



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

REGULAR MEETING OF THE BARTLESVILLE CITY COUNCIL

Tuesday, September 3, 2024
5:30 p.m.

Mayor Dale Copeland
918-338-4282

AGENDA

1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.
2. Roll call and establishment of a quorum.
3. The Invocation will be provided by Pastor Tosha Hollopeter, Oak Park Methodist Church.
4. Citizens to be heard.
5. **City Council Announcements and Proclamations.**
 - Presentation to Mike Bailey for CMAO 2024 Gerald Wilkins Award for City Manager of the Year. Presented by Steve Whitlock, CMAO Executive Director.
 - Recognition of the 100th Anniversary of Spirit Church by Councilman Roszel.
 - National Payroll Week Proclamation September 2-6, 2024
 - Constitution Week Proclamation September 16-22, 2024.
6. **Authorities, Boards, Commissions and Committee Openings**
 - One opening on the Ambulance Commission
 - One opening on the Bartlesville Museum Trust Authority
 - One opening on the Bartlesville Water Resources Committee (Ward 4 Representative)
7. **Consent Docket**
 - a. **Approval of Minutes**
 - i. The Regular Meeting Minutes of August 5, 2024.
 - ii. The Special Meeting Minutes of August 19, 2024.
 - b. **Approval and/or Ratification of Appointments to Authorities, Boards, Commissions, and Committees.**
 - i. Appointment of Ms. Marianna Guerrero to a three-year term on the Community Center Trust Authority at the recommendation of Mayor Copeland.
 - ii. Reappointment of Ms. Donna Copeland and Mr. John Fusselman to additional three-year terms on the White Rose Cemetery Board at the recommendation of Mayor Copeland.
 - iii. Reappointment of Mr. Adam Hibdon to an additional three-year term on the City Planning Commission at the recommendation of Councilman Schipper.
 - iv. Reappointment of Ms. Kinder Shamhart to an additional three-year term on the Board of Adjustment at the recommendation of Mayor Copeland.
 - c. **Approval and/or Ratification of Agreements, Contracts, Engagement Letters, Proposals, and Memorandums of Understanding.**
 - i. Magazine and Subscription Service Proposal between Rivistas Subscription Service and the Bartlesville Public Library/City of Bartlesville for Fiscal Year 2024-2025.

- ii. Contract for License Plate Recognition (LPF) Camera Services between Flock Safety and the City of Bartlesville/Bartlesville Police Department.
- iii. Contract for survey services between Polco Confluence, Inc. (Polco) and the City of Bartlesville, a platform that works to gather critical information from community stakeholders, assess needs and monitor resident satisfaction and government performance.
- iv. Contract for digital tracking software services between Envisio Solutions, Inc. and the City of Bartlesville for tools to assist in improved data management and more effectively share information with the public, particularly as it relates to the Bartlesville NEXT Strategic Plan and voter-approved capital projects.
- v. Professional Service Contract with Brown Engineers for the high service pump variable frequency drive replacement at the water treatment plan.
- vi. Agreement between the City of Bartlesville and Family YMCA of Bartlesville, setting out the roles and responsibilities for implementing the 2021 CDBG-Coronavirus Relief Program grant modification for rehabilitation of facilities to improve indoor air quality.
- vii. Design contract with Kimley-Horn & Associates, Inc. for engineering design for rehabilitation of four different concrete streets included in the 2023 issuance of the 2020 General Obligation Bond.
- viii. Proposal to purchase and for installation of shade structures for Tower Center at Unity Square.
- ix. Encroachment Agreement and Release of Liability with Sterling Enterprises, Inc. for part of Dink's parking lot that encroaches upon a portion of Frank Phillips Boulevard Right-of-Way.
- x. Discuss and take possible action to approve an agreement with the State of Oklahoma to receive and utilize annual funding received by the State as part of the Opioid Lawsuit Settlement Fund for additional opioid remediation purposes within the City of Bartlesville.

d. Approval of Resolutions

- i. Amendment to Resolution 3714 amending the Budget for the City of Bartlesville, Oklahoma for Fiscal Year 2024-2025, appropriating unanticipated grant revenue in the Restricted Revenues Fund of the Police Department for the FY 2024 Opioid Abatement Grant Award Agreement.
- ii. Amending the Budget for the City of Bartlesville, Oklahoma for Fiscal Year 2024-2025 appropriating unanticipated revenue in the Opioid Settlement Fund of the Police Department for the use of opioid settlement funds.

e. Receipt of Bartlesville NEXT Progress Report

- i. Bartlesville NEXT Progress Report – August 2024.

f. Receipt of Financials

- i. Interim Financials for 12 months ending June 30, 2024.

g. Receipt of Bids

- i. Bid No. 2024-2025-004 for Adams Golf Club Greens Renovation Project.
- ii. Bid No. 2024-2025-005 for Bartlesville Police Evidence/Property Room Firearm Sale.
- iii. Bid No. 2024-2025-006 for Tuxedo Bridge over Caney River.
- iv. Bid No. 2024-2025-007 for LED Wall Package

8. Discuss and take possible action to award Bid No. 2024-2025-004 for the Adams Golf Course Greens Renovation Project. Presented by Councilman Dorsey.

9. Discuss and take possible action to award Bid No. 2024-2025-005 for Bartlesville Police Evidence Room Firearm Sale. Presented by Councilman Roszel.

10. Discuss and take possible action to award Bid No. 2024-2025-006 for Tuxedo Bridge over Caney River. Presented by Councilman Schipper.

11. Discuss and take possible action to award Bid No. 2024-2025-007 for LED Wall Package. Presented by Councilman Schipper.
12. Public hearing and possible action on a request from Dan Keleher on behalf of Patriot Hyundai for a new Planned Unit Development (PUD) and Site Development Plan for 3.26 acres at the southeast corner of Southport Drive and Washington Boulevard/US HWY 75. Presented by Larry Curtis, Director of Community Development.
13. Discuss and take possible action to authorize the City Manager and/or the City Attorney to send formal notice to Price Tower Arts Center (PTAC) to terminate the Memorandum of Understanding regarding the management, maintenance and operation of the Tower Green, also known as Unity Square, a city-owned facility located at 6th and Dewey; and to approve a Lease and Operating Agreement between the City of Bartlesville and the Bartlesville Community Center Trust Authority to provide the management, maintenance and operation of Tower Green, also known as Unity Square. Presented by Jess Kane, City Attorney.
14. Discuss and take possible action to approve a resolution pertaining to public safety, lewd acts in public, protests, and constitutional rights of the public in public spaces. Presented by Mike Bailey, City Manager.
15. New Business.
16. City Manager and Staff Reports.
17. City Council Comments and Inquiries.
18. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Thursday, August 29, 2024.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>
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Sparklight: Channel 56

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.