

**MINUTES OF THE  
REGULAR MEETING OF THE  
BARTLESVILLE CITY COUNCIL**

**Monday, January 6, 2025  
5:30 p.m.**

**Jim Curd, Jr., Mayor  
918-338-4282**

City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**MINUTES**

(The Notice of Meeting was posted Dec. 13, 2024 and the Agenda was posted Dec. 31, 2024 at 5:30 p.m.)

**City Council in attendance was Mayor Jim Curd, Jr., Vice Mayor Trevor Dorsey, Tim Sherrick, and Larry East. City Council absent was Aaron Kirkpatrick.**

**City staff in attendance was Laura Sanders, Assistant City Manager; Jess Kane, City Attorney; Jason Muninger, CFO/City Clerk; Terry Lauritsen, Director of Water Utilities; Micah Siemers, Director of Engineering; Fire Chief H.C. Call; Larry Curtis, Director of Community Development; Robin Betts, Director of H.R.; Kiley Roberson, Director of the Library and History Museum; Kelsey Walker, Communications and Marketing Manager; Alicia Shelton, Accounting; Chuck Collins, Engineering; Deputy Police Chiefs Troy Newell and Andrew Ward; Lisa Beeman, Grant Coordinator; and Elaine Banes, Executive Assistant.**

- 1. The business meeting of the Bartlesville City Council was called to order by Mayor Curd at 5:34 p.m.**
- 2. Roll Call was conducted a quorum established.**
- 3. The Invocation was provided by Dr. Jason Fullerton, Pastor, Spirit Church.**
- 4. Citizens to be heard.**

William Payton and Vic Severand both thanked the City Council for opening the Citizens To Be Heard portion of City Council meetings to citizens in Washington County. The two also are opposed to the Citizenship Grant Agreement in Item 7.d.i.

Joel Rabin commented on the boundary change approved at the December meeting to allow citizens of Washington County to speak.

John Clay-Burnett commented on Endeavor 2025-Comprehensive Plan and requesting that Items 7.c.ii. and 7.d.v. be postponed pending further review of the Comprehensive Plan.

Bob Pomeroy commented on how sports and tournaments generate a great deal of revenue to the City and applauded the great work on the sports facilities. He also commented that the new directional signs are attractive and helpful.

**5. City Council Announcements and Proclamations.**

- **Crime Stoppers Month- January 2025. Presented by Vice Mayor Dorsey.**

## **6. Authorities, Boards, Commissions and Committee Openings**

- One opening on the Bartlesville Library Board.
- One opening on the Bartlesville Museum Trust Authority.
- One opening on the Bartlesville Water Resources Committee (Ward 4 Representative).
- One opening on the Construction & Fire Code Appeals Board.
- One opening on the Sewer System Improvements Oversight Committee.

Mayor Curd read the openings and encouraged citizens to volunteer on City Committees. Applications can be found at [www.cityofbartlesville.org](http://www.cityofbartlesville.org) or at City Hall in the City Manager's Office.

## **7. Consent Docket**

- a. Approval of Minutes
  - i. The Regular Meeting Minutes of December 2, 2024.
  - ii. The Special Workshop Meeting Minutes of December 5, 2024.
- b. Approval or Ratification of Appointments and Reappointments to Authorities, Boards, Commissions and Committee.
  - i. Appointment of Ms. Michelle Young to a three-year term on the Park Board at the recommendation of Mayor Curd.
  - ii. Appointment of Mr. Phil Bates to a three-year term on the Ambulance Commission at the recommendation of Mayor Curd.
  - iii. Reappointment of Mr. Harry Deathe to an additional three-year term on the Community Center Trust Authority at the recommendation of Councilmember Sherrick.
  - iv. Reappointment of Mr. Jordan Gentges and Mr. Frank Villarruel to additional three-year terms on the Street and Traffic Committee at the recommendation of Councilmember East.
  - v. Reappointment of Ms. Melanie Bayles to an additional three-year term on the Bartlesville Area History Museum Trust Authority at the recommendation of Councilmember Kirkpatrick.
  - vi. Reappointment of Mr. Gary Collins and Mr. Thomas Montgomery to additional three-year terms each on the Ambulance Commission at the recommendation of Mayor Curd.
  - vii. Appointment of Rebecca Stephenson to fill an unexpired term on the Park Board at the recommendation of Mayor Curd.
- c. Approval of Resolutions
  - i. Amending the budget of the City of Bartlesville for fiscal year 2024-2025 appropriating Private Donations from multiple agencies for the Fire Department.
  - ii. Amending the budget of the City of Bartlesville for fiscal year 2024-2025 appropriating unanticipated revenue in the Restricted Revenues Fund for the use of grant funds from the Energy Efficiency and Conservation Block Grant (EECBG) Program.
  - iii. Amending the budget of the City of Bartlesville for fiscal year 2024-2025 appropriating funds from the Lyon Foundation to the CIP Sales Tax Fund.

