



**SPECIAL MEETING  
OF THE  
UNSHELTERED HOMELESS TASK FORCE  
Friday, September 12, 2025  
11:00 a.m.**

City Hall, 1<sup>st</sup> Floor Conference Room  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**Chairman Aaron Kirkpatrick  
918-338-4282**

**AGENDA**

- 1. Call to order the business meeting by Chairman Kirkpatrick.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. Public Comments on Agenda Items.**
- 4. Discuss and take possible action to approve the minutes of August 8, 2025.**
- 5. Discuss and take possible action regarding the Bartlesville Community Foundation options for establishing a Community Foundation Fund.**
- 6. Discuss and take possible action regarding qualifications for organizations to join the Bartlesville Charity Tracker Network.**
- 7. Discuss the possibility of helping key organizations with data migration into Charity Tracker Network.**
- 8. Discuss potential system administrators for the Bartlesville Charity Tracker network.**
- 9. Update on plans for the Helping Organizations Summit.**
- 10. Review and discuss the Bartlesville Community Guide handout as part of the public education campaign.**
- 11. Update on Text to Give signage.**
- 12. Review and update ongoing projects.**
- 13. Next Steps for Task Force.**
- 14. Discuss possible agenda items for the next meeting.**
- 15. Adjournment.**

The Notice of Meeting and Agenda was filed and posted at 11:00 a.m. on Wednesday, September 10, 2025 in the Office of the City Clerk.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the Unsheltered Homeless Task Force (UHTF). Official action can only be taken on items which appear on the agenda. The UHTF may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the UHTF may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The UHTF may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.