



**REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL**

**Monday, October 6, 2025
5:30 p.m.**

**James S. Curd, Jr., Mayor
918-338-4282**

City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

AGENDA

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Curd.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. Invocation by Kristy Rodgers, Commissioned Pastor, First Presbyterian Church.**
- 4. Public Comments on Agenda Items.**
- 5. City Council Announcements and Proclamations.**
 - Presentation of Gold Lifesaving Award to Firefighters Daniel Barham and Derek Tampleton.
 - Presentation of Bartlesville Fire Department Unit Award to A-Shift Station 4s Crew Captain Bryan Tate, Firefighter Colby Williams, Firefighter Daniel Barham and Firefighter Derek Tampleton.
 - Extra Mile Day Proclamation – November 1, 2025 - Recognition of volunteerism and service within the community.
- 6. Authorities, Boards, Commissions and Committees**
 - Three openings on the Bartlesville Area History Museum Trust Authority
 - One opening on the Bartlesville Convention and Visitors Bureau Board of Directors
 - One opening on the Library Board
 - Two openings on the White Rose Cemetery Board
- 7. Consent Docket**
 - a. Approval of Minutes**
 - i. The Regular Meeting Minutes of September 2, 2025.
 - ii. The Special Meeting minutes of September 29, 2025.
 - b. Approval and/or Ratification of Appointments and Reappointment to Authorities, Board, Commissions, and Committees.**
 - i. Appointment of Mr. Robert McGuire to a three-year term on the Construction and Fire Code Appeals Board at the recommendation of Mayor Curd.
 - ii. Reappointment of Mr. Kenneth Wright to a second three-year term on the Construction & Fire Code Appeals Board at the recommendation of Mayor Curd.
 - iii. Reappointment of Mr. Joe Colaw to a second three-year term on the City Planning Commission at the recommendation of Councilmember Kirkpatrick.

- c. Approval of Resolutions**
 - i. Amending the budget of the City of Bartlesville for Fiscal Year 2025-26 appropriating unanticipated revenue for the Fire Department.

- d. Approval and Ratification of Agreements, Contracts, Engagement Letters, Grant Applications, Leases, MOU's, Ordinances, Proposals and Task Orders.**
 - i. Professional Services Agreement with ARC Document Solution to provide file digitization services for the City of Bartlesville in the amount of \$7,744.00.
 - ii. Extension of an existing service agreement with United Community Action Program for the CityRide community transportation program in the amount of \$55,000 annually.
 - iii. Business Services Agreement between the City and Bluepeak at a monthly fee of \$250.00 with an initial \$100 installation fee.
 - iv. Service Agreement with Municipal Finance Services for continuing disclosure and fee schedule in the amount of \$3,500.
 - v. Letter of Agreement with BKL for engineering design of the Downtown Landscaping Phase 3 project, adding portions of Osage Avenue and 4th Street in the amount of \$37,000.
 - vi. Charity Tracker software pro yearly subscription including a Community Resources Directory in the amount of \$14,800.
 - vii. Field of Interest Fund Agreement between the City Council and Bartlesville Community Foundation for technical support necessary to facilitate a Text to Give program at the recommendation of the Unsheltered Homeless Task Force.

- e. Receipt of Property**
 - i. Receipt of the Oak Park Fire Station property from Washington County per language set out in the original deed stating the property is to be returned to the City of Bartlesville if no longer being used by the Washington County Volunteer Fire Department.

- f. Receipt of Bartlesville NEXT Progress Report**
 - i. Bartlesville NEXT Progress Report September 2025

- g. Receipt of ALPR (Flock Cameras) Report**
 - i. ALPR Report for September 2025

- h. Receipt of Financials**
 - i. Interim financials for two months ending August 31, 2025.

- i. Receipt of Permit**
 - i. Permit #WL0000742500842 for the Oklahoma Department of Environmental Quality for the construction of 285 linear feet of eight (8) inch PVC potable water line to serve 1200 Washington Boulevard, Bartlesville, OK.

- 8. Public hearing and possible action on a request for approval of a PUD (Planned Unit Development) and Site Development Plan on 16.98 acres zoned M-2 (General Industrial) and C-5 (General Commercial), located at 509 W. Hensley Blvd., 500 W. Hensley Blvd., 512 W. Hensley Blvd., and the lots in the North Block of NW Theodore Ave., from Fremin General Contractors on behalf of SLB. Presented by Larry Curtis, Director, Community Development.**

- 9. Unsheltered Homeless Task Force update. Presented by Rachel Showler, Vice Chairman, Unsheltered Homeless Task Force.**

10. **Discuss and take possible action to approve a service agreement between Remedy Health and the City of Bartlesville. Presented by Laura Sanders, Assistant City Manager and Christopher Sudduth, MD, MPH, Owner and CEO of Remedy Health clinics.**
11. **Discuss and take possible action to allocate funds for the necessary maintenance and replacement of the Bartlesville Community Center's two (2) domestic hot water heaters, along with a 5-year service plan on the two (2) Viessmann Boilers used for heating the building. Presented by Caitlyn Kraemer, Managing Director, The Center, and Tim Sherrick, Councilmember and Council Liaison to the Bartlesville Community Center Trust Authority.**
12. **Report on the first-year activities of the RSS (Recovery Support Specialist) Outreach Program, and discuss and take possible action to renew an existing Contract for Services with GRAND Mental Health to continue this program for the second year as required under the FY 2024 Opioid Abatement Grant Award. Presented by Kevin Ickleberry, Police Chief.**
13. **Accept the Keep Bartlesville Beautiful Annual Update 2025. Presented by Larry Curtis, Director, Community Development.**
14. **Discuss and take possible action on approval of detailed goals as part of the Bartlesville NEXT Strategic Plan. Presented by Laura Sanders, Assistant City Manager.**
15. **Status update on FY 2025-2026 Agreement negotiations between the City of Bartlesville and Bartlesville Professional Fire Fighters, Local 200. Presented by Jess Kane, City Attorney.**
16. **New Business.**
17. **City Manager and Staff Reports.**
18. **City Council Comments and Inquiries.**
19. **Adjournment.**

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Tuesday, September 30, 2025.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

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Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.