- d. Approval of Agreements, Contracts, Engagement Letters, Leases, MOU's, and Proposals.
  - i. Citizenship Grant Contract between the Oklahoma Department of Libraries and the City of Bartlesville/Bartlesville Public Library in the amount of \$14,000 to fund the salary of the Immigration/Citizenship Literacy Assistant.
  - ii. Short Form Contract with Strong Roofing & Construction and the City of Bartlesville in the amount of \$66,790.00 to replace the roofs on Fire Station 3 (3501 SE Price Road) and Fire Station 4 (100 S. Madison Blvd.)
  - iii. Agreement with Local Government Testing Consortium and the City of Bartlesville to administer the random drug and alcohol tests for all applicable City employees that meet the Substance Abuse Policy guidelines, at \$65.00 per person.
  - iv. Service Agreement extension between United Community Action Program for the CityRide community transportation program and the City of Bartlesville in the amount of \$55,000.
  - v. Service Agreement with Up With Trees and the City of Bartlesville to work with Keep Bartlesville Beautiful to identify suitable planting locations, develop a planting plan, secure necessary permissions from ODOT, and once approved, handle all aspects of planting, including utility locates, procurement, planting and initial maintenance of the trees.
  - vi. Amendment #4 to the Professional Service Agreement with Tetra Tech, Inc. for engineering services for the Wastewater Treatment Plant Expansion and the Limestone to Chickasaw Transport Corridor.
  - vii. Agreement with Ochelata Rural Fire Department for antenna and repeater installation on City-owned water tower (South Tower) for dispatching and communications.
  - viii. MOU with the IAFF Local 200 setting the insurance rates to be paid by the City to the IAFF Local 200 for calendar year 2025 as per the fiscal year 2025 collective bargaining agreement.
- e. Approval of Appointment of Authorized Agent
  - i. Appointment of Ms. Robin Betts to serve as the Authorized Agent for the City of Bartlesville's Defined Benefit and Defined Contribution Retirement Plans administered through the Oklahoma Municipal Retirement Fund due to her appointment as Human Resources Director.
- f. Receipt of Bartlesville NEXT Progress Report
  - i. Bartlesville NEXT Progress Report – December 2024
- g. Receipt of Financials
  - i. Interim financials for four months ending October 31, 2024.
  - ii. Interim financials for five months ending November 30, 2024.

Mayor Curd read the consent docket in full. Mr. Sherrick removed Items 7.c.ii, 7.di., and 7.d.v for further discussion.

Mr. Sherrick moved to approve the consent docket with the exception of Items 7.c.ii, 7.d.i., and 7.d.v., seconded by Mr. Dorsey.

Voting Aye: Mr. Sherrick, Mr. East, Vice Mayor Dorsey, Mayor Curd  
Voting Nay: None  
Motion: Passed

7.c. Approval of Resolutions

- ii. Amending the budget of the City of Bartlesville for fiscal year 2024-2025 appropriating unanticipated revenue in the Restricted Revenues Fund for the use of grant funds from the Energy Efficiency and Conservation Block Grant (EECBG) Program.

Mr. Sherrick stated that since this Item and Item 7.d.v. are in alignment as initiatives of the Comprehensive Plan that is under review, he requested postponement of consideration on these two items.

Mr. Sherrick moved to postpone Item 7.c.ii. until reconciliation of and a final vote of the Comprehensive Plan-Endeavor 2045 has taken place.

Discussion ensued about the type of carts that will be purchased; that two will be used for the police department and two for the golf course; \$76,320 is the amount of the grant; both departments spec'd out the carts; the four carts are not to replace any vehicles in the City's fleets; the maintenance budget will be covered in the City's general fund; the police will use the carts on Pathfinder as well as for special events; the golf course already has several electric golf carts therefore common place use and purchase; the two for the golf course are lightweight utility vehicles; and the two for the police department will have seating for four people. Mr. Sherrick opined how this step could possibly start the movement towards replacing all City vehicles with electric vehicles. Discussion followed on how staff knows that pursuing electric vehicles to replace existing vehicles is not something this Council would want, nor does City management; cost to maintain electric carts would be similar to electric carts the City already has; how the City has an electric fleet for the golf course currently; how the City studied replacing gas vehicles with electric vehicles at the request of a past City Council member and it was voted down; how the budget is approved annually by the Council and would be made aware of any such movement; and bids are also approved by Council which would keep the Council aware of any such movement; that the average lifespan of the batteries are several years; that the electric carts are easier to maintain; uses of the carts for the golf course vs uses by the police department; the ordinance for use of motorized carts on Pathfinder may possibly need amendment to allow 4-wheel motorized carts; time-frame to submit the grant; and how it is a reimbursable grant.

Mr. Sherrick amended his motion to postpone consideration of Item 7.c.ii. until the next regular meeting of the City Council with the provision that the additional information discussed be provided at that meeting.

Additional discussion covered how soon the carts are needed; how both the police department and the golf course are anxious to acquire them and put them in use; and that there is an 8-year warranty on the battery.

Mr. East seconded Mr. Sherrick's motion to postpone. He went on to say that the purchase of these carts are certainly in line with and fits the need of both departments. Mayor Curd commented that both departments need these vehicles for a variety of important needs. Ms. Beeman provided the process involved once the grant is submitted and/or accepted. Additional discussion covered the battery in the carts; the bid receipt and award process; that there are no "strings" attached; and that there are no commitments required especially towards any energy policy. Mr. Sherrick stated that delaying the vote is reasonable for further research.

Voting Aye: Mr. Sherrick

Voting Nay: Mr. East, Vice Mayor Dorsey, Mayor Curd

Motion: Failed

Vice Mayor Dorsey moved to approve Item 7.c.ii. as originally presented, seconded by Mr. East.

Voting Aye: Vice Mayor Dorsey, Mr. East, Mayor Curd

Voting Nay: Mr. Sherrick

Motion: Passed

7.d. Approval of Agreements, Contracts, Engagement Letters, Leases, MOU's, and Proposals.

- i. Citizenship Grant Contract between the Oklahoma Department of Libraries and the City of Bartlesville/Bartlesville Public Library in the amount of \$14,000 to fund the salary of the Immigration/Citizenship Literacy Assistant.

