

**Monday, July 7, 2025**

**5:30 p.m.**

City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**James S. Curd, Jr., Mayor**  
**918-338-4282**

**AGENDA**

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Curd.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. Invocation by the Reverend Nicholas Phares, Rector, St. Luke's Episcopal Church.**
- 4. Public Comments on Agenda Items.**
- 5. City Council Announcements and Proclamations.**
- 6. Authorities, Boards, Commissions and Committees**
  - One opening on the Bartlesville Area History Museum Trust Authority
  - One Opening on the Bartlesville Library Trust Authority
  - One opening on the Street and Traffic Committee
  - Two openings on the White Rose Cemetery Board
- 7. Consent Docket**
  - a. Approval of Minutes**
    - i. The Regular Meeting Minutes of June 2, 2025.
  - b. Approval and/or Ratification of Appointments and Reappointment to Authorities, Board, Commissions, and Committees.**
    - i. Appointment of Ms. Amanda Hakola to a three-year term on Keep Bartlesville Beautiful at the recommendation of Councilmember Kirkpatrick.
    - ii. Appointment of Ms. Shavon Robles to a three-year term on the City Planning Commission at the recommendation of Councilmember Kirkpatrick.
    - iii. Appointment of Mr. Wyatt Gerth to fill an unexpired term on the City Planning Commission at the recommendation of Councilman Kirkpatrick.
    - iv. Ratification of new BDA officers and a new Trustee- Mr. Chase Allcott, Chairman, Ms. Tara Gotwalt, Secretary/Treasurer, and Mr. Mark Runnels for a three term, at the recommendation of Mayor Curd and Vice Mayor Dorsey.
  - c. Approval of Resolutions**
    - i. Authorizing and requiring the marking of the graves of John F. Walters and George E. Moore and commending Joe Todd for his efforts on behalf of veterans.
    - ii. Amending the contracts of the City Attorney, City Judge, and City Manager adjusting their compensation to accommodate the approved cost of living adjustments and merit increases for Fiscal Year 2025-2026.
    - iii. Amending the budget of the City of Bartlesville for Fiscal Year 2024-25 appropriating unanticipated revenue for the Health Insurance Fund.
    - iv. Amending the budget of the City of Bartlesville for Fiscal Year 2025-26 appropriating unbudgeted Fund Balance for the Capital Reserve Fund.

