CITY OF BARTLESVILLE, OKLAHOMA
2025-2026 BUDGET

Prepared by:

Mike Bailey
City Manager

Jason Muninger
CFO/City Clerk

Alicia Shelton
Finance Supervisor

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TABLE OF CONTENTS

Table of Contents

Introduction

Mayor and City Council i
Mission Statement and City Management Staff..... ii
Organizational Chart iii
City Manager's Budget Message ..... iv-xi

Community Profile

General Information 1
A Brief History of Bartlesville, Oklahoma 2-3
Miscellaneous Statistics 4-6
Community Calendar 7
Local Attractions..... 8-15

Budget and Accounting Overview

Financial Policies 16
Budget and Accounting Process..... 17-20
Description of Funds 21
Appropriated Funds:
General Fund 21
Special Revenue Funds 21-23
Debt Service Fund..... 23
Capital Projects Funds..... 23-25
Enterprise Funds..... 26-27
Internal Service Funds 27
Expendable Trust Funds 28
Nonappropriated Funds:
Agency Funds 28
Blended Component Units 29-30
Fund Organization..... 30-34
Budget Calendar 35

Financial Summary

Description of Major Revenue Sources 36-47
All Funds Personnel Summary..... 48
Capital Expenditures Summary..... 49-54
Debt Service Calculations and Information 55
General Obligation Bonds 55-56

TABLE OF CONTENTS
(continued)

Revenue Bonds 57-59
Current and Prior Years' Revenue Summary by Fund Type 60-66
Current and Prior Years' Expenditure Summary by Fund Type 67-73
Estimated Change in Fund Equity – All Funds..... 74-77
Percentage Change from Prior Budget – General and Enterprise..... 78-83

General Fund

General Fund Expenditure Graphs 84
General Fund Expenditure Summary by Function..... 85
General Fund Expenditure Summary by Line Item..... 86-87
General Fund Revenue Graphs 88
General Fund Revenue Summary by Source 89
General Fund Personnel Summary..... 90
General Fund Detail by Departments:
City Council 91-92
Administration 93-95
Accounting and Finance 96-98
Legal 99-101
Building and Neighborhood Services 102-105
Building Maintenance..... 106-108
General Services 109-110
Cemetery..... 111-113
Community Development..... 114-117
Tech Services..... 118-120
Engineering 121-124
Fleet Maintenance..... 125-127
Fire 128-131
Police 132-135
Street..... 136-138
Library 139-142
Museum 143-146
Park and Recreation 147-149
Transfers 150-151

Special Revenue Funds

Special Revenue Funds Expenditure Graphs 152
Special Revenue Funds Expenditure Summary by Fund 153
Special Revenue Funds Expenditure Summary by Line Item 154-155
Special Revenue Funds Revenue Graphs..... 156
Special Revenue Funds Revenue Summary by Source 157
Special Revenue Funds Personnel Summary 158

TABLE OF CONTENTS
(continued)

Special Revenue Funds Detail by Fund:
- Economic Development 159-161
- E-911 162-165
- Special Library 166-170
- Special Museum 171-174
- Municipal Airport 175-177
- Restricted Library Donation 178-180
- Restricted Revenue 181-184
- Golf Course Memorial 185-187
- CDBG – COVID 188-190
- ARPA 191-193
- JAG 194-196
- Opioid Abatement 197-199
- Neighborhood Park 200-202
- Cemetery Perpetual Care 203-205

Debt Service Fund
- Debt Service Fund Expenditure Graphs 206
- Debt Service Fund Revenue Graphs 207
- Debt Service Fund Summary 208
- Debt Service Fund Summary by Function or Source 209

Capital Project Funds
- Capital Project Funds Expenditure Graphs 210
- Capital Project Funds Revenue Graphs 211
- Capital Project Funds Expenditure Summary by Fund or Source 212
- Capital Project Funds Capital Outlay Summary 213
- Capital Project Funds Detail by Fund:
  - Capital Improvements – Sales Tax 214-218
  - Capital Improvements – Wastewater 219-221
  - Capital Improvements – Wastewater Regulatory 222-224
  - Capital Improvements – City Hall 225-227
  - Capital Improvements – Storm Sewer 228-230
  - Community Development Block Grant 231-233
  - 2014B G.O. Bond 234-235
  - 2018B G.O. Bond 236-238
  - 2018C G.O. Bond 239-241
  - 2019A G.O. Bond 242-244

TABLE OF CONTENTS

(continued)

2019B G.O. Bond 245-247
2021A G.O. Bond 248-250
2022 G.O. Bond..... 251-253
2023 G.O. Bond..... 254-256

Enterprise Funds

Enterprise Funds Expenditure Graphs..... 257
Enterprise Funds Revenue Graphs 258
Enterprise Funds Summary by Fund or Source 259
Enterprise Funds Expenditure Summary by Line Item..... 260-261
Enterprise Funds Personnel Summary 262
Enterprise Funds Detail by Fund:
Wastewater 263-272
Water 273-286
Solid Waste 287-292
Adams Municipal Golf Course 293-299
Sooner Pool 300-302
Frontier Pool..... 303-305
Airport Operating..... 306-309

Internal Service Funds

Internal Service Funds Summary by Function or Source 310
Internal Service Funds Detail by Fund:
Worker's Compensation 311-312
Health Insurance 313-314
Auto Collision Insurance 315-316
Stabilization Reserve 317-318
Capital Reserve 319-324

Mausoleum Endowment

Mausoleum Endowment Fund Summary..... 325
Mausoleum Endowment Fund Summary by Function or Source 326
Mausoleum Endowment Fund Detail..... 327

Bartlesville Municipal Authority

Bartlesville Municipal Authority Expenditure Graphs 328
Bartlesville Municipal Authority Revenue Graphs..... 329
Bartlesville Municipal Authority Summary by Fund or Source 330
Bartlesville Municipal Authority Expenditure Summary by Line Item 331
Bartlesville Municipal Authority Detail by Function:
Wastewater 332-335
Water..... 336-341

TABLE OF CONTENTS
(continued)

Glossary..... 342-346

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INTRODUCTION

city of
bartlesville
CONNECTED / CREATIVE / VIBRANT

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CITY OF BARTLESVILLE

2025-26 Operating Budget

CITY OFFICIALS

Tim Sherrick
Council Member
Ward 1
Term Expires: November 2026

Larry East
Council Member
Ward 2
Term Expires: November 2026

Jim Curd
Mayor
Ward 3
Term Expires: November 2026

Aaron Kirkpatrick
Council Member
Ward 4
Term Expires: November 2026

Trevor Dorsey
Vice Mayor
Ward 5
Term Expires: November 2026

CITY OF BARTLESVILLE

2025-26 Operating Budget

MISSION STATEMENT:

The purpose and the challenge for the *City of Bartlesville* is to meet the diverse needs of its citizens through the use of our shared values program. The shared values of the employees of the City of Bartlesville are:

EXCELLENT SERVICE

quality product, timely – with available resources

TRUST

faith in others to do their part

INTEGRITY

ethics in action

PROACTIVE LEADERSHIP

constantly creating higher standards

DEDICATION

sense of ownership

TEAMWORK

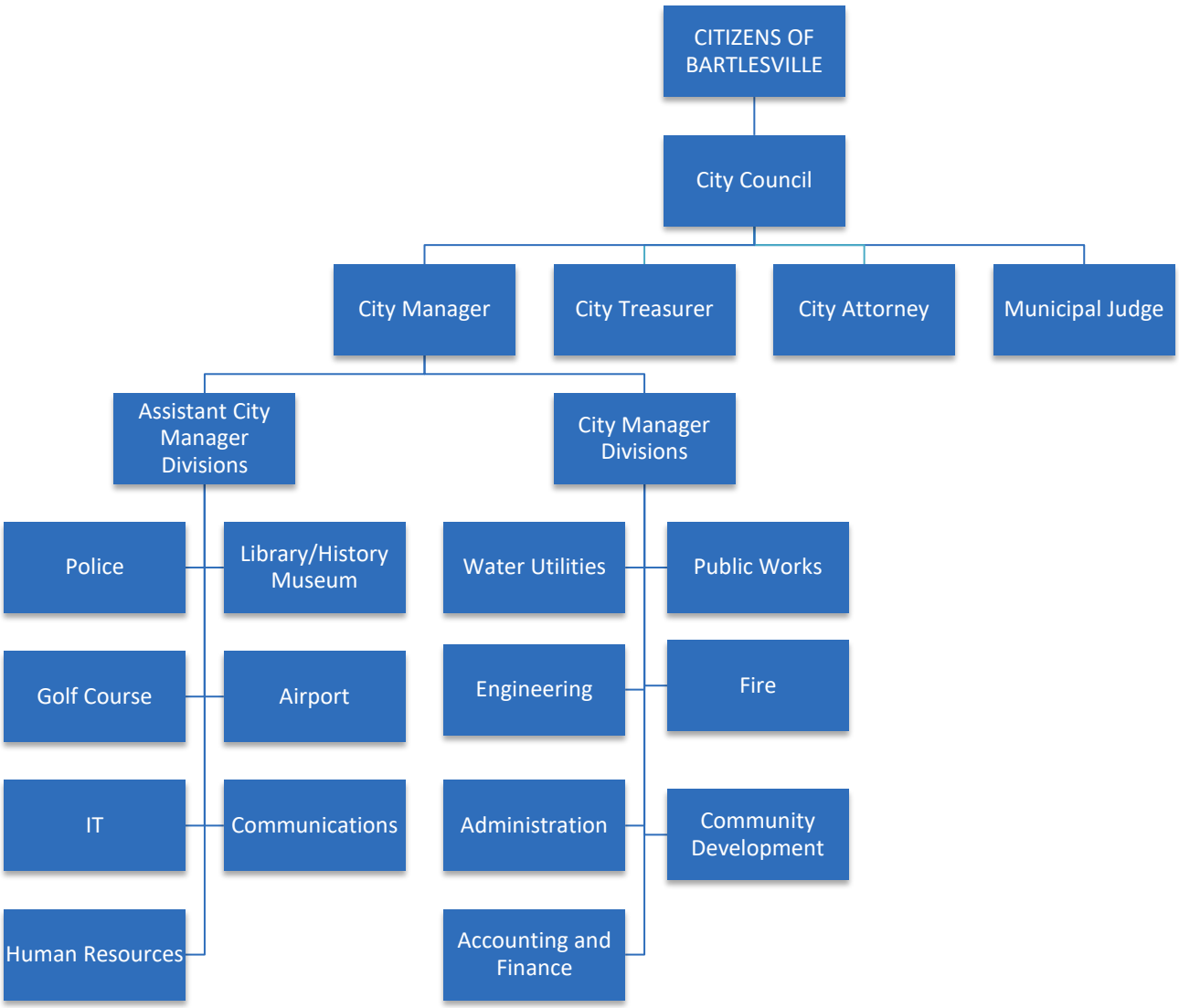
working together for positive results

MANAGEMENT STAFF:

City Manager	Mike Bailey
Asst. City Manager	Laura Sanders
CFO/City Clerk	Jason Muninger
Human Resources	Robin Betts
City Attorney	Jess Kane
Municipal Judge	Alan Gentges
Community Development	Larry Curtis
Water and Wastewater	Terry Lauritsen
Engineering	Micah Siemers
Fire Chief	Harold Call
Golf Course	Charles Roadman
Library/History Museum	Kiley Roberson
Police Chief	Kevin Ickleberry
Public Works	Keith Henry
Chief Communications Officer	Kelli Williams
Airport	Michael Richardson

CITY OF BARTLESVILLE

2025-26 Operating Budget
Organizational Chart



THE CITY OF BARTLESVILLE
Office of the City Manager
401 SE Johnstone
Bartlesville, OK 74003

April 13, 2025

The Honorable Mayor and City Council Members
City of Bartlesville
Bartlesville, Oklahoma

Mayor Curd and Council Members:

It is my pleasure to present to you the budgets for the City of Bartlesville and the Bartlesville Municipal Authority for the fiscal year starting July 1, 2025 and ending June 30, 2026 (FY 2025-26). The review and adoption of the budget is one of the most important duties that the City Council performs. The budget is compiled, reviewed, and approved at this time every year because:

1. State law requires it (Title 11, Section 17-201 through 17-216);
2. The City Charter requires it (Article 10, Section 1 through 7); and
3. Prudent financial practices and our obligation to be good stewards of taxpayer funds demands it.

Introduction

Once again, we find the future of our region, state, and country to be somewhat clouded by factors well beyond our control. The uncertainty surrounding tariffs and potential inflationary impacts makes even the near future difficult to predict. However, Bartlesville's economy has remained relatively stable with positive indicators in population, job, sales tax, and use tax growth. Additionally, with of our Bartlesville NEXT strategic plan, our path forward has never been clearer.

In the next several months, we will finalize the newest version of our Bartlesville NEXT plan and develop additional goals to continue improving our community and organization. Funding for initiatives from our current plan and reserves for initiatives for our future plan are both include in this budget.

While the Bartlesville NEXT plan lays out a long-term plan for our community and organization, the budget is the Council's annual planning tool that allows for the execution of our policies and plans. By adopting this budget, the Council provides direction and focus, and allocates resources to City staff for the next year.

This policy document is one of the most important functions of the City Council, and it is with great respect that I once again present a draft budget for your consideration.

Page 2

Revenue

Sales and Use Tax

Over the last 10 years, the City's most important revenue source, sales tax, has undergone many ups and downs, which has resulted in service contractions and expansions to the citizens of Bartlesville. All City services were affected, and most departments suffered staffing decreases, including streets, parks, fire, police, and many other departments.

As we enter fiscal year 2025-26, our main revenue concern, as it is in most other years, is sales tax. The performance of sales tax the last several years has been historic, and we expect to finish the year about $47 thousand ahead of the previous fiscal year, which also produced record sales tax collections. However, despite the tremendous growth in sales tax over the last few years, there are still many unanswered questions for the near future, including:

- How much of our growth in sales tax was caused by inflation?
- Did increasing labor costs provide more money for citizens to spend, resulting in higher sales tax?
- What effect will tariffs have on the overall economy and will it once again spark inflation?
- Will the combination of all of these factors (tariffs, inflation, labor cost inflation, labor pool shrinkage, and rising interest rates) lead to a recession?
- With all of the preceding factors considered, what do we believe a recession would do to sales tax revenues in the next fiscal year?

As with previous years, we have taken a conservative approach to estimating sales tax results, and due to the uncertainties mentioned above, we are budgeting for a 1.0% overall decline in sales tax from fiscal year 2024-25 to fiscal year 2025-26. This provides a $232-thousand-dollar decrease in sales tax across the entire organization.

Our newest source of revenue is our use tax that went into effect on Jan. 1, 2023. Use tax is a companion tax to sales tax that was intended to close any loopholes in the sales tax law. In its simplest terms, use tax applies to anything that would have normally been subject to sales tax that didn't get charged sales tax. These transactions range from business assets purchased out of state to the more common online purchases.

In fiscal year 2024-25, we estimated that use tax would provide about $2.5 million total, but actual results have exceeded these early estimates. We now expect to receive about $4.8 million in 2024-25. Based on these results, we are estimating $4.7 million in Fiscal Year 2025-26 which is a 2.0% decrease.

Utility Revenue

The City completed a comprehensive water and wastewater rate study in fiscal year 2020-21. The study included recommendations for new rates sufficient to support the operations of the system and capital fees to support mandatory improvements to the system. These new rates were effective for customers inside and outside our city limits, and were phased in over a five-year period. The City Council adopted the first year of the five-year rate structure effective on July 1, 2022, and later adopted a slightly modified version of our rate structure for years two through five of the plan. The final phase will go into effect with the fiscal year 2025-26 budget.

A summary of the increases for average residential customers is included below:

Water Rates:

- Water base rates will increase by about 6%
- Water incremental rates will not increase
- Water capital investment fees will increase by about 14%

Wastewater Rates:

- Wastewater base rates will increase by about 9%
- Wastewater incremental rates will increase by about 5%
- Wastewater capital investment fees will increase by about 7%

Sanitation Rates:

- Sanitation cart rates will not increase
- Sanitation commercial rates will increase by about 10%

On average, a residential customer can expect their utility bill to rise about $5.53 per month for an increase of 4.9%.

Economic Outlook

The same factors that influenced our sales tax estimates are impacting the rest of our local economy as well. There is increased competition for labor, which is resulting in a higher cost of labor. This is providing more income for our residents, but it has the potential to hamper business growth. Regardless, there are signs of growth in both our retail and primary jobs sectors.

Our restaurant offerings have increased over the last several years with the addition of a Schlotzsky's, Tropical Smoothie Café, Scooter's Coffee, HTeaO, Bricktown Brewery, Whataburger, Jimmy's Egg, 7 Brew Coffee, Remi's Arcade, Palace Rooms, and Lollipops Woodfire and Grocery. Existing restaurants have also undergone substantial upgrades and expansions, including Luigi's, Wendy's, and McAlister's. This growth has fueled a facelift for some of our most prominent properties, and discussions about additional retail offerings in the next year are again positive.

Primary job opportunities have also continued to improve over the last few years. The Bartlesville Development Authority and the City Council approved major incentives for new businesses Lincoln Electric and Blue Whale and another major expansion of ABB. These three opportunities are expected to bring 230 new jobs to our community. Additionally, Buffalo Roam continues to make progress on their project to renovate the historic First Christian Church facility into a state-of-the-art sound stage and film academy.

In addition to this economic growth, there has been more growth in our housing stock than we've seen for many years, but demand continues to outstrip supply for residential real estate. DR Horton has constructed around 100 new homes in the Park Place and Bison Trails additions. Brent Taylor has completed the infrastructure for 116 lots in the Stone Branch addition and construction of new homes in this development is well underway. Most recently, the City Council approved a PUD (Planned Unit Development) for the Oakwood Addition of Oak Park. This development should provide nearly 100 new homes as well.

Overall, our economy appears to be performing well, but the same concerns addressed above related to sales tax could weigh on our local economy as well.

Personnel

Staffing Levels

The City's staffing level is budgeted to increase by eleven positions, but only four of these represent a service level change. The service level increase is for four firefighters for the fire department. Over the past few years, overtime has grown substantially in the Fire Department. The addition of these four positions will help to reduce overtime for the department, while also increasing the overall effectiveness of our department. The addition of these four firefighters will provide one additional firefighter per shift with one shift receiving two.

The remaining seven positions that are being added are all related to the City's assumption of Adams Municipal Golf. Previously the pro shop, driving range, and cart operation were all leased to the Golf Pro. The pro received all revenues and paid all expenses for this operation, including personnel. As we better align our course with industry best practices, we have assumed the full operation of the course which means we will receive all income but also pay all expenses, including personnel.

As a result, the personnel schedule for the Golf Course has been increased to include two assistant pros who will provide lessons and supervision of operations, 2.5 full time equivalents in part time employees for inside services and 2.5 full time equivalents for outside services. This is similar to the number of personnel employed by the former Golf pro for these same operations.

Compensation

As we entered this budget, our highest priority was to ensure that the wages for our employees stayed competitive in this market of increasing labor competition. In the last several years, the Council has authorized cost of living and merit increases that have allowed us to continue recruiting and retaining critical talent. Inflation over the last year has equaled approximately 2.5%. As a result, we are proposing a 2.5% COLA and 2.5% merit increase for all eligible employees.

We are still in negotiations with the fire and police unions, and as with previous contracts, we expect to provide increases that will bring our employees above the average of their peers in similarly sized cities. We believe that the raises offered to general employees will accomplish this and hope that a contract can be negotiated to reflect this. These increases are expected to cost about $1.1MM in the General Fund and $291K across the rest of the organization.

Additional Compensation Programs

In addition to the standard compensation increases described above, we are proposing to continue both of the new programs that were added two years ago. These included an employee bonus program that provided $250 per employee to be given in November 2025, and recognition and award bonus program that reward our highest performers. Both of these programs were well received by our employees and have been very successful. The Police union has opted into these programs for the employees they represent, but at this time, the Fire union has declined our offer to include employees that they represent. These proposals are estimated to cost $95K.

General Employee Retirement

In FY 2009-10, the City terminated new enrollment in our traditional defined benefit (DB) retirement plan and replaced it with a more cost-effective and predictable defined contribution (DC) plan. Existing employees were allowed to retain their status in the DB plan, but all new employees automatically participate in the DC plan. This has allowed the City to better control our retirement costs. However, the DB plan still has a significant “unfunded actuarial accrued liability” (UAAL). This is a comparison of the plan’s total long-term assets less its total actuarial liability.

This UAAL is typically funded over a fixed period of time (generally 30 years after the establishment of the plan) but varies greatly in response to market gains/losses, investment returns, and actuarial assumption changes. The City's UAAL currently stands at $1.65MM and our plan is now 94.30% funded. Due primarily to factors discussed in the following paragraph, this is a significant improvement from the previous fiscal years.

To help offset this UAAL in a more expedient manner, the City has been contributing more than the required amount toward our retirement plan. The City's funding history and other information for the defined benefit plan is included below:

	Required Contribution Funding							
Fiscal Year	Retiree Medical	Defined Benefit	Total	Less Employee	City's Required	City's Actual	UAAL	FUNDED RATIO
FY 2015-16	0.83%	25.94%	26.77%	6.00%	20.77%	22.00%	7,104,071	64.94%
FY 2016-17	0.84%	25.46%	26.30%	6.00%	20.30%	22.00%	6,592,350	69.82%
FY 2017-18	0.82%	26.17%	26.99%	6.00%	20.99%	22.00%	6,267,287	72.60%
FY 2018-19	0.12%	25.20%	25.32%	6.00%	19.32%	20.32%	5,408,146	76.67%
FY 2019-20	0.00%	23.95%	23.95%	6.00%	17.95%	18.95%	4,867,658	79.90%
FY 2020-21	0.00%	25.95%	25.95%	6.00%	19.95%	19.95%	4,461,762	82.22%
FY 2021-22	0.00%	27.92%	27.92%	6.00%	21.92%	22.92%	4,977,374	81.36%
FY 2022-23	0.00%	23.53%	23.53%	6.00%	17.53%	19.53%	2,697,891	89.80%
FY 2023-24	0.00%	21.81%	21.81%	6.00%	15.81%	17.81%	1,697,419	93.70%
FY 2024-25	0.00%	22.03%	22.03%	6.00%	16.03%	17.00%	1,728,982	93.86%
FY 2025-26	0.00%	22.00%	22.00%	6.00%	16.00%	17.00%	1,659,148	94.30%

The swift improvement in the City's UAAL and Funded Ratio can be directly attributed to our policy of intentional overfunding. This policy has allowed us to stabilize the funding requirements for the retirement plan. It is important to note that while the plan's required contributions have decreased slightly over the prior year, the annual cost of this plan has actually remained relatively flat from $935,439 in FY 2024-25 to $936,317 in FY 2025-26.

In the current year, Staff is recommending that we contribute 1% more than is recommended in the "actuarial required contribution." The recommended employer's portion is 16.00% of covered payroll.

Reserve Status

During the recent economic downturn, it became evident that a more effective and consistent method of accumulating reserve funds was needed. With the guidance of the City Council, staff established several mechanisms that will aid in the City's future financial stability. These were the creation of the Stabilization Reserve Fund, Capital Reserve Fund, Auto Collision Insurance Fund, and the formalization of inner-fund reserve policies.

The following schedule details the recent history of the Stabilization Reserve Fund's levels.

	FY 2020 Contributions	FY 2021 Contributions	FY 2022 Contributions	FY 2023 Contributions	FY 2024 Contributions	FY 2025 Contributions	FY 2026 Contributions	Total Balance	% of Budget
General Fund	$ 471,846	$ 1,495,895	$ 538,879	$ 1,354,469	$ 901,017	$ 1,131,324	$ 726,763	$ 10,630,605	27.9%
Wastewater	88,230	92,945	93,567	102,430	106,831	117,301	120,390	1,431,780	23.8%
Water	126,879	136,225	143,830	163,442	179,340	191,928	220,816	2,410,648	21.8%
Sanitation	80,501	88,396	95,244	102,302	104,586	110,390	116,706	1,524,010	26.1%
Total	$ 767,456	$ 1,813,461	$ 871,520	$ 1,722,643	$ 1,291,774	$ 1,550,943	$ 1,184,675	$ 15,997,043	

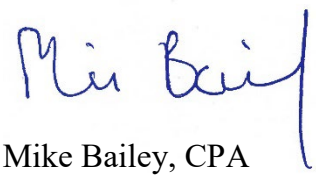
The City's stabilization reserve policy calls for a contribution equal to 2% of the operating budget of these four funds until the maximum level is reached. The maximum level is defined as 35 percent of the operating budget of the fund. The minimum level set by the ordinance is 16 percent of the operating budget of the fund. As you can see from the results above, all funds have now reached the minimum level but are years from the maximum level.

Summary

The attached budget attempts to address the myriad challenges we currently face while preparing for an uncertain future. I am confident that this conservative budget strikes an excellent balance between fiscal prudence and operational excellence. I look forward to updating our strategic plan and continuing to improve our organization and service to our citizens over the next year.

It is important to point out that this budget is not just the City Manager's budget. This policy document is the result of hours of research, hearings, and work from a talented and dedicated group that includes the City Council, directors, staff, and advisory groups. I would also like to issue a special word of thanks to CFO Jason Muninger and Finance Supervisor Alicia Shelton, without whom the quality and accuracy of this document would not be possible.

Sincerely,



Mike Bailey, CPA
City Manager

COMMUNITY PROFILE

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city of bartlesville

CONNECTED / CREATIVE / VIBRANT

The City of Bartlesville is a charter city in the State of Oklahoma. The City has a population of 37,290 according to the 2020 US Census. The City is located in Washington County and encompasses 21.1 square miles at an elevation of 700 feet above sea level.

CITY OF BARTLESVILLE

2025-26 Operating Budget

A Brief History of Bartlesville, Oklahoma

Bartlesville's Beginnings…

Back in 1870, when northeast Oklahoma was home to mostly the Osage, Cherokee, and Delaware Indian tribes, an Indian trader named Nelson Carr established a gristmill and trading post on the north side of the Caney River horseshoe bend. And so the legend of Bartlesville began.

