



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**MINUTES OF THE
REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL**

**Monday, May 5, 2025
Immediately following the
Bartlesville Municipal Authority
Special Meeting
beginning at 5:30 p.m.**

**James S. Curd, Jr., Mayor
918-338-4282**

MINUTES

(The Notice of Meeting was posted December 15, 2024 and the Agenda was posted April 29, 2025 at 5:30 p.m.)

City Council in attendance was Mayor Jim Curd, Jr., Vice Mayor Trevor Dorsey, and Councilmembers Tim Sherrick, Larry East and Aaron Kirkpatrick.

City staff in attendance was Mike Bailey, City Manager; Laura Sanders, Assistant City Manager, Jess Kane, City Attorney; Jason Muninger, CFO/City Clerk; Terry Lauritsen, Director of Water Utilities; Micah Siemers, Director of Engineering; Fire Chief H.C. Call; Keith Henry, Director of Public Works; Kelli Williams, Chief Communications Officer; Larry Curtis, Director of Community Development; Robin Betts, Director of H.R.; Alicia Shelton, Accounting and Finance Supervisor; Kiley Roberson, Director of the Library and History Museum; Police Chief Kevin Ickleberry; Deputy Police Chiefs Troy Newell and Andrew Ward; Police Captain Elkins; Police Captain Martinez; and Elaine Banes, Executive Assistant.

- 1. The business meeting of the Bartlesville City Council was called to order by Mayor Curd immediately following the Bartlesville Municipal Authority meeting at 5:36 p.m.**
- 2. Roll Call was conducted a quorum established.**
- 3. Public Comments on Agenda Items.**

Jackie and Colin Whitley stated they were against adding fluoride to the water system, using Agenda Item 11 as reference for their concerns.

Homer Heffington provided comments on HB 2017, using Agenda Item 6.c.&d. as reference for his comments.

Eddie Collins reported tree limbs down on Madison and Tuxedo that needs to be cleaned up. He also encouraged the Council to approve Item 17.

Sarah Burnett asked that the Council approval Item 17.

Shavon Robles and Quinn Schipper asked the Council to vote against Item 17.

- 4. City Council Announcements and Proclamations.**

- National Day of Prayer – May 1, 2025 read by Mr. Kirkpatrick.
- Flood Insurance Month – May, 2025 read by Mr. Sherrick.
- Frontline Worker Appreciation Month – May, 2025 read by Mr. East.

5. Authorities, Boards, Commissions and Committee Openings

- One opening on the Bartlesville Area History Museum Trust Authority
- One Opening on the Bartlesville Library Trust Authority
- One opening on the Street and Traffic Committee
- Two openings on the White Rose Cemetery Board

Mayor Curd read the openings.

6. Consent Docket

a. Approval of Minutes

- i. The Regular Meeting Minutes of April 7, 2025.
- ii. The Special Meeting Minutes of April 22, 2025.
- iii. The Special Workshop Meeting Minutes of April 28, 2025.

b. Approval and Ratification of Agreements, Contracts, Engagement Letters, Leases, MOU's, and Proposals.

- i. Airport Hangar Lease Agreement between the City of Bartlesville/Bartlesville Municipal Airport and Buffalo Wings LLC and Wings of Change Ministries to reflect the rent increase to fair market value with the addition of a CPI-U annual increase component.
- ii. Proposal from Midwest Infrastructure Coatings to install an interior coating system on selected sanitary sewer manholes in the amount of \$17,480.
- iii. Task Order No. 5 to the Master Services Agreement with Parkhill, Smith and Cooper for Airport Consulting Services, covered through a BDA Grant.
- iv. Proposal for the foreUP Point of Sale Golf Course software in an annual amount of \$8,988.
- v. Right-of-Way Donation Agreement with Ron and Retta Revard for additional public right-of-way along the east side of Madison Boulevard north of Tuxedo Boulevard.
- vi. Change Order No. 1 to Grant No. AIP 3-40-0007-019-2024, ODAA BVO-24-FS Reducing total existing contract amount from \$1,531,325.00 to new contract amount of \$1,510,206.50.

c. Approval of Oklahoma Municipal Assurance Group Ballot

- i. Approve casting City of Bartlesville votes for incumbents Lindsey Moak from El Reno and Vicki Patterson from Broken Bow to the Oklahoma Municipal Assurance Group (OMAG) Board of Trustees.

d. Receipt of Bartlesville NEXT Progress Report

- i. Bartlesville NEXT Progress Report April 2025.

e. Receipt of Financials

- i. Interim financials for nine months ending March 31, 2025.

f. Receipt of Bids

- i. Bid No. 2024-2025-015 Operation Yard Sheds
- ii. Bid No. 2024-2025-016 Bartlesville 2025 Preventive Maintenance Streets Project

Mayor Curd provided the consent docket on a PowerPoint slide and referred citizens to the agenda where every item was listed. He asked if there were any items to be pulled for discussion. There were none.

Vice Mayor Dorsey moved to approve the Consent Docket as presented, seconded by Mr. East.

Voting Aye: Mr. Kirkpatrick, Vice Mayor Dorsey, Mr. Sherrick, Mr. East, Mayor Curd
Voting Nay: None
Motion: Passed

7. Discuss and take possible action to award Bid No. 2024-2025-015 for Operation Yard Sheds. Presented by Vice Mayor Dorsey.

Vice Mayor Dorsey reported that during the bid review process, the two lowest bidders proposed using a subcontractor with a history of performance issues. This contractor has previously filed multiple claims against the City, resulting in two lawsuits - both of which were resolved in the City's favor - and also failed to complete one of associated projects. Based on this history, City staff has determined that this contractor is ineligible to perform work on any City funded project. Unfortunately, this ineligibility was not communicated in the original bid documents. After consulting with the City Attorney, staff believes the most equitable course of action is to reject all submitted bids and rebid the project, clearly stating the contractor's ineligibility in the revised bid documents. Therefore, staff recommends the rejection of all bids due to this oversight.

Vice Mayor Dorsey moved to reject all bids and to rebid the project, seconded by Mr. Kirkpatrick.

A brief discussion covered if any bidding expense is refunded to the bidders, with staff confirming there were no costs to the bidders to refund; how the next round will be higher; how there are unallocated funds that can cover the overage; and how these sheds are for two City departments and will keep all heavy equipment under cover.

Voting Aye: Vice Mayor Dorsey, Mr. Sherrick, Mr. East, Mr. Kirkpatrick, Mayor Curd
Voting Nay: None
Motion: Passed

8. Discuss and take possible action to award Bid No. 2024-2025-016 for the Bartlesville 2025 Preventative Maintenance Streets Project. Presented by Vice Mayor Dorsey

Vice Mayor Dorsey moved to award Bid No. 2024-2025-016 to Holbrook Asphalt, LLC, St. George, Utah, in the amount of \$3,767,112.21, seconded by Mr. East.

