsey, Vice Mayor Curd, Mayor Copeland  
Voting Nay: None  
Motion: Passed

**20. New Business.**

There was no new business to discuss.

**21. City Manager and Staff Reports.**

Mr. Bailey welcomed new Assistant City Manager Laura Sanders to her first meeting as ACM.

He also reported that the lakes are full, even at flooding capacity. Crews are stationed around town this evening due to the impending storm activity and will stay in communication with each other and officials.

**22. City Council Comments and Inquiries.**


Mayor Copeland reminded citizens of the free yard debris pickup this week, and he also welcomed Ms. Sanders.

Mr. Dorsey added that former Assistant City Manager Tracy Roles had his formal meet and greet in Ada this afternoon.

**23. There being no further business to address, Mayor Copeland adjourned the meeting at 8:32 p.m.**



  
Dale W. Copeland, Mayor

  
Jason Muninger, CFO/City Clerk

**2023 G.O. BOND ELECTION - APPROVED PROJECT LIST - IMPLEMENTATION SCHEDULE - UPDATED 5-1-2023**

Description	Project Amount	Estimated COI	Amount Including COI	Category	DEPARTMENT	2024 ISSUANCE	2025 ISSUANCE	2026 ISSUANCE	2027 ISSUANCE
						\$ 70,000.00	\$ 65,000.00	\$ 75,000.00	\$ 142,000.00
<b>Estimated Cost of Issuance (2%)</b>									
<b>PUBLIC SAFETY BUILDINGS AND FACILITIES</b>									
New Fire Station #2	2,365,000	47,300	2,412,300	Public Safety Buildings & Facilities	FIRE	240,000	2,125,000		
<b>MUNICIPAL BUILDINGS AND FACILITIES</b>									
Core Server Upgrade (5)	631,000	12,620	643,620	Municipal Buildings & Facilities	Tech Services	631,000			
Core Server UPS Replacement (3)	53,000	1,060	54,060	Municipal Buildings & Facilities	Tech Services	53,000			
<b>STREETS &amp; BRIDGES</b>									
Adams Boulevard (Adams Road to Blson Road - Mill/Overlay	1,400,000	28,000	1,428,000	Streets & Bridges	ENGINEERING			1,180,000	1,400,000
Lupa (Sunset to Seminole, Incl. Margarite, Adeline, Bucy, Rogers, Kaw, Seminole, Theodore, Cudahy, Morton and Sunset) - Mill/Overlay	1,180,000	23,600	1,203,600	Streets & Bridges	ENGINEERING				
Rockdale (Woodland to Brookside Pkwy, Incl. Ridgewood and Dogwood Ct.) - Concrete Panel	960,000	19,200	979,200	Streets & Bridges	ENGINEERING				960,000
Cherokee Avenue (Hensley to 14th Street) - Mill/Overlay	825,000	16,500	841,500	Streets & Bridges	ENGINEERING			825,000	
Morton (8th to Hensley, Incl. 4th, 5th, Adeline and Sunset) - Mill/Overlay	750,000	15,000	765,000	Streets & Bridges	ENGINEERING				750,000
Harvey (Jefferson Pl to Barnett Ave, Incl. Henrietta, Gary, Barnett, Velma and Dana) - Mill/Overlay	725,000	14,500	739,500	Streets & Bridges	ENGINEERING				725,000
Sheridan Rd (Mission to Nowata Rd, Incl. Smyser, Vista Dr, Mission Rd, Redbud Ln, Cherokee Hills Dr, Cherokee Hills Pl, and Cherokee Hills Cr) - Mill/Overlay	720,000	14,400	734,400	Streets & Bridges	ENGINEERING				720,000
<b>PARKS &amp; RECREATION</b>									
