

**Board of Trustees**

Gayle Lester  
*Chair*

Jamie Bennett  
*Secretary/Treasurer*

Drew Ihrig

Chase Allcott

Tara Gotwalt

**Ex-Officio  
Members**

Dale Copeland  
*Mayor*

Jim Curd  
*Vice Mayor*

David Wood  
*President*

David King  
*Legal Counsel*

**Bartlesville Development Authority**

201 SW Keeler Ave (Depot)  
Bartlesville, OK 74003

**----- MEETING AGENDA -----**

8:00 a.m.

September 25<sup>th</sup>, 2024

**Call to Order -Gayle Lester**

- **Minutes** – Presentation of August 28<sup>th</sup> Meeting Minutes - *Gayle Lester*
- **Financials** – Presentation of August 2024 Financial Statements – *David Wood*
- Discuss and possibly take action on a proposal to engage Bryan, Little, Haley & Kent for FY 2024-25 accounting services – *Gayle Lester, David Wood*
- Discuss and take action updating individuals authorized to execute financial transactions on behalf of BDA to include David Wood, President, Jared Patton, COO, Gayle Lester, Chair, and Jamie Bennett, Secretary/Treasurer - *David Wood*

**Executive Session**

- Motion and vote to move to Executive Session pursuant to 25 O.S. Sec. 307 (C) (11) for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction.

**Return to Open Session**

**Staff Reports**

**Public Comment**

**Adjourn**

The Agenda was received and filed in the Office of the City Clerk, Bartlesville, Oklahoma on Monday, September 23, 2024 at 3:14 p.m. and posted same day at 5:30 p.m.

*Jason Muninger*

Jason Muninger, CFO/City Clerk

*/s/ Elaine Banes*

by Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): All discussion items are subject to possible action by the Bartlesville Development Authority (BDA). Official action can only be taken on items which appear on the agenda. The BDA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the BDA may refer the matter to the City Manager, Staff or City Attorney, or back to a committing or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The BDA may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.