A brief discussion covered how the home company is in Utah, but there is a local office in Wichita, KS; review of how the product works from Mr. Siemers; and a timeline for completion.

Voting Aye: Mr. Sherrick, Mr. East, Mr. Kirkpatrick, Vice Mayor Dorsey, Mayor Curd
Voting Nay: None
Motion: Passed

9. Public Hearing and possible action on a request by Michael and Sheila Wood to close a portion of the Drainage & Utility Easement located on the east side of Lot 6, Block 2, Southern Hills Addition, Phase Two Addition, Bartlesville, Washington County, Oklahoma. Presented by Micah Siemers, P.E., Director of Engineering.

Mr. Siemers reported that the applicant is requesting the closure because they are trying to sell the house and the mortgage loan survey showed that the swimming pool encroached upon the west edge of the drainage & utility easement. The lenders and buyer require that the encroachment be addressed before moving forward with the closing. Staff did not receive objections from Police, Fire, Planning, Public Works, Water Utilities or Engineering departments. There is a large concrete drainage channel in the easement that will not be affected by closing

the westerly 5 feet of easement. There is also a sanitary sewer located within the easement, but it is east of the drainage channel and will not be impacted. Sufficient easement will remain to maintain these facilities. Staff did not receive objections from ONG, PSO, AT&T or Sparklight as they do not have facilities located within this easement and do not need access through this portion of the easement, therefore they have no objections to the request.

Mayor Curd opened the public hearing at 6:21 p.m. There being no one appear to speak, the Mayor closed the public hearing at 6:21 p.m.

Vice Mayor Dorsey moved to adopt the Ordinance closing a portion of the easement as presented, seconded by Mr. East.

Voting Aye: Mr. East, Mr. Kirkpatrick, Vice Mayor Dorsey, Mr. Sherrick, Mayor Curd
Voting Nay: None
Motion: Passed

10. **A public hearing on and possible action to adopt an Ordinance annexing a 27.015 acre, more or less, tract of land legally described as in the SW/4 SW/4 of Section 3, Township 26 North, Range 12 East of the Indian Base and Meridian, Osage County, Oklahoma, together with adjoining right-of-way for U.S. Highway 60, to be zoned M-2 General Industrial/PUD., and to amend the Comprehensive plan to include said territory in the Miscellaneous Context Area and the Industry and Trade Character Area, located east of the Bartlesville Municipal Airport (the former Siemens property). Presented by Larry Curtis, Director of Community Development.**

Mr. Curtis reported that the applicant and sole owner of the subject property is Dinner Out, LLC, an affiliate of Lincoln Electric Products Co. The property adjoins property to the west and north that is already included in the Bartlesville city limits. Oklahoma State Law permits the governing body to annex by ordinance any territory adjacent or contiguous to the City with the written consent of the owners of a majority of the acres to be annexed. Notice of this annexation request was executed as required by Oklahoma state law. The ordinance which, if adopted, would: • extend the corporate City limits to include these 27.015 acres, together with adjoining right-of-way for U.S. Highway 60, • zone the property as M-2 General Industrial / PUD, • amend the Comprehensive Plan to include the territory in the Miscellaneous Context Area and the Industry and Trade Character Area, and • designate this area as part of Ward 4. The City Planning Commission considered these requests on April 22, 2025. There was one change to the Staff report to Planning Commission, made by way of Staff presentation at the meeting: • Applicant shall maintain the existing off-street parking lot landscaping, as described in revised Sheet 7 of the PUD Site Development Plan.

The Planning Commission conducted a public hearing and unanimously recommended to City Council, by a vote of 7-0, the approval of the petition for voluntary annexation, the amendment of the Comprehensive Plan to include the territory in the Miscellaneous Context Area and the Industry and Trade Character Area, and the zoning of the property as M-2 General Industrial /PUD, as presented by Staff. The City Council is requested to hold a public hearing at this meeting and take possible action to adopt an Ordinance annexing a 27.015 acre, more or less, tract of land legally described as in the SW/4 SW/4 of Section 3, Township 26 North, Range 12 East of the Indian Base and Meridian, Osage County, Oklahoma, together with adjoining right-of-way for U.S. Highway 60, to be zoned M-2 General Industrial / PUD, and to amend the Comprehensive Plan to include said territory in the Miscellaneous Context Area and the Industry and Trade Character Area.

Mayor Curd opened the public hearing at 6:25 p.m. There being no one appear to speak; the Mayor closed the public hearing at 6:25 p.m.

Mr. Kirkpatrick moved to adopt the Ordinance annexing said property as presented, seconded by Vice Mayor Dorsey.

Voting Aye: Mr. Kirkpatrick, Vice Mayor Dorsey, Mr. Sherrick, Mr. East, Mayor Curd
Voting Nay: None
Motion: Passed

11. Public hearing and possible action on a Resolution adopting the City of Bartlesville Budget for Fiscal Year 2025-2026 and establishing budget amendment authority, authorizing the cancellation of encumbrances which are not due and payable as of June 30, 2025, and re-appropriating amounts of cancelled encumbrances to the same fund and department for Fiscal Years 2025-2026. Presented by Jason Muninger, CFO/City Clerk.

Mr. Muninger provided a budget recap as follows:

Revenue:

- Sales tax
 - Budget conservatively estimated based on 2025 Actuals with a 1.0% reduction applied
 - This equates to a \$232K reduction from actuals collected in FY 2025
- Use Tax
 - The City has chosen the conservative budget amount of \$4.7 million which is 2.0% reduction applied
 - This equates to a \$100K reduction from actuals collected in 2025
- Utility rates effective July 1, 2025
 - Continuing the rate study effective for FY 2025
 - Estimated 4.9% rate increase for average residential customer in the fifth year of implementation

Personnel:

- A 2.5% COLA to be given to all employees
- A 2.5% Merit given to all eligible employees
- Addition of a 11 FTE's

Mr. Muninger then provided highlights of the Resolution adopting the budget:

Section 1. – adopts the budgeted amounts included in the document

- Sets the legal level of control at department within a fund

Section 2. – sets budget amendment authority for the City Manager during the year

- City Manager can adjust budgets within a fund (cannot alter reserves)

Section 3. – sets budget amendment authority for the City Council during the year

- City Council can increase budgets, transfers between funds, and alter reserves

Section 4. – re-appropriates all encumbrances that remain open at fiscal year end

- Re-encumbers all open purchase orders and increases budget to match the offset expense

Mayor Curd opened the public hearing at 6:30 p.m. There being no one appear to speak; the Mayor closed the public hearing at 6:30 p.m.

Mr. Kirkpatrick moved to approve the Resolution as presented, seconded by Mr. East.

