



**CITY BOARD OF ADJUSTMENT  
REGULAR MEETING  
MAY 22, 2025  
5:00 p.m.**

**Location:** City Hall  
401 S. Johnstone  
Bartlesville, OK 74003  
Council Chambers

**Chair:** Kinder Shamhart  
**Phone Number:** 918-338-4244

**AGENDA**

**ITEM NO. 1 – Call to Order and Roll Call**

**ITEM NO. 2 – Public Comment on Agenda Items**

**ITEM NO. 3 – Consideration of the Consent Agenda**

3a. Approval of the minutes of the regular meeting of April 24, 2025

**ITEM NO. 4 – Consideration of Items Removed from the Consent Agenda**

**ITEM NO. 5 – Public Hearings**

5a. **CASE NO. SZP-0425-0050** - Public hearing, consideration, and possible action on a request for a Special Zoning Permit to allow a Single-Family Residential use on property zoned C-2 (Neighborhood Shopping), located at 801 S Dewey Ave.

**ITEM NO. 6 – General Board Business**

- None

**ITEM NO. 7 – City Staff Members' Comments**

**ITEM NO. 8 – Board of Adjustment Members' Comments**

**ITEM NO. 9 – Adjournment**

Filed in the office of the City Clerk at 401 S. Johnstone, Bartlesville, Oklahoma, on May 15, 2025 at 1:10 p.m. and posted same day at 5:30 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): All discussion items are subject to possible action by the Board of Adjustment. Official action can only be taken on items which appear on the agenda. The Board of Adjustment may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board of Adjustment may refer the matter to the City Manager, Staff or City Attorney, or back to a committing or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The Board of Adjustment may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.