Mr. Sherrick commented that this grant is a grant from the Federal Government to the City for disbursement. and that upon research, he found that there is no requirement for participants to provide proof of being in the United States lawfully in order to participate in the program. His opinion is that the City is providing services, potentially, intended for legal residents in the State of Oklahoma to people who may be in the U.S. unlawfully.

Mr. Sherrick moved the City vote this down, not receive this grant and not provide this program unless the City requires participants provide proof of being in the U.S. lawfully by green card or some means of being in the U.S. lawfully.

Discussion ensued between Mr. Sherrick and the Library Director, Kylie Roberson, covering how the grant is from the Oklahoma Department of Libraries, National Institute of Library and Museum Services and providing proof of legality is not required by them, therefore not required by the Library. Ms. Roberson reported on how the program works; the program has been in place for 11 years; the program also provides English and Spanish classes; how many have gone on to obtain their citizenship (45); how many are currently enrolled in the program (99); at time of citizenship testing applicants do have to provide proof of legality; the Library program is for everyone; the Library does not administer the citizenship test; how there is no law for anyone to provide proof of legality for a library card or to receive any library services; how offering a green card or citizenship proof is not required for any other program, and in doing so, may single out or show bias. Mr. Sherrick stated that using the information taken from the

class could potentially be used in an illegal manner; how it can affect voter rolls with the information learned from the program; how showing identification is required to receive a library card and check out materials; and how it is illegal to offer Federal funds to illegal citizens. Mr. Dorsey inquired if there are college students who may be using the program, in which Ms. Roberson stated there were, as well as businesses who's employees use this service. Mr. Sherrick stated that he is in favor of the program but feels there should be a requirement to show proof of legality, and since identification is received for other services, it seems reasonable, in his opinion, for the Library to require proof of legality and for the Department of Libraries to require it. Ms. Roberson stated that the Library would have to refuse the grant if the City required proof of legality since it would not meet the grant criteria when asked by Mr. Sherrick if she would require proof of legality. Mayor Curd asked for action on this item.

Mr. Sherrick moved to accept 7.d.i. with the amendment that direction will be given to the Library to require participants to provide proof of that they are in the United States lawfully, seconded by Mr. East.

Voting Aye: Mr. Sherrick, Mr. East  
Voting Nay: Vice Mayor Dorsey, Mayor Curd  
Motion: Failed by virtue of a tie vote.

Mr. Dorsey moved to accept Item. 7.d.i. as originally presented, seconded by Mayor Curd.

Voting Aye: Vice Mayor Dorsey, Mayor Curd  
Voting Nay: Mr. East, Mr. Sherrick  
Motion: Failed by virtue of a tie vote.

- v. Service Agreement with Up With Trees and the City of Bartlesville to work with Keep Bartlesville Beautiful to identify suitable planting locations, develop a planting plan, secure necessary permissions from ODOT, and once approved, handle all aspects of planting, including utility locates, procurement, planting and initial maintenance of the trees.

Mr. Sherrick stated, in his opinion, this action is in alignment with many of the green initiatives in Endeavor 2045, green streets being one and other line items in it that include tree equity and increasing tree canopy. The period of maintenance from Up with Trees is only three years, afterwards maintenance will fall to the City. He added that this may cause damage to roads which would be a budgetary expense, as well as other maintenance needed for the landscaping.

Mr. Sherrick moved to postpone consideration of Item 7.c.v. until the Comprehensive Plan-Endeavor 2045 completes reconciliation and a final vote has taken place, seconded by Mr. East.

Discussion followed between Mr. Curtis, Director of Community Development and the Council about the deadline for the grant; how this is a private grant from Phillips 66 provided to the Keep Bartlesville Board (KBB); that KBB met and agreed to recommend acceptance; planting would occur along Washington Boulevard and Frank Phillips Boulevard; and how

the grant will need to be utilized within fiscal year-by the end of June 2025. Additional discussion covered that Up with Trees will submit the paperwork to ODOT for utilization of the right-of-way; how a majority of planting will be within the ODOT right of way; how if denied by ODOT, then the grant and agreement will not move forward; and that Bartlesville is designated a Tree City and has been for several years. Mayor Curd commented that this is beautification issue; how he appreciates the members of the KBB; how Up With Trees is a good program, and their experience will be a great addition to the community. Vice Mayor Dorsey added that the trees that are chosen will keep damage and maintenance to a minimum, and will replace some of the trees that were heavily damaged and removed from the May tornado. Further discussion covered how once the contract is approved, Up With Trees can provide additional information; the landscape area on Highway 75; approximate width of the planting area on the highway of 30 feet, 10 feet and 8-10 feet depending on the location; and that the new trees would not impose or be an impediment to emergency vehicles during a weather event.

The motion was clarified that Mr. Sherrick moved to postpone consideration Item 7.c.v. until reconciliation of Endeavor 2045 and a final vote on it has taken place, seconded by Mr. East.

