

**Board of Trustees**

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David King  
*Legal Counsel*

**Bartlesville Development Authority**

201 SW Keeler Ave (Depot)  
Bartlesville, OK 74003

**----- MEETING AGENDA -----**

8:00 a.m.

April 23<sup>rd</sup>, 2025

**Call to Order -Gayle Lester**

- **Minutes** – Presentation of February 26, 2025 Meeting Minutes - *Gayle Lester*
  - **Financials** – Presentation of March 2025 Financial Statements – *David Wood*
- Executive Session**
- Motion and vote to move to Executive Session pursuant to 25 O.S. Sec. 307 (C) 11) for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction; and 25 O.S. Sec. 307 (B)1 discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

**Return to Open Session**

- Discuss and take action approving/amending the proposed FY 2025-26 Operating Budget and EDF appropriation request from the Bartlesville City Council – *David Wood*
  - Discuss and take action approving the FY 2025-26 Economic Development Contract with the City of Bartlesville – *David Wood*
  - Discuss and take action recommending the City Council appropriate \$600,000 from the EDF for a forgivable loan to Paxterra, LLC (Metal Goods Manufacturing) for 40 new jobs associated with the purchase and renovation of property located at 417 W. 8th Street. - *Chris Batchelder*
  - Discuss and take action to deed approximately 1.5 acres of land in the Bartlesville Industrial Park to Phillips Precision Machine for building expansion – *Jared Patton*
- **Staff Reports**
  - **Public Comment**
  - **Adjourn**
  - **Filed on the Office of the City Clerk, City Hall, Bartlesville, Oklahoma at 2:07 p.m. and posted in a prominent place at 2:55 p.m.**

*Jason Muninger*

CFO/City Clerk

*/s/ Karen Tanner*

Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): All discussion items are subject to possible action by the Bartlesville Development Authority (BDA). Official action can only be taken on items which appear on the agenda. The BDA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the BDA may refer the matter to the City Manager, Staff or City Attorney, or back to a committing or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The BDA may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.