Mayor Curd, Mr. Kirkpatrick and Mr. East all stated their appreciation to staff for the work put into the budget. Mr. East also included his appreciation to past Council and staff for their diligence in securing a reserve fund and maintaining it. Mr. Muninger thanked Alicia Shelton and Micah Siemers for their assistance. Mr. Bailey appreciated Mr. Muninger, Ms. Shelton and Mr. Siemers also.

Voting Aye: Vice Mayor Dorsey, Mr. Sherrick, Mr. East, Mr. Kirkpatrick, Mayor Curd
Voting Nay: None
Motion: Passed

12. Discuss and take possible action to approve the Capital Improvements Program (CIP) Budget for Fiscal Year 2025-2026. Presented by Micah Siemers, P.E., Director of Engineering.

Mr. Siemers reported that in August of 2020, the citizens of Bartlesville voted to extend a one-half cent sales tax to finance capital improvements for a five-year period. The authorizing ordinance stated that this sales tax is to be used for the making of capital improvements, to include, but not limited to roads and streets, drainage improvements, water improvements, sewer improvements, machinery and equipment, furniture and fixtures, rights-of-way, all real property, all construction or reconstruction of buildings, appurtenances and improvements to real property and other costs and expenses related thereto. A specific list of improvements which is to be financed from the proceeds of this tax, to the extent funds are available is attached hereto as Exhibit A. Projects shown in green were advertised for the election and make up 70% of the anticipated revenue generated through this sales tax. While the other projects, which were approved by Council, make up the remaining 30% of the funds. The accounting staff has identified in the FY 2025-2026 Operating Budget for the Capital Improvement Project (CIP) Sales Tax Fund a \$4,471,481 budget for new projects. Carry over projects totaling \$3,481,226 include the committed capital funding for previous fiscal year projects that have not yet been completed. Staff has compiled a list of proposed FY 2025-2026 ½ cent sales tax capital improvement projects (CIP) totaling \$3,672,560 for Council consideration. CIP carry over and proposed projects are shown in Exhibit B. Highlighted projects are priority (70%) projects. These projects have been assembled from the list of voter approved projects as shown in the original 2020 ½ cent sales tax CIP included as Exhibit A. In addition to allocating funds from the ½ cent sales tax revenue source, proposed carry over projects are summarized for the Wastewater Regulatory Fund, City Hall Fund, and Storm Sewer Fund, as well as the 2018B, 2019B, 2022 and 2023 General Obligation Bond funds which are shown in Exhibit C. Staff is recommending proposed projects for the Wastewater and, Wastewater Regulatory Fund and City Hall Fund, shown in Exhibit D. Finally, staff is also recommending carry over and proposed projects for the Capital Reserve Fund which are shown in Exhibits E and F, respectively. Changes since the workshop meeting on April 28, 2025 are minimal and were covered at the meeting. Funds are being carried over in Capital Reserve for Strategic Plan Priorities and the amount carried over in the Sales Tax Fund for Preventive Maintenance Streets was increased by \$175,000. Other than that, there were a couple of equations that did not calculate correctly so those have been addressed which reduces the unallocated amount in Sales Tax somewhat from what was presented in the staff report for the workshop meeting. Mr. Siemers reviewed each exhibit and they are attached to these minutes for reference.

Vice Mayor Dorsey moved to approve the CIP Budget for FY 2025-2026 as presented, seconded by Mr. East.

At Mayor Curd's inquiry, Mr. Siemers reported that the downtown landscaping is currently under design.

Voting Aye: Mr. Sherrick, Mr. East, Mr. Kirkpatrick, Vice Mayor Dorsey, Mayor Curd
Voting Nay: None
Motion: Passed

13. Presentation and receipt of the FY 2024-2025 Annual Report of the Bartlesville Development Authority, and take possible action to approve the proposed operating budget for FY 2025-2026, appropriating funds from the Economic Development Fund to

support annual operations. Presented by David Wood, President, Bartlesville Development Authority.

Vice President Chris Batchelder reported that the BDA has been busy and provided an update on Blue Whale Materials who is preparing to add another building to the two they already utilize; Blue Whale is also in the process of hiring an H.R. Director and are in the process of staffing up; how they will be fully operational some time next year. Also, Lincoln Electric Products are going through their engineering and architecture work to have it fully ready for their needs. They are also in the process of hiring an H.R. Director. Their State incentive packages through the quality jobs program were approved late last year, so they are fully incented at the State and local level. They have a potential lease tenant for the third floor of the tower building also. He stated the Council action on approving the annexation of the property which he feels is a win-win for all involved. Additionally, ABB is preparing for their third expansion. ABB is an amazing corporate partner for our community, and they have already met their job threshold. The new spec building will begin construction in June 2025 and conversations with potential lease partners are already being held. Phillips Precision Machine is preparing for another expansion planning to build a 6,000 sq. ft. building on about 1.5 acres. A new hangar will be constructed at the airport that will accommodate a MD80 aircraft and the BDA is in the process of preparing an MDO to recruit business there.

He provided the 2025-2026 budget covering revenue and expenses. Regarding personnel, he announced that David Wood, President of the BDC, will be retiring at the end of January 2026.

Vice Mayor Dorsey expressed his appreciation for the work and growth that the BDC has continued to bring into Bartlesville. He also appreciated that Blue Whale and Lincoln Electric have hired H.R. Directors, and was glad to hear that Phillips Precision Machines was doing so well. Discussion covered the business that Lincoln Electric will be leasing the offices to is a local company wanting to expand, and the conversation recently held for the spec building was with a company from Florida.

Following Mr. Batchelder's report, Mayor Curd expressed his thanks to Mr. Wood for over 14 years of improving Bartlesville and its workforce. He added that Bartlesville would not be having any of these development and business discussions, along with the money in the bank, without Mr. Wood's oversight, persistence, ability to work with people, and finding ways to get them to come to Bartlesville. He stated his appreciation for his service to the community. Mr. Wood stated his thanks and feels that he is leaving the BDA in very good hands.

Mr. Kirkpatrick moved to receive the annual report and approve the BDA Budget for FY 2025-2026 as presented, seconded by Vice Mayor Dorsey.

Voting Aye: Mr. East, Mr. Kirkpatrick, Vice Mayor Dorsey, Mr. Sherrick, Mayor Curd
Voting Nay: None
Motion: Passed

14. Discuss and take possible action to approve the annual contract between the City of Bartlesville and the Bartlesville Development Authority for Economic Development Services for the period of July 1, 2025 through June 30, 2026. Presented by David Wood, President, Bartlesville Development Authority.

Mr. Batchelder reported that the contract is much the same as previous years, only with a change of dates and amount.

Vice Mayor Dorsey moved to approve the annual contract with the BDA for FY 2025-2026 in the amount of \$690,000 as presented, seconded by Mr. East.

