



**REGULAR MEETING OF THE  
BARTLESVILLE CITY COUNCIL**

**Monday, November 3, 2025  
5:30 p.m.**

City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**James S. Curd, Jr., Mayor  
918-338-4282**

**AMENDED AGENDA**

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Curd.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. Invocation by Pastor Jason Elmore, Friday Nite Church, and President of the Bartlesville Ministerial Association.**
- 4. Public Comments on Agenda Items.**
- 5. City Council Announcements and Proclamations.**
  - a. Homelessness Awareness Month – November 2025
  - b. Community Foundation Week – November 12-18, 2025
- 6. Authorities, Boards, Commissions and Committees**
  - Three openings on the Bartlesville Area History Museum Trust Authority
  - One opening on the Bartlesville Convention and Visitors Bureau Board of Directors
  - One opening on the Library Board
  - Two openings on the White Rose Cemetery Board
- 7. Consent Docket**
  - a. Approval of Minutes**
    - i. The Regular Meeting Minutes of October 6, 2025.
    - ii. The Special Meeting minutes of October 22, 2025.
  - b. Approval and/or Ratification of Appointments and Reappointment to Authorities, Board, Commissions, and Committees.**
    - i. Appointment of Mr. Dennis Halpin to a three-year term on the Street and Traffic Committee at the recommendation of Councilmember East.
    - ii. Appointment of Ms. Janice Carroll to a three-year term on the Adult Center Trust Authority at the recommendation of Mayor Curd.
  - c. Approval of Resolutions**
    - i. Directing filing and notification of the publication of the 2025 printed supplement to the Bartlesville Municipal Code.
    - ii. Amending the budget of the City of Bartlesville for Fiscal Year 2025-26 appropriating unanticipated revenue for the Police Department.
    - iii. Concerning Bridge Inspection responsibility by local government for compliance with National Bridge Inspection Standards, with the selection of Guy Engineering, the prequalified engineering consulting firm, to perform bridge inspections between April 1, 2026 and March 31, 2028, fully funded by the Oklahoma Department of Transportation.

- d. **Approval and Ratification of Agreements, Change Orders, Contracts, Engagement Letters, Grant Applications, Leases, Memorandum of Understanding (MOU), and Proposals.**
  - i. Workplace Solutions Cooperative Acceptance Agreement with CINTAS for biweekly towel and janitorial supplies service for Boots Hollow Golf Course in the amount of \$311.50 monthly plus \$6 delivery charge per delivery.
  - ii. On-demand Contract with B-Town Construction for the installation and decommissioning of water distribution lines of various sizes with the City of Bartlesville's water distribution system, with this contract method capped at \$100,000 or 6 months, whichever comes first, to evaluate its effectiveness and efficiency.
  - iii. Change Order No. 1 from Keohn Construction Services for the Construct Box Hangar-Bartlesville Municipal Airport Project, adding \$128,787.27 to the original contract, funding provided by the ODAA and BDA.
  - iv. Professional Services Agreement with TSW to provide a Housing Plan for the City of Bartlesville, in the amount of \$37,500.00.
  - v. Airport Hangar Lease Agreement between the Bartlesville Municipal Airport and Norval Gruver for unit 4-A, rent to be received monthly in the amount of \$150.00.
  - vi. Amended Maintenance Agreement between the City of Bartlesville and Bark Park Buddies
- e. **Declaration of Surplus Property and Approval of Sale or Trade-in**
  - i. Declaration of surplus and approval of sale/trade in of surplus items/vehicles from the Fire Department at public auction (GovDeals Auction Site) or to be used as trade in on future apparatus/equipment purchases.
- f. **Receipt of Annual Report**
  - i. Fiscal Year 2024-2025 Annual Report for the Chickasaw Wastewater Treatment Plant.
- g. **Receipt of ALPR (Flock Cameras) Report**
  - i. ALPR Report for October 2025
- h. **Receipt of Financials**
  - i. Interim financials for three months ending September 30, 2025.
8. **Unsheltered Homeless Task Force update. Presented by Rachel Showler, Vice Chairman, Unsheltered Homeless Task Force.**
9. **Receive a presentation on the July 2025 boil order incident for the Bartlesville public water system. Presented by Terry Lauritsen, Director of Water Utilities.**
10. **Status update on FY 2025-2026 Agreement negotiations between the City of Bartlesville and Bartlesville Professional Fire Fighters, Local 200. Presented by Jess Kane, City Attorney.**
11. **Discussion and status update relating to the Bartlesville Redevelopment Trust Authority (BRTA) and TIFs 1 and 2, to include possible adoption of a Memo of Understanding (MOU) between the City of Bartlesville and the BRTA. Presented by Mike Bailey, City Manager.**
12. **Discuss and take possible action to amend the Redevelopment Plan for the Bartlesville Downtown Redevelopment District. Presented by Councilmember Kirkpatrick.**
13. **Discuss and take possible action to appoint members to fill the two vacancies on the Bartlesville Redevelopment Trust Authority. Presented by Councilmember East.**
14. **New Business.**
15. **City Manager and Staff Reports.**

**16. City Council Comments and Inquiries.**

**17. Adjournment.**

The Amended Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Thursday, October 30, 2025.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

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Cable Viewing on Sparklight: Channel 56

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.