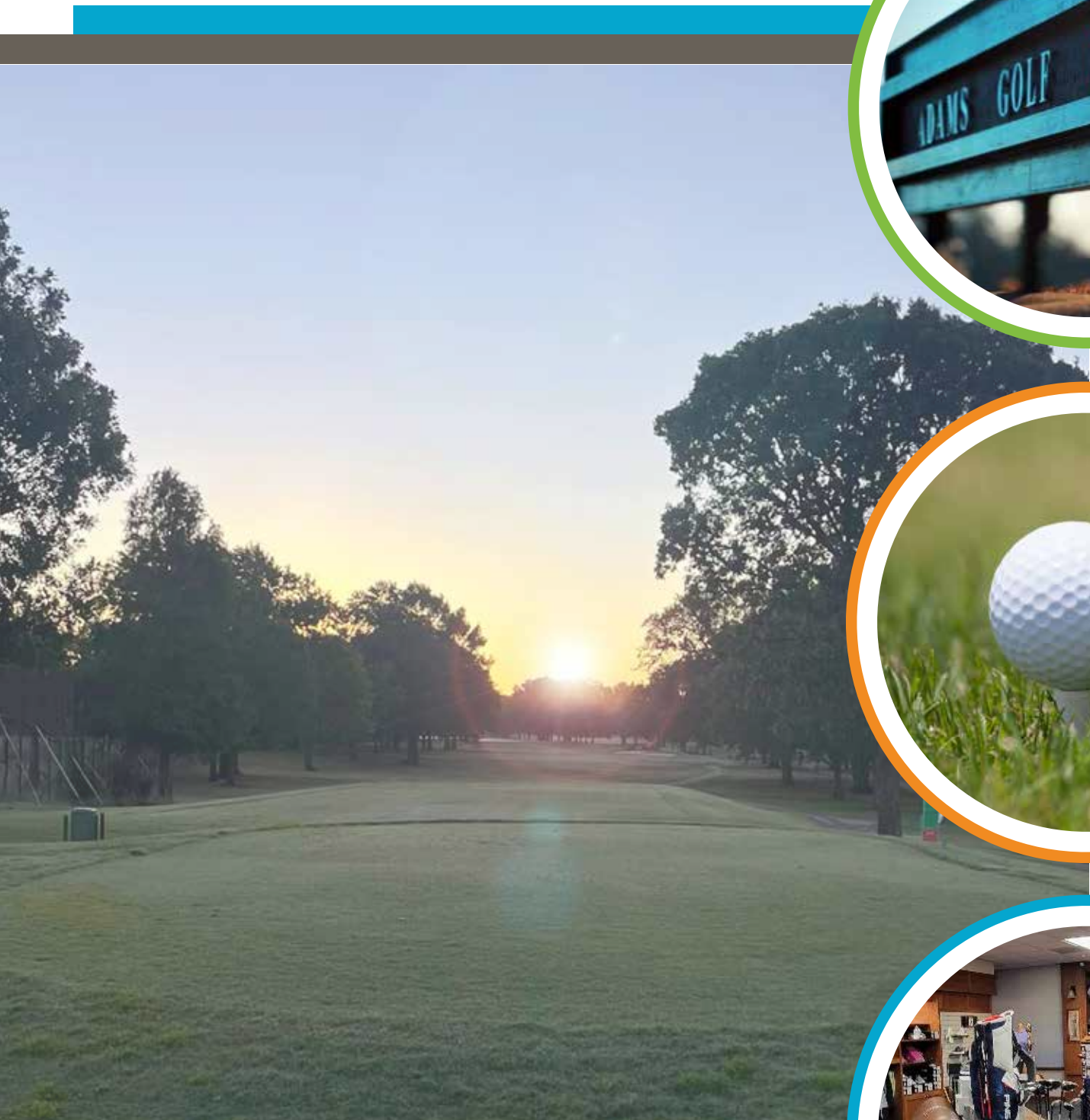


# HEAD GOLF PROFESSIONAL



# ABOUT BARTLESVILLE



*With a rich history in business and the arts, Bartlesville is located in Northeast Oklahoma, about 50 miles of easy highway driving north of Tulsa. Home to about 37,000 people, Bartlesville is a small city with a big heart — and big-city amenities as well.*

**B**artlesville is a charter city with a council/manager form of government. The City Manager oversees all City operations and is responsible for all departments and employees, with the exception of the City's attorney, municipal judge and treasurer, which, along with the city manager, are appointed directly by the City Council.