Voting Aye: Mr. Kirkpatrick, Mr. Sherrick, Mr. East, Vice Mayor Dorsey, Mayor Curd
Voting Nay: None
Motion: Passed

- 15. Discuss and take possible action on a recommendation by the Bartlesville Development Authority to appropriate \$600,000 from the Economic Development Fund to Paxterra, LLC/Metal Goods Manufacturing to be utilized toward the purchase and renovation of property located at 417 W. 8th Street supporting the addition of 40 employees. Presented by Chris Batchelder, Vice President, Bartlesville Development Authority.**

Mr. Batchelder provided background to the Council about how the BDA's long-standing incentives are developed, the criteria required to receive the incentive, and how the incentive is monitored. He went on to provide background on Metal Goods Manufacturing and KC Welding which is a family-owned business in Bartlesville. MGM was incorporated in 1939 and has been located in Bartlesville since its beginning, and that the BDC assisted with an expansion a few years ago. They chose this new expansion to be in Bartlesville instead of Georgia where they also have a facility. MGM has an opportunity to purchase the 25,000 sq. ft. building located across the parking lot from their existing facility, effectively doubling their current footprint and allowing them to expand their operation significantly to keep up with industry demand. After renovations and build out the total investment in the property should exceed \$1,500,000. The \$750,000 purchase also comes with a substantial expandable raw land footprint for future growth. This request is for a \$600,000 allocation from the Economic Development Fund as an incentive to create 40 new jobs for the MGM expansion in the form of a forgivable loan to be reconciled at the end of the calendar year annually for 10 years or until the 40-job hiring target is achieved. A second mortgage on physical property and personal guaranty of ownership will be required.

A brief discussion covered how the explanation of incentives by Mr. Batchelder was helpful; how good it is to incentivize a company who has been successful for 85 years; past incentives that have succeeded and the few that have failed; and how Tri County Tech is providing classes to enable local citizens with training in order to work for the new incoming companies, as well as the expanding companies.

Vice Mayor Dorsey moved to approve the Paxterra LLC/Metal Goods Manufacturing incentive in the amount of \$600,000 as presented, seconded by Mr. Kirkpatrick.

Voting Aye: Vice Mayor Dorsey, Mr. Sherrick, Mr. East, Mr. Kirkpatrick, Mayor Curd
Voting Nay: None
Motion: Passed

- 16. Presentation and receipt Visitors Inc. FY 2024-25 Annual Report, and take possible action to approve the Visitors Inc. Fiscal Year 2025-26 Operating Budget. Presented by Maria Gus, Executive Director, Visit Bartlesville.**

Ms. Gus provided the Mission of Visit Bartlesville and how it is a destination marketing organization. She provided statistics and data of where visitors are from, how effective their website and social media is, wins and accolades, event fiscal impact, event attendance, attractions, and the annual report. Ms. Gus reported that Visit Bartlesville fiscal impact amounts to \$847,781 with economic support from the City, showing a direct return on investment of 91%. She provided the proposed budget revenue and expenses for FY 2025-26.

Vice Mayor Dorsey moved to receive Visitors Inc. annual report and approve Visitors Inc. FY 2025-26 Operating Budget with City economic support in the amount of \$445,000 as presented, seconded by Mr. East.

Voting Aye: Mr. Sherrick, Mr. East, Mr. Kirkpatrick, Vice Mayor Dorsey, Mayor Curd

Voting Nay: None
Motion: Passed

Mr. East provided his appreciation for the data tracking and the report. Mayor Curd stated his appreciation of Ms. Gus and her staff.

*At this point in the meeting, 8:00 p.m., Mayor Curd inquired if the Council was agreeable to moving forward an additional 30 minutes since the meeting time limit had been met (2.5 hours). The Council was in agreement to move forward with the meeting.

17. Presentation, discussion and possible action to approve a resolution of the City Council adopting amendments of the Endeavor 2045 Comprehensive Plan for the City of Bartlesville. Presented by Larry Curtis, Director of Community Development.

Mr. Curtis reported that the Endeavor 2045 Comprehensive Plan was commissioned by the City Council in 2023 as a Citywide vision and policy document to guide future growth development, infrastructure investment, and community priorities up to year 2045. It replaces the previous comprehensive plan adopted in 1999 and represents over a year of work by staff, consultants, stakeholders and the community. Throughout these phases the City engaged in a broad and inclusive public outreach effort which included a comprehensive plan advisory committee made up of 12 individuals appointed by the City Council of residents and community leaders who met four times during this time providing key points to the process. In addition, the City held four public open houses, two focused on community visioning and two on the development plan held in various locations across the City. There were three pop-up outreach events including a booth at Shamrock the 'Ville and two Rotary Club meetings. There was also an online survey with over 1100 responses from residents complete with an interactive mapping tool that allowed participants to drop locations and specific suggestions about the community. There were five focus groups with representatives from housing, economic development, transportation, and human services sectors. There were multiple updates and workshops with the City Planning Commission and City Council, in total, at least 14 separate forms of public engagement were held ensuring that residents had meaningful opportunities to provide input. Following the City Planning Commission's review and recommendation, the City Council adopted the City's updated Comprehensive Plan, *Endeavor 2045*, by resolution on November 4, 2024.

At that meeting in November following its adoption, City Council provided for an additional 30-day comment period for the community to provide additional input to City Councilmembers, due to concerns raised by some members of the public regarding various elements of the plan. In January 2025, in response to continued public interest and concerns, at City Council's direction, staff formed a committee to review the Plan and consider changes and amendments. The committee consisted of resident, Sarah Burnett, Councilman Larry East, Vice-Mayor Trevor Dorsey, and Architect, Dan Keleher. City staff support to the committee included Larry Curtis, Community Development Director, and Greg Collins, Special Projects Manager. The committee met five times from January through April 2025 discussing concerns and proposed edits and amendments to the Plan. The committee's efforts resulted in the proposed document presented for approval showing proposed revisions to Endeavor 2045 in red font and strikethrough typeface. The City Planning Commission, at its Regular Meeting of April 22, 2025, while appreciating the intent behind the proposed amendments, expressed concerns about the optics and implications of reopening and changing the Plan so soon after the adoption, especially considering the depth of input and transparency that led to the current vision. The Commission was also concerned that the proposed changes could inadvertently undermine the public trust in the original process. Ultimately the Planning Commission voted unanimously to recommend that the City Council to retain the original adopted version without amendment.

