



REGULAR BOARD MEETING

Wednesday, June 25, 2025

3:30 pm

City Council Chambers, City Hall

401 South Johnstone Avenue

Bartlesville, OK 74003

AGENDA

- I. CALL TO ORDER / ROLL CALL
- II. APPROVE THE MINUTES OF THE MAY 28, 2025, REGULAR MEETING
- III. PUBLIC COMMENT ABOUT ITEMS ON THE AGENDA
- IV. ACCEPT THE MAY 2025 FINANCIALS
- V. BUSINESS
 - 1. CONSIDERATION AND POSSIBLE ACTION APPROVING THE TERMS AND CONDITIONS OF AN ENGAGEMENT LETTER FOR ACCOUNTING SERVICES FOR FISCAL YEAR FY2026 FROM STOTTS, ARCHAMBO, MUEGGENBORG, AND BARCLAY, PC; AND CONTAINING OTHER MATTERS RELATED THERETO.
 - 2. CONSIDERATION AND POSSIBLE ACTION APPROVING THE TERMS AND CONDITIONS OF AN ENGAGEMENT LETTER FOR AUDIT PREPARATION SERVICES FOR THE FISCAL YEAR ENDING JUNE 30, 2026, FROM STOTTS, ARCHAMBO, MUEGGENBORG, AND BARCLAY, PC; AND CONTAINING OTHER MATTERS RELATED THERETO.
 - 3. CONSIDERATION AND POSSIBLE ACTION APPROVING THE TERMS AND CONDITIONS OF AN ENGAGEMENT LETTER FOR AUDIT SERVICES FOR THE FISCAL YEAR ENDING JUNE 30, 2025, FROM OBER, LITTLEFIELD, CERTIFIED PUBLIC ACCOUNTANTS, PLLC; AND CONTAINING OTHER MATTERS RELATED THERETO.
 - 4. CONSIDERATION AND POSSIBLE ACTION REGARDING A MOTION OR RESOLUTION ADOPTING AND APPROVING A TEMPORARY BUDGET FOR ONE MONTH BASED ON THE FY2025 BRTA BUDGET AND CONTAINING OTHER MATTERS RELATED THERETO.
- VI. REPORT FROM GEORGE HALKIADES, BRTA REPRESENTATIVE ON THE BARTLESVILLE FILM AUTHORITY.
- VII. DIRECTOR'S MONTHLY REPORT
- VIII. COMMENTS AND QUESTIONS FROM THE BRTA BOARD OF TRUSTEES
- IX. ADJOURN

The Agenda was filed in the Office of the City Clerk, 401 S. Johnstone Avenue, Bartlesville, Oklahoma, at 9:54 a.m. on June 20, 2025 and posted in prominent public view at City Hall same day at 11:30 a.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Deputy City Clerk

Open Meeting Act Compliance (25 O.S. Sec. 301 et seq.) All discussion items are subject to possible action by the BRTA. Official action can only be taken on items that appear on the agenda. The BRTA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the BRTA may refer the matter to staff, the BRTA Attorney, or back to a committee. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The BRTA may, at its discretion, change the order of the business agenda items. The City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.