Voting Aye: Mr. Sherrick, Mr. East, Vice Mayor Dorsey

Voting Nay: Mayor Curd

Motion: Passed

**8. Public hearing and possible action on a request for a new Planned Unit Development (PUD) and Site Development Plan for 1.43 acres, zoned C-7 (Highway Commercial), at the northwest corner of Nowata Rd/US Hwy 60 and Madison Blvd. Presented by Larry Curtis, Director of Community Development.**

Mr. Curtis reported that Case PUD-1024-0045/46 is a request for approval of a new Planned Unit Development (PUD) and Site Development Plan for 1.43 acres at the northwest corner of Madison Blvd and Nowata Rd/US Hwy 60. The site consists of two separate lots recently purchased by ASAP Energy with the intention of developing a new ASAP gas station/convenience store with their preferred layout. The property was previously developed as the same use, but is now currently vacant. The gas station/convenience store use is permitted by right in the existing C-7 (Highway Commercial) zoning. However, ASAP's preferred site layout would not conform to required C-7 setbacks for the north and south property boundaries. A PUD allows for flexibility in design while maintaining compatibility with adjacent uses. To this end, proposed modifications to the Zoning Regulations in this PUD are as follows:

**Setbacks:**

- ☐ North setback reduced from 40 feet to 20 feet.
- ☐ South setback reduced from 50 feet to 30 feet.

**Parking and Circulation:**

- ☐ Prohibit drive aisles within the reduced north setback.
- ☐ Minimum parking requirement set at 1 per 300 square feet.

**Landscaping:**

- ☐ Relocate plantings required for street frontage landscaping on the south side to the west side of the site.
- ☐ Modify the residential screening along the north property boundary to replace the required

plantings and 6-ft opaque fence or wall with an 8-ft tall opaque privacy fence.

**Signage:**

- ☐ Remove the existing pole sign in the right of way and replace with a monument sign.
- ☐ Allow the new monument sign to be located within 90 feet of residential property, rather than 100 feet.

In their regular meeting held December 17, 2024, the Planning Commission recommended approval of PUD-1024-0045/46 per staff recommendation. Staff recommended approval subject to the dedication of ultimate right of way for Nowata Rd/US Hwy 60 and official combination of the lots prior to issuance of a Certificate of Occupancy. No one signed up to speak during the public hearing on this item at the City Planning Commission meeting. The City Planning Commission recommends approval subject to the dedication of ultimate right-of-way for Nowata Rd/US Hwy 60 and official combination of the lots prior to issuance of a Certificate of Occupancy.

A brief discussion covered the exact location of the business; setbacks; that there will be no drive way traffic behind the business; and buffering.

Mayor Curd opened the public hearing at 6:47 p.m. Appearing to speak was John Clay-Burnett who inquired the name of the business. Mr. Curtis stated it was ASAP Energy. There being no one further appear to speak, Mayor Curd closed the public hearing at 6:48 p.m.

Mr. Dorsey moved to approve the new Planned Unit Development (PUD) and Site Development Plan for 1.43 acres, zoned C-7 (Highway Commercial), at the northwest corner of Nowata Rd/US Hwy 60 and Madison Blvd. as presented, seconded by Mr. East.

Voting Aye: Mr. East, Vice Mayor Dorsey, Mr. Sherrick, Mayor Curd

Voting Nay: None

Motion: Passed

**9. Discuss and take possible action on utilization of the building at Centennial Park for a Start-Up Incubation Program to be managed by the Park Board. Presented by Larry Curtis, Director of Community Development.**

Mr. Curtis reported that the Start-Up Incubation Program at Centennial Park is an initiative aimed at fostering local entrepreneurship and innovation. By repurposing a 500-square-foot building within the park, this program provides an affordable, short-term platform for start-ups and small businesses to launch and test their concepts in a real-world environment. The facility includes one room and a restroom but lacks a kitchen, making it ideal for retail, gallery/showroom, or other uses. Rent and city services will be provided at no cost to the tenant, with the exception of electricity, which must be set up in the business's name or charged back. The six-month lease period is designed to maintain a rotation of businesses, ensuring fresh opportunities for new ventures and varied community engagement. Applications are evaluated based on business feasibility, community impact, and alignment with the space's limitations. The structured application form requires detailed business goals, marketing strategies, and a financial plan, ensuring that selected participants are prepared to succeed within the program's parameters. The lease agreement outlines responsibilities such as maintenance, operational hours, and compliance with municipal regulations to safeguard the City's investment in the



program. The initiative is expected to stimulate economic growth, attract visitors to Centennial Park, and enhance its role as a community hub. By offering this opportunity, the City demonstrates a commitment to supporting small businesses and fostering a thriving local economy. The Park Board unanimously recommended this program for approval at their November 2024 meeting. The space is not currently being utilized. Mayor Curd is the Council liaison to the Park Board and submitted his thoughts and approval of the program.

A brief discussion covered the application process; a required thorough business plan is to be submitted with the application; the City will ensure the structure is up to code, electrical expenses to be paid by lessee; upgrades and changes will fall to the lessee; changes to the facility must be approved by the Park Board; and that a committee will review the applications to ensure all criteria is met.

Vice Mayor Dorsey moved to approve the Start-Up Incubation Program utilization of the building at Centennial Park as presented, seconded by Mr. Sherrick.

Voting Aye: Vice Mayor Dorsey, Mr. Sherrick, Mr. East, Mayor Curd

Voting Nay: None

Motion: Passed

**10. Presentation on the long-term water supply options at Hulah Lake, Copan Lake, Ada-Vamoosa Aquifer and Kaw Lake. Presented by Terry Lauritsen, Director of Water Utilities.**

Mr. Lauritsen reported that in September 2023, the Water Resources Committee decided to further investigate the water supply options at Hulah Lake, Copan Lake, the Ada-Vamoosa Aquifer and Kaw Lake. The goal is to add between 10 to 16 million gallons per day (MGD) of water to secure the City's water supply for the next 75 to 100 years. Below is the current status of the investigations into these options.