Mayor Curd thanked Mr. Curtis for his report. Vice Mayor Dorsey took this opportunity to publicly thank all of 12 members of the comprehensive plan advisory committee that gave a year of their time by name - Shavon Robles, Chase Alcott, Roger Box, Lisa Cary, Ladonna Chancellor, Dean

Costello, Sara Freeman, Dan Keleher, Todd Mays, Cody Mead, Billie Roane (RIP), Quinn Shipper, all of the City staff involved, as well as the consultants. He added that while its not his apology to give, he apologized to the group he just recognized for the local political group that tried to undermine their work suggesting a covert agenda. He apologized for the fear-mongering effort throughout social media to discredit the work mounted by the local political group, and thanked them for being professional, not engaging in the back and forth, and continuing to show up and provide input and views in spite of the fact that the political group did not reach out and communicate with those who invested into the development the Plan.

Mr. East offered his appreciation to everyone involved in the development of the plan and stated that he was embarrassed that he did not participate in the public forums and surveys when they were offered. He added that the adoption came in at the end of the election cycle and was only aware at that time of the final draft. He added that he was appreciative that the Council provided an additional 30 days for study and comment, as well as forming the additional group to review and provide input. He felt that the amendments were mostly definitions of terms and there was no ill intent. He added that he ran the plan through an AI model and there were some areas that appeared to coincide with concerns of the smaller group. He recommended approval of the proposed Resolution amending the original Plan.

Mr. Sherrick stated that he was appreciative of the definitions provided to better understand the Plan. He congratulated the small group for those amendments and stated that he felt the amendments alleviate the fears around some of things that were initially raised as concerns. He inquired if the red-lined edition actually changed the function of the Comprehensive Plan, and if the red-lined edition was discriminatory. Mr. Kirkpatrick pointed out that one of the amendments was a strike though of "communities of color" which is discriminatory.

Mr. Kirkpatrick commented that he was not part of either group, but felt that to go from a process with a great deal of input by people from all over the community, then reduce it to one very small group, who appears to try and supersede the desire of the original group that worked together for over a year was something he could not support.

Mr. Sherrick inquired as to how many changes were offered to which Mr. Curtis stated that a spreadsheet was provided by one citizen and approximately 4-5 individuals who referenced the spreadsheet as part of their concerns. There were between 80 – 100 comments that were provided but some were duplicates, ending with 60 amendments to the proposed document.

Discussion covered whether the amendments would change the function or purpose of the Plan; zoning and architectural points and updates; using "shall" instead of "may" or vice versa; how there was a knee-jerk reaction from the small group of citizens in the beginning to scrap the whole plan and how the additional time and review was beneficial to assist in understanding the process and plan; how the amendments are not necessary; and on how the original group who worked diligently on developing the plan were attacked on social media.

Mr. East moved to approve the resolution adopting amendments as presented, seconded by Vice Mayor Dorsey.

Mr. Kirkpatrick stated that he appreciated the idea of definitions but was disappointed that the small group came with a presupposition that the UN had some overarching designs and influence of the process. That there was a hidden agenda with an overt political platform that was woven throughout. He stated that he does not feel political influence is an appropriate thing to be woven into guiding documents because the political platform can shift over time. He concluded this the Plan is meant to be a guide for the development and growth of Bartlesville and should not be about politics. Mr. Sherrick suggest that perhaps the document should go back to committee to pull out those items that may be political. Mr. Kirkpatrick disagreed stating that everyone has had the opportunity to read through it, reassess it and no one is interested in taking it back to

committee. He will not support the amendments, and stated that the Plan can be amended by the City Council as needed. Mr. Sherrick disagreed that there was a specific political agenda behind the review and amendments, and that he personally had heard from more than one person with concerns, so the previous report is inaccurate of how many were concerned.

Voting Aye: Mr. East, Mr. Sherrick
Voting Nay: Mr. Kirkpatrick, Vice Mayor Dorsey, Mayor Curd
Motion: Failed

18. New Business.

There was no new business.

19. City Manager and Staff Reports.


There were no reports.

20. City Council Comments and Inquiries.

Mr. Sherrick announced May as Military Appreciation Month and expressed his appreciation to those who have served in the military.

21. There being no further business to address, Mayor Curd adjourned the meeting at 8:26 p.m.


Jason Muninger, City Clerk/CFO


James S. Curd, Jr.



I. SUBJECT, ATTACHMENTS, AND BACKGROUND

Discuss and take possible action on the Capital Improvements Program (CIP) Budget for FY 2025-2026

Attachments:

RE: Draft Capital Budget Document
Exhibits A through F

II. STAFF COMMENTS AND ANALYSIS

In August of 2020, the citizens of Bartlesville voted to extend a one-half cent sales tax to finance capital improvements for a five year period. The authorizing ordinance stated that this sales tax is to be used for the making of capital improvements, to include, but not limited to “roads and streets, drainage improvements, water improvements, sewer improvements, machinery and equipment, furniture and fixtures, rights-of-way, all real property, all construction or reconstruction of buildings, appurtenances and improvements to real property and other costs and expenses related thereto.” A specific list of improvements which is to be financed from the proceeds of this tax, to the extent funds are available is attached hereto as Exhibit A. Projects shown in green were advertised for the election and make up 70% of the anticipated revenue generated through this sales tax. While the other projects, which were approved by Council, make up the remaining 30% of the funds.

The accounting staff has identified in the FY 2025-2026 Operating Budget for the Capital Improvement Project (CIP) Sales Tax Fund a \$4,471,481 budget for new projects. Carry over projects totaling \$3,481,226 include the committed capital funding for previous fiscal year projects that have not yet been completed. Staff has compiled a list of proposed FY 2025-2026 ½ cent sales tax capital improvement projects (CIP) totaling \$3,672,560 for Council consideration. CIP carry over and proposed projects are shown in Exhibit B. Highlighted projects are priority (70%) projects. These projects have been assembled from the list of voter approved projects as shown in the original 2020 ½ cent sales tax CIP included as Exhibit A.

In addition to allocating funds from the ½ cent sales tax revenue source, proposed carry over projects are summarized for the Wastewater Regulatory Fund, City Hall Fund, and Storm Sewer Fund, as well as the 2018B, 2019B, 2022 and 2023 General Obligation Bond funds which are shown in Exhibit C. Staff is recommending proposed projects for the Wastewater Fund, Wastewater Regulatory Fund and City Hall Fund, shown in Exhibit D. Finally, staff is also recommending carry over and proposed projects for the Capital Reserve Fund which are shown in Exhibits E and F, respectively.

Changes since the workshop meeting on April 28th, 2025 are minimal and were covered at the meeting. Funds are being carried over in Capital Reserve for Strategic Plan Priorities and the

amount carried over in the Sales Tax Fund for Preventive Maintenance Streets was increased by \$175,000. Other than that, there were a couple of equations that did not calculate correctly so those have been addressed which reduces the unallocated amount in Sales Tax somewhat from what was presented in the staff report for the workshop meeting.

III. RECOMMENDED ACTION

Staff requests Council consideration of and possible action on the proposed FY 2025-2026 Capital Improvement Budget at its regular meeting on May 5th.

