

Bartlesville Convention & Visitors Bureau
dba Visit Bartlesville
300 SE Adams Blvd.
Bartlesville, OK 74003
May 20, 2025

12:00 noon

Bartlesville Community Center – Studio Theater

2024-2025
Board of Directors

Chairman
Michael Colaw

Vice Chair
Kyle Ppool

Secretary/Treasurer
Mark Gailey

Board of Directors
Donna Keffer
Leslie Jerden
Courtney Manning
Angie Terronez
Dennis Halpin
Dean Robertson

Ex-Officio Members
Maria Swindell Gus
Trevor Dorsey City Council
Aaron Kirkpatrick
City Council

Call to Order

Minutes

- Approval of Minutes from April 2025 Business Meeting

Financials

- Accept Monthly Financials for March

Reports

- Executive Director's Report
- Committee Reports

Business

- Discuss and take possible action for a grant request from Bartlesville Community Center Trust Authority for Sizzlin Summer Series.
- Discuss and take possible action for a grant request from Kiwanis Club of Bartlesville for the July 4th Freedom Fest. This will not be paid until after July 1st.
- Discuss and take possible action to elect board member Michael Colaw to his 1st individual 3-year term effective July 1st, 2025, set to expire June 30th, 2028.
- Discuss and take possible action to elect board member Dean Robertson to his 1st individual 3-year term effective July 1st, 2025, set to expire June 30th, 2028.
- Discuss and take action to move into executive session pursuant to 25 O.S Sec. 307(B) (1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Maria Swindell Gus.
- Discuss and take possible action on the employment of Maria Swindell Gus to adjust compensation and/or terms of employment.
- Discuss and take action on Election of Officers: President, Vice President and Secretary/Treasurer.

Public Comment

Adjourn

The Agenda was received by the City Clerk, 401 S. Johnstone Ave., Bartlesville, Oklahoma at 3:11 p.m. on Thursday, May 15, 2025 and posted same day at 5:30 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Barnes

by Deputy Clerk

Open Meeting Act Compliance (25 O.S. Sec. 301 *et seq.*) All discussion items are subject to possible action by the Bartlesville Convention and Visitor's Bureau Board of Directors. Official action can only be taken on items which appear on the agenda. The Bartlesville Convention and Visitor's Bureau Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Bartlesville Convention and Visitor's Bureau Board of Directors may refer the matter to the City Manager, Staff, or City Attorney, or back to a committee or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The Bartlesville Convention and Visitor's Bureau Board of Directors may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.