In 1873, Jacob Bartles–a Civil War veteran who saw an opportunity in Indian Territory–bought the gristmill from Carr and expanded the facility into a flourmill and eventually a general store and home for his family. Bartles was married to the Delaware Indian Chief Charles Journeycake's daughter, Nannie Journeycake Pratt. His marriage allowed him to be a trader and business owner in Indian Territory.

William Johnstone and George Keeler also came to the area in the early 1870s. Both gentlemen took Delaware Indian brides. After working for Bartles, the two struck out on their own and built a general store on the south side of the river.

Within a few years, the area around the Johnstone-Keeler store had grown to include other merchant businesses and dwellings. The population grew to nearly 200 as settlers moved to the area and January 15, 1897, Bartlesville became incorporated as a first-class city, taking the name from its early settler and businessman.

Soon the railroad arrived and established a depot. The Johnstone-Keeler settlement moved towards the depot and began to build along current Second Street. As the city grew south of the Caney River, Bartles was disappointed by his failure to secure the railroad station on the north side of the river. He moved his store three miles north to what is present day Dewey, named after Admiral George Dewey whose Spanish-American War victory at Manila Bay was current news.

The Boom…

It was Keeler and fellow traveler, Jasper Exendine, who found another key to Bartlesville's future–oil. Keeler had noticed rainbow sheens on the area creeks and believed that there was an untapped oil supply beneath the Caney basin. Keeler was right. In the spring of 1897, the first commercial oil well in what is now the state of Oklahoma–the Nellie Johnstone No. 1–blew in as a gusher. Nellie Johnstone was the Delaware maiden who owned the land where the well was discovered.

Attracted by the oil boom, Frank and L.E. Phillips, two brothers raised on an Iowa farm, came to Bartlesville in 1904. They hit a gusher north of Bartlesville on the Delaware allotment of Anna Anderson, followed by 80 straight producers.

The two founded Phillips Petroleum Company in 1917. This company grew to become Bartlesville's largest employer and one of the nation’s top oil companies.

Armais Arutunoff, a Russian immigrant, was another Bartlesville pioneer. At the urging of the Phillips brothers, Arutunoff came to the community with his invention–an electric pump that pumped oil from deep in the ground. His efforts eventually became REDA Pump.

Today…
Bartlesville is proud of the many attractions and assets that continue the legend of exploration and innovation, including museums, dramatic architecture, art collections, scenic prairie life, and world-renowned events. With a balanced mixture of natural resources and abundant space, Bartlesville has grown to be the home of more than 35,000 people as well as industrial giants Phillips 66, ConocoPhillips, Schlumberger REDA Production Systems and ABB Total Flow. Since the early days, the economic foundations of Bartlesville area business have been natural gas, oil, agriculture and ranching.

Our Future…
Bartlesville begins its second century with industrial and economic growth while remaining proud of its Native American Indian and western heritage. From its frontier trade and petroleum beginnings to its present diversity of manufacturing, research, ranching, and commerce, the Bartlesville area presents a unique blend of cosmopolitan attitude mixed with neighborly friendliness. Located in the heart of America's Sunbelt, the city's schools, library, and civic organizations continually produce the finest students, forums, and cultural events in the region. With such a rich heritage as its foundation, Bartlesville's growth and future will no doubt be legendary as well.

CITY OF BARTLESVILLE

2025-26 Operating Budget
Miscellaneous Statistics

Municipal Full-Time Employment:	
Total	354
Non-union	213
Union	141
Economic Information:	
Cost of living (when compared to national average) [3]	87%
Number of citizens in labor force [2]	15,963
Population Overview:	
Total population [4]	37,314
Total male population [4]	18,282
Total female population [4]	19,032
Median age [4]	37.5
Total population over eighteen (18) years old	28,317
Per capita income (dollars) [2]	34,131
Median earnings – male full-time (dollars) [2]	38,950
Median earnings – female full-time (dollars) [2]	31,769
Percent of families below poverty level [2]	11%
Percent of individual below poverty level [2]	14.4%
Housing Overview: [2]	
Total housing units	17,140
Total housing units older than 20 years	13,841
Median number of rooms	5.7
Median value (dollars)	146,700
Hospital: [3]	
Number of hospitals	1
Number of licensed beds in hospital	137

CITY OF BARTLESVILLE

2025-26 Operating Budget
Miscellaneous Statistics
(continued)

Education: [5]	
Total school enrollment 2023-2024	6,199
Total public school enrollment 2023-2024	6,199
Total private school enrollment 2023-2024	452
Total enrollment at Rogers State University	300
Total enrollment at Tri-County Technology Center 2023-2024	695
Total enrollment at Oklahoma Wesleyan University	650
Number of public elementary schools	6
Number of students enrolled in public elementary schools	3145
Number of public middle schools	1
Number of students enrolled in public middle schools	1392
Number of public high schools	1
Number of students enrolled in public high schools	1662
Culture and Recreation: [1]	
Number of community centers	2
Number of parks	14
Number of lighted tennis courts	14
Number of miles of pathfinder parkway (miles)	12.64
Number of public pools	2
Number of public golf courses (18 hole)	1
Number of private golf courses (18 hole)	1
Number of pickleball courts (under construction)	6
Public Safety:	
Number of police stations	1
Number of police sub stations	1
Number of fire stations	4
Number of policemen	73
Number of firemen	70

CITY OF BARTLESVILLE

2025-26 Operating Budget
Miscellaneous Statistics
(continued)

Major Employers: [1]

Phillips 66	1,350
ConocoPhillips	1,300
Wal-Mart Supply Chain	928
Ascension St John-Jane Phillips	841
Bartlesville Public Schools	779
Wal-Mart Supercenter	417
Diversified Systems Resources	400
City of Bartlesville	362
ABB Process Automations, INC	270
Schlumberger	232
Truity Credit Union	219
Osage Casino-Bartlesville	197
Chevron Phillips	179
Washington County	138
Arvest Bank	119
Oklahoma Wesleyan University	119
Imagefirst	112
Ignite Medical Resort-Adams PARC	110

[1] Source – Bartlesville Chamber of Commerce (2024 website)
[2] Source – 2020 US Census
[3] Source – Bartlesville Development Corporation (2024 website)
[4] Source – 2020 US Census

CITY OF BARTLESVILLE
2025-26 Operating Budget
Community Calendar

May-October

Bartlesville's Farmer's Market

(pictures courtesy of Bartlesville Chamber of Commerce)

JUNE

SunFest

OK Mozart

(pictures courtesy of Bartlesville Chamber of Commerce)

NOVEMBER/DECEMBER

Fantasyland of Lights
(picture courtesy of FantasyLand Forest)

Woolaroc Wonderland
(picture courtesy of Woolaroc)

CITY OF BARTLESVILLE

2025-26 Operating Budget

Local Attractions

Will Rogers said, “Of all the places in the United States, **Woolaroc** is the most unique.” The country estate of oil baron Frank Phillips, founder of Phillips Petroleum Company, got its name from the **WOO**ds, **LA**kes, and **ROC**ks that are indigenous to the area. This rustic environment served as a one-of-a-kind entertainment venue. “Uncle Frank” hosted U.S. Presidents, wealthy Eastern investors, dignitaries, Indians, tycoons, movie stars, lawmen, and outlaws alike on his sprawling ranch southwest of Bartlesville. From early spring to late fall, the North Road Tour features a five-mile drive through some of the most beautiful portions of the Woolaroc preserve. This tour includes a stop at an authentic restoration of an 1840s Trader's Camp where true to life mountain-men offer a glimpse of early settler living. Visitors can experience nature’s beauty while smelling the clean, fresh air of the Osage Hills and listening to the peaceful sounds of the streams running through this 3,700 acre wildlife preserve. There is also a museum, which houses over 55,000 pieces including some of the Southwest’s greatest collections of western and worldwide art, relics, and exhibits that tell the alluring story of the American West.

Frank Lloyd Wright called this masterpiece the “tree that escaped the crowded forest” when he completed it for the H.C. Price International Pipeline Company in 1956. The **Price Tower** is Frank Lloyd Wright’s only built skyscraper. The combination apartment-office building received the American Institute of Architects 25-year Award and is on the National Register of Historic Places. The Price Tower Arts Center offers a variety of traveling art exhibitions and permanent exhibitions on Wright, Bruce Goff and the Price Company and Tower. Recent renovations by architect Wendy Evans Joseph have created an upscale 21-room boutique inn called Inn at Price Tower. With the creation of this inn, Frank Lloyd Wright enthusiasts can have the opportunity to overnight in a Frank Lloyd Wright building. Also on the premises and open for business is the Copper Restaurant & Bar, creating a fine dining experience for Bartlesville natives and visitors alike. Future plans for the Price Tower Arts Center include an expansion of their educational program. The Price Tower Arts Center has currently commissioned world-renowned architect, Zaha Hadid, to create the new complex that will adjoin the Price Tower, complementing the symmetrical design of Frank Lloyd Wright. The Price Tower is an architectural jewel that attracts visitors from around the world, not only for the architecture, but also for its world-class exhibitions.

CITY OF BARTLESVILLE

2025-26 Operating Budget
Local Attractions
(continued)

Unity Square is a pet-friendly outdoor space located in Downtown Bartlesville featuring beautiful landscapes, an amphitheater, and an interactive water feature. The lawn at Unity Square is a local meeting space for community events, an outdoor exercise space and concerts.

Experience the sumptuous residence of oil baron Frank Phillips, founder of Phillips Petroleum Company, and his family. Designed by architect Walton Everman, the **Frank Phillips Mansion** was completed in 1909 and occupied by the Phillips until their deaths. Preserved by the Oklahoma Historical Society, this National Register Historic Site reflects the family life of one of the legends of the Oklahoma oil industry. The mansion, which underwent a $500,000 renovation in 1930 in the midst of the Depression, reflects an opulent yet comfortable lifestyle.

The **Center** houses an acoustically superb performance hall that seats over 1,700; the world's largest cloisonné artwork, a mural that is 25 feet long which depicts a stylized northeastern Oklahoma countryside; the Lyon Art Gallery; and serves as the primary site of Bartlesville's premiere arts event - The OK MOZART International Festival. The site of many of Bartlesville's cultural arts and events, this graceful and beautiful Taliesin West-The Frank Lloyd Wright Foundation designed Community Center is a valuable asset to the Bartlesville cultural arts community.

The **Foster Mansion (La Quinta)** was designed in 1930 by noted Kansas City architect Edward Buehler Delk. H.V. Foster, once known as the wealthiest man west of the Mississippi, located his new home on 152 acres, three miles from the center of town. The 32-room, Spanish style mansion has 14 bathrooms and 7 fireplaces. Construction was completed in 1932 and it served as the family home until Mr. Foster's death in 1939. After that time, La Quinta served, consecutively, as the home of a military school, Central Christian College and Central Pilgrim College. The Wesleyan Church now owns and operates Oklahoma Wesleyan University, an accredited, four-year liberal arts college. La Quinta is the focal point of the campus and serves as the library and administration facilities for the school. La Quinta is listed on the National Register of Historic Places.

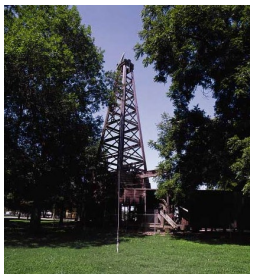
The **Bill Doenges Memorial Stadium** began its life as the Bartlesville Municipal Athletic Field on May 2, 1932. The original stadium was built at a cost of about $30,000 and could seat approximately 2,000 people. The stadium has been used by many teams through the years including a minor league team in the KOM (Kansas, Oklahoma, Missouri) League. Through the years, the stadium was famous for being the only professional ball park in the world with the same distance (340 feet) to the fence anywhere in fair territory. Today, home plate has been moved and the field is no longer perfectly symmetrical. In 1997, Bartlesville Municipal Athletic Field was renamed Bill Doenges Memorial Stadium in honor of Mr. Doenges' nearly sixty years of generous support to Bartlesville and the American Legion baseball program. In 1997, a major renovation of the stadium was undertaken. Utilizing volunteers and both public and private support the stadium was transformed into a beautiful modern ballpark capable of comfortably seating 2,500 spectators. In 2003 and 2007, the stadium was chosen as the site for the prestigious American Legion World Series.

Golfers can test their skills at the recently renovated 18-hole **Adams Memorial Golf Course**. Architect Mark Hayes designed the $1.1 million, 2000-2001 renovations. The course meanders through the beautiful Eastern Oklahoma terrain that is interwoven with Turkey Creek. The creek has been cofferdam to provide beautiful ponds that come into play on 12 of the 18 holes. The fairways and rough are Bermuda grass and the greens are Pen Cross Bent for a fast pace of putting. The "practice facility" is new and one of the finest in the Midwest. It includes practice putting greens, a chipping green, practice bunkers, and a 25-station driving range with target greens.

CITY OF BARTLESVILLE

2025-26 Operating Budget
Local Attractions
(continued)

The past is remembered, and vividly alive at **Prairie Song**, a recreated 1800's pioneer village museum. The village features a two-story saloon, Scudder Schoolhouse, Wildwood Chapel, cowboy line shack, homestead cabin, post office, trading post, school marm's house, rock jail house, covered bridge, rock depot and much more. Each structure was built with hand-hewn Arkansas "bull pine" and Missouri red and white oak. Prairie Song has been restocked with Texas longhorns, the original breed of cattle driven up the trail. Visitors can enjoy a glimpse of life from days gone by as they watch the longhorn cattle graze on the bluestem prairie that has never been touched by the steel plow. This lifelike replica of a pioneer village stands in the midst of an authentic working ranch from the late 1800's and shows life, work, and play as it was in those days.



Visitors to historic **Johnstone Park** can enjoy viewing a replica of the **Nellie Johnstone #1**, the first commercial oil well drilled in what is now the state of Oklahoma in the Spring of 1897. The replica marks the spot of the original site. The Nellie Johnstone #1 gets its name from a young Delaware Indian maiden who owned the land on which the well was discovered. Soon visitors will be able to experience the early days of the oil industry first hand with the development of the "Discovery 1" park featuring working gushers and hands on experiences. The park is the former home of the only **Santa Fe engine 940 series** in existence, but it has now been relocated to the City's historic **Santa Fe Depot** at 2nd and Keeler. The 900-class/940 series were the first locomotives to burn fuel oil instead of coal and were synonymous with the Santa Fe engine. Built by Vulcain, this Santa Fe engine, built in 1903, was originally a compound steam locomotive, and later converted to a simplified locomotive that could burn diesel. In addition to the engine, a caboose has been added and an oil car will soon make its debut. It has 2/10/2 wheels (2 pilot, 10 drivers and 2 trailing). Also to be seen at the park is the restored **Hulah Santa Fe Depot** (a #1 Santa Fe Depot), built in 1923. Both have been relocated to Johnstone Park as reminders of the important role each played in the development of the area.

Travel back in time to experience the growth and development of Bartlesville and surrounding areas at the **Bartlesville Area History Museum**. The museum is situated on the fifth floor of what was the historic Burlingame Hotel. Through photographs and artifacts learn about Indian Territory, the first commercial oil well in Oklahoma, the composer of the 12th Street Rag, the founder of Bartlesville, and many other people, places and events which shaped this turn-of-the-century settlement into the modern community it is today.

The **Wall of Honor Veterans Memorial** recognizes and honors veterans and current military personnel for the bravery and sacrifices they've made to preserve our country's freedom. Located at the northwest entrance of Washington Park Mall, it stands as a permanent tribute to all Americans who have served and are serving our Great Nation. Names are listed on panels beside the display cabinets. Also on display are photos, story boards, World War II murals, eternal flame, and POW/MIA Listings. In addition a special display has been created to honor Lance Corporal Thomas A. Blair, Oklahoma's first casualty during Operation Iraqi Freedom.

Bartlesville is perhaps best known for its role in the development of our nation's oil industry. While there were many major energy companies who got their starts in Bartlesville, the most important to the Bartlesville area was Phillips Petroleum Co.

The birth of a giant…

On June 13, 1917 the Phillips Petroleum Company was incorporated under the laws of Delaware. This auspicious occasion was due mostly to the work of the new company's soon to be president, Frank Phillips, and his brother L.E. Phillips. Frank was a man of great vision who excelled at predicting the changes in market forces and at obtaining creative financing for his new company. Frank saw the news of increasing automobile production, the use of mechanized war equipment in World War I, and the increase in use of commercial aircraft as more than just sensational news. He saw this as opportunity.

Board of Directors and Stockholders board a special train in April 1919

The first decade…

Frank knew that more needed to be done in order to position his company to take advantage of the promising crude oil and energy market. During and after World War I, demand far outstripped supply and oil prices reached peak levels. By the end of 1923, Phillips Petroleum Company's net daily production approximated 25,000 barrels of crude oil, 100,000 gallons of natural gasoline, and 24,000,000 cubic feet of natural gas.

1st Phillips 66 Filling Station
November 19, 1927 – Wichita, Kansas

Through the tireless efforts of Frank Phillips and his successors, such as K.S. Adams and others, Phillips Petroleum Company was able to expand upon Frank's vision of a vast Midwest territory to include nearly the entire continental United States. From its first uniquely styled cottage filling station which opened on November 19, 1927 in Wichita, Kansas, the Phillips 66 brand has expanded to include more than 10,000 filling stations across the United States. Always at the forefront of innovation, the Phillips Petroleum Company has received more than 15,000 U.S. Patents to date.

The reformation…

In 2000 the Phillips Petroleum Company began to aggressively reshape itself once again. Through joint ventures and multiple acquisitions, Phillips Petroleum Company grew to national prominence.

Phillip's Complex with distinctive Phillips' Tower shown in both pictures. The tower was originally built as an addition to the original Phillip's building. The tower still stands today, even though the original building has long since been demolished and replaced. *(Picture on left courtesy of the Bartlesville Chamber of Commerce)*

One of the largest changes in Phillips Petroleum Company's remarkable makeover came on August 30, 2002 when Phillips Petroleum Company and Conoco Inc. formally merged to form one of the world's largest energy companies, ConocoPhillips.

The most recent change occurred on May 1, 2012 when ConocoPhillips spun off its downstream operations into a company whose name resonates with Bartlesville heritage…Phillips 66. Due to this recent change, Bartlesville is now home to the global services for two of the world's most recognized energy companies.

ConocoPhillips

PHILLIPS 66

Unmarked pictures in the previous section are courtesy of the Bartlesville History Museum

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BUDGET AND ACCOUNTING OVERVIEW

city of
bartlesville
CONNECTED / CREATIVE / VIBRANT

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CITY OF BARTLESVILLE

2025-26 Operating Budget

Financial Policies

The City of Bartlesville has a set of formal and informal financial policies, listed below, that are used to set guidelines for the financial management of the City. These policies help to guide the City's financial staff and the City Council during the budgetary and financial decision making process.

- Prepare an annual budget according to the "Budget Act" of the State of Oklahoma that is submitted to the Council for approval and made available to all citizens of the City of Bartlesville.
- Manage the City's cash flows to minimize the loss of investment revenues during short-term cash shortages.
- Provide for sound financial planning to maintain adequate reserves in all operating funds. In FY 2011, the City adopted an ordinance establishing the Stabilization Reserve Fund and Capital Reserve Fund. The Stabilization Reserve Fund must be funded by a minimum annual contribution equivalent to 2% of non-capital operating expenses for the General, Water, Wastewater, and Sanitation Funds. The use of any resources deposited in the Stabilization Reserve Fund is restricted by the ordinance and requires a 4/5^{ths} vote of the City Council. The Capital Reserve is funded in accordance with the needs of long-term capital plans for the Water, Wastewater, and Sanitation Funds.
- Maintain adequate financial records and documentation to provide for a cost effective audit and positive auditor's opinion.
- Maintain a sound financial condition through careful planning to obtain the highest possible bond rating. The City's bond rating was upgraded in fiscal year 2007-2008 to AA- and still maintains this rating today. This is one of the highest bond ratings for a municipality in the State of Oklahoma with only two other municipalities receiving any A rating.
- Monitor the budget to maintain necessary flexibility to meet the needs of the City as a whole.
- Maintain a balanced budget by paying for all current year operating expenses from current year revenues and/or available fund balance.
- Monitor all debt service reserves for compliance with the active debt covenants of the City.
- Maintain a positive cash balance in all operating funds at year-end.
- The City of Bartlesville adopted the "Municipal Budget Act," a provision of State Statute located at §11-17-201 through §11-17-216.

THE BUDGET PROCESS

The City of Bartlesville, Oklahoma is a municipal corporation incorporated under a Municipal Charter pursuant to Article XVIII of the Constitution and laws of the State of Oklahoma. The City operates under the Council-Manager form of government and provides such services as are authorized by its Charter to advance the welfare, health, morals, comfort, safety, and convenience of the City and its citizens.

The City's major activities or functions include police and fire protection, parks and libraries, public health and social services, planning and zoning, and general administrative services. In addition, the City owns and operates four major enterprise activities: the Water, Wastewater, and Sanitation utility systems as well as the Adams Golf Course.

BASIS OF PRESENTATION

The City prepares its annual operating budget on a basis ("Budget basis") which differs from Generally Accepted Accounting Principles ("GAAP basis"). The Budget basis that the City uses differs from GAAP in two significant ways. The first is that the City uses modified cash basis, another comprehensive basis of accounting ("OCBOA"), for its Budget basis. GAAP basis requires the use of modified accrual for governmental funds and full accrual for fiduciary, internal service, and proprietary funds. The modified cash basis of accounting is based on the cash basis of accounting, which only records transactions arising from cash activities. Cash basis financial statements have only one asset, cash, and no liabilities. Investments, inventory, capital assets, and prepaid expenses are all considered as a cash disbursement (cash basis equivalent of an expense) at the time of payment. Most liabilities are not recognized, since they do not arise from a cash transaction. The City modifies the strict cash basis of accounting to include investments, accounts payable, and accounts receivable as assets and liabilities.

The second major difference is in the treatment of encumbrances. A government is required to encumber funds prior to committing to a purchase. In GAAP, these encumbrances are treated as a reservation of fund balance, but the City's Budget basis treats encumbrances the same as expenditures. This means that the available budget at any time is equal to the original appropriations, plus or minus any amendments, less expenditures, less encumbrances.

THE BUDGET PROCESS AND GUIDELINES

The City of Bartlesville prepares its budget based on the guidelines found in **O.S. 11 Sec. 17-201 – 17-216** ("Municipal Budget Act").

The City of Bartlesville operates under conservative budgetary practices. Revenue is estimated using historical data and is adjusted based on current trends and economic performance. Additions or reductions may be made based on revised tax rates or fee levels.

Each fund maintained by the City must be budgeted prior to encumbering any funds.

Budget amendment increases (increasing the fund total budgeted expenditures at the legal level of control) may be made only if unanticipated funds are received, the actual beginning fund balance is larger than anticipated, or if revenues exceed the amounts projected under the budget. The legal level of control for the City is set by the City Council at the Department level.

The City of Bartlesville uses an interactive methodology whereby the Department Directors are asked to make projections and estimates of current expenditures and requests for the ensuing budget year based on their justifications. The City Manager, or the person he appoints to oversee the budget process, reviews the work and may make adjustments based on historical information or if the original estimate is deemed to be unrealistic.

The City prepares its budget using the following steps (which are also outlined in the Budget Calendar on subsequent pages):

1. The Directors prepare budget estimates and turn them into the Finance Director.
2. The Directors meet with the City Manager to discuss the needs of their departments and to review their requests.
3. The City Manager presents the proposed budgets to the City Council for their review.
4. The City Council conducts a series of meetings that are open to the public to discuss the proposed budgets.
5. A proposed budget summary is published, and a notice of a public hearing on the proposed budget is issued.
6. The public hearing is held.
7. The budget is adopted, and the final copy is filed with the Office of the State Auditor and the City Clerk's office.

THE ACCOUNTING PROCESS

The accounting and reporting policies of the City conform to Generally Accepted Accounting Principles ("GAAP") applicable to state and local governments. GAAP for local governments include those principles prescribed by the Governmental Accounting Standards Board ("GASB"), which includes all statements and interpretations of the National Council on Governmental Accounting, unless modified by the GASB, and those principles prescribed by the American Institute of Certified Public Accountants in the publication entitled Audits of State and Local Government Units. The following is a summary of the more significant policies and practices used by the City.

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

MEASUREMENT FOCUS

All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

All proprietary funds and trust funds utilize an "economic resources" measurement focus. The accounting objectives of the measurement focus are the determination of net income, financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Fund equity is classified as net assets.

Agency funds are not involved in the measurement of results of operations; therefore, measurement focus is not applicable to them.

BASIS OF ACCOUNTING

Governmental funds and agency funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when "measurable and available". Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or soon enough thereafter to pay current liabilities. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due. Examples of the treatment of major transaction classes include:

- Sales tax receipts and property tax revenues are considered measurable and available when collected (not when remitted to the City) and are recorded at that time.
- Licenses and permits are considered measurable and available when billed and are recorded at that time.
- Investments are recorded on the accrual basis in all funds.
- Intergovernmental revenues are recorded on the basis applicable to the legal and contractual requirements of the various individual grant programs.

All proprietary funds and trust funds utilize the full accrual basis of accounting. Under the full accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or the economic asset used. Examples of the treatment of major transaction classes include:

- Utility revenues are recorded net of an allowance for doubtful accounts at the time they are billed.
- Interest payments are accrued based on the amount incurred in the period, not on the actual amount paid.

CITY OF BARTLESVILLE

2025-26 Operating Budget
Description of Funds

The accounts of the City are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into three main categories: governmental, proprietary, and fiduciary.

FUNDS APPROPRIATED BY REQUIREMENT OF THE BUDGET ACT

The funds that are legally required to be appropriated by the Oklahoma Municipal Budget Act are described below:

GOVERNMENTAL FUND TYPES:

General Fund – The General Fund is the primary fund of the City, which accounts for all financial transactions not accounted for in other funds and certain Public Trust activities that require separate accountability for services rendered. The major sources of revenue for this fund are a 2.65% sales tax, franchise taxes, and transfers from the utility system.