Lahoma (Spring to Palmetto) - Concrete Panel	700,000	14,000	714,000	Streets & Bridges	ENGINEERING	700,000			
Michigan (Queenstown to Elmhurst) - Asphalt Reconstruction	550,000	11,000	561,000	Streets & Bridges	ENGINEERING		550,000		
Southview (18th to 23rd, Incl. 18th and 23rd) - Mill/Overlay	530,000	10,600	540,600	Streets & Bridges	ENGINEERING				530,000
Swan Drive (Nowata Rd to Rolling Meadows, Incl. Hamed from Nowata to Bridle) - Mill/Overlay	500,000	10,000	510,000	Streets & Bridges	ENGINEERING				500,000
Avondale (Tuxedo to Ohio, Incl. Michigan and Indiana) - Mill/Overlay	500,000	10,000	510,000	Streets & Bridges	ENGINEERING		500,000		
Parkhill Streets (Incl. Steeper Dr, Park Hill Pl, Park Hill Ln, Park Hill Lp, Chickering Ct, and Park Hill Ct) - Mill/Overlay	495,000	9,900	504,900	Streets & Bridges	ENGINEERING				495,000
Jefferson Rd (Lincoln to Nowata, Incl. McKinley Rd, Lincoln Rd, Wilson Rd, Lincoln Pl, and Church Ct) - Mill/Overlay	445,000	8,900	453,900	Streets & Bridges	ENGINEERING			445,000	
Silver Lake Road (Rice Creek to Price Road) - Mill/Overlay	450,000	9,000	459,000	Streets & Bridges	ENGINEERING			450,000	
Spruce (Tuxedo to Melody Ln, Incl. Fleetwood, Carole Ct, Sunview Pl, Barbara Ave, and Kentucky St) - Mill/Overlay	410,000	8,200	418,200	Streets & Bridges	ENGINEERING				410,000
Greystone (Adams Blvd to Rolling Meadows) - Concrete Panel	300,000	6,000	306,000	Streets & Bridges	ENGINEERING				300,000
Rice Creek Rd (Silver Lake Rd to 1/2 Mile East) - Mill/Overlay	250,000	5,000	255,000	Streets & Bridges	ENGINEERING			250,000	
Valley & Demer (Shawnee to Hillcrest) - Mill/Overlay	220,000	4,400	224,400	Streets & Bridges	ENGINEERING	220,000			
Georgetown (Silver Lake Rd to Cambridge) - Mill/Overlay	125,000	2,500	127,500	Streets & Bridges	ENGINEERING			125,000	
<b>PARKS &amp; RECREATION</b>									
Adams Golf Course Greens Rebuild - Phase 2	1,200,000	24,000	1,224,000	Parks & Recreation	PARKS	1,200,000			
Pathfinder Repaving	250,000	5,000	255,000	Parks & Recreation	PARKS		250,000		
Security Lighting in Parks	150,000	3,000	153,000	Parks & Recreation	PARKS		100,000		50,000
Hudson Lake Restrooms	130,000	2,600	132,600	Parks & Recreation	PARKS				130,000
Jo Allyn Lowe Drainage Improvements	120,000	2,400	122,400	Parks & Recreation	PARKS		120,000		
Panther Park Equipment Replacement	100,000	2,000	102,000	Parks & Recreation	PARKS		100,000		
Douglas Park Playground Shade Structure	70,000	1,400	71,400	Parks & Recreation	PARKS		70,000		
Wayfinding Signage Phase 2	100,000	2,000	102,000	Parks & Recreation	PARKS		100,000		
Jo Allyn Lowe Trail Lights	50,000	1,000	51,000	Parks & Recreation	PARKS		50,000		
<b>TOTAL</b>	<b>17,254,000</b>	<b>345,080</b>	<b>17,599,080</b>	<b>TOTAL AVAILABLE</b>	<b>TOTAL</b>	<b>3,504,000</b>	<b>3,240,000</b>	<b>3,750,000</b>	<b>7,112,000</b>
				<b>DIFFERENCE</b>		<b>3,500,000</b>	<b>3,250,000</b>	<b>3,750,000</b>	<b>7,100,000</b>
						<b>(4,000)</b>	<b>10,000</b>	<b>-</b>	<b>(12,000)</b>