**Hulah Lake** – Reallocate up to 10% of the lake's flood control storage to water supply, as recommended by a 2007 Planning Assistance to States Study conducted by the US Army Corps of Engineers (COE). This 10% reallocation would provide an additional 10 million gallons per day (MGD) of water. The reallocation process can only be performed by the COE. In November 2023, the City requested a reallocation study through the Planning Assistance to States (PAS) program, as recommended by the COE. In January 2024, the COE denied the request stating that reallocation studies cannot be performed through the PAS program. In February 2024, the City modify the reallocation request and submitted it to the COE. In April 2024, we met with the COE, who informed us that reallocation at Hulah was not permitted due to its Dam Safety Action Classification (DSAC) rating, which at the time was a 3. In July 2024, the City requested the DSAC reports through the Freedom of Information Act. In September 2024, the COE notified the City that Hulah Lake's DSAC score had been upgraded to a 4, based on the latest evaluation finalized in July/August 2024 – the COE updates these evaluations every 10 years, with the re-evaluation process having started in 2023. This new DSAC score now allows for reallocation. The City immediately requested a reallocation study for Hulah Lake. In October 2024, the City met with the COE regarding the reallocation request. The COE explained that a reallocation request must be authorized and funded through Congress, either via a Water Resources Development Act (WRDA) legislation or an operational budget line item. These studies typically involve a 50/50 cost share, with the overall cost of the study estimated at \$3 million. The quickest path forward would be to secure a provision in the next WRDA bill, which is set to be introduced in 2026. If a

provision is included and passed, the study could begin in 2027 and be completed between 2030 and 2033. When the City inquired about hiring an engineering consultant approved by the COE to perform the reallocation study, the response was no — only the COE is authorized to conduct these studies. Additionally, when the City asked if it could pay 100% of the costs to bypass the need for federal legislation to authorize and fund the study, the answer was also no. While the current DSAC score allows for reallocation, the COE advised that flood control reallocation at Hulah will be complex, as it could negatively affect Hulah's DSAC rating, effectively nullifying the reallocation. If reallocation were to occur without adversely affecting the DSAC rating, the City would be responsible for all costs associated with the environmental and recreational mitigation resulting from raising the water level. The path forward requires federal legislation for a reallocation study including an environmental and a mid-cycle DSAC evaluation. City staff will continue working with Oklahoma's federal delegation to prepare and submit the necessary language for the next WRDA bill in 2026.

**Copan Lake** – Two items are being investigated. The first is to secure the remaining 2 MGD of water storage that is currently reserved for the Town of Copan. Federal legislation was approved in 2022 to facilitate this acquisition. However, the COE's interpretation of the price structure contained in the legislation resulted in a price that was unaffordable to pursue. In 2020, under the WRDA legislation passed in 2018, the City of Bartlesville purchased 1 million gallons per day (MGD) of water storage at Copan Lake for \$205,000. However, the Army Corps of Engineers' interpretation of the 2022 WRDA legislation led to a significant increase in the cost for the remaining 2 MGD of water storage, with the price rising to around \$5.3 million, far exceeding the anticipated cost of approximately \$500,000. Fortunately, the 2024 WRDA legislation has passed, effectively closing this loophole and bringing the cost of the remaining 2 MGD of water storage back down to the expected \$500,000. This bill has been sent to President Biden for signature. Negotiations and a Memorandum of Understanding will need to happen with the Town of Copan to allow the Town of Copan to release their reserved rights of 2mgd for Bartlesville to purchase the rights for \$520,000. Should the Town of Copan need these in the future, they can purchase them back at the same pricing. The other item being investigated is the option, recommended by a 2007 Planning Assistance to States Study conducted by the COE, to reallocate up to 10% of the lake's flood control storage to water supply. 10% reallocation will provide an additional 8 million gallons of water per day. This effort has mirrored those documented for Hulah Lake, with the difference being the DSAC rating. In 2023, the COE released the DSAC ratings from the re-evaluation of Copan Lake, and the rating remained at a 3, meaning it is not eligible for reallocation. The path forward will require multiple rounds of federal legislation to fund studies that evaluate potential improvements needed downstream and/or at the dam to raise the DSAC rating, which would facilitate reallocation. Additionally, legislation will be needed for a reallocation and environmental study.

**Ada-Vamoosa Aquifer** – This is a major aquifer located in central Osage County close to the City owned Hudson Lake. Staff was able to locate studies that determined water quality and yield in the area of interest. Results of those studies indicate that water is compatible with our treatment system and can yield a maximum theoretical production of 39 gallons per minute per well. 25 wells could produce a maximum of 1.4 million gallons per day and would require at least 700 acres for a well field, with wells spaced 1/4 mile apart. To access the groundwater, the City would either need to own the land above the aquifer or lease the water rights from the landowner. The conceptual cost estimate for obtaining 1.4 million gallons per day of water from the aquifer is \$12.8 million. However, a detailed study on the feasibility of securing either the land or water rights for this option has not yet been conducted. If this option is pursued, a property investigation will need to

be carried out, along with the drilling of several test wells to confirm yield and model the impacts of the well field. The estimated cost for these preliminary tasks is between \$600,000 and \$1 million.