Special Revenue Funds:

Economic Development – The Economic Development Fund accounts for revenues and expenditures associated with promoting economic development and diversification. The major source of revenue for this fund is a ¼% sales tax.

E-911 – The E-911 Fund accounts for revenues and expenditures of the E-911 emergency service that are legally restricted for public safety use. The major sources of revenue for this fund are an E-911 service tax, E-911 wireless service tax, and transfers from other funds.

Special Library – The Special Library Fund accounts for State Library Assistance and certain donations that are provided to the library. The main sources of revenue for this fund are State library assistance grants, donations, and transfers from other sources.

Special Museum – The Special Museum Fund accounts for certain donations that are provided to the museum. The main sources of revenue for this fund are donations and transfers from other sources.

Municipal Airport – The Municipal Airport Fund accounts for revenues and expenditures of the Bartlesville Municipal Airport. The major sources of revenue for this fund are federal grants (for capital improvements) and investment earnings. Effective in mid FY 2008/2009 user fees are now collected directly by the City's authorized airport operator in accordance with the City's operating agreement.

Restricted Library Donation Fund – In fiscal year 2014, the City of Bartlesville's Library received a sizable donation from the Harshfield Trust. These revenues are restricted for use to the City of Bartlesville's library.

Restricted Revenues – The Restricted Revenues Fund accounts for receipts and expenditures of revenues that are restricted to a specific purpose. The main sources of revenue for this fund are donations, grants, and drug seizures.

Golf Course Memorial – The Golf Course Memorial Fund was formed at the request of certain members of the golf course who wanted a mechanism for making and tracking donations for the purpose of golf course improvements. The major sources of revenue for this fund are donations and investment earnings.

CDBG-COVID – The CDBG-COVID fund was formed for the receipt of federal funds to help with rent and utility assistance for qualified citizens. There was a onetime source of revenue to be utilized until expended.

ARPA Fund – This fund was formed to help the tracking of all expenditures related to the onetime source of funds received from the Federal Government for the American Rescue Plan Act. These funds are not restricted to use and are intended to aid in the financial recovery of the COVID 19 pandemic.

JAG – The Local Law Enforcement Block Grant Fund accounts for revenues and expenditures of the Judicial Assistance Grant (formerly known as the Local Law Enforcement Block Grant). The major source of revenue for this fund is federal grants.

Opioid Abatement – The Opioid Abatement Fund accounts for the receipt and expenditure of federal funds received from the Opioid Abatement Settlement and Grants.

Neighborhood Park – The Neighborhood Park Fund accounts for the receipt and expenditure of funds generated by the Park Fee imposed on all residential developments within the City. The major source of revenue for this fund is the Park Fee of $500 per acre or portion thereof on all residential developments

Cemetery Perpetual Care – The Cemetery Perpetual Care Fund accounts for revenues and expenditures of the cemetery's improvement and upkeep in accordance with State law. The principal portion of this fund may only be used to purchase additional land for the cemetery or for other capital improvements. The interest portion can be used for maintenance. The major sources of revenue for this fund are 12½ % of all receipts from the sale of burial plots or interments at the Cemetery, donations, and investment earnings.

Debt Service Fund – As prescribed by State law, the Debt Service Fund receives all ad valorem taxes paid to the City for the retirement of general obligation bonded debt. Such revenues are used for the payment of principal and interest on the City's general obligation bonds. The major sources of revenue for this fund are ad valorem taxes and transfers from other funds.

Capital Projects Funds:

Capital Improvements: Sales Tax – The Capital Improvements: Sales Tax Fund accounts for revenues and expenditures associated with funds from sales tax that are dedicated to capital improvements. This fund was originally established to account for the 1999 ½ cent sales tax issue that was extended in 2003. The major sources of current revenue for this fund are a ½% sales tax and investment earnings.

Capital Improvements: Park and Recreation – The Capital Improvements: Park and Recreation Fund accounts for specific revenues and expenditures associated with improvements to the City's parks and recreation facilities. The fund was originally established to account for the 1997 General Obligation Bond funds that were dedicated to park and recreation improvements. The major source of current revenue for this fund is investment earnings.

Capital Improvements: Wastewater – The Capital Improvements: Wastewater Fund accounts for specific revenues and expenditures associated with improvements to the wastewater system. The fund was originally established to account for the 1998 General Obligation Bond funds that were dedicated to wastewater improvements. It has since received bond funds from the 2001 General Obligation Bond issue, the 2002 General Obligation Bond issue, and the 2003 General Obligation Bond issue. The major sources of current revenue for this fund are the sewer impact fees, which are assessed on new or improved structures in amounts between $1,800 and $115,200 depending on intended use and actual meter size, and investment earnings.

Capital Improvements: Wastewater Regulatory – The Capital Improvements: Wastewater Regulatory Fund accounts for specific revenues and expenditures associated with ODEQ & EPA mandated improvements to the wastewater system. The major source of revenue for this fund is the wastewater capital investment fees, which are assessed as $1.00/1,000 gallons of billable wastewater, and investment earnings.

Capital Improvements: City Hall – The Capital Improvements: City Hall Fund accounts for specific revenues and expenditures associated with improvements to City Hall. The fund was originally established to account for lease revenues associated with the 3rd party lease for the 4th floor of City Hall. As there is no guarantee that these revenues will be sustainable long-term, it was determined that they should not be used to support ongoing operations and were therefore restricted for improvements to City Hall. The major sources of current revenue for this fund are lease revenues and investment earnings.

Capital Improvements: Storm Sewer – The Capital Improvements: Storm Sewer Fund accounts for specific revenues and expenditures associated with improvements to the City's storm drainage system. The fund was originally established to account for the 1997 General Obligation Bond funds that were dedicated to storm sewer improvements. The major sources of current revenue for this fund are the storm water detention in-lieu fees, which are assessed on subdivisions at a rate of 10 cents per square foot of impervious surface, and investment earnings.

Community Development Block Grant – The Community Development Block Grant Fund accounts for revenues and expenditures related to the Community Development Block Grant, a federal grant passed through the State of Oklahoma Department of Commerce. The fund's only source of revenue is federal grants.

2014B G.O Bond – The 2014B G.O. Bond fund accounts for the revenues and expenditures related to the 2014B general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

2018B G.O Bond – The 2018B G.O. Bond fund accounts for the revenues and expenditures related to the 2018B general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

2018C G.O Bond – The 2018C G.O. Bond fund accounts for the revenues and expenditures related to the 2018C general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

2019A G.O Bond – The 2019A G.O. Bond fund accounts for the revenues and expenditures related to the 2019A general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

2019B G.O Bond – The 2019B G.O. Bond fund accounts for the revenues and expenditures related to the 2019B general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

2021A G.O Bond – The 2021A G.O. Bond fund accounts for the revenues and expenditures related to the 2021A general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

2022 G.O Bond – The 2022 G.O. Bond fund accounts for the revenues and expenditures related to the 2022 general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

2023 G.O Bond – The 2023 G.O. Bond fund accounts for the revenues and expenditures related to the 2023 general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

PROPRIETARY FUND TYPES:

Enterprise Funds:

Wastewater – The Wastewater Fund accounts for the operations of the City of Bartlesville's wastewater utility. The major source of revenue for this fund is charges for services related to wastewater collection and processing. These charges are originally recorded in the BMA and are transferred to the Wastewater Fund, after all debt obligations have been met, as a reimbursement of operating expenses.

Water – The Water Fund accounts for the operations of the City of Bartlesville's water utility. The major source of revenue for this fund is charges for services related to water treatment and distribution. These charges are originally recorded in the BMA and are transferred to the Water Fund, after all outstanding debt obligations have been met, as a reimbursement of operating expenses.

Solid Waste – The Solid Waste Fund accounts for the operations of the City of Bartlesville's solid waste utility. The major source of revenue for this fund is charges for services related to solid waste collection and disposal.

Adams Municipal Golf Course – The Adams Municipal Golf Course Fund accounts for the operations of the City of Bartlesville's municipal golf course. The major sources of revenue for this fund are charges for services related to green fees, membership, locker rentals, and transfers from other funds.

Sooner Pool – The Sooner Pool Fund accounts for the operations of the City of Bartlesville's Sooner Pool. Beginning in April 2015, both of the City's pools are run by management agreement, so the only major source of revenue for this fund is transfers from other funds

Frontier Pool – The Frontier Pool Fund accounts for the operations of the City of Bartlesville's Frontier Pool. Beginning in April 2015, both of the City's pools are run by management agreement, so the only major source of revenue for this fund is transfers from other funds.

Airport Operating – The Airport Operating Fund accounts for the operations of the City's municipal airport. Revenues received are from the sale of fuel, hanger rentals, and transfers from other funds.

Internal Service Funds:

Workers' Compensation – The Workers' Compensation Fund accounts for the revenues and expenditures of the City's self-funded workers' compensation insurance. The major source of revenue for this fund is transfers from other funds.

Health Insurance – The Health Insurance Fund accounts for the revenues and expenditures of the City's self-funded health insurance plan. The major sources of revenue for this fund are employee premiums and transfers from other funds.

Auto Collision Insurance – The Auto Collision Insurance Fund accounts for the revenues and expenditure related to the City's self-funded auto collision/physical damage claims. The major sources of revenue for this fund are transfers from other funds.

Stabilization Reserve – The Stabilization Reserve Fund accounts for revenues and reserve balances associated with the City's Stabilization Reserve Fund ordinance that was adopted in FY 2011. This ordinance established minimum funding criteria for the Stabilization Reserve and criteria under which these balances may be spent in the event of emergencies or unexpected economic downturns.

Capital Reserve – The Capital Reserve Fund accounts for revenues and reserve balances associated with the City's Capital Reserve Fund ordinance that was adopted in FY 2011. This ordinance established procedures and requirements for the formation and adoption of long-term capital plans for the Water, Wastewater, and Sanitation Funds. The reserve balances contained in this fund are to be spent in accordance with these capital plans, and the funding levels for this fund are to be provided based on the needs established in these plans.

FIDUCIARY FUND TYPES:

Expendable Trust Funds:

Mausoleum Endowment Fund – The Mausoleum Endowment Fund accounts for the revenues and expenditures related to the mausoleum. The fund was formed initially to account for funds that were already on deposit for the care of the mausoleum when the City accepted the mausoleum. The major source of revenue for this fund is investment earnings.

OTHER FUNDS AND COMPONENT UNITS

The City's audited financial statements also include certain other funds that are not required to be part of the City's annual budget according to the Municipal Budget Act. These funds are certain trust authorities formed under **O.S. 60 Sec. 176** of the Oklahoma State Statutes, other corporations that directly benefit the City and agency funds that do not have expenses or income.

The authorities created in accordance with **O.S. 60 Sec. 176** are governed by the budget laws set forth in **O.S. 60 Sec. 176** and not the Municipal Budget Act. In accordance with this statute, these public trust authorities are required to prepare an annual budget and submit a copy to the City as beneficiary. However, there are no further requirements such as form of budget or definition of legal spending limit. The agency funds are only used to hold funds in a fiduciary capacity and do not have any expenses or revenues that would be subject to appropriation under the Municipal Budget Act.

The above-mentioned funds are not appropriated by the City of Bartlesville and where included in this report are done so in the interest of completeness and for the purpose of further analysis only. The *nonappropriated* funds and component units of the City of Bartlesville are listed below:

AGENCY FUNDS:

Utility Deposit Fund – The Utility Deposit Fund is used to account for deposits made by individuals who are using the utility services of the City of Bartlesville. This fund is not included in this budget document.

Municipal Court Bond Fund – The Municipal Court Bond Fund is used to account for municipal court bonds that are held for individuals who are awaiting court dates. This fund is not included in this budget document.

BLENDED COMPONENT UNITS:

Bartlesville Development Authority – The Bartlesville Development Authority was created to finance certain facilities for the purpose of promoting economic development in the City of Bartlesville and surrounding areas. This fund is blended as a business type fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Redevelopment Trust Authority – The Bartlesville Redevelopment Trust Authority (formerly known as the Bartlesville Downtown Trust Authority) was originally created to finance, develop, redevelop, restore, and beautify the downtown Bartlesville area. The Board of Trustees consists of six members appointed by the City Council and one City Council member. This fund is blended as a business type fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville History Museum Trust Authority – The Bartlesville History Museum Trust Authority was created to establish, improve, maintain, administer, and operate facilities for use as a history museum. The Board of Trustees consists of nine members, one of whom must be a member of the City Council. Trustees are appointed by the City Council. This fund is blended as a governmental fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Library Trust Authority – The Bartlesville Library Trust Authority was created to encourage, finance, and promote the Bartlesville Public Library. The City Council appoints all of the members of the Board of Trustees. The assets of the Trust are managed by City employees who furnish library services to the citizens. This fund is blended as a governmental fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Adult Center Trust Authority – The Bartlesville Adult Center Trust Authority was created to encourage, finance, and promote cultural and recreational activities for the older citizens of Bartlesville. The Board of Trustees consists of six members that are appointed by the City Council. This fund is blended as a governmental fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Community Center Trust Authority – The Bartlesville Community Center Trust Authority was created to develop, finance, and operate the Bartlesville Community Center for cultural and recreational activities for the citizens of Bartlesville and surrounding areas. The Board of Trustees consists of eight members that are appointed by the City Council and one City Council member. This fund is blended as a business type fund for the purposes of the audited financial statements but is not included in this budget document.

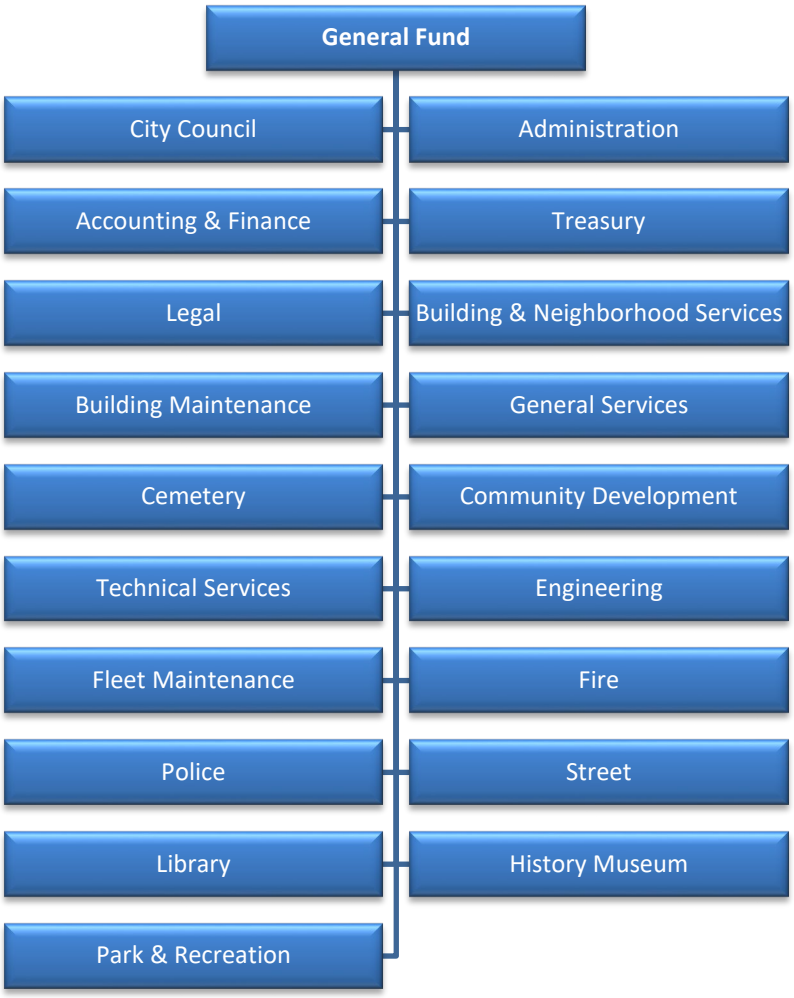
Bartlesville Education Authority – The Bartlesville Education Authority was created to assist the Bartlesville Public School District with financing and construction of a 9th grade center at the Bartlesville High School and the renovation of Central Middle School. The governing body of the Authority is the same as the City Council. The assets financed by the Authority are managed by the employees of the City. This fund is blended as a business type fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Municipal Authority – The Bartlesville Municipal Authority was created originally to finance projects and developments for the City's water and wastewater utilities. The Authority's purpose has recently been expanded to include financing of certain street projects. The formation of this Authority was necessary due to restrictions on a municipality's ability to pledge revenues as collateral for debt. All water and wastewater revenues are originally recorded in this Authority, and the City's water and wastewater utility operating funds are reimbursed for their operating expenses and transfers after all debt obligations have been met. The governing body of the Authority is the same as the City Council. The assets financed by the Authority are managed by the employees of the City. This fund is blended as a proprietary fund for the purposes of the audited financial statements and is included in this budget document in the interest of completeness and to facilitate further analysis of the overall financial condition of the City.

CITY OF BARTLESVILLE

2025-26 Operating Budget

Fund Structure Charts

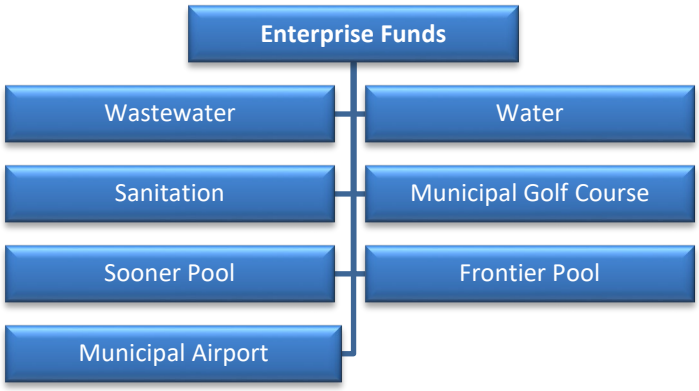


CITY OF BARTLESVILLE

2025-26 Operating Budget
Fund Structure Charts
(continued)

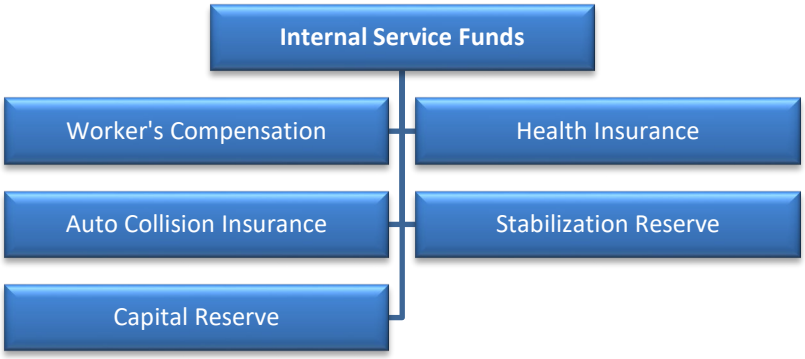
CITY OF BARTLESVILLE

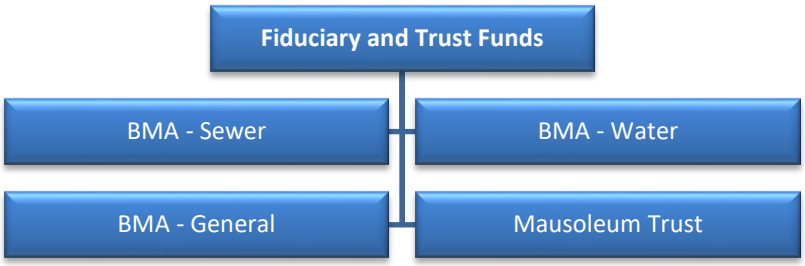
2025-26 Operating Budget
Fund Structure Charts
(continued)



CITY OF BARTLESVILLE

2025-26 Operating Budget
Fund Structure Charts
(continued)





CITY OF BARTLESVILLE

2025-26 Operating Budget
Budget Calendar

TARGET DATE	***ACTIVITY***
March 7	Distribute Budget Preparation Packets to Directors
March 7	Directors verify personnel and line estimates
March 7 – March 17	Directors prepare budget requests and submit to Finance Director
March 24 – 27	Directors Budget Meetings with City Manager
April 24	Submit Proposed Budget to City Council
April 28	City Council Consideration of Budget
April 23	Publish Budget Summary and Notice of Public Hearing (actual publish date will be Sunday, April 27)
May 5	Public Hearing on Budget and Budget Adoption (Legal Deadline is June 23)
June 30	Budget published and filed with State Auditor and City Clerk
July 1	New fiscal year begins

FINANCIAL SUMMARY

city of
bartlesville
CONNECTED / CREATIVE / VIBRANT

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CITY OF BARTLESVILLE

2025-26 Operating Budget

Description of Major Revenue Sources

The City of Bartlesville only uses recurring revenue sources to budget for continuing operational services. One time and limited use revenue sources are budgeted strictly for the project or projects for which they will be received. Examples of one time and restricted use revenues are Federal Capital Grants, General Obligation Bond proceeds, other debt proceeds, sale of property, etc. These revenues are budgeted only when their availability is certain and only for the intended use.

Recurring revenues are revenues that the City receives periodically. The amounts are not usually known in advance and some estimation is required for budget purposes. Examples of recurring revenues are sales tax, ad valorem tax, franchise fees, utility revenues, investment revenues, court fees and fines, etc. A listing of the recurring external revenue sources for the fiscal years 2019-20 to 2023-24 is presented below.

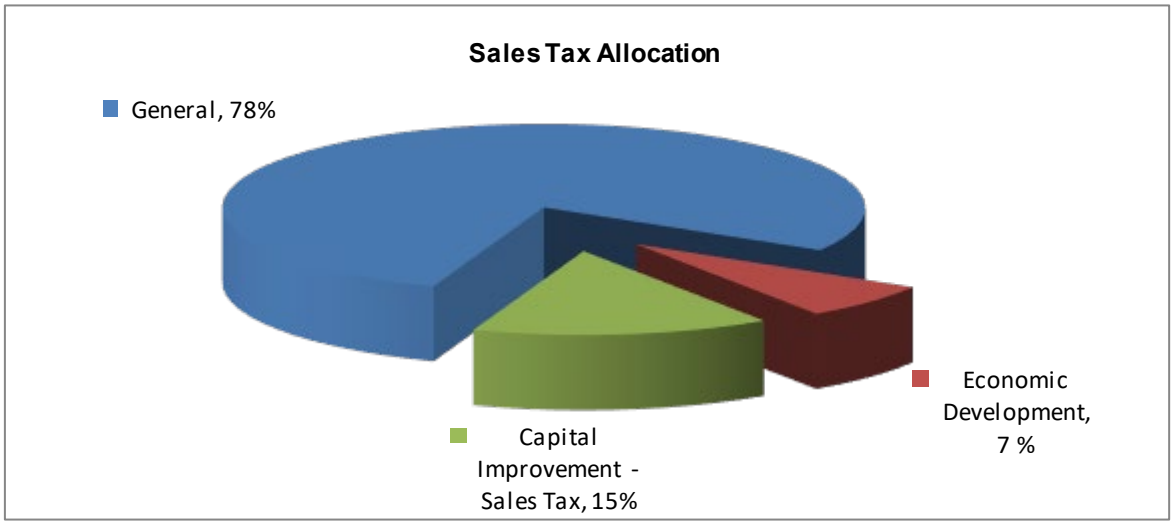
REVENUE SOURCE	TOTAL	AVERAGE	AVERAGE %
General Sales Tax Total	108,258,243	21,651,649	37.0%
Water Fees Total	60,457,464	12,091,493	20.7%
Sanitation Fees Total	32,332,862	6,466,572	11.1%
Wastewater Fees Total	26,697,989	5,339,598	9.1%
Ad Valorem Total	21,134,219	4,226,844	7.2%
Fees for Services (Other than Utilities) Total	11,876,728	2,375,346	4.1%
Franchise Fees Total	7,314,156	1,462,831	2.5%
Investment Earnings Total	6,484,589	1,296,918	2.2%
Fines & Fees Total	3,560,025	712,005	1.2%
Miscellaneous Total	4,433,896	886,779	1.5%
E-911 Total	2,643,426	528,685	0.9%
Hotel/Motel Tax Total	2,550,003	510,001	0.9%
County Motor Veh Tax Total	1,312,158	262,432	0.5%
Licenses & Permits Total	1,237,431	247,486	0.4%
Cigarette Tax Total	853,018	170,604	0.3%
State Alchohol Tax Total	939,359	187,872	0.3%
Fuel Tax Total	325,271	65,054	0.1%
TOTAL	**292,410,837**	**58,482,169**	**100.0%**

These revenue sources are used in conjunction with the residual fund equities to determine the amount available for operations. The top five revenue sources on average make up 85.1% of the total external recurring revenue used by the City to fund its operations. An analysis of these major sources of recurring revenue is presented in the following sections.

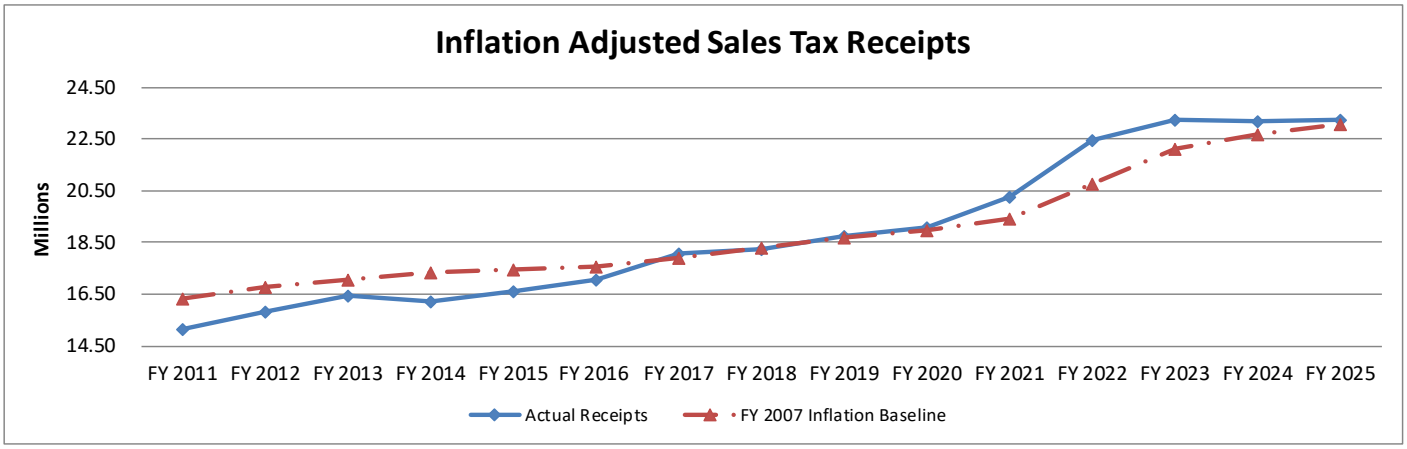
(All amounts in the following sections for the fiscal year 2024-25 consist of actual amounts as of February 28, 2025 projected to June 30, 2025.)