EXHIBIT A

FY 2025-2026		TOTAL	
0	\$ 2,743,000.00	\$	13,715,000.00
0	\$ 3,383,911.00	\$	16,049,878.00
0	\$ 640,911.00	\$	2,334,878.00
0	\$ 2,566,160.00	\$	12,605,500.00
0	285,000		
0	290,000		
0	116,000		
1			
0	20,000		
0	17,060		
	20,000		
1			
			used 2025 GO Bond
			used 2025 GO Bond
			used 2025 GO Bond
			used 2025 GO Bond
			used 2025 GO Bond
0	4,800		
	15,500		
0	55,000		
0	25,000		
0			
0			
0			
	39,200		
	35,000		
	18,600		
	18,000		
	17,000		
	25,000		
0	725,000		
	500,000		
			used 2025 GO Bond
0	50,000		
0	15,000		
0			
0	Moved to YR 4		original budget \$30k
	250,000		
0	25,000		

EXHIBIT B

STAFF RECOMMENDED CARRY OVER PROJECTS
1/2 CENT SALES TAX (449)
CAPITAL IMPROVEMENT PROJECT PROGRAM - FY 2025-2026

PROJECT NAME AND DESCRIPTION	ORIGINAL/ MODIFIED BUDGET	BUDGET TO CARRY OVER	FISCAL YEAR PROJECT APPROVED	NOTES
Equipment				
Brush Hog	\$22,000	\$22,000	2021-2022	Brush hog for Parks Department to replace existing
Zero Turn Mowers	\$30,000	\$20,000	2022-2023	Zero turn mowers for Parks Department
Facilities				
Land for Abatement Building	\$100,000	\$100,000	2024-2025	
Community Center Security System Replacement	\$78,000	\$150,000	2021-2022	
City-Wide Microsoft Office Upgrades	\$82,500	\$82,500	2024-2025	
Sharepoint Server	\$60,000	\$60,000	2024-2025	
Upgrade City Servers (8)	\$45,000	\$45,000	2024-2025	
Wireless Upgrade (13)	\$15,000	\$15,000	2021-2022	
Engineering				
Update City Wide Aerial Topography	\$57,378	\$100,000	2017-2018	Update aerial topography used for GIS maps/project design
Storm Sewer				
Drainage Materials	\$25,000	\$99,500	2021-2022	
Turkey Creek Clearing	\$50,000	\$50,000	2024-2025	
Jefferson Rd Drainage	\$100,000	\$100,000	2024-2025	
Streets & Bridges				
Sunset Bridge Supplement	\$525,000	\$1,200,000	2024-2025	
Preventive Maintenance Streets (FY 24-25)	\$1,000,000	\$275,000	2024-2025	
Parks				
Lifecycle replacement of playground amenities (\$15k/yr)	\$57,226	\$57,226	2021-2022	Evergreen project receives \$15k/yr
Jo Allyn Lowe Turf Restabishment	\$50,000	\$40,000	2022-2023	
Oak Park Basketball Court	\$100,000	\$150,000	2022-2023	
Park Entry Signage	\$40,000	\$40,000	2023-2024	
Downtown Landscape Improvements	\$800,000	\$800,000	2023-2024	
Security Lighting in Parks	\$75,000	\$75,000	2024-2025	
TOTAL		\$3,481,226		
Projects highlighted were advertised in 2020 election				

STAFF RECOMMENDED PROJECTS
1/2 CENT SALES TAX (449)
CAPITAL IMPROVEMENT PROJECT PROGRAM - FY 2025-2026

PROJECT NAME AND DESCRIPTION	AMOUNT REQUESTED	YEAR ESTIMATED FUNDING IN ORIGINAL 5-YEAR PLAN	NOTES
Equipment			
General Fund Vehicle Replacement (285k/yr)	\$300,000	2025-2026	
Police Department Vehicles (\$290k/yr)	\$460,000	2025-2026	
Police Vehicle Equipment/Labor (\$116k/yr)	\$217,500	2025-2026	
Body Worn Cameras (10/yr)	\$39,000	2025-2026	\$20k/yr originally planned
Taser Lease Purchase (55k/yr)	\$20,060	2025-2026	\$17,060 originally planned
24-Hour Dispatch Chairs (3/yr)	\$6,400	2025-2026	\$4,800 originally planned
UTV for Park Enforcement	\$25,000	Not Included	Code Enforcement
Dumper Trailer - Bumper Pull	\$15,000	Not Included	Code Enforcement
Underground Utility Marker	\$6,000	Not Included	Building Maintenance Dept
Bunker Gear (x34)	\$125,000	Not Included	Fire Dept
Fertilizer Spreader - Tow Behind	\$10,000	Not Included	Parks Dept
Zero Turn Mowers (2 of 5)	\$20,000	2025-2026	Parks Dept
Buildings and Facilities			
New Abatement Storage Building	\$150,000	Not Included	
Annual IT Equipment Replacement	\$55,000	2025-2026	
Miscellaneous Building Improvements (\$25k/yr)	\$25,000	2025-2026	
City Hall Carpet Replacement	\$100,000	2025-2026	\$39,200 originally planned
Core Phone System Upgrade	\$35,000	2025-2026	
City-Wide Camera Update/Addition (12)	\$18,600	2025-2026	
Dispatch UPS	\$18,000	2025-2026	
Plan Review Tables (2)	\$17,000	2025-2026	
Dispatch Radio Computers (4)	\$25,000	2025-2026	
Airport FAA and ODAA Grant Match	\$150,000	Not Included	

STAFF RECOMMENDED PROJECTS (ctd)
1/2 CENT SALES TAX (449)
CAPITAL IMPROVEMENT PROJECT PROGRAM - FY 2025-2026

Streets & Bridges			
Preventative Maintenance Street Repair (FY 25-26)	\$725,000	2025-2026	Annual funds for Preventative Maintenance Street Repair program
Preventative Maintenance Street Repair (FY 25-26)	\$500,000	2025-2026	Annual funds for Preventative Maintenance Street Repair program
Parks & Recreation			
Lifecycle Replacement of Playground Wood Mulch (\$50k/yr)	\$50,000	2025-2026	
Lifecycle Replacement of Playground Amenities (\$15k/yr)	\$15,000	2025-2026	Funds for replacement of playground equipment, water fountains, benches, etc.
Drainage			
Drainage Materials (\$25k/yr)	\$25,000	2025-2026	Materials for Street Department personnel to make improvements to City drainage systems
Choctaw Drainage	\$250,000	2025-2026	Open Channel and Pipe work at 13th and Choctaw
Sooner Park Loop Drainage	\$150,000	Not Included	Runoff diversion to alleviate home flooding east of Sooner Park
Arbor Drainage (Flume)	\$120,000	Not Included	Concrete flume construction to alleviate erosion and provide City access to regional detention pond

TOTAL \$3,672,560

Projects highlighted were advertised in 2020 election

EXHIBIT C

**STAFF RECOMMENDED CARRY OVER PROJECTS
WASTEWATER REGULATORY FUND (454)
CAPITAL IMPROVEMENT PROJECT PROGRAM - FY 2025-2026**

PROJECT NAME AND DESCRIPTION	ORIGINAL BUDGET	BUDGET TO CARRY OVER	FISCAL YEAR PROJECT APPROVED	NOTES
Replace FEB Liner at Tuxedo LS	\$250,000	\$10,000	2024-2025	
Turkey Creek 36" Sewer Line - Eval/Design	\$100,000	\$100,000	2024-2025	
TOTAL		\$110,000		

\$376,393 is the total amount available for allocation. This fund is comprised of money collected via the wastewater capital investment fee from the utility bill.

