

Board of Trustees

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David King
Legal Counsel

Bartlesville Development Authority

201 SW Keeler Ave (Depot)
Bartlesville, OK 74003

----- MEETING AGENDA -----

8:00 a.m.

October 23, 2024

Call to Order -Gayle Lester

- **Minutes** – Presentation of September 25th Meeting Minutes - *Gayle Lester*
- **Financials** – Presentation of September 2024 Financial Statements – *David Wood*

Executive Session

- Motion and vote to move to Executive Session pursuant to 25 O.S. Sec. 307 (C) (11) for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction.

Return to Open Session

- Discuss and take action approving a nine-year lease for 1341 International Drive with Blue Whale Materials to include \$100,000 of tenant improvements for \$5,354 per month NNN, with a 3% annual rent escalator. Subject to approval of final lease documents by BDA legal counsel – *Jared Patton*.

Staff Reports

- Speculative building engineering update – *Jared Patton*

Public Comment

Adjourn

The Agenda was received and filed in the Office of the City Clerk, Bartlesville, Oklahoma on Monday, October 24, 2024 at 2:47 p.m. and posted same day at 5:30 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): All discussion items are subject to possible action by the Bartlesville Development Authority (BDA). Official action can only be taken on items which appear on the agenda. The BDA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the BDA may refer the matter to the City Manager, Staff or City Attorney, or back to a committing or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The BDA may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.