SALES TAX

The 3.4% municipal sales tax has been and continues to be Bartlesville's largest source of recurring revenue, accounting for, on average, 37.0% of the City's recurring external revenues. Sales taxes are divided between the General Fund (77.9%), Economic Development Fund (7.4%), and the Capital Improvements: Sales Tax Fund (14.7%).



The following chart shows how sales tax reacts to uncertainty in the local and national economy, and it compares those changes over time to an inflation-adjusted baseline. As is evident in the chart, the City's inflation adjusted buying power has only just recently recovered back to pre-recession levels. This is primarily due to a voter approved 0.4% sales tax rate increase that took effect in fiscal year 2015-16.



The City of Bartlesville uses a historical trend analysis approach adjusted for known factors to estimate its sales tax revenue. The trend analysis approach uses the average percentage increases from year to year, adjusted for known factors, to determine the estimated increase in revenues for the coming budget year. The trend analysis for sales tax is summarized below.

Sales Tax Revenue Estimate
Trend Analysis Method

Fiscal Year	Amount Received	Percent Increase
2021	20,330,758	
2022	22,480,003	10.57%
2023	23,241,859	3.39%
2024	23,195,621	(0.20%)
2025	23,243,024	0.20%
Total	**112,491,265**	**13.96%**
Average	**22,498,253**	**3.49%**

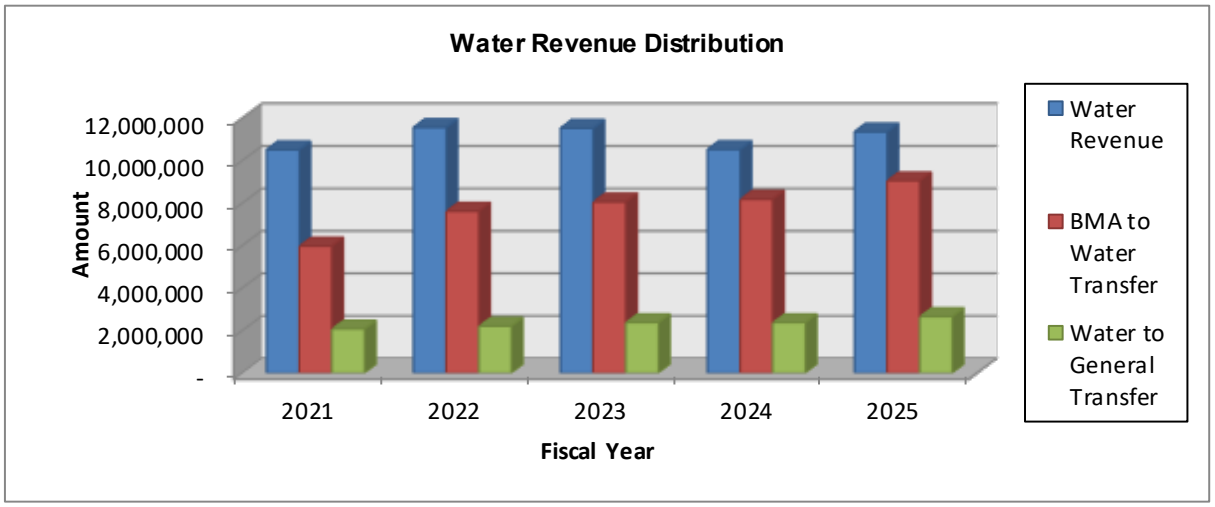
This chart allows for an analysis of the historical underlying economic activity and provides a better picture of these trends. It is the policy of the City of Bartlesville to examine historical trends, but to also weigh heavily the most recent factors.

The City's most recent experience with sales tax shows great uncertainty. As shown on the Sales Tax trend chart there has been sizable growth. We feel that utilizing the trend analysis would be a bit aggressive on future year projections, so have chosen to budget a 1.0% decrease for the FY 2026. The results were a decrease of over $232K from fiscal year 2024-25 to fiscal year 2025-26.

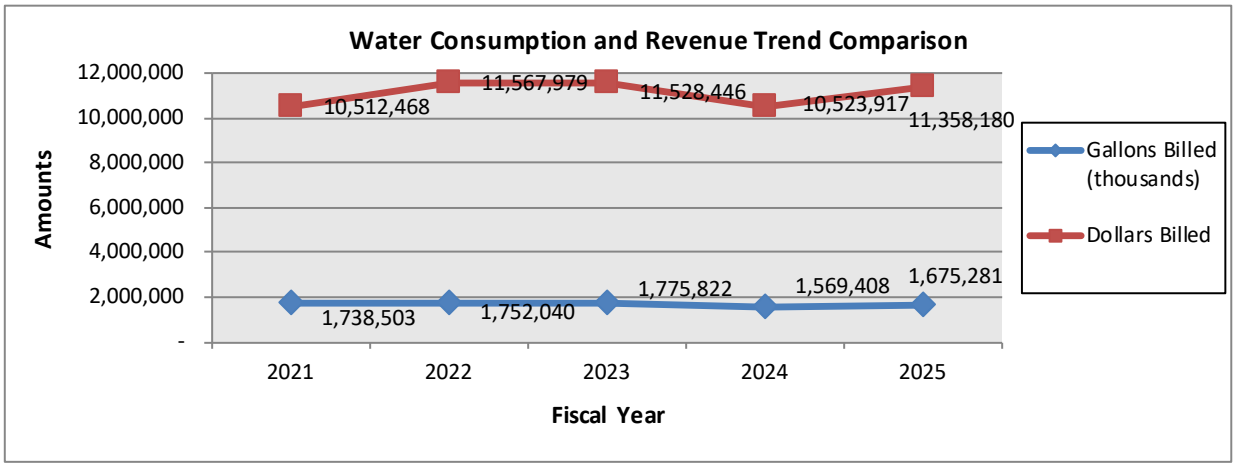
Using this scenario, the amount of sales tax revenue to be budgeted for fiscal year 2025-2026 is $23,010,594. This amount will be available to the following funds based on the percentages previously discussed. The General Fund will receive $17,934,728, the Capital Improvement – Sales Tax Fund will receive $3,383,911 and the Economic Development Fund will receive $1,691,955.

WATER UTILITY REVENUES

The revenues received from the City of Bartlesville's water utilities are the City's second largest source of revenue, accounting for, on average, 20.7% of all external recurring revenues. These revenues are pledged to provide debt service on a portion of the Bartlesville Municipal Authority's ("BMA") debt, and are therefore recorded initially in the BMA. This is still an important source of revenue to the City however, since the amount needed to fund the operations of the City's water utility is transferred back to the water utility fund. From there, the revenues are used to fund the operation, maintenance, and improvement of the City's water utility and also to provide operating transfers to the City's General Fund for administrative overhead. The relationship between water revenues and operating transfers is shown below in graphic form.



The City estimates water utility revenues by again using a historical trend analysis approach adjusted for known factors, but the trend analysis is performed on the revenue base rather than the actual revenue itself. This approach is used to eliminate the effect of rate changes and other revenue variables that can skew the trend. The revenue base used to determine the trend for water revenues is water consumption billed.



Water Utility Revenue Estimate
Trend Analysis Method

Fiscal Year	Gallons Billed (thousands)	Percent Increase (Decrease)	Dollars Billed	Percent Increase (Decrease)
2021	1,738,503		10,512,468	
2022	1,752,040	0.78%	11,567,979	10.04%
2023	1,775,822	1.36%	11,528,446	(0.34%)
2024	1,569,408	(11.62%)	10,523,917	(8.71%)
2025	1,675,281	6.75%	11,358,180	7.93%
Total	**8,511,054**	**(2.73%)**	**55,490,990**	**8.92%**
Average	**1,702,211**	**(0.68%)**	**11,098,198**	**2.23%**

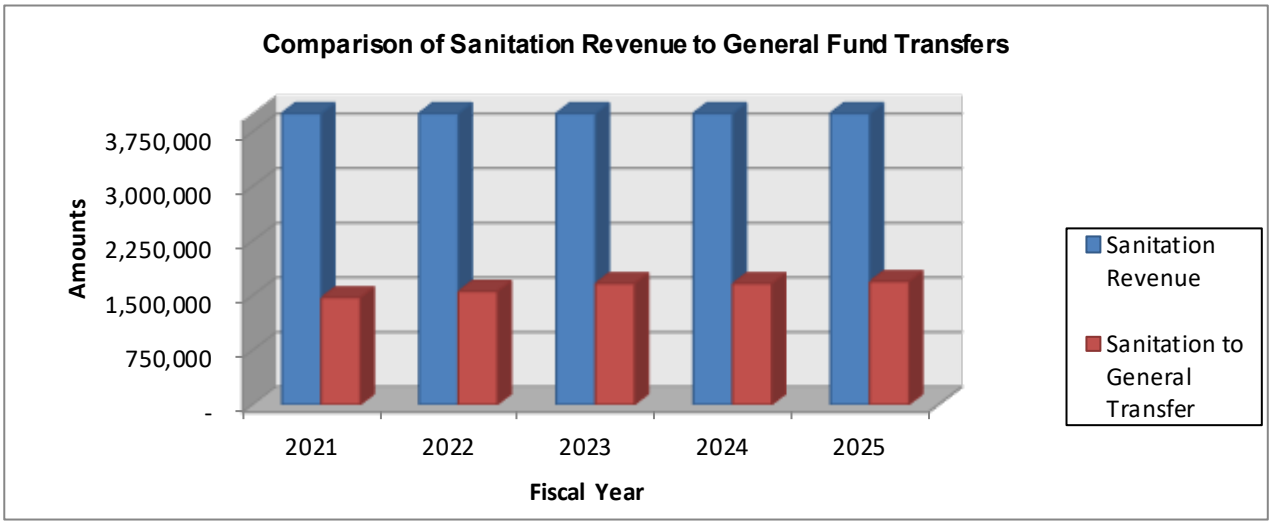
The above analysis indicates that the City's water sales have decreased by .68% per year but revenue has increased by 2.23% per year. The City engaged with NewGen Strategies to complete a 5-year comprehensive rate study. The billed amount and revenue amount is skewed due to drought conditions experienced through FY 2024 and part of FY 2025. The outcome of this new rate study will retain the same principles as the previous and will be exhibited in the estimated revenues for FY 2025-26. There is minimal decrease in the volumetric rate, and a more modest increase to the water capital investment fee.

With the new changes included, the resulting amount of $13,525,739 is the estimated water utility revenue for the City of Bartlesville. This amount also includes $1,770,000 in capital investment fees that are not included in the analysis above.

SANITATION UTILITY REVENUE

The City of Bartlesville also operates a sanitation utility for the purpose of collecting and disposing of solid waste. The fees derived from the sanitation utility are used to operate, maintain, and improve the sanitation utility and are also used to fund the City's General Fund with operating transfers for administrative overhead. This source of revenue accounts

for, on average, 11.1% of all external recurring revenues; which makes it the fourth largest source of revenue for the City.



Sanitation Utility Revenue Estimate
Trend Analysis Method

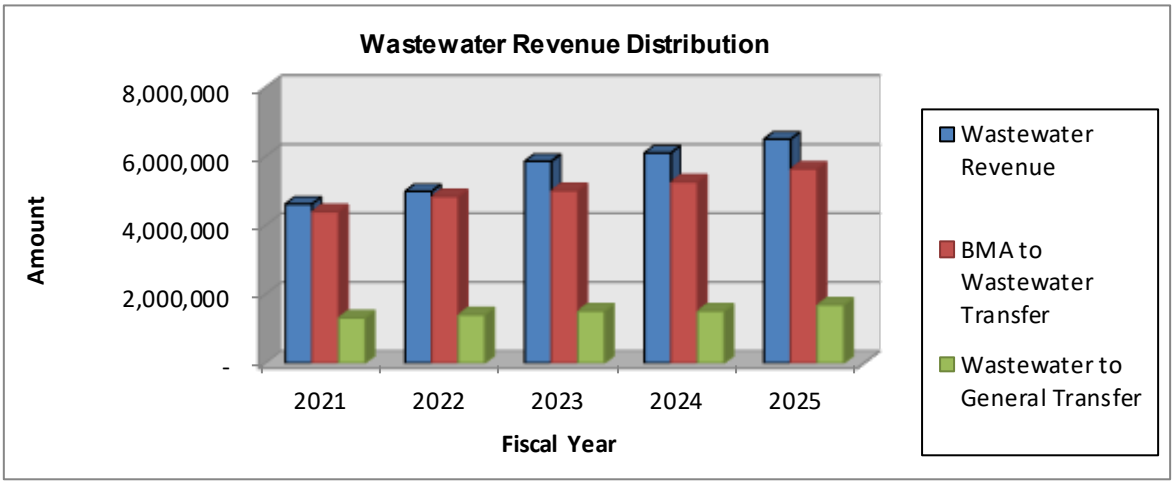
Fiscal Year	Dollars Billed (actuals)	Percent Increase (Decrease)
2021	4,529,959	
2022	5,404,125	19.30%
2023	5,944,118	9.99%
2024	6,322,918	6.37%
2025	6,801,467	7.57%
Total	**29,002,587**	**43.23%**
Average	**5,800,517**	**10.81%**

The above analysis indicates that the City's sanitation sales have increased on average 10.81% per year with almost all of that coming in FY 22. The City is utilizing the results from the current rate study to project $6,708,226 for the 2025-26 fiscal year sanitation revenues.

WASTEWATER UTILITY REVENUES

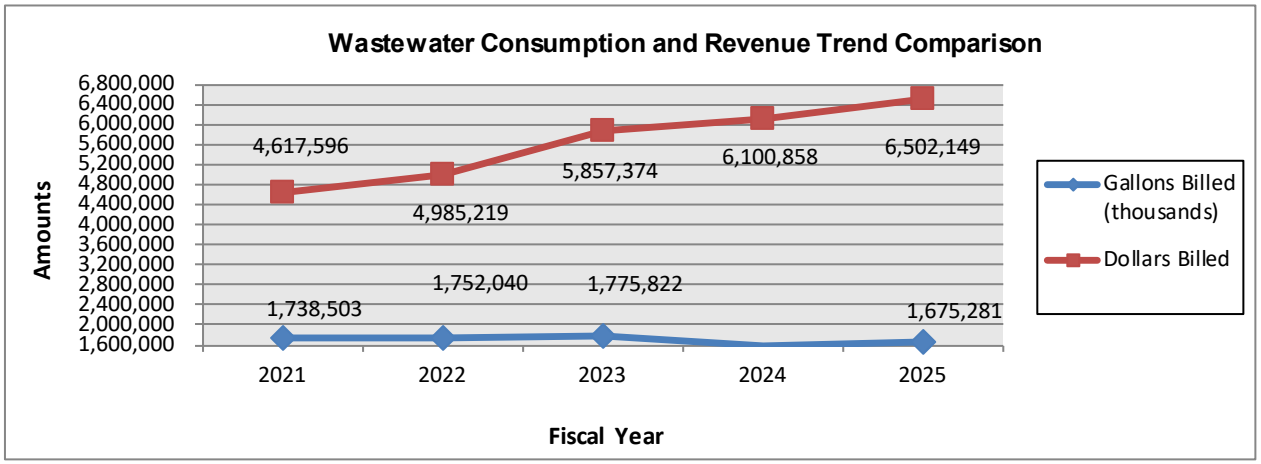
The revenues received from the City of Bartlesville's wastewater utilities are the City's third largest source of revenue, accounting for, on average, 9.1% of all external recurring revenues.

The amounts needed to fund the operations of the City's wastewater utility are transferred back to the City operated wastewater utility fund. From there, the revenues are used to fund the operation, maintenance, and improvement of the City's wastewater utility and also to provide operating transfers to the City's General Fund. The relationship between wastewater revenues and operating transfers is shown below in graphic form.



In addition to the water rate changes discussed above, the City has also adopted another five-year rate increase plan for wastewater rates. Phase IV of this plan will be effective on July 1, 2024. These changes and the changes to the water rates are the result of a comprehensive water, wastewater, and solid waste study.

The City typically estimates wastewater utility revenues by using the same trend analysis approach and revenue base that it uses to estimate the water utility revenues, since gallons of water consumed is the basis for wastewater and water billings.



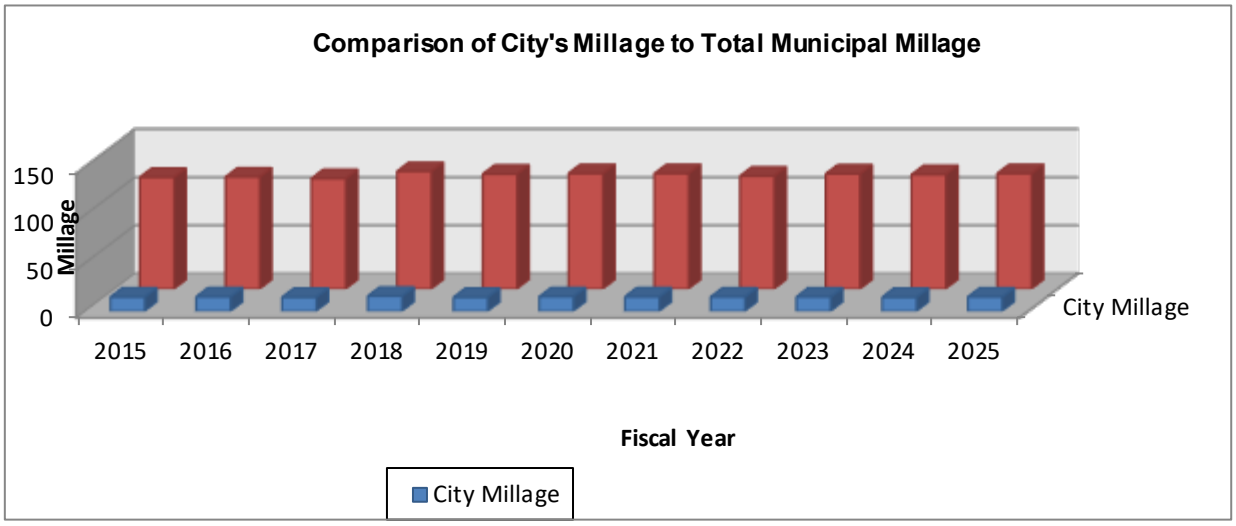
Sewer Utility Revenue Estimate
Trend Analysis Method

Fiscal Year	Gallons Billed (thousands)	Percent Increase (Decrease)	Dollars Billed	Percent Increase (Decrease)
2021	1,738,503		4,617,596	
2022	1,752,040	0.78%	4,985,219	7.96%
2023	1,775,822	1.36%	5,857,374	17.49%
2024	1,569,408	(11.62%)	6,100,858	4.16%
2025	1,675,281	6.75%	6,502,149	6.58%
Total	**8,511,054**	**(2.73%)**	**28,063,196**	**36.19%**
Average	**1,702,211**	**(0.68%)**	**5,612,639**	**9.05%**

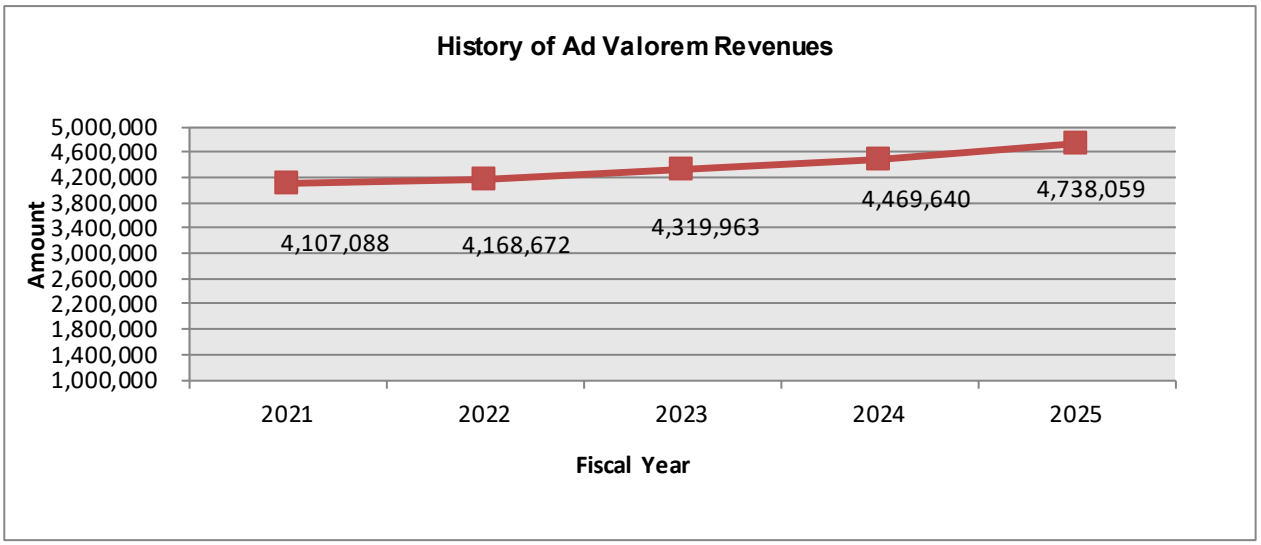
Utilizing the results of the comprehensive wastewater study, the City estimates that the new wastewater rates will generate $9,594,487 in revenue. This amount also includes $3,654,151 in capital investment fees that are not included in the analysis above.

AD VALOREM

By law, municipalities in the State of Oklahoma are only allowed to levy ad valorem property taxes for two purposes. The first is to pay general obligation debt service requirements, and the second is to pay court ordered judgments. Due to the restrictive nature of these funds, the process for estimating the ad valorem revenues for the coming budget year is based upon tax levies determined through debt service and judgment calculations. There is no trend analysis necessary, since the required amount of ad valorem taxes will be levied regardless of past trends. There is no legal limit on the amount of ad valorem taxes that can be levied by a municipality for these purposes; however, all general obligation debt must be approved by a vote of the citizens. This requirement and a formal policy by the City Council not to exceed 15 mills for G.O. bond debt service, helps to control the millage (or amount of the levy) that the City is able to levy and collect.



As the previous graphic illustrates, the City's share of total ad valorem taxes have been a very small portion of total ad valorem taxes for the citizens of the City of Bartlesville. However, even though small by comparison to the total ad valorem, the City's revenues from ad valorem taxes are still its fifth largest source of recurring revenue, accounting for, on average, 7.2% of total external recurring revenue.



The ad valorem tax levy is prepared using an estimate of needs form. The estimate of needs is prepared by estimating all sinking fund related expenses for the upcoming year. The first amount taken into consideration is the principal requirement on the general obligation bonds. This is calculated by taking the amount of the bond issue and dividing it by the term of the bond issue. Additionally, principal amounts are calculated for court ordered judgments. The sum of these two items provides an annualized principal requirement.

The actual amount of interest to be paid during the year for both general obligation debt and judgments is added to the annualized principal requirement. This provides the entire amount of the debt service payments for the year. Adjustments are also made for amounts in excess of liabilities in the fund, financial agent fees, and other revenue sources that are used to meet general obligation debt service requirements. A 5% mandatory over-levy is then added to the total levy requirements. This is the basis for the City's property tax levies. Washington County (the "County") then collects the property tax payments for all of the property within the County and forwards the different taxing agencies' property taxes on to each of them.

The City takes a simpler approach to estimating its ad valorem revenues for budget purposes than that used for its estimate of needs. As shown below, the City calculates the actual principal and interest requirements for the fiscal budget year, adds the estimated amounts of any court ordered judgments and financial agent fees. The estimated ad valorem revenue for fiscal year 2025-26 is considered to be the actual amount necessary to levy.

Ad Valorem Revenue Estimate
Debt Service Requirements Estimation Method

Bond Issue/Purpose	Principal Requirement	Interest Requirement	Total Requirement
2015 Combined Purpose Bonds	240,000	2,160	242,160
2018A Combined Purpose Bonds	1,140,000	102,600	1,242,600
2018C Combined Purpose Bonds	275,000	35,375	310,375
2019A Combined Purpose Bonds	220,000	20,200	240,200
2019B Combined Purpose Bonds	100,000	3,000	103,000
2021A Combined Purpose Bonds	230,000	9,200	239,200
2022 Combined Purpose Bonds	1,185,000	249,650	1,434,650
2023 Combined Purpose Bonds	765,000	241,575	1,006,575
Judgement	70,000	-	70,000
Totals	**4,225,000**	**663,760**	**4,888,760**
	Add: Financial Agent Fees		4,500
	Balance to Levy		**4,893,260**

CITY OF BARTLESVILLE

2025-26 Operating Budget

All Funds Personnel Summary

PERSONNEL COUNTS BY FUND & DEPARTMENT	***2023-24 ACTUAL FTEs***	***2024-25 BUDGETED FTEs***	***2024-25 ACTUAL FTEs***	***2025-26 BUDGETED FTEs***
General Fund:				
Administration	8	8	8	8
Accounting and Finance	16	16.5	14	16.5
Legal	2.23	2.23	2.23	2.23
Building and Neighborhood Service	7.5	7.5	7.5	7.5
Building Maintenance	5	5	5	5
Community Development	5	5	5	5
Technical Services	4	5	5	5
Engineering	6	7.5	6	7.5
Fleet Maintenance	5	5	5	5
Fire	71	71	71	75
Police	79	84	83	84
Street	14	17.5	14	17.5
Library	18.15	18.7	16.7	18.15
History Museum	2.63	3.63	3.63	3.63
Park and Recreation	17	18	16	18
Total General Fund	**260.51**	**274.56**	**262.06**	**278.01**
E-911 Fund:				
Emergency Dispatch	**15.7**	**19.7**	**16**	**20**
Special Library:				
Library	**1.13**	**1.13**	**1.13**	**1.13**
Special Museum:				
Museum	**1.23**	**0.79**	**0.79**	**0.79**
Wastewater Fund:				
Wastewater Maintenance	**8**	**11.5**	**10**	**11.5**
Water Fund:				
Water Plant	13	15	12	15
Water Administration	2	2	2	2
Water Distribution	16	22	16	22
Total Water	**31**	**39**	**30**	**39**
Sanitation Fund:				
Sanitation	**28**	**31.5**	**30**	**31.5**
Golf Course Fund:				
Municipal Golf Course	**3**	**5**	**5**	**12**
Airport Fund:				
Municipal Airport	**5**	**5**	**5**	**5**
Total Personnel	**353.57**	**388.18**	**359.98**	**398.93**

As explained more fully in the City Manager's Letter earlier in this document, there is an increase of 11 full time positions added to the budget. The new positions are; two golf teaching assistants, 2.5 FTE part-time pro-shop indoor services, 2.5 FTE part time pro-shop outdoor services, and four additional firefighters.