**Kaw Lake** - Srini Sundaramoorthy, with S2 Engineering provided the report on Kaw Lake. In February 2024, the City Council approved a professional services contract with S2 Engineering to assess the compatibility of Kaw Lake's water with the City's existing treatment system. The contract also tasked S2 Engineering with providing several options for a pump station and pipeline alignment, along with project cost estimates for three flow scenarios: 14, 18, and 22 million gallons per day – there are 38 million gallons per day of water rights available for purchase. The study has been completed, and the final report is large and can be emailed upon request. Mr. Sundaramoorthy covered the conventional water quality parameters, pollutants of concern which would require more detailed evaluation and sampling, potential intake locations, intake types, and potential pipeline alignments. He reviewed the Kaw Lake storage fees for 14 mgd, 15,638 acre-feet, storage fee of \$16, 009,089; 18 mgd, 20,164 acre-feet, storage fee of \$20,642,491; and 22mgd, 24,644 acre-feet, storage fee of \$25,228,802 all of which will need to add annual maintenance cost share as determined by USACE. He also provided the costs associated with intake and pump station types:

	Intake Types		
	Submerged Intake with Onshore Pump Station (Type 1)	Free Standing Intake with Onshore Pump Station (Type 2)	Free Standing Intake Combined with Pump Station (Type 3)
Submerged Screen Intake	\$6,480,000	N/A	N/A
Intake Tower & Piping	N/A	\$9,458,000	\$12,499,000
Tunnel Intake Pipe	\$3,376,000	\$3,088,000	N/A
Access Bridge	N/A	N/A	\$6,016,000
Onshore Pump Station	\$34,708,000	\$39,088,000	N/A
Offshore Pump Station	N/A	N/A	\$29,720,000
Other Costs <sup>2</sup>	\$7,340,000	\$8,401,000	\$7,891,000
<b>Total Estimate of Probable Cost <sup>1</sup></b>	<b>\$51,904,000</b>	<b>\$60,035,000</b>	<b>\$56,126,000</b>

Note: <sup>1</sup> Includes 35% Contingency, 2024 Cost Assumptions  
<sup>2</sup> Other Costs include engineering/survey/permits

and, pipeline costs associated with possible alignment scenario:

	Alignment 1 48.7 Miles		Alignment 2 52.9 Miles	
	14 MGD or 18 MGD	22 MGD	14 MGD or 18 MGD	22 MGD
Pipeline	\$162,346,000	\$173,692,700	\$179,206,350	\$193,935,000
Breakout or One Way Tank <sup>1</sup>	\$3,656,300	\$4,687,500	\$4,743,750	\$4,743,750
Other Costs:				
Environmental	\$622,300	\$622,300	\$663,000	\$663,000
Survey	\$345,600	\$345,600	\$426,000	\$426,000
Easements	\$2,656,300	\$2,656,300	\$2,885,400	\$2,885,400
Engineering	\$19,920,200	\$21,405,600	\$22,074,000	\$23,841,400
Permits	\$480,000	\$480,000	\$500,000	\$500,000
<b>Total Estimate of Probable Co</b>	<b>\$190,027,000</b>	<b>\$203,890,000</b>	<b>\$210,499,000</b>	<b>\$226,995,000</b>

Note: <sup>1</sup> Includes 30% Contingency, 2024 Cost Assumptions  
<sup>2</sup> Other Costs include engineering/survey/permits

and, projected project costs:

	Alignment 1 (Intake Location C)			Alignment 2 (Intake Location C)		
	48.7 Miles			52.9 Miles		
	14 MGD	18 MGD	22 MGD	14 MGD	18 MGD	22 MGD
Kaw Water Storage Fee (USACE)*	\$16,009,089	\$20,642,491	\$25,228,802	\$16,009,089	\$20,642,491	\$25,228,802
Submerged Intake Screen & Shore PS	\$46,498,000	\$49,074,000	\$51,904,000	\$46,498,000	\$49,074,000	\$51,904,000
Pipeline Conveyance	\$190,027,000	\$190,027,000	\$203,890,000	\$210,499,000	\$210,499,000	\$226,995,000
Other Costs						
Osage Mineral Council	TBD	TBD	TBD	TBD	TBD	TBD
OWRB Water Rights	TBD	TBD	TBD	TBD	TBD	TBD
Total Estimate of Probable Cost <sup>1</sup>	\$252,534,089	\$259,743,491	\$281,022,802	\$273,006,089	\$280,215,491	\$304,127,802

Note: \* Plus, annual maintenance cost share as determined by USACE

and, annual operational costs for potential scenarios:

	ANNUAL OPERATION AND MAINTENANCE (O&M) COST SUMMARY					
	Alignment 1 (Intake Location C)			Alignment 2 (Intake Location C)		
	48.7 Miles			52.9 Miles		
	14 MGD	18 MGD	22 MGD	14 MGD	18 MGD	22 MGD
<b>KAW SUPPLY (IN-SERVICE)<sup>a</sup></b>						
Pipeline and Breakout/One-way Tank	\$43,000	\$43,000	\$43,000	\$50,300	\$50,300	\$50,300
Intake and Pump Station	\$1,362,900	\$2,041,200	\$2,137,400	\$975,600	\$1,943,800	\$2,234,900
Total (System In-Service)	\$1,405,900	\$2,084,200	\$2,180,400	\$1,025,900	\$1,994,100	\$2,285,200
<b>KAW SUPPLY (NOT IN SERVICE)<sup>b</sup></b>						
Pipeline and Breakout/One-way Tank	\$43,000	\$43,000	\$43,000	\$50,300	\$50,300	\$50,300
Intake and Pump Station	\$19,300	\$25,700	\$28,900	\$16,200	\$25,700	\$28,900
Total (System Not In Service)	\$62,300	\$68,700	\$71,900	\$66,500	\$76,000	\$79,200

Notes: <sup>a</sup> In-Service operation assumes 24x7 operation at the flow rate shown. <sup>b</sup> When "Not-in-Service" pumps are assumed one day/month operation.

