



**REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL**

**Monday, June 2, 2025
5:30 p.m.**

City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**James S. Curd, Jr., Mayor
918-338-4282**

AGENDA

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Curd.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. Invocation by Dr. Larry Cowan, Grand Mental Health.**
- 4. Public Comments on Agenda Items.**
- 5. City Council Announcements and Proclamations.**
 - Douglass School Reunion Days – July 17-20, 2025
- 6. Authorities, Boards, Commissions and Committees**
 - One opening on the Bartlesville Area History Museum Trust Authority
 - One Opening on the Bartlesville Library Trust Authority
 - One opening on the Street and Traffic Committee
 - Two openings on the White Rose Cemetery Board
- 7. Consent Docket**
 - a. Approval of Minutes**
 - i. The Regular Meeting Minutes of May 5, 2025.
 - b. Approval and/or Ratification of Appointments and Reappointment to Authorities, Board, Commissions, and Committees.**
 - i. Reappointment of Mr. Eric Gray, Ms. Kim Miller, and Ms. Julie Pranger to additional two years each to the Bartlesville Library Board at the recommendation of Mayor Curd.
 - ii. Reappointment of Mr. Michael Colaw and Mr. Dean Robertson to additional three-year terms on Visit Bartlesville Board of Directors at the recommendation of Vice Mayor Dorsey and Councilman Kirkpatrick.
 - c. Approval and Ratification of Agreements, Contracts, Engagement Letters, Leases, MOU's, and Proposals.**
 - i. PatronPoint Software License Agreement between Springshare, LLC and Bartlesville Public Library/City of Bartlesville to assist with online access to a variety of library services in the amount of \$8,500.
 - ii. Service Agreement with Sanderson Construction LLC to provide site restoration of a demolished property in the amount of \$25,000.
 - iii. Literacy Training Contact between the Oklahoma Department of Libraries and the City of Bartlesville for in-person training, at no expense to the Library.
 - iv. Annual Destination Marketing Agreement with Visitors Inc. in the amount of \$445,000.

- v. Contract with B-Town Construction to install a slip line sewer rehab on select line segments in the amount of \$99,505.
 - vi. Five T-Hangar Lease Agreements to be executed to reflect rent increase to fair market value with the addition of a CPI-U annual increase component resulting in \$13,200 revenue annually.
 - vii. Support and Software Assurance Agreement with Verge Network Solutions as a telecommunications vendor, a two-year agreement in the amount of \$9,792.00.
 - viii. Third Amendment to the tower/ground lease agreement between the City of Bartlesville and SBC Tower Holdings, LLC for a portion of property located in Washington County named SE Water Tower Bartlesville.
 - ix. Amendment to License Agreement for the ForeUP credit card processing payment agreement, fees expenses on yearly budget based on percentage of projected revenues.
- d. **Receipt of Bartlesville NEXT Progress Report**
 - i. Bartlesville NEXT Progress Report May 2025.
- e. **Receipt of ALPR (Flock Cameras) Report**
 - i. ALPR Report for April and May 2025
- f. **Receipt of Financials**
 - i. Interim financials for ten months ending April 30, 2025.
- g. **Receipt of Bids**
 - i. Bid No. 2024-2025-015R Operation Yard Sheds Project
 - ii. Bid No. 2024-2025-017 for Tuxedo FEB Liner Replacement Project
- 8. **Discuss and take possible action to award Bid No. 2024-2025-015R for Operation Yard Sheds Project. Presented by Vice Mayor Dorsey.**
- 9. **Discuss and take possible action to award Bid No. 2024-2025-017 for Tuxedo FEB Liner Replacement Project. Presented by Vice Mayor Dorsey.**
- 10. **Public hearing, consideration and possible action on a request to rezone 0.72 acres from RM-3 (Residential Multifamily) & C-2 (Neighborhood Shopping) to C-5 (General Commercial)/PUD (Planned Unit Development), and for approval of a PUD Site Development Plan, located at 125-136 SE De Bell Ave., from Keleher Architects on behalf of William Hiatt Trust. Presented by Larry Curtis, Director of Community Development.**
- 11. **Public hearing, consideration and possible action on a request to rezone 0.48 acres from C-2 (Neighborhood Shopping)/PUD (Planned Unit Development) to RM-3 (Residential Multifamily)/New PUD, and for approval of a PUD Site Development Plan, located at 521, 525, and 529 S. Seneca Ave., from Richard Smith of American Bison Construction Co. on behalf of Quantum trading Group LLC. Presented by Larry Curtis, Director of Community Development.**
- 12. **Discuss and take action on a request for Final Plat approval, 0.48 acres, to be zoned RM-3/PUD, located at 521, 525, and 529 S. Seneca Ave., from Richard Smith of American Bison Construction Co. on behalf of Quantum Trading Group LLC. Presented by Larry Curtis, Director of Community Development.**
- 13. **Unsheltered Homeless Task Force Update. Presented by Task Force Members Ms. Rachel Showler and Mr. Tom Gorman.**
- 14. **Discuss and take possible action to adopt an ordinance recommended by the Unsheltered Homeless Task Force regulating acts prohibited in public spaces. Presented by Unsheltered Homeless Task Force Chairman and Councilman Aaron Kirkpatrick.**

15. Discuss and take possible action to approve a resolution amending the Unsheltered Homeless Task Force as established with Resolution #3722 to extend the term of the Task Force. Presented by the Unsheltered Homeless Task Force Chairman and Councilman Aaron Kirkpatrick.
16. Discuss and take possible action on an appeal by Brad D. Purvis of the Hearing Examiner's Order of Abatement for demolition and removal of a dilapidated structure at 116 S. Comanche Avenue, legally described as the South 1/2 of Lot 5, Block 12, Capitol Hill Addition, Bartlesville, Washington County, Oklahoma (Code Enforcement Case Number DS-0325-0378). Presented by Larry Curtis, Director of Community Development.
17. Discuss and take possible action to appoint one City Councilmember, one Planning Commissioner, and three community stakeholders to an ad hoc committee to evaluate and select a consultant to assess the effectiveness of current land use development codes and to modify and reform such codes. Presented by Larry Curtis, Director of Community Development.
18. Discuss and take possible action regarding the naming of the internal parkway at Lee Lake to "Lisa Beeman Parkway". Presented by Larry Curtis, Director of Community Development.
19. Discuss and take possible action on an updated policy on records retention and authority to destroy as part of the City's Accounting Policies and Procedures Manual. Presented by Jason Muninger, CFO/City Clerk.
20. Presentation on results from the Strategic Planning Retreat. Presented by Mike Bailey, City Manager.
21. New Business.
22. City Manager and Staff Reports.
23. City Council Comments and Inquiries.
24. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Tuesday, May 27, 2025.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

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Cable Viewing on Sparklight: Channel 56

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.