CITY OF BARTLESVILLE

2025-26 Operating Budget

All Funds Capital Expenditures Summary

EXPENDITURES BY FUND & DEPARTMENT	*2025-26 BUDGETED CAPITAL EXPENDITURES*
Municipal Airport Fund:	
Airport	**$ 8,654**
Neighborhood Park Fund:	
Park and Recreation	**73,643**
CIP - Sales Tax Fund:	
Building and Neighborhood Services	290,000
Building Mainenance	6,000
General Services	575,000
Tech Services	371,100
Engineering	100,000
Fire	125,000
Police	742,960
Storm Sewer	794,500
Street	2,700,000
Park and Recreation	1,299,226
Airport	150,000
Total CIP - Sales Tax	**7,153,786**
CIP - Wastewater Fund:	
Wastewater Maintenance	**75,000**
CIP - Wastewater Regulatory Fund:	
Wastewater Treatment Plant	**215,000**
CIP - City Hall:	
General Services	**220,000**
CIP - Storm Sewer Fund:	
Storm Sewer	**64,833**
2018B GO Bond Fund:	
Storm Sewer	**31,386**
2019B GO Bond Fund:	
Storm Sewer	**300,000**
2022 GO Bond Fund:	
Street	396,133
Park	80,000
Total 2022 GO Bond	**476,133**
2023 GO Bond Fund:	
General Services	300,000
Fire	169,815
Street	2,944,700
Park	320,000
Total 2023 GO Bond	**3,734,515**
Capital Reserve Fund:	
General Fund	3,071,560
Chickasaw Wastewater Treatment Plant	320,000
Wastewater Maintenance	1,325,000
Water Plant	1,025,000
Water Distribution	8,795,000
Sanitation	1,257,000
Total Capital Reserve Fund	**15,793,560**
	$ 28,146,510

CITY OF BARTLESVILLE

2025-26 Operating Budget

All Funds Capital Expenditures Summary

(continued)

The City of Bartlesville defines capital expenditures as an expense that will benefit more than one fiscal year. The City also has a capitalization threshold of $15,000. Any item that meets the test of benefiting more than one fiscal year and exceeding $15,000 in amount is considered a capital expenditure. Examples of capital expenditures include roads, vehicles, furniture, buildings, land, etc. Many capital expenditures are insignificant or routine, but there are usually several budgeted capital expenditures in a year that are not. A list of significant and non-routine capital expenditures is included below with a brief description of each.

Fund	Dept	Title	Amount	Description
CIP - Sales Tax	General	Vehicles	$ 300,000	General Fund Vehicle Replacement
CIP - Sales Tax	Street	Street Maintenance	$ 1,500,000	Preventative Street Maintenance Projects
CIP - Sales Tax	Street	Improvements	$ 1,200,000	Sunset Bridge Supplement
CIP - Sales Tax	Parks	Improvements	$ 800,000	Downtown Landscape Improvements
CIP - Sales Tax	Airport	Improvements	$ 150,000	FAA Grant Match
CIP - Wastewater	WWTP	Improvements	$ 75,000	Replace Impeller/Wear Ring at RAW, Shawnee, and Tuxedo LS
2019B G.O. Bond Fund	Storm Sewer	8th Street	$ 300,000	8th Street Storm Drain Rehab
2022 G.O. Bond Fund	Street	Improvements	$ 396,133	Bridge Rehabilitation
2022 G.O. Bond Fund	Parks	Improvements	$ 80,000	Douglass Park Shelter
2023 G.O. Bond Fund	General	Improvements	$ 300,000	City Hall Window Replacement
2023 G.O. Bond Fund	Fire	Improvements	$ 169,815	Stations 4 & 3 Roof Replacement
2023 G.O. Bond Fund	Street	Improvements	$ 2,596,000	Concrete Panel and Mill/Overlays
2023 G.O. Bond Fund	Street	Equipment	$ 220,000	Paint Striper
2023 G.O. Bond Fund	Parks	Improvements	$ 100,000	Basketball Courts with Gaga Ball Pit
		Total	**$ 8,186,948**	

CITY OF BARTLESVILLE

2025-26 Operating Budget

All Funds Capital Expenditures Summary

(continued)

In addition to the capital items listed previously, the City recently adopted an ordinance that mandated five-year capital plans for the Wastewater, Water, and Sanitation Funds. Also part of this ordinance was the requirement that the City create a Capital Reserve Fund to accumulate the funds necessary to finance the capital needs identified in the five-year plans over time. Listed below are the capital plans by fund and department, the annual required funding necessary to support these plans by fund, and the detailed items included in the capital plans.

WASTEWATER - 5 YR CAPITAL PLAN & FUNDING SUMMARY

	Capital Plan Summaries			Funding Summaries			
Fiscal Year	Wastewater Plant	Wastewater Maint	Total	Revenue to Cap Res Fund	Debt Issued	Expenses	Cash Balance
2025	$ 5,056,419	83,267	5,139,686	$ 3,408,723	$ -	5,139,686	11,364,667
2026	80,320,000	1,325,000	81,645,000	3,654,151	80,000,000	81,645,000	13,373,818
2027	750,000	3,055,000	3,805,000	3,654,151	-	3,805,000	13,222,969
2028	200,000	550,000	750,000	3,654,151	-	750,000	16,127,120
2029	20,000,000	400,000	20,400,000	3,654,151	20,000,000	20,400,000	19,381,271
2030	200,000	240,000	440,000	3,654,151	-	440,000	22,595,422
Total	**$ 101,470,000**	**5,570,000**	**107,040,000**	**$ 18,270,755**	**$ 100,000,000**	**107,040,000**	

WASTEWATER - WASTEWATER PLANT - 5 YR CAPITAL PLAN DETAIL

Fiscal Year	Fund/Dept	Item Description	Number of Items	Cost of Purchase
2026	509-710	Engineering Design for WWTP Expansion	1	$ 250,000
2026	509-710	Construction of WWTP Expansion	1	$ 80,000,000
2026	509-710	Replace 1/2 ton trucks 4x4 (2012)	2	$ 70,000
2027	509-710	Engineering Design Caney PS Corridor Imprmts (Limestone to	1	$ 750,000
2028	509-710	Replace liner at Limestone FEB	1	$ 200,000
2029	509-710	Construction of Caney PS Corridor Imprmts	1	$ 20,000,000
2030	509-710	Replace Pumps at Tuxedo LS	1	$ 200,000

WASTEWATER - WASTEWATER MAINT - 5 YR CAPITAL PLAN DETAIL

Fiscal Year	Fund/Dept	Item Description	Number of Items	Cost of Purchase
2026	509-715	Replace Vactor truck with root foaming	1	$ 700,000
2026	509-715	Replace 1.25-ton with utility bed (2017)	1	$ 75,000
2026	509-715	Replace Excavator (replaces 2015 unit)	1	$ 200,000
2026	509-715	Sewer Line Point Repairs/Replacement (contract and m	1	$ 350,000
2027	509-715	Turkey Creek 36" Sewer Line Rehab	1	$ 1,000,000
2027	509-715	Replace 1.25-ton flat bed truck (2014)	1	$ 55,000
2027	509-715	Sewer Line Point Repairs/Replacement (contract and m	1	$ 400,000
2027	509-715	Maple LS and force main replacement	2500 ft	$ 1,600,000
2028	509-715	Replace backhoe (replaces 2005 unit)	1	$ 150,000
2028	509-715	Sewer Line Point Repairs/Replacement (contract and m	1	$ 400,000
2029	509-715	Sewer Line Point Repairs/Replacement (contract and m	1	$ 400,000
2030	509-715	Replace Dump Truck (10 wheel) - replaces 2014	1	$ 240,000

WATER - 5 YR CAPITAL PLAN & FUNDING SUMMARY

	Capital Plan Summaries				Funding Summaries			
Fiscal Year	Water Plant	Water Admin	Water Distribution	Total	Revenue to Cap Res Fund	Debt Issued	Expenses	Cash Balance
2025	$ 1,313,345	70,137	680,319	2,063,801	$ 2,405,618	$ -	2,063,801	2,575,090
2026	1,025,000	-	8,795,000	9,820,000	1,770,000	8,000,000	9,820,000	2,525,090
2027	200,000	-	2,330,000	2,530,000	1,770,000	-	2,530,000	1,765,090
2028	-	-	675,000	675,000	1,770,000	-	675,000	2,860,090
2029	-	35,000	705,000	740,000	1,770,000	-	740,000	3,890,090
2030	-	-	930,000	930,000	1,770,000	-	930,000	4,730,090
Total	**$ 1,225,000**	**35,000**	**13,435,000**	**14,695,000**	**$ 8,850,000**	**$ 8,000,000**	**14,695,000**	

WATER - WATER PLANT - 5 YR CAPITAL PLAN DETAIL

Fiscal Year	Fund	Item Description	Number of Items	Cost of Purchase
2026	510-720	Replace Polymer Skids at WTP	2	$ 175,000
2026	510-720	Replace Roof at WTP	1	$ 850,000
2027	510-720	Replace compact loader at WTP	1	$ 100,000
2027	510-720	Refurbish Transfer Pumps and Motors	1	$ 100,000

WATER - WATER ADMINISTRATION - 5 YR CAPITAL PLAN DETAIL

Fiscal Year	Fund	Item Description	Number of Items	Cost of Purchase
2029	510-725	1/2 ton truck (replaces 2002 unit)	1	$ 35,000

WATER - WATER DISTRIBUTION - 5 YR CAPITAL PLAN DETAIL

Fiscal Year	Fund	Item Description	Number of Items	Cost of Purchase
2026	510-730	Replace Automated Meter System	1	$ 8,000,000
2026	510-730	Replace Water Lines (contract and materials for staff)	4050 ft	$ 500,000
2026	510-730	Dump Truck (10 wheel) - replaces 2005 unit	1	$ 220,000
2026	510-730	1.25-ton utility bed truck (replaces 2017 unit)	1	$ 75,000
2027	510-730	Replace Water Line - Adams (between Quapaw and Hickory)	8000 ft	$ 1,500,000
2027	510-730	Dump Truck (10 wheel) - replaces 2005 unit	1	$ 230,000
2027	510-730	Replace Water Lines (contract and materials for staff)	4750 ft	$ 600,000
2028	510-730	Replace Water Lines (contract and materials for staff)	4750 ft	$ 600,000
2028	510-730	1.25-ton flat bed truck (replaceds 2017 unit)	1	$ 75,000
2029	510-730	1.25-ton utility bed truck (replaces 2017 unit)	1	$ 80,000
2029	510-730	Replace Water Lines (contract and materials for staff)	4750 ft	$ 625,000
2030	510-730	1.25-ton utility bed truck (replaces 2017 unit)	1	$ 80,000
2030	510-730	Replace backhoe (replaces 2012 unit)	1	$ 200,000
2030	510-730	Replace Water Lines (contract and materials for staff)	4750 ft	$ 650,000

CITY OF BARTLESVILLE

2025-26 Operating Budget

All Funds Capital Expenditures Summary

(continued)

SANITATION 5 YR CAPITAL PLAN

Fiscal Year	Capital Plan Summaries: Sanitation	Capital Plan Summaries: Total	Funding Summaries: Revenue to Cap Res Fund	Funding Summaries: Debt Issued	Funding Summaries: Expenses	Funding Summaries: Cash Balance
2025	$ 2,160,800	2,160,800	$ 880,000	$ -	2,160,800	1,782,860
2026	600,000	600,000	880,000	-	600,000	2,062,860
2027	-	-	880,000	-	-	2,942,860
2028	600,000	600,000	880,000	-	600,000	3,222,860
2029	1,500,000	1,500,000	880,000	-	1,500,000	2,602,860
2030	50,000	50,000	880,000	-	50,000	3,432,860
Total	**$ 2,750,000**	**2,750,000**	**$ 4,400,000**	**$ -**	**2,750,000**	

SANITATION 5 YR CAPITAL PLAN - DETAIL

Fiscal Year	Fund	Item Description	Number of Items	Cost of Purchase
2026	511-750	Street Sweeper	2	$ 600,000
2028	511-750	Rear Load Refuse Truck	2	$ 600,000
2029	511-750	Poly Carts	25,000	$ 1,500,000
2030	511-750	1/2 Ton Truck	1	$ 50,000

The City of Bartlesville and its component unit, the Bartlesville Municipal Authority (BMA), will have eight debt issues outstanding as of July 1, 2025. They are comprised of the following:

GENERAL OBLIGATION BONDS

General obligation bonds are considered to be a liability of the City of Bartlesville. These bond issues are to be repaid through property taxes levied on an annual basis and other revenues that the City decides to designate for this purpose. The City currently has nine bond issues. These bonds are described below.

2014B Combined Purpose Bonds - $5,200,000

The 2014B bonds are due in annual installments of $575,000 with a final payment of $600,000 due on Dec 1, 2024. The bonds pay semi-annual interest at rates varying from 1.1% to 2.10%.

2018A Combined Purpose Bonds - $9,725,000

The 2018A bonds are due in initial payment of $605,000 then annual installments of $1,140,000 until on Jun 1, 2028. The bonds pay semi-annual interest at rates varying from 1.99% to 2.75%.

2018C Combined Purpose Bonds - $2,500,000

The 2018C bonds are due in annual installments of $275,000 with a final payment of $300,000 on Dec 1, 2028. The bonds pay semi-annual interest at rates varying from 2.25% to 3.10%.

2019A Combined Purpose Bonds - $2,000,000

The 2019A bonds are due in annual payments of $220,000 with a final payment of $240,000 on Dec 1, 2029. The bonds pay semi-annual interest rates varying from 1.25-2.0%.

2019B Combined Purpose Bonds - $600,000

The 2019B bonds are due in annual payments of $100,000 with a final payment being on Dec 1, 2026. The bonds pay semi-annual interest rates varying from 1.25-2.0%.

2021A Combined Purpose Bonds - $1,150,000

The 2021A bonds are due in annual payments of $230,000 with a final payment being on Jun 1, 2027. The bonds pay semi-annual interest rates varying from 1.0-2.0%.

2022 Combined Purpose Bonds - $9,500,000

The 2022 bonds are due in annual payments of $1,185,000 with a final payment being of $1,205,000 Jun 1, 2031. The bonds pay semi-annual interest rates varying from 2.55-3.2%.

2023 Combined Purpose Bonds - $6,900,000

The 2023 bonds are due in annual payments of $765,000 with a final payment being of $780,000 Nov 1, 2033. The bonds pay semi-annual interest rates varying from 2.80-3.45%.

The City of Bartlesville has no legal limit on the amount of general obligation debt that it can issue. The City of Bartlesville also has no formal debt policy relating to general obligation debt. However, the Council has an informal policy of keeping the property tax levy necessary to pay the debt services on these debts to a 15 mill maximum. All general obligation debt must also be approved by a vote of the people. All of the debt obligations listed above are payable from the City's Debt Service Fund. The debt service requirements for this fund are detailed below:

General Obligation Bonds
Debt Service Requirements

Fiscal Year	Principal	Interest	Total
2026	4,155,000	666,060	4,821,060
2027	3,915,000	554,250	4,469,250
2028	3,585,000	441,925	4,026,925
2029	2,470,000	324,900	2,794,900
2030	2,190,000	236,300	2,426,300
2031	1,970,000	155,900	2,125,900
2032	765,000	77,100	842,100
2033	765,000	46,500	811,500
2034	780,000	15,600	795,600
Grand Total	**20,595,000**	**2,518,535**	**23,113,535**

REVENUE BONDS

The outstanding revenue bonds of the City are all actually liabilities of the Bartlesville Municipal Authority. These obligations are not obligations of the City of Bartlesville, but they are presented here due to the interwoven relationship of the City and the BMA. The debt service on these obligations affects the amount of resources available to support the City's utility operating funds, and an analysis of these obligations are therefore necessary in order to determine the overall resources available to the City of Bartlesville in any given fiscal year. Revenue bonds are debt that is secured by revenues of the BMA or an annual pledge of sales tax from the City to the BMA. These revenue sources include wastewater utility revenues, water utility revenues, and sales tax pledged to support the BMA debt service. These bonds were issued for wastewater and water utility and street system improvements.

Drinking Water SRF Series 2002A - $743,591

The 2002A revenue bonds were used to refinance an interim construction loan on November 19, 2002. Principal payments of $19,066 are due semiannually starting on March 15, 2003. The bonds pay a semi-annual administrative fee of 0.5% but otherwise, no interest is payable.

Drinking Water SRF Series 2004A - $726,006

The 2004A revenue bonds were used to refinance an interim construction loan on March 31, 2004. Principal payments of $18,150 are due semiannually starting on September 15, 2004. The bonds pay a semi-annual administrative fee of 0.5% but otherwise, no interest is payable.

Clean Water SRF Series 2004C - $552,498

The 2004C revenue bonds were used to refinance an interim construction loan on March 31, 2004. Principal payments of $13,812 are due semiannually starting on September 15, 2004. The bonds pay a semi-annual administrative fee of 0.5% but otherwise, no interest is payable.

BMA Utility System Revenue Note, Series 2021- $27,966,000

The 2019 revenue bonds were refinanced to reduce interest cost and shorten the payback period. Principal payments ranging between $812,000 and $1,098,000 are due semiannually starting October 1, 2021. The note has an interest rate of 2.00%.

Drinking Water SRF Series 2012 - $3,810,000
The 2012 revenue bonds were used to fund the Automated Meter Intelligence project. Principal and interest payments of $131,300 are due semiannually starting on March 15, 2014. The bonds carry an interest rate of 2.29%.

Utility System Revenue Note Series 2016 - $3,355,000
The 2016 revenue bonds were used to refinance the BMA's Drinking Water SRF Series 2009 revenue bonds that were originally used to fund various water system improvements that were completed in the Spring 2011. Principal and interest payments are due semiannually starting on September 1, 2016. Principal payments vary from $85,000 to $135,000. The bonds carry an interest rate of 2.20%.

The City of Bartlesville and the Bartlesville Municipal Authority have no legal limit on the amount of debt that they can issue. The City of Bartlesville and the Bartlesville Municipal Authority also have no formal debt policies. All general obligation debt must be approved by a vote of the people. All of the debt obligations listed above are payable from the Bartlesville Municipal Authority. The debt service requirements for this entity are detailed below:

BMA Revenue Bonds
Debt Service Requirements

Fiscal Year	Principal	Interest	Total
2026	2,587,613	542,779	3,130,392
2027	2,633,302	494,975	3,128,277
2028	2,679,108	446,280	3,125,388
2029	2,596,781	396,581	2,993,362
2030	2,516,000	350,427	2,866,427
2031	2,421,000	304,837	2,725,837
2032	2,322,000	262,942	2,584,942
2033	2,361,000	221,782	2,582,782
2034	2,401,000	179,852	2,580,852
2035	2,447,000	137,092	2,584,092
2036	2,897,780	93,402	2,991,182
Grand Total	**27,862,584**	**3,430,949**	**31,293,533**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Current and Prior Years' Revenue Summary by Fund Type

FUND & SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 APPROVED*
GENERAL FUND				
General Fund:				
Sales Tax	$ 18,074,667	$ 17,869,148	$ 18,115,886	$ 17,934,728
Use Tax	4,818,896	4,513,154	4,796,897	4,700,959
Franchise Tax	1,535,953	1,656,600	1,445,819	1,454,200
Licenses & Permits	258,189	257,900	256,582	257,100
Intergovernmental	728,686	629,000	686,337	686,200
Charges for Services	1,472,197	1,304,800	1,514,519	1,473,013
Fines and Forfeits	620,369	679,200	450,817	483,000
Interest and Investment Income	2,115,465	150,000	2,200,000	1,760,000
Donations and Miscellaneous	263,677	101,200	214,361	180,700
Transfers In	6,561,228	6,549,579	6,549,590	7,911,123
Total General Fund	**$ 36,449,327**	**$ 33,710,581**	**$ 36,230,808**	**$ 36,841,023**
SPECIAL REVENUE FUNDS				
Economic Development Fund:				
Sales Tax	$ 1,704,878	$ 1,685,769	$ 1,709,046	$ 1,691,955
Hotel-Motel Tax	205,677	195,700	191,824	191,800
Interest and Investment Income	255,740	-	277,425	221,940
Donations and Miscellaneous	404	-	938	-
Total Economic Development	$ 2,166,699	$ 1,881,469	$ 2,179,233	$ 2,105,695
E-911 Fund:				
E-911 Service Tax	$ 14,367	$ 37,500	$ -	$ -
E-911 Wireless Fee	589,197	548,500	768,310	783,600
Charges for Services	2,400	2,400	2,400	2,400
Interest and Investment Income	9,729	-	22,777	18,222
Transfers In	586,603	778,435	778,435	426,828
Total E-911	$ 1,202,296	$ 1,366,835	$ 1,571,922	$ 1,231,050

CITY OF BARTLESVILLE

2025-26 Operating Budget

Current and Prior Years' Revenue Summary by Fund Type

(continued)

FUND & SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 APPROVED*
Special Library Fund:				
Intergovernmental	$ 55,825	$ 18,000	$ 31,200	$ -
Interest and Investment Income	24,380	-	30,357	24,286
Donations and Miscellaneous	23,703	-	27,761	100
Transfers In	107,687	70,000	98,336	70,000
Total Special Library	$ 211,595	$ 88,000	$ 187,654	$ 94,386
Special Museum Fund:				
Interest and Investment Income	$ 10,820	$ -	$ 13,407	$ 10,726
Donations and Miscellaneous	46,285	-	1,405	-
Total Special Museum	$ 57,105	$ -	$ 14,812	$ 10,726
Municipal Airport Fund:				
Intergovernmental	$ 89,151	$ 737,000	$ 1,835,317	$ -
Interest and Investment Income	6,043	-	10,818	8,654
Total Municipal Airport	$ 95,194	$ 737,000	$ 1,846,135	$ 8,654
Restricted Library Donation Fund:				
Donations and Miscellaneous	$ 31,299	$ -	$ 36,648	$ 29,318
Restricted Revenue Fund:				
Donations and Miscellaneous	$ 87,808	$ -	$ 113,823	$ -
Golf Course Memorial Fund:				
Interest and Investment Income	$ 3,071	$ -	$ 3,594	$ 2,875
Donations and Miscellaneous	78,735	30,800	30,800	-
Total Golf Course Memorial	$ 81,806	$ 30,800	$ 34,394	$ 2,875
JAG Fund:				
Intergovernmental	$ 7,185	$ -	$ -	$ -
Opioid Abatement Fund:				
Intergovernmental	$ -	$ -	$ 364,818	$ -

CITY OF BARTLESVILLE

2025-26 Operating Budget

Current and Prior Years' Revenue Summary by Fund Type

(continued)

FUND & SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 APPROVED*
CDBG-COVID Fund:				
Intergovernmental	$ -	$ 485,000	$ 485,000	$ 485,000
Neighborhood Park Fund:				
Interest and Investment Income	$ 4,195	$ -	$ 5,166	$ 4,133
Cemetery Perpetual Care Fund:				
Charges for Services	$ 2,425	$ 2,400	$ 1,807	$ 1,700
Interest and Investment Income	781	-	1,126	901
Total Cemetery Perpetual Care	$ 3,206	$ 2,400	$ 2,933	$ 2,601
Total Special Revenue Funds	**$ 3,948,388**	**$ 4,591,504**	**$ 6,842,538**	**$ 3,974,438**
DEBT SERVICE FUND				
Debt Service Fund:				
Ad Valorem - Current Year	$ 4,469,640	$ 4,940,770	$ 4,738,059	$ 4,893,260
Proceeds from Issuance of Debt	154,855	-	-	-
Total Debt Service Fund	**$ 4,624,495**	**$ 4,940,770**	**$ 4,738,059**	**$ 4,893,260**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Current and Prior Years' Revenue Summary by Fund Type

(continued)

FUND & SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 APPROVED*
CAPITAL PROJECTS FUNDS				
CIP - Sales Tax Fund:				
Sales Tax	$ 3,412,076	$ 3,371,537	$ 3,418,092	$ 3,383,911
Interest and Investment Income	317,917	-	569,594	455,675
Donations and Miscellaneous	465,025	465,025	307,033	-
Total CIP - Sales Tax	$ 4,660,043	$ 3,836,562	$ 4,601,752	$ 3,839,586
CIP - Wastewater Fund:				
Charges for Services	$ 45,200	$ -	$ 28,000	$ -
Interest and Investment Income	8,387	-	11,743	9,394
Total CIP - Wastewater	$ 53,587	$ -	$ 39,743	$ 9,394
CIP - Wastewater Regulatory Fund:				
Interest and Investment Income	$ 50,261	$ -	$ 45,695	$ 36,556
CIP - City Hall Fund:				
Charges for Services	$ 47,880	$ 47,880	$ 47,880	$ 47,880
Interest and Investment Income	12,028	-	17,904	14,323
Total CIP - City Hall	$ 59,908	$ 47,880	$ 65,784	$ 62,203
CIP - Storm Sewer Fund:				
Charges for Services	$ 6,066	$ -	$ 2,396	$ -
Interest and Investment Income	3,674	-	4,892	3,914
Total CIP - Storm Sewer	$ 9,740	$ -	$ 7,288	$ 3,914
CDBG Fund:				
Intergovernmental	$ 219,087	$ -	$ -	$ -
Total Capital Project Funds	**$ 5,052,626**	**$ 3,884,442**	**$ 4,760,262**	**$ 3,951,653**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Current and Prior Years' Revenue Summary by Fund Type