Mr. Muninger, CFO/City Clerk, reported that the rate impacts for the Kaw Lake option would average a \$91.40 to \$101.76 increase to residential customer rates, and the Ada Vamoosa Aquifer option would increase residential rates on an average of \$4.64 per month. The Hulah and Copan Lakes option would increase residential rates approximately \$4 to \$5 per month.

Mr. Lauritsen reported that the Bartlesville Water Resources Committee will meet mid-January to review the information and develop recommendations for the Council to consider at the February City Council meeting.

Discussion covered the average monthly costs; how the Hulah and Copan Lake options are the most affordable option with approximately \$4 to \$5 a month increase to residential customers; continue to look at cost effective ways to provide additional water to Bartlesville customers; how Enid had no other options than to use Kaw Lake, where Bartlesville has several good options; the desire to provide a fiscally prudent process; working with the Federal legislation takes time; and how Bartlesville officials have learned through the 20 year process how to work with the Corps of Engineers and legislation.

11. **Discuss and take possible action to approve a Resolution to amend the Unsheltered Homeless Task Force Resolution #3277, and to approve the appointment of the Task Force membership as presented in the proposed Resolution. Presented by Mike Bailey, City Manager.**

Ms. Sanders reported that at the regular meeting in November 2024, the City Council passed a resolution creating the Unsheltered Homeless Task Force and specified the makeup of the committee. Mr. Kirkpatrick and Mr. Bailey reviewed the applications and during the process of selecting the members, there were two individuals who did not specifically meet the criteria laid out in the original resolution that they wanted to add. They are Councilmember East and Christy McPhail. Both of these individuals have expressed an interest in being part of the committee, but for different reasons, there was not a spot on the committee for either. In the case of Mr. East, Mr.

Kirkpatrick is already filling the role of Council liaison and for Mrs. McPhail who runs B the Light Mission with her husband, Keith McPhail. Both Mr. and Mrs. McPhail are interested in serving, but there was only room on the committee for one of them. Councilmember Kirkpatrick is proposing to add both of these individuals as non-voting members to ensure that no organization represented on the committee receives more than one vote. The amended Section 3 of Resolution #3722 will read:

"This task force shall be comprised of thirteen (13) voting members and three (3) non-voting members who meet the following criteria, and who shall be appointed by the City Council to serve for the entire term of this task force. A member may meet one or more of these criteria.

- a. City Manager or designee (non-voting staff liaison).
- b. Community member with knowledge, training, or experience that is relevant the task force's mission (non-voting advisor).
- c. Two City Councilmembers. (1 voting and 1 non-voting).
- d. One ex-officio member of OK House or Senate.
- e. One mental health professional with experience serving Bartlesville's unsheltered population.
- f. One medical professional with experience serving Bartlesville's unsheltered population.
- g. One law enforcement official with experience addressing criminal and safety issues related to Bartlesville's unsheltered population.
- h. One nonprofit expert with experience serving Bartlesville's local unsheltered population.
- i. One church representative with experience serving Bartlesville's local unsheltered population.
- j. One local business owner whose place of business is adversely affected by Bartlesville's unsheltered population.
- k. One citizen whose primary residence is adversely affected by Bartlesville's unsheltered population.
- l. One representative from Bartlesville public school system who is familiar with the issues related to homelessness in our schools.
- m. One person who has experienced homelessness in Bartlesville.
- n. One veteran who is knowledgeable about homelessness among veterans.
- o. At least one at-large representative with knowledge, training, or experience that is relevant the task force's mission."

Ms. Sanders continued that Mr. Kirkpatrick has recommended the following individuals for appointment:

Mike Bailey, City Manager

Christy McPhail, Non-Voting Community Member

Aaron Kirkpatrick, Voting Councilmember

Larry East, Non-Voting Councilmember

Judd Strom, OK House Representative

Rachel Showier, Mental Health Professional

Amber Vieux, Medical Professional

Sierra Compton, Law Enforcement Official

Keith McPhail, Nonprofit Expert

Errol Hada, Church Representative

Tom Gorman, Local Business Owner

Sherri Smith, Citizen

Sarah Rowe, BPS Representative

Dustin Ainesworth, Veteran and Formerly Homeless (fulfills two categories)

Alan Gentges, At Large

Lisa Cary, At Large

Ms. Sanders concluded that staff and Mr. Kirkpatrick requests approval of the amendment and recommended membership.

Discussion covered if all recommended members are citizens of Bartlesville; Rep. Strom's qualifications to serve opposed to having Rep. Kane serve; and how Rep. Strom would provide good representation on the task force.

Mr. Dorsey moved to approve Resolution #3726 as presented.

Mr. Sherrick commented that since an amendment is being considered to the original Resolution, specifically to add positions and approve the task force, he would like to have a tertiary goal added to it.

Mr. Sherrick moved that to add an additional section to the Resolution 3726 amending Res. #3722 that would be enumerated Section 5.C.1. and the language would be to recommend to the City that they pursue any and all injunctive relief available through the courts against those identified by the evidence of their experience to be perpetrators of the ongoing increase of the homeless population in Bartlesville. He added that the section could be under B.4. or C.1. He added that he is bringing this forward after speaking with non-profits who are involved with the homeless where they had identified certain entities to him who bring in parties who do not have residence, family, or friends in Bartlesville, and after a treatment failure, they are released onto the city streets of Bartlesville with no money or way to survive here. Thereby, these entities perpetuate the increase in the number of homeless encountered here.

