



**NOTICE OF SPECIAL WORKSHOP
MEETING OF THE
BARTLESVILLE CITY COUNCIL**

**April 28, 2025
5:30 p.m.**

**City Hall, 1st Floor Conference Room
401 S. Johnstone Avenue
Bartlesville, OK 74003**

**Mayor James S. Curd, Jr.
918-338-4282**

MINUTES

(The Notice of Meeting and Agenda was posted at 5:30 p.m. April 23, 2025)

City Council members present were Mayor James S. Curd, Jr., Vice Mayor Trevor Dorsey, and Council Members Aaron Kirkpatrick, Larry East and Tim Sherrick.

City staff present were Mike Bailey, City Manager, Laura Sanders, Assistant City Manager, Jess Kane, City Attorney, Jason Muninger, CFO/City Clerk, Terry Lauritsen, Director of Water Utilities, Micah Siemers, Director of Engineering, Keith Henry, Public Works Director, Kelli Williams, Chief Communications Officer, Matt McCollough, IT Director, Robin Betts, HR Director, Larry Curtis, Community Development Director, Alicia Shelton, Accounting and Finance Supervisor, Mike Richardson, Airport Director, Kiley Roberson, Library Director, Police Chief Kevin Ickleberry, Deputy Police Chief Andrew Ward, Deputy Police Chief Troy Newell, Beth Gray, Police Dept. Finance, Fire Chief H.C. Call, and Elaine Banes, Executive Assistant.

- 1. The Special Workshop Meeting of the Bartlesville City Council was called to order by Mayor Curd at 5:30 p.m.**
- 2. Roll call was conducted and a quorum established.**
- 3. Public Comments on Agenda Items.**

There were no comments.

- 4. Presentation and discussion on the City of Bartlesville Budget for Fiscal Year 2025-2026. Presented by Jason Muninger, CFO/City Clerk.**

Mr. Muninger presented a complete overview of the budget including salary increases, the addition of firefighters and golf personnel, and projections for FY 2025-2026. Discussion covered how cost of living and merit compensation is determined; utility rate increases; how the addition of the firefighters may assist in lowering over-time costs; methods to reduce fire over-time; and 911 Fund and personnel. Additional questions from Mr. East over several items were answered individually as he brought them forward. A change was pointed out in IT Professional Services adding \$100,000 for AI policy/use research and development.

- 5. Presentation and discussion on the Capital Improvements Program (CIP) Budget for Fiscal Year 2025-2026. Presented by Micah Siemers, P.E., Director of Engineering.**

Mr. Siemers presented the CIP Budget complete with a PowerPoint showing all projects that fall under capital improvements. He explained the G.O. Bond Funding and how all 70% projects must be

completed as they are chosen by citizen election with 30% projects are discretionary. He reported that 100% of the projects are always completed. Discussion covered how input from the Westside Community Center Director should be invited regarding the pavilion at Douglas Park; City Hall funding; bike paths; downtown landscaping, currently under design; new water meters; vector truck with root foaming and chemicals used; police vehicles; security cameras; debt service calculations; and whether a contingency fund could be developed for City Council deemed emergency projects; and how there are methods already in place for emergency projects.

6. City Manager and Staff Reports.

There were no reports.

7. City Council Comments and Inquiries.

Mr. Kirkpatrick thanked staff for their work on the budget. Mayor Curd commented that this is his ninth budget to review and that he has great faith in the City staff. He added that the City has had good financial years and have been able to catch up on needs.

8. There being no further business to address, Mayor Curd adjourned the meeting at 8:15 p.m.



Jason Muninger, CFO/City Clerk


James S. Curd, Jr., Mayor