(continued)

FUND & SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 APPROVED*
ENTERPRISE FUNDS				
Wastewater Operating Fund:				
Donations and Miscellaneous	$ 1,068	$ -	$ 3,784	$ -
Transfers In	5,262,141	5,818,507	5,853,005	6,261,497
Total Wastewater Operating	$ 5,263,209	$ 5,818,507	$ 5,856,789	$ 6,261,497
Water Operating Fund:				
Donations and Miscellaneous	$ 2,293	$ -	$ 8,856	$ -
Transfers In	8,187,907	9,929,087	9,057,532	11,299,049
Total Water Operating	$ 8,190,200	$ 9,929,087	$ 9,066,388	$ 11,299,049
Sanitation Operating Fund:				
Charges for Services	$ 6,325,418	$ 6,683,248	$ 6,806,467	$ 6,713,226
Interest and Investment Income	1,748	-	2,000	2,000
Donations and Miscellaneous	393	-	756	-
Total Sanitation Operating	$ 6,327,559	$ 6,683,248	$ 6,809,223	$ 6,715,226
Golf Course Operating Fund:				
Charges for Services	$ 439,355	$ 469,200	$ 302,059	$ 931,359
Interest and Investment Income	1,290	-	9,346	-
Transfers In	282,054	686,514	686,514	514,544
Total Golf Course Operating	$ 726,075	$ 1,155,714	$ 1,008,553	$ 1,445,903
Sooner Pool Fund:				
Interest and Investment Income	$ 2,642	$ -	$ 3,398	$ 2,718
Transfers In	72,245	71,179	71,179	88,117
Total Sooner Pool	$ 74,887	$ 71,179	$ 74,577	$ 90,835
Frontier Pool Fund:				
Interest and Investment Income	$ 2,806	$ -	$ 5,734	$ 4,587
Transfers In	94,205	95,013	95,013	84,343
Total Frontier Pool	$ 97,011	$ 95,013	$ 100,747	$ 88,930
Airport Operting Fund:				
Charges for Services	$ 505,435	$ 526,200	$ 621,071	$ 658,487
Transfers In	227,975	-	-	-
Total Airport Operating	$ 733,410	$ 526,200	$ 621,071	$ 658,487
Total Enterprise Funds	**$ 21,412,351**	**$ 24,278,948**	**$ 23,537,348**	**$ 26,559,927**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Current and Prior Years' Revenue Summary by Fund Type

(continued)

FUND & SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 APPROVED*
INTERNAL SERVICE FUNDS				
Worker's Compensation Fund:				
Interest and Investment Income	$ 18,567	$ -	$ 20,237	$ 16,190
Donations and Miscellaneous	7,666	-	6,673	-
Contribution from Operate Dept.	93,460	132,951	132,951	92,601
Total Worker's Compensation	$ 119,693	$ 132,951	$ 159,861	$ 108,791
Health Insurance Fund:				
Employee Contributions	$ 564,584	$ 537,000	$ 599,612	$ 599,612
Retiree Contributions	75,924	140,000	116,320	140,000
Interest and Investment Income	-	-	200,000	200,000
Reimbursement of Operations	4,449,594	4,533,171	4,723,834	5,031,803
Reimbursement by Contract	646,260	320,000	546,266	400,000
Total Health Insurance	$ 5,736,362	$ 5,530,171	$ 6,186,032	$ 6,371,415
Auto Collision Fund:				
Donations and Miscellaneous	$ 11,483	$ -	$ 53,203	$ -
Transfers In	75,000	75,000	75,000	75,000
Total Auto Collision	$ 86,483	$ 75,000	$ 128,203	$ 75,000
Stabilization Reserve Fund:				
Transfers In	$ 1,291,774	$ 1,550,943	$ 1,550,943	$ 1,220,675
Capital Reserve Fund:				
Charges for Services	$ 5,034,892	$ 5,177,005	$ 5,814,341	$ 5,424,151
Transfers In	2,880,000	2,880,000	2,880,000	2,880,000
Total Capital Reserve Fund	$ 7,914,892	$ 8,057,005	$ 8,694,341	$ 8,304,151
Total Internal Service Funds	**$ 15,149,204**	**$ 15,346,070**	**$ 16,719,380**	**$ 16,080,032**
FIDUCIARY FUNDS				
Mausoleum Trust Fund:				
Interest and Investment Income	$ 351	$ -	$ 200	$ 174

CITY OF BARTLESVILLE

2025-26 Operating Budget

Current and Prior Years' Revenue Summary by Fund Type

(continued)

FUND & SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 APPROVED*
BARTLESVILLE MUNICIPAL AUTHORITY				
BMA - Wastewater Fund:				
Charges for Services	$ 6,100,858	$ 6,741,440	$ 6,502,149	$ 5,940,336
Interest and Investment Income	141,131	-	252,704	202,166
Donations and Miscellaneous	164,384	31,141	103,418	100,400
Debt Obligation Proceeds	-	83,000,000	-	83,000,000
Total BMA - Wastewater	$ 6,406,373	$ 89,772,581	$ 6,858,271	$ 89,242,902
BMA - Water Fund:				
Charges for Services	$ 10,523,917	$ 11,091,140	$ 11,358,180	$ 11,755,739
Interest and Investment Income	197,558	-	342,574	274,059
Donations and Miscellaneous	747,123	-	-	-
Debt Obligation Proceeds	-	7,500,000	-	8,000,000
Total BMA - Water	$ 11,468,598	$ 18,591,140	$ 11,700,754	$ 20,029,798
Total BMA Funds	**$ 17,874,971**	**$ 108,363,721**	**$ 18,559,025**	**$ 109,272,700**
TOTAL REVENUE ALL FUNDS	**$ 104,511,713**	**$ 195,116,036**	**$ 111,387,620**	**$ 201,573,207**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type

FUND & DEPARTMENT	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 APPROVED*
GENERAL FUND				
General Fund:				
City Council	$ 22,616	$ 22,660	$ 27,156	$ 23,700
Administration	1,244,630	1,456,800	1,350,976	1,513,256
Accounting and Finance	1,710,938	2,041,416	1,924,862	2,288,221
Legal	229,133	266,829	265,079	304,559
Building & Neighborhood Service	801,114	1,048,315	851,240	1,035,660
Building Maintenance	499,163	549,356	526,883	583,852
General Services	840,666	959,650	675,385	974,550
Cemetery	7,556	16,860	13,398	17,213
Community Development	562,237	682,465	662,313	789,045
Technical Services	1,103,322	1,491,757	1,420,546	1,788,997
Engineering	800,731	1,009,762	823,455	1,015,376
Fleet Maintenance	503,038	543,183	541,415	576,622
Fire	7,948,584	8,241,858	8,486,429	8,973,961
Police	9,045,629	10,131,557	9,933,634	10,901,009
Street	1,850,047	2,180,609	2,002,185	2,210,872
Library	1,725,035	1,814,914	1,789,811	1,886,511
History Museum	232,221	248,743	228,370	257,818
Park and Recreation	1,569,621	1,756,898	1,516,655	1,783,092
Transfers Out	4,189,099	4,787,466	4,787,466	3,901,595
Reserves	-	1,225,200	-	1,288,490
Total General Fund	**$ 34,885,380**	**$ 40,476,298**	**$ 37,827,258**	**$ 42,114,399**
SPECIAL REVENUE FUNDS				
Economic Development Fund:				
Economic Development	$ 1,872,793	$ 5,708,341	$ 2,929,749	$ 5,337,203
E-911 Fund:				
Emergency Dispatch	$ 1,132,771	$ 1,487,474	$ 1,321,432	$ 1,672,869
Reserves	-	27,620	-	21,360
Total E-911 Fund	$ 1,132,771	$ 1,515,094	$ 1,321,432	$ 1,694,229
Special Library Fund:				
Library	$ 201,575	$ 202,000	$ 188,796	$ 194,000

CITY OF BARTLESVILLE

2025-26 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type

(continued)

FUND & DEPARTMENT	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 APPROVED*
Special Museum Fund:				
Museum	$ 32,031	$ 25,100	$ 25,358	$ 25,600
Municipal Airport Fund:				
Airport	$ 214,020	$ 1,924,416	$ 1,881,513	$ 8,654
Restricted Library Donation Fund:				
Library	$ 18,114	$ 382,568	$ 49,063	$ 483,825
Restricted Revenue Fund:				
General Services	$ 6,511	$ 87,276	$ 1,664	$ 51,081
Cemetery	-	27,892	4,960	30,122
Community Development	-	3,168	-	3,168
Fire	57,832	58,466	1,255	679
Police	49,655	115,815	45,430	74,018
Street	-	2,676	-	2,676
Park and Recreation	1,180	93,980	729	109,314
Swimming Pools	-	12,331	-	12,331
Golf	-	38,160	36,001	60
Total Restricted Donations	$ 115,178	$ 439,764	$ 90,039	$ 283,449
Golf Course Memorial Fund:				
Municipal Golf Course	$ 78,153	$ 79,853	$ 39,499	$ 44,984
JAG Fund:				
Police	$ -	$ 14,804	$ 14,804	$ -
CDBG-COVID Fund:				
General Services	$ -	$ 485,000	$ 485,000	$ 485,000
ARPA Fund:				
Transfer to General	$ 1,000,000	$ 500,000	$ 500,000	$ 1,232,952
Neighborhood Park Fund:				
Park and Recreation	$ -	$ 62,723	$ -	$ 73,643
Cemetery Perpetual Care Fund:				
Cemetery	$ 200	$ 15,009	$ 175	$ 18,398
Opioid Abatement Fund:				
Police	$ -	$ -	$ 120,000	$ 244,818
Total Special Revenue Funds	**$ 4,664,835**	**$ 11,354,672**	**$ 7,645,428**	**$ 10,126,755**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type

(continued)

FUND & DEPARTMENT	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 APPROVED*
DEBT SERVICE FUND				
Debt Service Fund:				
Judgments	$ 70,000	$ 70,000	$ 70,000	$ 70,000
2014 Combined Purpose Bonds	184,370	-	-	-
2014B Combined Purpose Bonds	593,994	606,800	606,800	-
2015 Combined Purpose Bonds	230,980	227,020	227,020	242,660
2018A Combined Purpose Bonds	1,305,800	1,274,450	1,274,450	1,243,100
2018C Combined Purpose Bonds	327,375	319,125	319,125	310,875
2019A Combined Purpose Bonds	249,500	245,100	245,100	240,700
2019B Combined Purpose Bonds	107,500	105,500	105,500	103,500
2021A Combined Purpose Bonds	244,300	242,000	242,000	242,000
2022 Combined Purpose Bonds	1,506,250	1,470,700	1,470,700	1,435,150
2023 Combined Purpose Bonds	-	380,075	380,075	1,007,075
Total Debt Service Fund	**$ 4,820,069**	**$ 4,940,770**	**$ 4,940,770**	**$ 4,895,060**
CAPITAL PROJECTS FUNDS				
CIP - Sales Tax Fund:				
Building and Neighborhood Services	$ 52,839	$ 100,000	$ -	$ 290,000
Building Maintenance	-	-	-	6,000
General Services	404,172	498,638	415,501	575,000
Tech Services	118,954	259,500	51,999	371,100
Engineering	-	100,000	-	100,000
Fire	82,388	-	-	125,000
Police	344,521	682,360	682,356	742,960
Storm Sewer	320	249,500	-	794,500
Street	61,267	4,385,000	3,580,758	2,700,000
Park and Recreation	523,242	2,311,906	822,428	1,299,226
Municipal Golf Course	256,722	5,000	517,071	-
Airport	-	158,000	45,224	150,000
Unallocated	-	1,370,101	-	798,921
Total CIP - Sales Tax	$ 1,844,425	$ 10,120,005	$ 6,115,337	$ 7,952,707
CIP - Wastewater Fund:				
Wastewater Maintenance	$ 74,999	$ 43,000	$ 10,037	$ 75,000
Unallocated	-	43,269	-	65,148
Total CIP - Wastewater	$ 74,999	$ 86,269	$ 10,037	$ 140,148
CIP - Wastewater Regulatory Fund:				
CWWTP	$ 201,723	$ 430,000	$ 314,294	$ 215,000
Transfers Out	255,242	-	-	-
Unallocated	-	549,945	-	161,393
Total CIP - Wastewater Regulatory	$ 456,965	$ 979,945	$ 314,294	$ 376,393

CITY OF BARTLESVILLE

2025-26 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type

(continued)

FUND & DEPARTMENT	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 APPROVED*
CIP - City Hall Fund:				
General Services	$ 5,200	$ 120,000	$ -	$ 220,000
Unallocated	-	101,971	-	88,106
Total CIP - City Hall	$ 5,200	$ 221,971	$ -	$ 308,106
CIP - Storm Sewer Fund:				
Storm Sewer	$ -	$ 48,130	$ -	$ 64,833
Unallocated	-	-	-	5,546
Total CIP - Storm Sewer	$ -	$ 48,130	$ -	$ 70,379
CDBG Fund:				
Street	$ 1,266	$ -	$ -	$ -
2014B G.O Bond Fund				
Unallocated	$ -	$ -	$ -	$ 3,885
2018B G.O Bond Fund				
Storm Swere	$ -	$ 31,386	$ -	$ 31,386
Unallocated	-	31,386	-	-
Total 2018A G.O. Bond	$ -	$ 62,772	$ -	$ 31,386
2018C G.O Bond Fund				
Police	$ 1,720	$ -	$ -	$ -

CITY OF BARTLESVILLE

2025-26 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type

(continued)

FUND & DEPARTMENT	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 APPROVED*
2019A G.O Bond Fund				
Park and Recreation	$ -	$ 326,564	$ 325,969	$ -
2019B G.O Bond Fund				
Storm Sewer	$ 35,218	$ 300,000	$ 19,182	$ 300,000
Unallocated	-	41,460	-	22,278
Total 2019B G.O. Bond	$ 35,218	$ 341,460	$ 19,182	$ 322,278
2021A G.O Bond Fund				
Park and Recreation	$ -	$ 510,000	$ 503,098	$ -
Unallocated	-	-	-	13,683
Total 2021A G.O. Bond	$ -	$ 510,000	$ 503,098	$ 13,683
2022 G.O Bond Fund				
Tech Services	$ -	$ -	$ 99,994	$ -
Fire	124,781	-	-	-
Police	1,399,913	-	-	-
Street	13,500	2,360,000	1,696,712	396,133
Park	1,483,191	810,750	754,168	80,000
Unallocated	137,817	-	-	-
Total 2022 G.O. Bond	$ 3,159,202	$ 3,170,750	$ 2,550,874	$ 476,133
2023 G.O Bond Fund				
Accounting & Finance	$ 104,230	$ -	$ -	$ -
General Services	-	300,000	-	300,000
Tech Services	19,707	388,000	310,843	-
Fire	-	246,900	77,085	169,815
Street	78,161	4,175,745	826,373	2,944,700
Library	132,989	-	96,372	-
Park	-	501,500	275,000	320,000
Golf	-	700,000	700,000	-
Unallocated	-	-	-	429,279
Total 2023 G.O. Bond	$ 230,857	$ 6,416,375	$ 2,389,903	$ 4,163,794
Total Capital Projects Funds	**$ 5,809,852**	**$ 22,284,241**	**$ 12,228,694**	**$ 13,858,892**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type

(continued)

FUND & DEPARTMENT	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 APPROVED*
ENTERPRISE FUNDS				
Wastewater Operating Fund:				
Wastewater Treatment Plant	$ 2,952,509	$ 3,177,550	$ 3,100,175	$ 3,097,300
Wastewater Maintenance	818,652	993,617	905,651	1,052,317
Transfers Out	1,646,975	1,836,183	1,836,183	2,015,278
Reserves	-	97,138	-	96,602
Total Wastewater Operating	$ 5,418,136	$ 6,104,488	$ 5,842,009	$ 6,261,497
Water Operating Fund:				
Water Plant	$ 3,540,243	$ 4,094,740	$ 3,657,349	$ 5,166,544
Water Administration	398,082	465,954	469,501	464,959
Water Distribution	1,892,659	2,373,912	2,006,681	2,470,881
Transfers Out	2,585,280	2,878,743	2,878,743	3,184,211
Reserves	-	368,397	-	253,961
Total Water Operating	$ 8,416,264	$ 10,181,746	$ 9,012,274	$ 11,540,556
Sanitation Operating Fund:				
Sanitation	$ 3,445,722	$ 3,825,601	$ 3,468,984	$ 3,965,404
Transfers Out	2,649,730	2,684,272	2,684,272	2,866,594
Reserves	-	135,489	-	148,414
Total Sanitation Operating	$ 6,095,452	$ 6,645,362	$ 6,153,256	$ 6,980,412
Municipal Golf Course Fund:				
Golf Course	$ 497,403	$ 609,957	$ 635,658	$ 655,918
Pro Shop	140,109	655,700	539,607	768,605
Reserves	-	30,939	-	31,804
Total Municipal Golf Course	$ 637,512	$ 1,296,596	$ 1,175,265	$ 1,456,327
Sooner Pool Fund:				
Sooner Pool	$ 56,499	$ 78,002	$ 60,681	$ 83,233
Reserves	-	1,560	-	1,665
Total Sooner Pool	$ 56,499	$ 79,562	$ 60,681	$ 84,898
Frontier Pool Fund:				
Frontier Pool	$ 65,897	$ 92,382	$ 68,255	$ 103,945
Reserves	-	1,848	-	2,079
Total Frontier Pool	$ 65,897	$ 94,230	$ 68,255	$ 106,024
Municipal Airport Fund:				
Airport	$ 634,914	$ 706,086	$ 705,635	$ 775,057
Reserves	-	41,528	-	51,564
Total Municipal Airport	$ 634,914	$ 747,614	$ 705,635	$ 826,621

CITY OF BARTLESVILLE

2025-26 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type

(continued)

FUND & DEPARTMENT	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 APPROVED*
INTERNAL SERVICE FUNDS				
Workers' Compensation Fund:				
Work Comp Claims	$ 138,813	$ 400,000	$ 91,317	$ 400,000
Administration	10,106	30,000	30,427	30,000
Total Workers' Compensation	$ 148,919	$ 430,000	$ 121,744	$ 430,000
Health Insurance Fund:				
Medical Claims	$ 4,859,655	$ 4,618,050	$ 5,134,565	$ 5,338,008
Administration Fees	845,775	913,158	1,054,293	1,033,407
Total Health Insurance	$ 5,705,430	$ 5,531,208	$ 6,188,858	$ 6,371,415
Auto Collision Fund:				
Auto Collision Claims	$ 99,846	$ 443,559	$ 92,279	$ 443,559
Stabilization Reserve Fund:				
General Fund Reserve	$ -	$ 9,867,842	$ -	$ 10,630,605
Wastewater Fund Reserve	-	1,311,390	-	1,431,780
Water Fund Reserve	-	2,189,832	-	2,410,648
Sanitation Fund Reserve	-	1,407,304	-	1,524,010
Total Stabilization Reserve	$ -	$ 14,776,368	$ -	$ 15,997,043
Capital Reserve Fund:				
General	$ 1,591,678	$ 3,875,000	$ 2,636,756	$ 3,071,560
Wastewater	2,003,493	5,190,000	4,990,497	1,645,000
Water	484,553	8,500,000	1,820,255	9,820,000
Sanitation	33,354	2,888,000	2,157,808	1,257,000
Total Capital Reserve	$ 4,113,078	$ 20,453,000	$ 11,605,316	$ 15,793,560
Total Internal Service Funds	**$ 10,067,273**	**$ 41,634,135**	**$ 18,008,197**	**$ 39,035,577**
FIDUCIARY FUNDS				
Mausoleum Trust Fund:				
Mausoleum	**$ -**	**$ 8,515**	**$ -**	**$ 9,968**
BARTLESVILLE MUNICIPAL AUTHORITY				
BMA - Wastewater Fund:				
BMA Wastewater Operating	$ 27,689	$ 1,465,000	$ -	$ 2,000,000
BMA - WasteWater Construction	-	81,500,000	-	81,500,000
Transfers Out	5,262,141	5,853,507	5,853,005	6,261,497
Total BMA - Wastewater	$ 5,289,830	$ 88,818,507	$ 5,853,005	$ 89,761,497
BMA - Water Fund:				
BMA - Water Operating	$ 3,200,428	$ 3,275,784	$ 3,133,663	$ 3,184,392
BMA - Water Construction	1,305,394	7,500,000	306,009	8,000,000
Transfers Out	8,187,902	9,929,087	9,057,532	11,299,049
Total BMA - Water	$ 12,693,724	$ 20,704,871	$ 12,497,204	$ 22,483,441
Total BMA Funds	**$ 17,983,554**	**$ 109,523,378**	**$ 18,350,209**	**$ 112,244,938**
TOTAL EXPENSES ALL FUNDS	**$ 99,555,637**	**$ 255,340,221**	**$ 122,017,931**	**$ 249,541,924**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Estimated Change in Fund Equity – All Funds

The City uses the term "fund balance" to represent the net beginning balance of resources and obligations available to be budgeted. The resources and obligations that the fund balance represents differ in each fund, but all of them are derived from the City's budgetary basis of accounting. Using the definition of the City's budget basis of accounting that was supplied earlier, fund balance could be comprised of cash, investments, inventory, trade accounts receivable, and accounts payable. An example of the General Fund's fund balance as of July 1, 2024 is provided below.

General Fund
Budgetary Fund Balance Calculation
As of July 1, 2024

Account Title	Balance
Cash and Investments	7,605,422
Petty Cash	3,250
Inventory	96,293
Accounts Receivable (net of allowance)	(202,821)
Total Assets	7,502,144
Cleet Payable	(2,547)
Other Payables	(298)
Deferred Revenue	(4,994)
Deposit Payable	(2,830)
Reserved for Encumbrances	(621,749)
Total Liabilities	(632,418)
Total Budgetary Fund Balance	**6,869,726**

By nature, certain components of fund balance are restricted as to use. However, if the restricted assets and liabilities that the fund balance represents are used to fund the City's operating budget, then these amounts will be included in fund balance as well. An example of this is the restricted donations fund. This entire fund is restricted as to use, but the expenditures for the restricted donations 2025-26 Operating Budget are funded from these restricted assets. These assets net of any related liabilities are then included in the fund balance amount for this reason.

CITY OF BARTLESVILLE

2025-26 Operating Budget

Estimated Change in Fund Equity – All Funds

(continued)

FUND	*FUND BALANCE JULY 1, 2025*	*ADDITIONS*	*REDUCTIONS*	*FUND BALANCE JUNE 30, 2026*
GENERAL FUND				
General	$ 5,273,376	$ 36,841,023	$ 40,825,909	$ 1,288,490
SPECIAL REVENUE FUNDS				
Economic Development	$ 3,231,508	$ 2,105,695	$ 5,337,203	$ -
E-911	463,179	1,231,050	1,672,869	21,360
Special Library	337,048	94,386	194,000	237,434
Special Museum	153,234	10,726	25,600	138,360
Municipal Airport	-	8,654	8,654	-
Harshfield Library Donation	454,507	29,318	483,825	-
Restricted Revenue	283,450	-	283,450	-
Golf Course Memorial	42,109	2,875	44,984	-
CDBG-COVID	-	485,000	485,000	-
ARPA	1,232,952	-	1,232,952	-
Neighborhood Park	69,510	4,133	73,643	-
Cemetery Perpetual Care	15,797	2,601	18,398	-
Special Revenue Funds	$ 6,283,294	$ 3,974,438	$ 10,105,396	$ 152,336
DEBT SERVICE FUND				
Debt Service	$ 3,407,934	$ 4,893,260	$ 4,895,060	$ 3,406,134
CAPITAL PROJECTS FUNDS				
CIP - Sales Tax	$ 4,113,121	$ 3,839,586	$ 7,952,707	$ -
CIP - Wastewater	130,754	9,394	140,148	-
CIP - Wastewater Reg	339,837	36,556	376,393	-
CIP - City Hall	245,903	62,203	308,106	-
CIP - Storm Sewer	66,465	3,914	70,379	-
2014B GO Bond	3,885	-	3,885	-
2018B GO Bond	31,386	-	31,386	-
2019B GO Bond	322,278	-	322,278	-
2021A GO Bond	13,683	-	13,683	-
2022 GO Bond	476,133	-	476,133	-
2023 GO Bond	4,163,794	-	4,163,794	-
Capital Projects Funds	$ 9,907,239	$ 3,951,653	$ 13,858,892	$ -

CITY OF BARTLESVILLE

2025-26 Operating Budget

Estimated Change in Fund Equity – All Funds

(continued)

FUND	*FUND BALANCE JULY 1, 2025*	*ADDITIONS*	*REDUCTIONS*	*FUND BALANCE JUNE 30, 2026*
ENTERPRISE FUNDS				
Wastewater Operating	$ -	$ 6,261,497	$ 6,164,895	$ 96,602
Water Operating	241,507	11,299,049	11,286,595	253,961
Sanitation Operating	1,138,189	6,715,226	6,831,998	1,021,417
Municipal Golf Course	10,424	1,445,903	1,456,327	-
Sooner Pool	54,063	90,835	83,233	61,665
Frontier Pool	87,094	88,930	103,945	72,079
Municipal Airport	378,632	658,487	826,621	210,498
Enterprise Funds	$ 1,909,909	$ 26,559,927	$ 26,753,614	$ 1,716,222
INTERNAL SERVICE FUNDS				
Workers' Compensation	$ 321,209	$ 108,791	$ 430,000	$ -
Health Insurance	-	6,371,415	6,371,415	-
Auto Collision Insurace	532,427	75,000	443,559	163,868
Stabilization Reserve	14,776,368	1,220,675	-	15,997,043
Capital Reserve	18,771,938	8,304,151	15,793,560	11,282,529
Internal Service Funds	$ 34,401,942	$ 16,080,032	$ 23,038,534	$ 27,443,440
FIDUCIARY FUNDS				
Mausoleum Trust	$ 8,341	$ 174	$ 9,830	$ (1,315)
BARTLESVILLE MUNICIPAL AUTHORITY FUNDS				
BMA - Wastewater	$ 3,771,313	$ 89,242,902	$ 89,761,497	$ 3,252,718
BMA - Water	5,309,852	20,029,798	22,483,441	2,856,209
BMA Funds	$ 9,081,165	$ 109,272,700	$ 112,244,938	$ 6,108,927
All Funds Total	**$ 70,273,200**	**$ 201,573,207**	**$ 231,832,173**	**$ 40,014,234**

Significant Increases or Decreases

Almost all of the funds represented above are not anticipated to have significant increases or decreases in fund balance although many appear to anticipate significant decreases. This is because the above analysis assumes that the entire appropriation for a fund will be spent. This presents a worst-case scenario, but actual experience indicates that there will be a portion of the appropriation unencumbered and unspent at the end of the fiscal year.