**STAFF RECOMMENDED CARRY OVER PROJECTS
CITY HALL FUND (455)
CAPITAL IMPROVEMENT PROJECT PROGRAM - FY 2025-2026**

PROJECT NAME AND DESCRIPTION	ORIGINAL BUDGET	BUDGET TO CARRY OVER	FISCAL YEAR PROJECT APPROVED	NOTES
City Hall HVAC Controls Retrofit	\$100,000	\$200,000	2023-2024	
TOTAL		\$200,000		

\$308,106 is the total amount available for allocation. This fund is comprised of money collected from the 4th floor lease of City Hall

**STAFF RECOMMENDED CARRY OVER PROJECTS
STORM SEWER FUND (457)
CAPITAL IMPROVEMENT PROJECT PROGRAM - FY 2025-2026**

PROJECT NAME AND DESCRIPTION	ORIGINAL BUDGET	BUDGET TO CARRY OVER	FISCAL YEAR PROJECT APPROVED	NOTES
Storm Sewer Assessment	\$51,963	\$64,833	2022-2023	Assess condition of corrugated metal pipes within storm system

\$70,379 is the total amount available for allocation. This fund is comprised of savings from the 1997 General Obligation Bond funds that were dedicated to storm sewer system improvements as well as the continued receipt of storm water detention in-lieu fees from private development.

STAFF RECOMMENDED CARRY OVER PROJECTS
2018B BOND FUNDS (483)
CAPITAL IMPROVEMENT PROJECT PROGRAM - FY 2025-2026

PROJECT NAME AND DESCRIPTION	ORIGINAL BUDGET	BUDGET TO CARRY OVER	FISCAL YEAR PROJECT APPROVED	NOTES
Storm Sewer Assessment	\$31,386	\$31,386	2024-2025	
TOTAL		\$31,386		
Highlighted projects are 70% designated projects listed on the 2018 Bond Election				

\$31,386 is the total amount available for allocation. This fund is from the 2018B G.O. Bond issuance, authorized by voters through the 2018 G.O. Bond election. The balance of this fund is recommended to be held as a contingency for the above listed projects and for future funding of projects.

STAFF RECOMMENDED CARRY OVER PROJECTS
2019B BOND FUNDS (486)
CAPITAL IMPROVEMENT PROJECT PROGRAM - FY 2025-2026

PROJECT NAME AND DESCRIPTION	ORIGINAL BUDGET	BUDGET TO CARRY OVER	FISCAL YEAR PROJECT APPROVED	NOTES
8th Street Storm Drain Rehab	\$200,570	\$300,000	2019-2020	Funds to replace existing clay tile pipe storm drain along 8th Street between Shawnee and Choctaw
TOTAL		\$300,000		
Highlighted projects are 70% designated projects listed on the 2018 Bond Election				

\$322,278 is the total amount available for allocation. This fund is from the 2019B G.O. Bond issuance, authorized by voters through the 2018 G.O. Bond election. The balance of this fund is recommended to be held as a contingency for the above listed projects and for future funding of projects.

STAFF RECOMMENDED CARRY OVER PROJECTS
2022 BOND FUNDS (488)
CAPITAL IMPROVEMENT PROJECT PROGRAM - FY 2025-2026

PROJECT NAME AND DESCRIPTION	ORIGINAL BUDGET	BUDGET TO CARRY OVER	FISCAL YEAR PROJECT APPROVED	NOTES
Bridge Rehabilitation - Sunset over Butler Creek	\$1,000,000	\$396,133	2022-2023	
Douglass Park Shelter	\$80,000	\$80,000	2022-2023	
TOTAL		\$476,133		
Highlighted projects are 70% designated projects listed on the 2020 Bond Election				

\$476,133 is the total amount available for allocation. This fund is from the 2022 G.O. Bond issuance, authorized by voters through the 2020 G.O. Bond election. The balance of this fund is recommended to be held as a contingency for the above listed projects and for future funding of projects.

STAFF RECOMMENDED CARRY OVER PROJECTS
2023 BOND FUNDS (489)
CAPITAL IMPROVEMENT PROJECT PROGRAM - FY 2025-2026

PROJECT NAME AND DESCRIPTION	ORIGINAL BUDGET	BUDGET TO CARRY OVER	FISCAL YEAR PROJECT APPROVED	NOTES
City Hall Window Replacement	\$300,000	\$300,000	2023-2024	
Central Fire Station Roof Repair	\$154,500	\$169,815	2023-2024	
Yale Asphalt Rebuild	\$850,000	\$10,000	2023-2024	Carry over for construction testing
Highland Concrete Panel & Mill/Overlay	\$575,000	\$544,500	2023-2024	Bid May 2025
Wilshire & Waverly Concrete Panel Rehab	\$550,000	\$550,000	2023-2024	Bid May 2025
Dewey Asphalt Mill/Overlay (Adams to 16th)	\$375,000	\$286,500	2023-2024	Bid June 2025
Oakdale Concrete Panel Rehab	\$275,000	\$275,000	2023-2024	Bid May 2025
Southport Asphalt Mill/Overlay	\$265,000	\$265,000	2023-2024	Bid June 2025
Madison Reconstruction (Tuxedo to Water Tower)	\$225,000	\$118,700	2023-2024	Savings due to under budget bids - carry for ROW acquisition
Quail Ridge Asphalt Mill/Overlay	\$250,000	\$250,000	2023-2024	Bid June 2025
Cambridge Asphalt Mill/Overlay	\$225,000	\$225,000	2023-2024	Bid June 2025
Braddock Asphalt Mill/Overlay	\$200,000	\$200,000	2023-2024	Bid June 2025
Paint Striper	\$220,000	\$220,000	2023-2024	Equipment for Street Department
Basketball Courts w/ Gaga Ball Pit	\$100,000	\$100,000	2023-2024	
Sooner Park Restroom Remodel	\$80,000	\$80,000	2023-2024	
Bicycle Signage	\$40,000	\$40,000	2023-2024	
Front Mount Mowers (4)	\$100,000	\$100,000	2023-2024	
TOTAL		\$3,734,515		
Highlighted projects are 70% designated projects listed on the 2020 Bond Election				

\$4,163,794 is the total amount available for allocation. This fund is from the 2023 G.O. Bond issuance, authorized by voters through the 2020 G.O. Bond election. The balance of this fund is recommended to be held as a contingency for the above listed projects and for future funding of projects.