- d. Approval and Ratification of Agreements, Contracts, Engagement Letters, Leases, MOU's, Ordinances, and Proposals.**
  - i. Fire Apparatus Purchase Agreement between the City of Bartlesville and Conrad Fire Equipment/Pierce OshKosh Corporation for the purchase of a new 2026 custom fire engine in the amount of \$858,839.53.
  - ii. Ordinance and Joinder Agreement to Amend the Employee Defined Contribution Plan.
  - iii. Contract with HCC Life Insurance company, budget impact of 12.79% increase over last year.
  - iv. Hangar Lease Agreement with Eagle Sky Patrol for Hangar #8, revenue \$2400 annually.
  - v. Hangar Lease Agreement with Phoenix Rising Aviation, Inc. for Hangar #6, revenue, revenue \$56,160 annually.
  - vi. Service and Lease Agreement between Tri County Technology Center and the Bartlesville Police Department providing a satellite office/substation and training classroom in the amount of \$120 annually and provide one school resource officer annually at no cost to Tri County Technology Center.
  - vii. Agreement with Pepsi Beverages Company and Adams Golf Course, revenue based on resale, no negative impact on budget.
  - viii. Right-of-Way Donation Agreements with Sheltre Farms, LLC., Orlina and Jeffrey Andrews and Lansdown Family Trust for additional public right-of-way along both sides of Sunset Boulevard, in the amount of \$130,161.00.
  - ix. Sixth Amendment to the tower/ground lease agreement between the City of Bartlesville and New Cingular Wireless PCS, LLC for a portion of property located in Washington County named SE Water Tower Bartlesville.
- e. Accept Conveyance of Property**
  - i. Accept conveyance of 15 properties from the Washington County Treasurer's Office, such properties having not received a minimum reserve bid covering the amount of City liens on the properties, at the annual Washington County Tax Resale auction held on June 9, 2025, said City liens to be released on these properties: 1. 1408 SW Armstrong Ave., 2. 117 NW Cheyenne Ave., 3. 405 NW Theodore Ave., 4. 115 NW Virginia Ave., 5. 1714 SW Jennings Ave., 6. 812 E. 8<sup>th</sup> St., 7. 322 SW Penn Ave., 8. 712 NW Lupa St., 9. 501 SW Morton Ave., 10. 920 SW Maple Ave., 11. 129 NW Santa Fe Ave., 12. 127 NW Santa Fe Ave., 13. 213 NW Margarite Ave., 14. 1724 W. 4<sup>th</sup> St., and 15. 513 SW Morton Ave.
- f. Receipt of Report of Findings Regarding an Appeal**
  - i. Receipt and acceptance of report of findings regarding an appeal by Brad D. Purvis of the Code Enforcement Hearing Examiner's Order of Abatement in Case No. DS-0325-0378, regarding the property at 116 S. Comanche Ave., legally described as the South ½ of Lot 5, Block 12, Capitol Hill Addition, Bartlesville, Washington County, Oklahoma.
- g. Receipt of Bartlesville NEXT Progress Report**
  - i. Bartlesville NEXT Progress Report June 2025
- h. Receipt of ALPR (Flock Cameras) Report**
  - i. ALPR Report for June 2025
- i. Receipt of Financials**
  - i. Interim financials for eleven months ending May 31, 2025.
- j. Receipt of Bids**
  - i. Bid No. 2024-2026-001 for Water and Waste Water Line Materials
  - ii. Bid No. 2024-2026-002 for Water Treatment Chemicals
  - iii. Bid No. 2024-2026-003 for Highland Drive, Wilshire Avenue, Waverly Avenue, and Oakdale Drive Concrete Panel Replacements
  - iv. Bid No. 2024-2026-005 Construct Box Hangar for the Bartlesville Municipal Airport

8. Discuss and take possible action to award Bid No. 2024-2026-001 for Water and Waste Water Line Materials. Presented by Councilmember East.
9. Discuss and take possible action to award Bid No. 2024-2026-002 for Water Treatment Chemicals. Presented by Councilmember East.
10. Discuss and take possible action to award Bid No. 2024-2026-003 for Highland Drive, Wilshire Avenue, Waverly Avenue, and Oakdale Drive Concrete Panel Replacement Project. Presented by Councilmember East.
11. Unsheltered Homeless Task Force Update. Presented by Task Force Members Ms. Rachel Showler and Mr. Tom Gorman.
12. Discuss and take possible action on appeals by Danny L. Blackwood of the Hearing Examiner's Order of Abatement for boarding and securing, and demolition and removal of dilapidated structures at 1032 SW Oak Ave., legally described as Lot 12, Blk 1 McCaleb Addition, Bartlesville, Washington County, Oklahoma (Code Enforcement Case Number DS-0325-0384 and -0385). Presented by Larry Curtis, Director of Community Development.
13. Discuss and take possible action on approving the Proposed Green Fee, Cart Fees, and Annual Pass rates for City of Bartlesville public golf course. Presented by Dee Roadman, Director, Golf Division.
14. Presentation of potential capital election timelines for ½ Cent Sales Tax, General Obligation Bonds, and Economic Development. Presented by Micah Siemers, P.E., CFM and Director of Engineering.
15. Discuss and take possible action to adopt Council Action Items that resulted from the March 24, 2025 Strategic Planning Retreat. Presented by Mike Bailey, City Manager.
16. New Business.
17. City Manager and Staff Reports.
18. City Council Comments and Inquiries.
19. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Friday, June 27, 2025.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

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Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.