



**REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL**

**Monday, August 4, 2025
5:30 p.m.**

City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**James S. Curd, Jr., Mayor
918-338-4282**

AGENDA

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Curd.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. Invocation by Father John O'Neill, Pastor of St. John Before the Latin Gate.**
- 4. Public Comments on Agenda Items.**
- 5. City Council Announcements and Proclamations.**
- 6. Authorities, Boards, Commissions and Committees**
 - One opening on the Bartlesville Area History Museum Trust Authority
 - One Opening on the Bartlesville Library Trust Authority
 - Two openings on the White Rose Cemetery Board
- 7. Consent Docket**
 - a. Approval of Minutes**
 - i. The Regular Meeting Minutes of July 7, 2025.
 - b. Approval and/or Ratification of Appointments and Reappointment to Authorities, Board, Commissions, and Committees.**
 - i. Appointment of Mr. Denis Doe to a three-year term on the Community Center Trust Authority at the recommendation of Councilman Sherrick.
 - ii. Reappointment of Mr. Jay Webster and Mr. Ryan Reynolds to additional three-year terms on the Community Center Trust Authority at the recommendation of Councilman Sherrick.
 - c. Approval of Resolutions**
 - i. Amending the budget of the City of Bartlesville for Fiscal Year 2024-2025 appropriating unbudgeted revenue for the Health Insurance Fund.
 - ii. Amending the budget of the City of Bartlesville for Fiscal Year 2024-2025 appropriating unanticipated revenue for the Municipal Airport Fund.
 - d. Approval and Ratification of Agreements, Contracts, Engagement Letters, Grant Applications, Leases, MOU's, Ordinances, Proposals and Task Orders.**
 - i. Ordinance amending the Employee Defined Benefits Contribution Plan.
 - ii. Software Agreement between the City of Bartlesville and Velocity EHS for electronic maintenance of the City's safety data sheets, in the amount of \$6,944.64.
 - iii. Claim voucher for the Oklahoma Department of Libraries (ODL) grant LITDEV400-24, previously accepted in June 2025-this form is required by ODL to reimburse the funds to the City, in the amount of \$219.40.

- iv. Membership agreement between Amigos Library Services and Bartlesville Public Library/City of Bartlesville in the amount of \$500.
 - v. Interlocal Agreement between the Board of County Commissioners of Washington County, Oklahoma and the City of Bartlesville to provide the cooperating agencies with aerial surveys through oblique georeferenced imagery provided by Pictometry International Corp., in the amount of \$7,378.00 annually.
 - vi. Service Contract and Statement of Work from Invoice Cloud for online utility payments and processing, with budgetary impact based on customer usage.
 - vii. Agreement (three-year) between the City of Bartlesville and Bixby Telecom (BTC) to support the City's telecommunications infrastructure, replacing the existing AT&T lines at the dispatch center while continuing to utilize the current equipment.
 - viii. Task Order No. 6 to the Master Service Agreement with Parkhill, Smith and Cooper for Airport Consulting Services, covered by grants through the Bartlesville Development Authority.
 - ix. Task Order No. 7 to the Master Services Agreement with Parkhill, Smith and Cooper for Airport Consulting services, 40% reimbursable through an ODAA grant and the remaining 60% funded by the Bartlesville Development Authority.
 - x. Grant application to the Oklahoma Department of Aerospace and Aeronautics, for ODAA BVA-26H-S, to provide 40% funding for hangar bid items within Bid No. 2025-2026-005 Construct Box Hangar.
 - xi. Grant application to the Oklahoma Department of Aerospace and Aeronautics, for ODAA BVO-26-S, to provide 95% funding for paving bid items within Bid No. 2025-2026-005 Construct Box Hangar.
 - xii. Memorandum of Understanding between the Bartlesville Development Authority (BDA) and the City of Bartlesville for reimbursement of construction cost and expenses of a hangar at the Bartlesville Municipal Airport in exchange of a long-term lease agreement of the hangar from the City to the BDA for nominal rent of \$1.00 per year.
- e. **Receipt of Report of Findings Regarding an Appeal**
 - i. Summary report regarding call for services at 353 SE Waverly Ave., Bartlesville, Oklahoma.
 - f. **Receipt of Bartlesville NEXT Progress Report**
 - i. Bartlesville NEXT Progress Report July 2025
 - g. **Receipt of ALPR (Flock Cameras) Report**
 - i. ALPR Report for July 2025
 - h. **Receipt of Financials**
 - i. Interim financials for twelve months ending June 30, 2025.
 - i. **Receipt of Bids**
 - i. Bid No. 2025-2026-004 for N. Sunset Blvd. Bridge over Butler Creek
 - ii. Bid No. 2025-2026-006 for 2023 G.O. Bond Asphalt Street Rehabilitation
- 8. **Discuss and take possible action to award Bid No. 2025-2026-004 for N. Sunset Blvd. Bridge over Butler Creek. Presented by Councilman Kirkpatrick.**
 - 9. **Discuss and take possible action to award Bid No. 2025-2026-005 for Construct Box Hangar for the Bartlesville Municipal Airport. Presented by Councilman Kirkpatrick.**
 - 10. **Discuss and take possible action to award Bid No. 2025-2026-006 for 2023 G. O. Bond Asphalt Street Rehabilitation. Presented by Councilman East.**

11. **Presentation by Polco (Policy Confluence) Inc. regarding a communitywide survey conducted in March/April 2025. Presented by Kelsey Walker, Marketing and Communications Manager.**
12. **Unsheltered Homeless Task Force Update. Presented by Rachel Showler, Task Force Member.**
13. **Discuss and take possible action on an appeal by Jefferson B. Lee of the Hearing Examiner's Order of Abatement for demolition and removal of dilapidated structure at 353 SE Waverly Ave., legally described as Lot 7, Blk 3 Pennington Hills Addition, Bartlesville, Washington County, Oklahoma (Code Enforcement Case Number DS-0525-0398). Presented by Greg Collins, Special Project Manager, Community Development.**
14. **Discuss and take possible action to approve the Collective Bargaining Agreement between the City of Bartlesville and Fraternal Order of Police, Lodge 117 (the FOP), for Fiscal Year 2025-2026. Presented by Jess Kane, City Attorney.**
15. **Discuss and take possible action to amend the City Council's Leadership Statements. Presented by Mike Bailey, City Manager.**
16. **New Business.**
17. **City Manager and Staff Reports.**
18. **City Council Comments and Inquiries.**
19. **Adjournment.**

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Tuesday, July 29, 2025.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

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Cable Viewing on Sparklight: Channel 56

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.