EXHIBIT D

**STAFF RECOMMENDED PROJECTS
WASTEWATER FUND (453)
CAPITAL IMPROVEMENT PROJECT PROGRAM - FY 2025-2026**

PROJECT NAME AND DESCRIPTION	AMOUNT REQUESTED	NOTES
Replace Impeller/Wear Ring at RAW, Shawnee, and Tuxedo LS	\$75,000	
TOTAL	\$75,000	

\$140,148 is the total amount available for allocation. This fund comprises of money collected via the sanitary sewer assessment fee for new subdivisions and commercial developments, which was approved by Council in May 2001.

**STAFF RECOMMENDED PROJECTS
WASTEWATER REGULATORY FUND (454)
CAPITAL IMPROVEMENT PROJECT PROGRAM - FY 2025-2026**

PROJECT NAME AND DESCRIPTION	AMOUNT REQUESTED	NOTES
Replace Generator (Nebraska/Covington/Silver Lake)	\$80,000	
Replace Check and Gate Valves for RAS	\$25,000	
TOTAL	\$105,000	

\$376,393 is the total amount available for allocation. This fund is comprised of money collected via the wastewater capital investment fee from the utility bill.

**STAFF RECOMMENDED PROJECTS
CITY HALL FUND (455)
CAPITAL IMPROVEMENT PROJECT PROGRAM - FY 2025-2026**

PROJECT NAME AND DESCRIPTION	AMOUNT REQUESTED	NOTES
Miscellaneous Improvements to City Hall	\$20,000	
TOTAL	\$20,000	

\$308,106 is the total amount available for allocation. This fund is comprised of money collected from the 4th floor lease of City Hall.

EXHIBIT E

PROJECT NAME AND DESCRIPTION	ORIGINAL BUDGET	BUDGET TO CARRY OVER	FISCAL YEAR PROJECT APPROVED	NOTES
Strategic Plan Priorities	\$250,000	\$100,000	2023-2024	
City Hall Restroom Remodel	\$300,000	\$300,000	2021-2022	
City Hall Lighting and Efficiency Upgrades	\$200,000	\$200,000	2021-2022	
City Hall Security Upgrades	\$351,000	\$350,000	2022-2023	
City Hall Staircase Column Rehabilitation	\$20,000	\$20,000	2021-2022	Replace concrete shroud around steel columns - existing concrete spalling
Zoning Code Update	\$180,000	\$180,000	2024-2025	
Subdivision Regulations Update	\$80,000	\$80,000	2024-2025	
Miscellaneous Office Equipment	\$25,000	\$25,000	2024-2025	
Storage Building (Fire)	\$20,000	\$20,000	2022-2023	
Thermoplastic Striper	\$15,000	\$15,000	2021-2022	Street Department
Library Smoke Detector Replacement (x32)	\$6,000	\$6,000	2024-2025	
Bucket Truck	\$35,000	\$35,000	2021-2022	Parks Department
Downtown Landscaping Supplemental Funding	\$300,000	\$300,000	2023-2024	
Sod Replacement	\$20,000	\$100,000	2022-2023	Golf Course
Concrete Cart Path Replacement (materials)	\$40,000	\$40,000	2024-2025	Golf Course
Total General Fund		\$1,771,000		
Engineering Design for WWTP	\$1,700,000	\$250,000	2022-2023	
Total Wastewater Plant		\$250,000		
New AMI System	\$7,500,000	\$8,000,000	2024-2025	
Total Water Distribution		\$8,000,000		
Roll Off Refuse Truck	\$175,000	\$175,000	2021-2022	
Roll Off Refuse Truck (2)	\$350,000	\$350,000	2023-2024	
2 and 3 CY Containers (36)	\$36,000	\$25,000	2023-2024	
30 CY Roll Offs (6)	\$42,000	\$17,000	2023-2024	
One Ton Truck (2)	\$90,000	\$90,000	2023-2024	
Total Sanitation		\$657,000		
TOTAL		\$10,678,000		

EXHIBIT F

**STAFF RECOMMENDED PROPOSED PROJECTS
CAPITAL RESERVE FUND (675)
CAPITAL IMPROVEMENT PROJECT PROGRAM - FY 2025-2026**

PROJECT NAME AND DESCRIPTION	PROPOSED BUDGET	FISCAL YEAR PROJECT APPROVED	NOTES
Fuel Farm Tank Gauging System Upgrade	\$35,000	2025-2026	Airport
Rotary Brush	\$6,000	2025-2026	Airport
Exchange Server Upgrade	\$27,500	2025-2026	IT
14K Auto Lift	\$20,000	2025-2026	Garage
New Engine 2 with ARFF Foam Capabilities	\$950,000	2025-2026	Fire
SCBA (x12)	\$87,060	2025-2026	Fire
14K Tilt Deck Trailer	\$15,000	2025-2026	Street Department
Sidewalk Infill and Partnership Program	\$100,000	2025-2026	Half for partnership program and half to contract out infill projects
Library Mechanical Room Piping Replacement	\$60,000	2025-2026	
Total General Fund	\$1,300,560		
Replace 1/2 Ton Truck 4x4	\$70,000	2025-2026	
Total Wastewater Plant	\$70,000		
Sewer Line Point Repairs/Replacement (contract and materials)	\$350,000	2025-2026	
Replace Vactor Truck with Root Foaming	\$700,000	2025-2026	
Replace 1.25 Ton with utility bed	\$75,000	2025-2026	Replaces 2017 model
Replace Excavator	\$200,000	2025-2026	Replaces 2015 unit
Total Wastewater Maintenance	\$1,325,000		
Replace Polymer Skits at WTP	\$175,000	2025-2026	
Replace Roof at WTP	\$850,000	2025-2026	
Total Water Plant	\$1,025,000		
Replace Water Lines (contracts and materials)	\$500,000	2025-2026	
Dump Truck (10 wheel)	\$220,000	2025-2026	Replaces 2005 unit
1.25 Ton utility bed truck	\$75,000	2025-2026	Replaces 2017 unit
Total Water Distribution	\$795,000		
Rear Load Refuse Truck (2)	\$600,000	2025-2026	
Total Sanitation	\$600,000		
TOTAL	\$5,115,560		