Therefore, for funds such as most special revenue funds, capital improvement funds, internal service funds, and fiduciary funds that budget their entire available balance even if there is no intent to spend the entire balance, there appears to be a significant anticipated decrease in fund balance, but as was stated above, this would only be true if there was a need for a specific project or emergency that required the entire expenditure of these funds.

In addition to the above-described uses of fund balance, the City has also implemented a new reserve policy in accordance with an adopted ordinance that impacts fund balance in the General, Water, Wastewater, Sanitation, BMA – Wastewater, and Water Funds. This new policy actually reduces fund balance in these funds, since these amounts are now transferred to a Stabilization Reserve Fund, which will hold the balances for use in certain prescribed situations. While this contributes to the appearance of a reduction in fund balance for these funds, the amounts contained in the Stabilization Reserve Fund and the amounts contained in the Capital Reserve Fund should be included when considering the overall financial health of these funds.

CITY OF BARTLESVILLE

2025-26 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds

FUND & DEPARTMENT	*2024-25 BUDGET*	*2025-26 BUDGET*	*% INCREASE (DECREASE)*
GENERAL FUND			
General Fund:			
City Council			
Contractual Services	$ 19,760	$ 20,800	5.3%
Materials and Supplies	2,900	2,900	0.0%
City Council Total	$ 22,660	$ 23,700	4.6%
Administration			
Personnel Services	$ 1,171,512	$ 1,212,283	3.5%
Contractual Services	277,038	292,223	5.5%
Materials and Supplies	8,250	8,750	6.1%
Administration Total	$ 1,456,800	$ 1,513,256	3.9%
Accounting and Finance			
Personnel Services	$ 1,419,436	$ 1,533,871	8.1%
Contractual Services	588,780	710,350	20.6%
Materials and Supplies	33,200	44,000	32.5%
Accounting and Finance Total	$ 2,041,416	$ 2,288,221	12.1%
Legal			
Personnel Services	$ 205,629	$ 213,359	3.8%
Contractual Services	61,200	91,200	49.0%
Materials and Supplies	-	-	N/A
Legal Total	$ 266,829	$ 304,559	14.1%
Building & Neighbor Service			
Personnel Services	$ 640,921	$ 660,435	3.0%
Contractual Services	353,579	319,150	-9.7%
Materials and Supplies	53,815	56,075	4.2%
Building & Neighbor Service Total	$ 1,048,315	$ 1,035,660	-1.2%
Building Maintenance			
Personnel Services	$ 436,738	$ 464,543	6.4%
Contractual Services	89,230	95,821	7.4%
Materials and Supplies	23,388	23,488	0.4%
Building Maintenance Total	$ 549,356	$ 583,852	6.3%

CITY OF BARTLESVILLE

2025-26 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds

(continued)

FUND & DEPARTMENT	*2024-25 BUDGET*	*2025-26 BUDGET*	*% INCREASE (DECREASE)*
General Services			
Contractual Services	$ 925,650	$ 940,550	1.6%
Materials and Supplies	34,000	34,000	0.0%
General Services Total	$ 959,650	$ 974,550	1.6%
Cemetery			
Contractual Services	$ 10,410	$ 10,763	3.4%
Materials and Supplies	6,450	6,450	0.0%
Cemetery Total	$ 16,860	$ 17,213	2.1%
Community Development			
Personnel Services	$ 571,257	$ 642,897	12.5%
Contractual Services	91,608	124,448	35.8%
Materials and Supplies	19,600	21,700	10.7%
Community Development Total	$ 682,465	$ 789,045	15.6%
Technical Services			
Personnel Services	$ 628,257	$ 678,897	8.1%
Contractual Services	825,200	1,074,400	30.2%
Materials and Supplies	38,300	35,700	-6.8%
Technical Services Total	$ 1,491,757	$ 1,788,997	19.9%
Engineering			
Personnel Services	$ 935,642	$ 952,256	1.8%
Contractual Services	57,420	46,420	-19.2%
Materials and Supplies	16,700	16,700	0.0%
Engineering Total	$ 1,009,762	$ 1,015,376	0.6%
Fleet Maintenance			
Personnel Services	$ 471,071	$ 499,748	6.1%
Contractual Services	35,045	37,307	6.5%
Materials and Supplies	37,067	39,567	6.7%
Fleet Maintenance Total	$ 543,183	$ 576,622	6.2%
Fire			
Personnel Services	$ 7,633,772	$ 8,278,745	8.4%
Contractual Services	295,813	356,639	20.6%
Materials and Supplies	312,273	338,577	8.4%
Fire Total	$ 8,241,858	$ 8,973,961	8.9%

CITY OF BARTLESVILLE

2025-26 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds

(continued)

FUND & DEPARTMENT	*2024-25 BUDGET*	*2025-26 BUDGET*	*% INCREASE (DECREASE)*
Police			
Personnel Services	$ 8,951,233	$ 9,638,835	7.7%
Contractual Services	587,324	679,174	15.6%
Materials and Supplies	593,000	583,000	-1.7%
Police Total	$ 10,131,557	$ 10,901,009	7.6%
Street			
Personnel Services	$ 1,414,603	$ 1,434,866	1.4%
Contractual Services	355,604	365,604	2.8%
Materials and Supplies	410,402	410,402	0.0%
Street Total	$ 2,180,609	$ 2,210,872	1.4%
Library			
Personnel Services	$ 1,449,214	$ 1,443,691	-0.4%
Contractual Services	234,225	271,620	16.0%
Materials and Supplies	131,475	171,200	30.2%
Library Total	$ 1,814,914	$ 1,886,511	3.9%
History Museum			
Personnel Services	$ 218,443	$ 219,538	0.5%
Contractual Services	19,500	22,730	16.6%
Materials and Supplies	10,800	15,550	44.0%
History Museum Total	$ 248,743	$ 257,818	3.6%
Park and Recreation			
Personnel Services	$ 1,328,253	$ 1,364,947	2.8%
Contractual Services	222,145	211,645	-4.7%
Materials and Supplies	206,500	206,500	0.0%
Park and Recreation Total	$ 1,756,898	$ 1,783,092	1.5%
Transfers Out			
To E 911 Fund	$ 778,436	$ 426,828	-45.2%
To Adams Golf Course	686,514	514,544	-25.0%
To Sooner Pool	71,179	88,117	23.8%
To Frontier Pool	95,013	84,343	-11.2%
To Auto Collision Insurance	25,000	25,000	0.0%
To Stabilization Reserve	1,131,324	762,763	-32.6%
To Capital Reserve	2,000,000	2,000,000	0.0%
Total Transfers Out	$ 4,787,466	$ 3,901,595	-18.5%

CITY OF BARTLESVILLE

2025-26 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds

(continued)

FUND & DEPARTMENT	*2024-25 BUDGET*	*2025-26 BUDGET*	*% INCREASE (DECREASE)*
Reserves			
Compensated Absences Reserve	1,030,000	985,000	-4.4%
Severance Reserve	185,000	185,000	0.0%
Contingency	10,200	118,490	1061.7%
Total Reserves	$ 1,225,200	$ 1,288,490	5.2%
Total General Fund	**$ 40,476,298**	**$ 42,114,399**	**4.0%**
ENTERPRISE FUNDS			
Wastewater Operating Fund:			
Wastewater Treatment Plant			
Contractual Services	$ 3,177,550	$ 3,097,300	-2.5%
Wastewater Maintenance			
Personnel Services	$ 780,367	$ 840,467	7.7%
Contractual Services	88,750	87,350	-1.6%
Materials and Supplies	124,500	124,500	0.0%
Wastewater Maintenance Total	$ 993,617	$ 1,052,317	5.9%
Transfers Out			
To General Fund	$ 1,693,882	$ 1,869,888	10.4%
To Auto Collision Reserve Fund	25,000	25,000	0.0%
To Stabilization Reserve Fund	117,301	120,390	2.6%
Total Transfers Out	$ 1,836,183	$ 2,015,278	9.8%
Reserves			
Contingency	$ 83,423	$ 82,992	-0.5%
Compensated Absences Reserve	13,715	13,610	-0.8%
Total Reserves	$ 97,138	$ 96,602	-0.6%
Total Wastewater Operating	**$ 6,104,488**	**$ 6,261,497**	**2.6%**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds

(continued)

FUND & DEPARTMENT	*2024-25 BUDGET*	*2025-26 BUDGET*	*% INCREASE (DECREASE)*
Water Operating Fund:			
Water Plant			
Personnel Services	$ 1,261,390	$ 1,291,919	2.4%
Contractual Services	1,494,475	2,526,250	69.0%
Materials and Supplies	1,338,875	1,348,375	0.7%
Water Plant Total	$ 4,094,740	$ 5,166,544	26.2%
Water Administration			
Personnel Services	$ 323,629	$ 336,359	3.9%
Contractual Services	131,825	117,850	-10.6%
Materials and Supplies	10,500	10,750	2.4%
Water Administration Total	$ 465,954	$ 464,959	-0.2%
Water Distribution			
Personnel Services	$ 1,725,287	$ 1,815,881	5.3%
Contractual Services	92,625	100,500	8.5%
Materials and Supplies	556,000	554,500	-0.3%
Water Distribution Total	$ 2,373,912	$ 2,470,881	4.1%
Transfers Out			
To General	$ 2,661,815	$ 2,938,395	10.4%
To Auto Collision Insurance	25,000	25,000	0.0%
To Stabilization Reserve	191,928	220,816	15.1%
Total Transfers Out	$ 2,878,743	$ 3,184,211	10.6%
Reserves			
Contingency	$ 138,692	$ 162,048	16.8%
Compensated Absences Reserve	229,705	91,913	-60.0%
Total Reserves	$ 368,397	$ 253,961	-31.1%
Total Water Operating	**$ 10,181,746**	**$ 11,540,556**	**13.3%**
Sanitation Operating Fund:			
Sanitation			
Personnel Services	$ 2,356,665	$ 2,496,468	5.9%
Contractual Services	1,061,400	1,061,400	0.0%
Materials and Supplies	407,536	407,536	0.0%
Sanitation Total	$ 3,825,601	$ 3,965,404	3.7%
Transfers Out			
To General	$ 1,693,882	$ 1,869,888	10.4%
To Stabilization Reserve	110,390	116,706	5.7%
To Capitalization Reserve	880,000	880,000	0.0%
Total Transfers Out	$ 2,684,272	$ 2,866,594	6.8%
Reserves			
Contingency	$ 71,283	$ 79,308	11.3%
Compensated Absences Reserve	64,206	69,106	7.6%
Total Reserves	$ 135,489	$ 148,414	9.5%
Total Sanitation Operating	**$ 6,645,362**	**$ 6,980,412**	**5.0%**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds

(continued)

FUND & DEPARTMENT	*2024-25 BUDGET*	*2025-26 BUDGET*	*% INCREASE (DECREASE)*
Municipal Golf Course Fund:			
Golf Course			
Contractual Services	80,150	92,150	15.0%
Materials and Supplies	146,550	165,050	12.6%
Total Transfers Out	$ -	$ -	N/A
Pro Shop			
Contractual Services	$ 647,050	$ 365,970	-43.4%
Materials and Supplies	8,650	25,635	196.4%
Pro Shop Total	$ 655,700	$ 391,605	-40.3%
Reserves			
Contingency	$ 12,199	$ 13,118	7.5%
Compensated Absences Reserve	18,740	18,686	-0.3%
Total Reserves	$ 30,939	$ 31,804	2.8%
Total Municipal Golf Course	**$ 1,296,596**	**$ 1,079,327**	**-16.8%**
Sooner Pool Fund:			
Swimming pool			
Contractual Services	$ 56,355	$ 61,586	9.3%
Materials and Supplies	21,647	21,647	0.0%
Contingency	1,560	1,665	6.7%
Swimming pool Total	**$ 79,562**	**$ 84,898**	**6.7%**
Frontier Pool Fund:			
Swimming pool			
Contractual Services	$ 63,365	$ 74,928	18.2%
Materials and Supplies	29,017	29,017	0.0%
Contingency	1,848	2,079	12.5%
Swimming pool Total	**$ 94,230**	**$ 106,024**	**12.5%**
Municipal Airport Fund:			
Airport			
Personnel Services	$ 533,446	$ 581,897	9.1%
Contractual Services	144,890	157,660	8.8%
Materials and Supplies	27,750	35,500	27.9%
Airport Total	$ 706,086	$ 775,057	9.8%
Reserves			
Contingency	$ 14,122	$ 15,501	9.8%
Compensated Absences Reserve	27,406	36,063	31.6%
Total Reserves	41,528	51,564	24.2%
Total Municipal Airport	**$ 747,614**	**$ 826,621**	**10.6%**
Total Enterprise Funds	**$ 25,149,598**	**$ 26,879,335**	**6.9%**

GENERAL FUND

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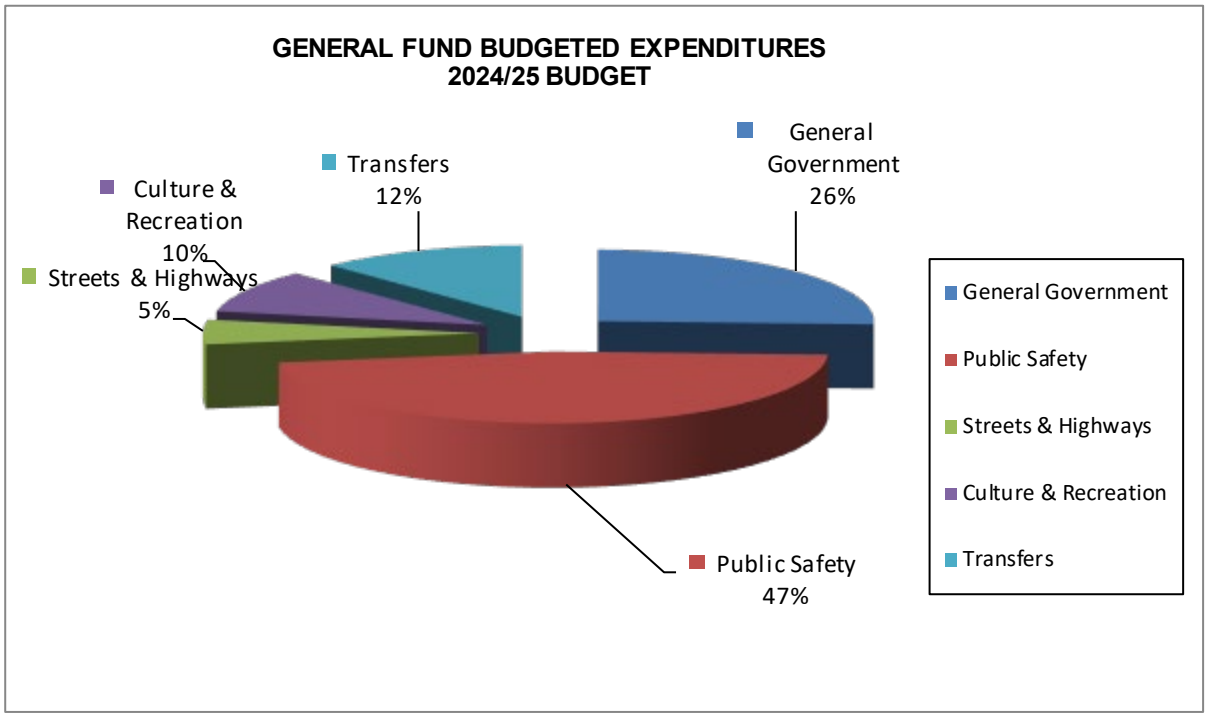
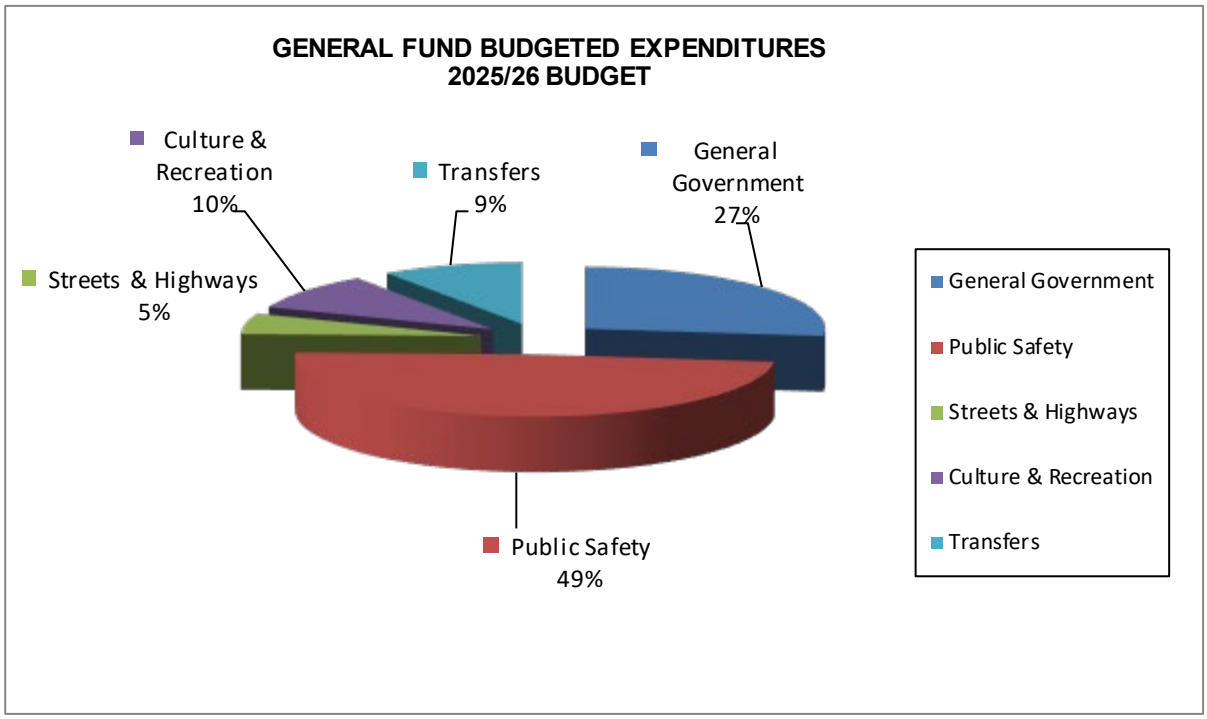
CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Expenditure Graphs





CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Expenditure Summary by Function

EXPENDITURES BY DEPARTMENT OR PURPOSE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*
City Council		$ 22,616	$ 22,660	$ 27,156	$ 23,700
Administration		1,244,630	1,456,800	1,350,976	1,513,256
Accounting and Finance		1,710,938	2,041,416	1,924,862	2,288,221
Legal		229,133	266,829	265,079	304,559
Building and Neighborhood Services		801,114	1,048,315	851,240	1,035,660
Building Maintenance		499,163	549,356	526,883	583,852
General Services		840,666	959,650	675,385	974,550
Cemetery		7,556	16,860	13,398	17,213
Community Development		562,237	682,465	662,313	789,045
Technical Services		1,103,322	1,491,757	1,420,546	1,788,997
Engineering		800,731	1,009,762	823,455	1,015,376
Fleet Maintenance		503,038	543,183	541,415	576,622
Fire		7,948,584	8,241,858	8,486,429	8,973,961
Police		9,045,629	10,131,557	9,933,634	10,901,009
Street		1,850,047	2,180,609	2,002,185	2,210,872
Library		1,725,035	1,814,914	1,789,811	1,886,511
History Museum		232,221	248,743	228,370	257,818
Park and Recreation		1,569,621	1,756,898	1,516,655	1,783,092
Transfer Out:	To E-911 Fund	586,603	778,436	778,436	426,828
	To Municipal Airport	227,975	-	-	-
	To Adams Golf Course	282,054	686,514	686,514	514,544
	To Sooner Pool	72,245	71,179	71,179	88,117
	To Frontier Pool	94,205	95,013	95,013	84,343
	To Auto Collision Insurance	25,000	25,000	25,000	25,000
	To Stabilization Reserve	901,017	1,131,324	1,131,324	762,763
	To Capital Reserve	2,000,000	2,000,000	2,000,000	2,000,000
Reserves:	Compensated Absences Reserve	-	1,030,000	-	985,000
	Severance Reserve	-	185,000	-	185,000
	Contingency	-	10,200	-	118,490
Total Expenditures and Reserves		**$ 34,885,380**	**$ 40,476,298**	**$ 37,827,258**	**$ 42,114,399**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Expenditure Summary by Line Item

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$17,529,916	$19,303,000	$18,628,595	$20,364,781	$20,364,781	$20,364,781
51120 OVERTIME	999,648	782,000	933,224	1,003,000	1,003,000	1,003,000
51130 FICA	1,025,423	1,198,000	1,083,188	1,244,000	1,244,000	1,244,000
51140 GROUP INSURANCE	3,601,935	3,762,854	3,916,875	4,052,061	4,052,061	4,052,061
51150 DB RETIREMENT	477,390	478,000	478,075	471,850	471,850	471,850
51155 DC RETIREMENT	208,798	266,000	221,920	277,000	277,000	277,000
51160 PENSION	1,401,176	1,602,000	1,508,648	1,741,000	1,741,000	1,741,000
51170 WORKER'S COMPENSATION	65,625	84,127	113,009	85,219	85,219	85,219
51180 UNEMPLOYMENT COMP	2,191	-	1,056	-	-	-
TOTAL PERSONNEL SERVICES	$25,312,102	$27,475,981	$26,884,590	$29,238,911	$29,238,911	$29,238,911
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 629,606	$ 946,176	$ 697,703	$ 1,040,071	$ 1,005,071	$ 1,005,071
52210 FINANCIAL SERVICES	321,018	362,500	321,837	362,500	362,500	362,500
52310 UTILITIES & COMMUNICATIONS	765,581	936,776	766,436	978,677	978,677	978,677
52410 PROFESSIONAL SERVICES	587,242	970,275	1,061,553	1,332,830	1,332,830	1,332,830
52510 OTHER SERVICES	870,727	1,100,184	903,001	1,237,806	1,187,806	1,187,806
52610 MAINT. & REPAIR SERVICE	230,004	308,250	293,215	363,390	358,390	358,390
52710 OPERATIONAL SERVICES	748	1,000	1,000	1,000	1,000	1,000
52810 INSURANCE & BONDS	368,378	424,370	400,768	444,570	444,570	444,570
TOTAL CONTRACTUAL SERVICES	$ 3,773,304	$ 5,049,531	$ 4,445,513	$ 5,760,844	$ 5,670,844	$ 5,670,844
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 153,838	$ 111,750	$ 107,487	$ 123,350	$ 123,350	$ 123,350
53210 JANITORIAL SUPPLIES	39,281	55,500	27,935	61,600	61,600	61,600
53310 GENERAL SUPPLIES	415,451	556,920	541,201	641,649	626,649	626,649
53410 TOOLS & EQUIPMENT	66,380	73,258	75,925	83,358	73,358	73,358
53510 FUEL	380,231	422,500	356,479	427,100	403,100	403,100
53610 MAINT. & REPAIR MATERIALS	541,724	718,192	600,662	726,502	726,502	726,502
TOTAL MATERIALS & SUPPLIES	$ 1,596,905	$ 1,938,120	$ 1,709,689	$ 2,063,559	$ 2,014,559	$ 2,014,559

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Expenditure Summary by Line Item

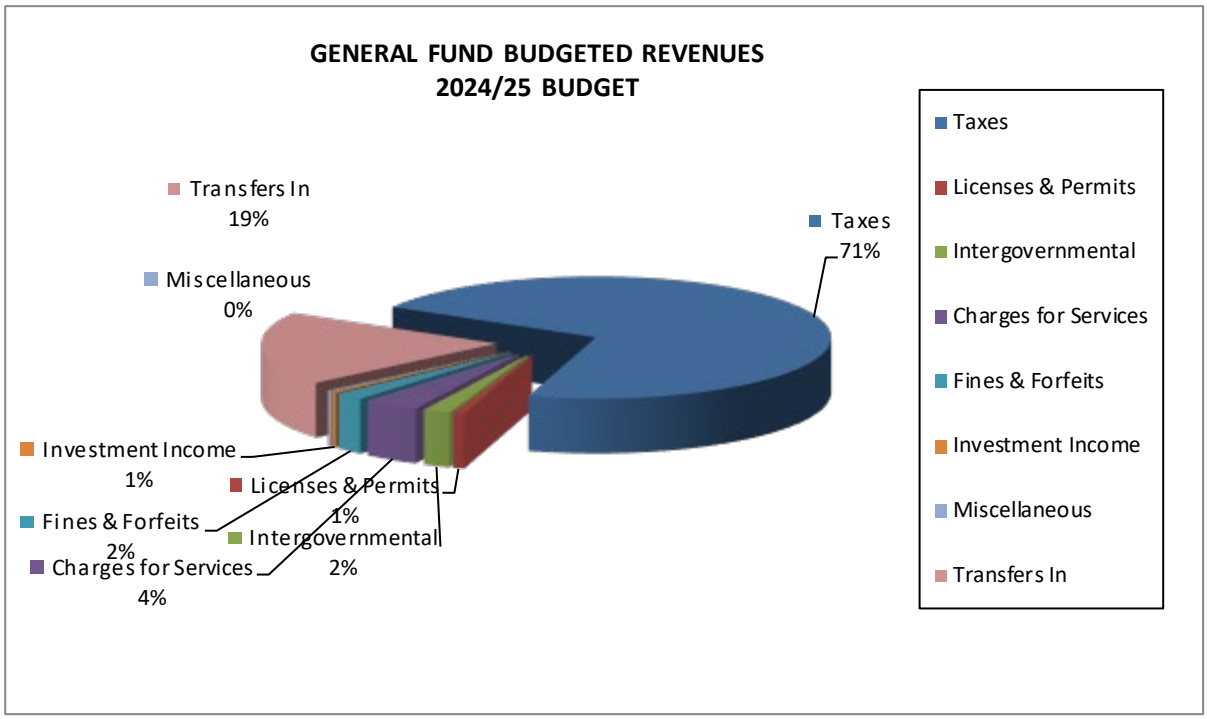
(continued)