The City of Bartlesville consists of 24 departments, 18 of which are financed through the General Fund. Six are Enterprise Funds. General Fund departments make up the general operations of the City, including the two largest, Police and Fire, as well as Streets, Parks and Recreation, Engineering and Community Development. Enterprise Funds include Water, Wastewater, Sanitation and Golf.

Bartlesville is a great place to live, work and play, catering to families of all sizes and structures. Bartlesville Public School District, one of the top five districts in the state, offers general and advanced education for students pre-K through 12th grade, and older students have the option of two universities, Oklahoma Wesleyan University, which has an extensive Bartlesville campus, and Rogers State University, which is based in Claremore, Oklahoma, but offers on-site instruction at a complex in the heart of the city's beautiful downtown — a thriving and growing community offering restaurants, shopping and business, thanks to the foresight of community leaders and volunteer groups.



## BARTLESVILLE STATISTICS

Population	37,290
Median Age	38.5
Median Income	\$53,098
Median house/condo	\$159,900
Median Rent	\$750
Year Incorporated	1897
Land Area	21.1 miles





# HEAD GOLF PROFESSIONAL

The City of Bartlesville, Oklahoma, seeks a highly motivated, experienced and visionary leader to serve as the Head Golf Professional. The Head Golf Professional for the City of Bartlesville’s Municipal Golf Course reports directly to the Assistant City Manager and oversees all operations at the golf course. This includes organizing tournaments, managing staff, maintaining facilities and equipment, promoting play, and developing marketing strategies. The Head Golf Professional ensures that all activities are conducted efficiently and in compliance with regulatory guidelines; plans, organizes and administers a comprehensive program to provide leadership and direction to the Golf Course staff; and interprets the goals and policies of the City Council under the direction of the City Manager or their designee.

## REQUIRED

- Valid State Driver’s License
- Class A Certified with the Professional Golfers Association (PGA)

## QUALITIES

We are seeking a dynamic and motivated Head Golf Professional to lead our team and elevate our golf course to a premier destination. We are currently undergoing a Greens Rebuild Project. The \$2.4 million project, approved by voters in recent General Obligation Bond elections, includes the replacement of all 18 course greens along with the nursery, chipping and putting greens, and additional necessary components to upgrade the drainage and irrigation loops for each green. There is a tremendous amount of opportunity for our course and we are looking for an innovative candidate with a deep understanding of the golf industry and a passion for creating exceptional experiences for golfers of all levels. The ideal candidate is a go-getter who takes initiative, engages with the community, and develops programs that make our course a hub of activity and pride for the city. If you are ready to turn a golf course into a true attraction and bring energy and creativity to the role, we want to hear from you!

## EDUCATION/EXPERIENCE

We desire an applicant with a bachelor’s degree from an accredited four-year college or university in business or a related field and six or more years of progressively responsible experience, or any combination of education, training and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job. Applicants should also have at least three years administrative and supervisory experience.

## GOLF COURSE PERSONNEL

<u>Title</u>	<u>No. of Positions</u>
Assistant Professionals	2
Golf Course Superintendent	1
Golf Course Supervisor	1
Golf Maintenance Worker	2
Pro Shop Employees	TBD
Cart Barn Employees	TBD



## COMPENSATION

The pay range for the Head Golf Professional for the City of Bartlesville is \$99,444–\$149,156 and is commensurate with experience and qualifications.

A city issued cell phone and iPad is provided, as well as an attractive benefits package.



## EMPLOYEE BENEFITS

- Medical Insurance
- Dental Insurance
- Vision Insurance
- Life Insurance
- STD & LTD Disability Plans
- Cafeteria Plan
- Flexible Spending Card
- Retirement Plan
- Deferred Compensation Plan
- Vacation
- Sick Leave
- Attendance Bonus
- Family Sick Leave
- 11 Holidays
- Longevity Pay (after 5 years)



## HOW TO APPLY

For additional information on this exceptional opportunity, please contact Human Resources Director Robin Betts at 918-338-4261 or [hr@cityofbartlesville.org](mailto:hr@cityofbartlesville.org)

Submit applications to the Human Resources Department at [www.cityofbartlesville.org](http://www.cityofbartlesville.org)

Or email to: [hr@cityofbartlesville.org](mailto:hr@cityofbartlesville.org)



## RESOURCES

**City of Bartlesville Website:**

[www.cityofbartlesville.org](http://www.cityofbartlesville.org)

**Bartlesville Chamber of Commerce:**

[www.bartlesville.com](http://www.bartlesville.com)

**“Why Bartlesville” videos:**

[www.bartlesville.com/why-bartlesville](http://www.bartlesville.com/why-bartlesville)

