

NOTICE OF SPECIAL MEETING
BARTLESVILLE LIBRARY TRUST AUTHORITY

SPECIAL MEETING

Friday, April 25
11:30 AM

Administration Board Room
Bartlesville Public Library
600 S. Johnstone
Bartlesville, OK 74003

NAME: Trevor Sutterfield, Chair
ADDRESS: 501 E. 4th Street
Bartlesville, Oklahoma 74003

AGENDA

- I. Call to Order – Trevor Sutterfield, Chair.
- II. Review and Take Action on the July 2024 Special Meeting Minutes.
- III. Update on Trust Authority Investments- Scott Hopson, Investment Committee Chair
- IV. Discuss and Take Action, If Needed, on Changes to the Investment Portfolio.
- V. Director's Report- Kiley Roberson, Library Director
- VI. Discuss and Take Action on Annual Disbursement to the Bartlesville Public Library for FY2025-2026. Disbursement Amount to be Determined on Total Endowment Balance as of June 30, 2025.
- VII. Discuss and Take Action on Resolution BLTA2026-01 – Adopting the Bartlesville Library Trust Authority Budget for FY2025-2026.
- VIII. Discuss and Take Action on Chair's Appointments / Reappointments to the Investment Committee.
- IX. Election of officers for FY2025-2026.
- X. Comments from Trust Authority Members.
- XI. Public Comments.
- XII. Items for the July 15, 2025 Special Meeting of the Investment Committee.
- XIII. Adjournment.

This notice was filed in the Office of the City Clerk, City Hall, 401 S. Johnstone, Bartlesville, Oklahoma, at 4:37 p.m. on April 3, 2025 and posted same day at 5:30 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

Deputy Clerk

Open Meeting Act Compliance (25 O.S. Sec. 301 *et seq.*) All discussion items are subject to possible action by the History Museum Trust Authority. Official action can only be taken on items which appear on the agenda. The History Museum Trust Authority may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the History Museum Trust Authority may refer the matter to the City Manager, Staff, or City Attorney, or back to a committee or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The History Museum Trust Authority may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.