Mr. Sherrick's motion was seconded by Mr. East. Mr. Kane pointed out that Mr. Dorsey has a motion on the floor with no second, and that there is now a new motion on the floor with a second. Mr. Sherrick pointed out that according to Rosenberg's Rules there can be up to three motions live on the floor, with the last motion to be voted upon first. Then, if needed, Mr. Dorsey's motion could be seconded and a vote taken.

Mr. East asked Mr. Sherrick how did he envision the Task Force taking the action he added. Mr. Sherrick said the Task Force would recommend that the City pursue and take legal action falling under the City's division of law to take injunctive action to stop them from releasing people who do not have friends, family, or a residence here and would be left homeless. He again stated that this request came from non-profits who wants the City needs to intervene and stop certain entities from releasing homeless to the streets of Bartlesville instead of sending them back from where they came from. Mayor Curd stated



that he feels that the Task Force should make that decision, that there are a lot of good people on the Task Force who could address this issue if they feel it is needed. Further discussion covered the order of motion.

Mayor Curd seconded Mr. Dorsey's motion to approve the amendment as originally presented. Mr. Sherrick again stated that according to Rosenberg Rules of Order, the votes are to be taken in reverse order, so Mr. Sherrick's motion was voted upon first.

Voting Aye: Mr. Sherrick, Mr. East

Voting Nay: Vice Mayor Dorsey, Mayor Curd

Motion: Failed by virtue of a tie vote.

Mayor Curd stated that Councilman Kirkpatrick wanted the Council to know that he is very supportive of the amended Resolution and recommended membership. Mr. Sherrick stated he had no issue with the Resolution, but only wanted to address the concerns of those entities he had spoken with. Mr. Kane stated this is a new issue to him, that he had not heard this from the non-profits, and asked Mr. Sherrick to provide the information he received from them so that he could research their concerns. Mr. Sherrick agreed to provide the information.

Vice Mayor Dorsey moved to approve the Resolution amending Resolution #3277 and approving the membership appointments set out in the Resolution as originally presented, seconded by Mayor Curd.

Voting Aye: Mr. East, Vice Mayor Dorsey, Mr. Sherrick, Mayor Curd

Voting Nay: None

Motion: Approved

## **12. New Business**

There was no new business to address.

## **13. City Manager and Staff Reports.**

Ms. Sanders reported on:

Flock Camera System Town Hall on January 16 in Lyon Hall at Bartlesville Wesleyan University that will be open to the public; and

there is a Christmas Tree Drop off location at Sooner Park, and mulch will be available free of charge; and

Hot Topics Workshops that the City Council will be holding over the next several months as follows: January 27–Drag Show Regulations; February 24–Flock Camera Utilization; March 24–NEXT Strategic Plan Update; April 28–Annual Budget; and May 19, Endeavor 2045–Comprehensive Plan and Capital Elections. All meetings will begin at 5:30 p.m. in the 1<sup>st</sup> floor conference room at City Hall. The meetings are open to the public.

## **14. City Council Comments and Inquiries.**

Mr. Sherrick received letters of gratitude for opening the Citizens to be heard portion of Council meetings to include all of Washington County and asked they be included in the minutes.

Mayor Curd, using a PowerPoint, updated the Council on the Wayfinding and Park signage, as well as the new parking lot improvements in the City's parks.

Mr. Sherrick added his appreciation to the City's webmaster for correcting an error on the Pathfinder Parkway page of the City's website so quickly.

15. **There being no further business to address, Mayor Curd adjourned the meeting at 8:07 p.m.**

JS Curd  
James S. Curd, Jr., Mayor

Jason Muninger  
Jason Muninger, CFO/City Clerk  
by Elaine Barnes  
Deputy City Clerk





**From:** Daniel Nallon <dnallon.ok2a@gmail.com>  
**Sent:** Friday, January 3, 2025 10:30 AM  
**To:** Tim Sherrick  
**Subject:** Thank you to our Newly Elected City Council

Dear Members of the City Council,

I hope this message finds you well. As a resident of the surrounding areas, I want to take a moment to express my sincere gratitude to each of you for stepping up and volunteering for the important roles you now hold on our city council.

Your commitment to public service is commendable, and I appreciate the dedication you've shown in adding your voices to the conversation. The decisions made by the council have a significant impact not only on Bartlesville but also on Washington County as a whole. By encouraging open dialogue and allowing all of us to weigh in on issues that affect our communities, you are fostering a spirit of inclusivity and collaboration that is essential for progress.

Thank you for welcoming diverse perspectives and ensuring that the concerns of the broader community are heard and considered. Your willingness to serve is a testament to your commitment to making Bartlesville a better place for everyone.

Looking forward to seeing the positive changes your leadership will bring!

Warm regards,

Daniel Nallon  
Ochalela, OK.  
email: [dnallon.ok2a@gmail.com](mailto:dnallon.ok2a@gmail.com)

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Daniel Nallon,  
Director of NE Chapters  
Oklahoma Second Amendment Association  
[The States Leading Advocate for 2nd Amendment Rights](#)

It is with a grateful heart that I write to you to share with all the city councilors who approved the vote to allow Washington County voices, beyond ten miles, to be heard during public comment.

These voices would include those who, like myself, patronize businesses contributing tax dollars to the local economy, volunteer time contributing to the good of the community, and serve and worship with the people who do reside within the city of Bartlesville.

May the Lord's hand be on this council and on those who advise them.

Resident of Ramona, OK