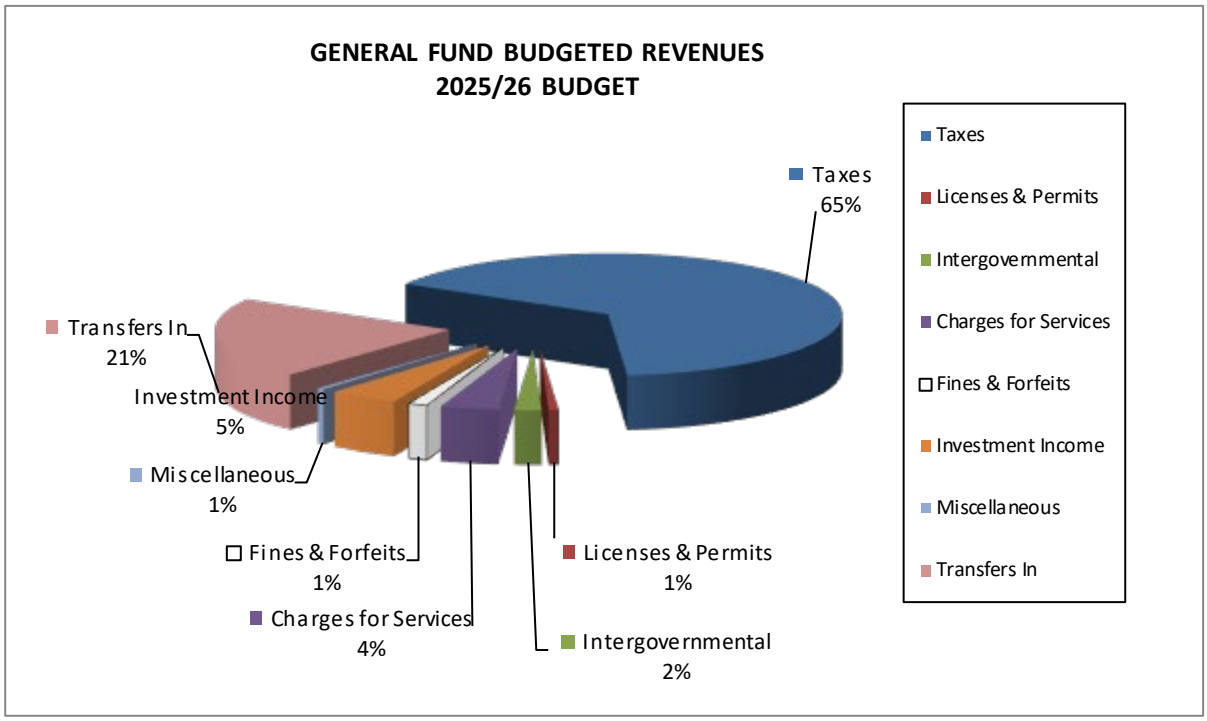
TRANSFERS OUT	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
59207 E 9-1-1 FUND	$ 586,603	$ 778,436	$ 778,436	$ 426,828	$ 426,828	$ 426,828
59513 ADAMS GOLF COURSE	282,054	686,514	686,514	514,544	514,544	514,544
59515 FRONTIER POOL	72,245	71,179	71,179	88,117	88,117	88,117
59516 SOONER POOL	94,205	95,013	95,013	84,343	84,343	84,343
51517 AIRPORT	227,975	-	-	-	-	-
59663 AUTO COLLISION INSURANCE	25,000	25,000	25,000	25,000	25,000	25,000
59670 STABILIZATION RESERVE	901,017	1,131,324	1,131,324	763,543	762,763	762,763
59675 CAPITAL RESERVE	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
TOTAL TRANSFERS	$ 4,189,099	$ 4,787,466	$ 4,787,466	$ 3,902,375	$ 3,901,595	$ 3,901,595
TOTAL BUDGET	**$34,885,380**	**$39,251,098**	**$37,827,258**	**$40,965,689**	**$40,825,909**	**$40,825,909**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Revenue Graphs





CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Revenue Summary by Source

REVENUE BY SOURCE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*
Sales Tax		$ 18,074,667	$ 17,869,148	$ 18,115,886	$ 17,934,728
Use Tax		4,818,896	4,513,154	4,796,897	4,700,959
Franchise Tax		1,535,953	1,656,600	1,445,819	1,454,200
Licenses & Permits		258,189	257,900	256,582	257,100
Intergovernmental		728,686	629,000	686,337	686,200
Charges for Services		1,472,197	1,304,800	1,514,519	1,473,013
Fines and Forfeits		620,369	679,200	450,817	483,000
Interest and Investment Income		2,115,465	150,000	2,200,000	1,760,000
Donations and Miscellaneous		263,677	101,200	214,361	180,700
Transfer In:	Wastewater	1,515,144	1,693,882	1,693,887	1,869,888
	Water	2,380,940	2,661,815	2,661,816	2,938,395
	Sanitation	1,665,144	1,693,882	1,693,887	1,869,888
	ARPA Funds	1,000,000	500,000	500,000	1,232,952
Fund Balance		5,555,372	6,771,217	6,869,826	5,273,376
Total Available for Appropriation		**$ 42,004,699**	**$ 40,481,798**	**$ 43,100,634**	**$ 42,114,399**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Personnel Summary

PERSONNEL COUNTS BY DEPARTMENT	*2023-24 ACTUAL FTEs*	*2024-25 BUDGETED FTEs*	*2024-25 ACTUAL FTEs*	*2025-26 BUDGETED FTEs*
Administration	8	8	8	8
Accounting and Finance	16	16.5	14	16.5
Legal	2.23	2.23	2.23	2.23
Building and Neighbor Services	7.5	7.5	7.5	7.5
Building Maintenance	5	5	5	5
Community Development	5	5	5	5
Technical Services	4	5	5	5
Engineering	6	7.5	6	7.5
Fleet Maintenance	5	5	5	5
Fire	71	71	71	75
Police	79	84	83	84
Street	14	17.5	14	17.5
Library	18.15	18.7	16.7	18.15
History Museum	2.63	3.63	3.63	3.63
Park and Recreation	17	18	16	18
Total Personnel	**260.51**	**274.56**	**262.06**	**278.01**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – City Council – Summary

Department Mission:	To use oversight and policy making powers to plan for the long-term benefit of the City. The Council encourages critical analysis of all problems to help find new and better solutions.
Department Description:	The City Council is the policy-making and legislative body of the City of Bartlesville. It is responsible to the electorate for the programs, policies, and improvements of the City. The City Council approves the annual budget and all contracts, ordinances, and resolutions of the City. It also makes appointments to the various boards and committees of the municipal government and the public trusts of which it is the beneficiary.
2025 Accomplishments:	• Adopted a budget in accordance with State law
2026 Objectives:	• Adopt a budget in accordance with State law that best meets the needs of our citizens using existing resources
Budget Highlights:	The major budgeted expenditures for the City Council are training seminars, elections, and the annual audit.

FUND 101 GENERAL
DEPT 110 CITY COUNCIL

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$22,616	$22,660	$27,156	$23,700	$23,700

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – City Council – Line Item Detail

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
52110 EMPLOYMENT SERVICES	$ 2,584	$ 6,100	$ 7,569	$ 6,100	$ 6,100	$ 6,100
52310 UTILITIES & COMMUNICATIONS	-	160	-	1,200	1,200	1,200
52410 PROFESSIONAL SERVICES	-	2,300	2,200	2,300	2,300	2,300
52510 OTHER SERVICES	18,397	11,200	10,493	11,200	11,200	11,200
TOTAL CONTRACTUAL SERVICES	$ 20,981	$ 19,760	$ 20,262	$ 20,800	$ 20,800	$ 20,800
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ -	$ 400	$ 1,840	$ 400	$ 400	$ 400
53310 GENERAL SUPPLIES	1,635	2,500	5,054	2,500	2,500	2,500
TOTAL MATERIALS & SUPPLIES	$ 1,635	$ 2,900	$ 6,894	$ 2,900	$ 2,900	$ 2,900
TOTAL BUDGET	**$ 22,616**	**$ 22,660**	**$ 27,156**	**$ 23,700**	**$ 23,700**	**$ 23,700**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Administration – Summary

Department Mission: To implement the policies of Council and manage the day to day affairs of the City while keeping in mind the long-range goals of the City as a whole, fostering a positive relationship with employees while performing personnel duties.

Department Description: This department includes the activities of the City Manager, Human Resources Director, and Chief Communications Officer. The City Manager is responsible to the City Council for administering the daily activities of the various departments of the City government and for implementing the policies and procedures adopted by the City Council. The manager is also responsible for preparing the annual budget and implementing the budget approved by the City Council. The Human Resources Director is responsible for the personnel policies and administration benefit plans of the City. The Chief Communications Officer is responsible for the coordination, development and dissemination of clear, accurate and comprehensive information about City programs, services, policies, and other issues.

2025 Accomplishments:

- Redesign and launch of new City website
- Implemented a new Applicant Tracking System
- Produced, marketed, and distributed Citywide Annual Report

2026 Objectives:

- Manage implementation of Citywide Survey
- Research and identify how AI can assist with City's communication efforts
- Conduct employee training and workshops as needed

Budget Highlights: The major budgeted expenditures for Administration are personnel expenditures for the City Manager, Human Resources Director, and their employees.

FUND 101 GENERAL
DEPT 120 ADMINISTRATION

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$1,244,630	$1,456,800	$1,350,976	$1,513,256	$1,513,256

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Administration – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 803,451	$ 895,000	$ 796,280	$ 900,000	$ 900,000	$ 900,000
51120 OVERTIME	-	2,000	-	2,000	2,000	2,000
51130 FICA	57,133	69,000	54,787	69,000	69,000	69,000
51140 GROUP INSURANCE	93,357	118,512	121,417	129,433	129,433	129,433
51150 DB RETIREMENT	49,282	50,000	78,452	80,850	80,850	80,850
51155 DC RETIREMENT	30,683	37,000	28,232	31,000	31,000	31,000
TOTAL PERSONAL SERVICES	$ 1,033,906	$ 1,171,512	$ 1,079,168	$ 1,212,283	$ 1,212,283	$ 1,212,283
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 134,129	$ 238,296	$ 223,609	$ 242,656	$ 242,656	$ 242,656
52210 FINANCIAL SERVICES	217	-	-	-	-	-
52310 UTILITIES & COMMUNICATIONS	2,730	3,215	4,114	3,215	3,215	3,215
52410 PROFESSIONAL SERVICES	6,055	5,425	5,129	15,880	15,880	15,880
52510 OTHER SERVICES	52,486	29,602	28,657	29,972	29,972	29,972
52610 MAINT. & REPAIR SERVICE	-	500	500	500	500	500
TOTAL CONTRACTUAL SERVICES	$ 195,617	$ 277,038	$ 262,009	$ 292,223	$ 292,223	$ 292,223
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 6,776	$ 3,750	$ 6,050	$ 3,750	$ 3,750	$ 3,750
53310 GENERAL SUPPLIES	7,483	4,500	3,749	5,000	5,000	5,000
53610 MAINT. & REPAIR MATERIALS	848	-	-	-	-	-
TOTAL MATERIALS & SUPPLIES	$ 15,107	$ 8,250	$ 9,799	$ 8,750	$ 8,750	$ 8,750
TOTAL BUDGET	**$ 1,244,630**	**$ 1,456,800**	**$ 1,350,976**	**$ 1,513,256**	**$ 1,513,256**	**$ 1,513,256**

FUND 101 GENERAL
DEPT 120 ADMINISTRATION

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
City Manager	1	1	1	1
Assistant City Manager	1	1	1	1
Human Resources Director	1	1	1	1
Chief Communications Officer	1	1	1	1
Marketing Specialist	1	1	1	1
Executive Assistant	1	1	1	1
Human Resources Manager	1	1	1	1
Sr Administrative Assistant	1	1	1	1
TOTAL	**8**	**8**	**8**	**8**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Accounting and Finance – Summary

Department Mission:	We will embody the spirit of our community by striving to attain excellence in customer service, teamwork, ethics, and accountability.
Department Description:	Under the supervision of the Administrative Director/CFO, the Accounting and Finance department performs all of the finance and treasury functions for the City. These combined functions are divided into the following divisions: Internal Services: responsible for all duties associated with AP, payroll, accounting, City Clerk, and Treasury services. Customer Services: responsible for all duties associated with the utility billing, accounts receivable, and municipal court services.
2025 Accomplishments:	• Continued use of sound financial practices and maintained the City's AA- bond rating • Started implementation of the Utility Billing module of the City-wide ERP system
2026 Objectives:	• Continue use of sound financial practices aimed at maintaining the City's reserves and retaining the City's AA- bond rating • Continue implementation of the Utility Billing module of the City-wide ERP system
Budget Highlights:	The major budgeted expenditures for the Accounting and Finance department are personnel expenditures, utility billing preparation fees, and software upgrades.

FUND 101 GENERAL
DEPT 130 ACCOUNTING & FINANCE

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$1,710,938	$2,041,416	$1,924,862	$2,288,221	$2,288,221

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Accounting and Finance – Line Item Detail

PERSONNEL SERVICES	***2023-24 ACTUAL***	***2024-25 BUDGET***	***2024-25 ESTIMATE***	***2025-26 REQUEST***	***CITY MGR REC***	***2025-26 APPROVED***
51110 REGULAR SALARIES	$ 872,825	$ 1,003,000	$ 951,591	$ 1,099,000	$ 1,099,000	$ 1,099,000
51120 OVERTIME	-	1,000	-	1,000	1,000	1,000
51130 FICA	63,589	77,000	69,328	85,000	85,000	85,000
51140 GROUP INSURANCE	213,398	244,436	247,152	258,871	258,871	258,871
51150 DB RETIREMENT	63,530	65,000	65,060	55,000	55,000	55,000
51155 DC RETIREMENT	22,846	29,000	24,852	35,000	35,000	35,000
TOTAL PERSONAL SERVICES	$ 1,236,188	$ 1,419,436	$ 1,357,983	$ 1,533,871	$ 1,533,871	$ 1,533,871
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 5,409	$ 19,000	$ 6,200	$ 19,250	$ 19,250	$ 19,250
52210 FINANCIAL SERVICES	316,180	359,000	316,695	359,000	359,000	359,000
52310 UTILITIES & COMMUNICATIONS	3,440	1,580	3,000	2,900	2,900	2,900
52410 PROFESSIONAL SERVICES	12,315	77,500	84,700	197,500	197,500	197,500
52510 OTHER SERVICES	114,160	129,700	119,000	129,700	129,700	129,700
52610 MAINT. & REPAIR SERVICE	-	200	-	200	200	200
52810 INSURANCE & BONDS	-	1,800	-	1,800	1,800	1,800
TOTAL CONTRACTUAL SERVICES	$ 451,504	$ 588,780	$ 529,595	$ 710,350	$ 710,350	$ 710,350
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 17,670	$ 30,200	$ 35,948	$ 41,000	$ 41,000	$ 41,000
53310 GENERAL SUPPLIES	5,598	3,000	1,336	3,000	3,000	3,000
53610 MAINT. & REPAIR MATERIALS	(22)	-	-	-	-	-
TOTAL MATERIALS & SUPPLIES	$ 23,246	$ 33,200	$ 37,284	$ 44,000	$ 44,000	$ 44,000
TOTAL BUDGET	**$ 1,710,938**	**$ 2,041,416**	**$ 1,924,862**	**$ 2,288,221**	**$ 2,288,221**	**$ 2,288,221**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Accounting and Finance – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 130 ACCOUNTING & FINANCE

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
AD/CFO	1	1	1	1
Finance Supervisor	2	2	2	2
Grants Coordinator	0.5	1	0.5	1
Accounts Payable Specialist	1	1	1	1
Purchasing Tech	1	1	1	1
Finance/Payroll Specialist	1	1	0	1
Court Clerk	1	1	1	1
Deputy Court Clerk	1	1	1	1
Fiscal Tech	6	6	5	6
Lead Customer Service Tech	1	1	1	1
Collections Agent	0.5	0.5	0.5	0.5
TOTAL	**16**	**16.5**	**14**	**16.5**

CITY OF BARTLESVILLE

2025-26 Operating Budget
General Fund – Legal – Summary

Department Mission:	To provide legal advice to the City Council and all City departments and to represent the City's interest in litigation or arbitration. To ensure equal justice to all citizens and assess fines and penalties when necessary.
Department Description:	The City Attorney is appointed by the City Council and serves as the legal advisor to the Council and officers of the City in matters of City business. In addition, the City Attorney represents the City in court on matters requiring representation by counsel except on matters pertaining to insurance claims. The Judge is also appointed by the City Council. The Judge adjudicates cases brought before him in Municipal Court, approves warrants issued by the Municipal Court Clerk, and makes recommendations to the City Council on pardons requested by citizens.
2025 Accomplishments:	• Successfully negotiated the 2024-25 labor agreements with the City's two unions
2026 Objectives:	• Successfully negotiate the 2025-26 labor agreements with the City's two unions
Budget Highlights:	The major budgeted expenditures for the Legal department are personnel costs for the municipal judge and City attorney and consulting fees for legal assistance in arbitration or litigation.

FUND 101 GENERAL
DEPT 150 LEGAL

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$229,133	$266,829	$265,079	$304,559	$304,559

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Legal – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 143,998	163,000	$ 154,842	168,000	$ 168,000	$ 168,000
51130 FICA	10,415	13,000	11,273	13,000	13,000	13,000
51140 GROUP INSURANCE	26,675	29,629	29,958	32,359	32,359	32,359
51155 DC RETIREMENT	13	-	-	-	-	-
TOTAL PERSONAL SERVICES	$ 181,101	$ 205,629	$ 196,073	$ 213,359	$ 213,359	$ 213,359
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 1,220	$ 1,600	$ 386	$ 1,600	$ 1,600	$ 1,600
52410 PROFESSIONAL SERVICES	32,412	45,000	54,000	75,000	75,000	75,000
52510 OTHER SERVICES	14,400	14,400	14,400	14,400	14,400	14,400
52810 INSURANCE & BONDS	-	200	-	200	200	200
TOTAL CONTRACTUAL SERVICES	$ 48,032	$ 61,200	$ 68,786	$ 91,200	$ 91,200	$ 91,200
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ -	$ -	$ 220	$ -	$ -	$ -
TOTAL MATERIALS & SUPPLIES	$ -	$ -	$ 220	$ -	$ -	$ -
TOTAL BUDGET	**$ 229,133**	**$ 266,829**	**$ 265,079**	**$ 304,559**	**$ 304,559**	**$ 304,559**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Legal – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 150 LEGAL

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
City Attorney	1	1	1	1
City Judge	1	1	1	1
Bailiff	0.23	0.23	0.23	0.23
TOTAL	**2.23**	**2.23**	**2.23**	**2.23**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Building and Neighborhood Services – Summary

Department Mission:	To ensure all codes and ordinances related to land use, property development, construction, and occupation are adhered to through regular inspections and reviews.
Department Description:	Building Development is responsible for the review of all building and site plans and the inspection of all building and construction projects to assure compliance with all building and safety codes. This department is also responsible for issuance of new occupational (business) licenses and registration of contractor licenses. Neighborhood Services is responsible for the inspection of private property and nuisances (tall grass, weeds, trash, inoperable vehicles, etc.) as well as property maintenance, and the use of property to assure compliance with city codes. The department is also responsible for the registration of rental properties within the city limits.
2025 Accomplishments:	• Increased efficiency and effectiveness: The division has streamlined its processes and implemented new technology to improve the efficiency and effectiveness of inspections and code enforcement. This has resulted in faster turnaround times for inspections, increased compliance with building codes, and reduced administrative costs • Improved customer service: The division has implemented new strategies to improve customer service and communication with property owners and tenants. This includes expanding online resources, offering educational seminars, and providing personalized support to help property owners comply with building codes and regulations • Stronger partnerships: The division has established strong partnerships with other departments within the City government, as well as with community organizations and advocacy groups. This collaborative approach has allowed the division to more effectively address complex issues related to building inspections and code enforcement, and to develop innovative solutions that benefit the community as a whole

2026 Objectives:

- Increase compliance: The division will aim to improve compliance with building codes and regulations by working with property owners and tenants to address violations and provide education about compliance requirements
- Improve safety: The division will focus on improving safety in buildings and public spaces by conducting targeted inspections, identifying safety hazards, and working with property owners and tenants to address them
- Professional development: The division will encourage and support professional development opportunities for staff to ensure they are equipped with the latest knowledge and skills to perform their duties effectively. This may include training in new technologies, updates to building codes and regulations, and customer service skills

Budget Highlights: The major budgeted expenditures are personnel costs and the removal of dilapidated structures.

FUND 101 GENERAL
DEPT 155 BUILDING & NEIGHBORHOOD SERVICES

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$801,114	$1,048,315	$851,240	$1,035,660	$1,035,660

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Building and Neighborhood Services – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 455,588	$ 446,000	$ 465,189	$ 460,000	$ 460,000	$ 460,000
51120 OVERTIME	187	-	-	-	-	-
51130 FICA	33,653	35,000	34,252	36,000	36,000	36,000
51140 GROUP INSURANCE	113,699	125,921	127,320	129,435	129,435	129,435
51150 DB RETIREMENT	15,787	16,000	16,307	17,000	17,000	17,000
51155 DC RETIREMENT	16,803	18,000	17,172	18,000	18,000	18,000
51170 WORKER'S COMPENSATION	1,127	-	-	-	-	-
TOTAL PERSONAL SERVICES	$ 636,844	$ 640,921	$ 660,240	$ 660,435	$ 660,435	$ 660,435
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 3,848	$ 19,650	$ 3,000	$ 27,650	$ 27,650	$ 27,650
52310 UTILITIES & COMMUNICATIONS	9,349	11,329	8,500	15,900	15,900	15,900
52410 PROFESSIONAL SERVICES	-	12,000	3,500	-	-	-
52510 OTHER SERVICES	128,920	310,600	160,000	320,600	270,600	270,600
52610 MAINT. & REPAIR SERVICE	2,278	-	1,500	5,000	5,000	5,000
TOTAL CONTRACTUAL SERVICES	$ 144,395	$ 353,579	$ 176,500	$ 369,150	$ 319,150	$ 319,150
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 728	$ 4,000	$ 2,000	$ 6,000	$ 6,000	$ 6,000
53310 GENERAL SUPPLIES	745	-	2,500	5,000	5,000	5,000
53410 TOOLS & EQUIPMENT	5,448	21,475	-	21,475	11,475	11,475
53510 FUEL	10,049	11,000	8,000	15,600	11,600	11,600
53610 MAINT. & REPAIR MATERIALS	2,905	17,340	2,000	22,000	22,000	22,000
TOTAL MATERIALS & SUPPLIES	$ 19,875	$ 53,815	$ 14,500	$ 70,075	$ 56,075	$ 56,075
TOTAL BUDGET	**$ 801,114**	**$ 1,048,315**	**$ 851,240**	**$ 1,099,660**	**$ 1,035,660**	**$ 1,035,660**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Building and Neighborhood Services – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 155 BUILDING & NEIGHBORHOOD SERVICES

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Chief Building Official	1	1	1	1
Building Inspector	2	2	2	2
Neighborhood Service Supervisor	1	1	1	1
Neighborhood Srvc Officer	1.5	2.5	2.5	2.5
Planner I	1	0	0	0
Abatement-Compliance Officer	1	1	1	1
TOTAL	**7.5**	**7.5**	**7.5**	**7.5**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Building Maintenance – Summary

Department Mission:	To maintain all City structures in satisfactory operating condition through regular maintenance and repair.
Department Description:	The Building Maintenance Department is responsible for the routine maintenance of City buildings, HVAC systems, and storm sirens.
2025 Accomplishments:	• Assisted with install of new cooling tower and boiler at City Hall • Staff attending storm siren training class • Opened pools and splash pads for the season • Repaired a leak on the main line at Sooner Pool
2026 Objectives:	• Continue to provide maintenance and service to all City facilities • Open pools and splash pads for the summer season • Preform monthly HVAC maintenance and inspections • Perform routine maintenance and testing of storm sirens • Perform annual storm siren inspections
Budget Highlights:	The major budgeted expenditures for the Building Maintenance department are personnel costs and replacement of vehicles and tools.

FUND 101 GENERAL
DEPT 160 BUILDING MAINTENANCE

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$499,163	$549,356	$526,883	$583,852	$583,852

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Building Maintenance – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	282,804	$ 313,000	$ 304,541	$ 330,000	$ 330,000	$ 330,000
51130 FICA	19,878	24,000	21,573	26,000	26,000	26,000
51140 GROUP INSURANCE	81,687	74,071	74,894	80,897	80,897	80,897
51150 DB RETIREMENT	11,247	12,000	11,500	12,000	12,000	12,000
51155 DC RETIREMENT	10,685	13,000	13,109	15,000	15,000	15,000
51170 WORKER'S COMPENSATION	1,302	667	667	646	646	646
TOTAL PERSONAL SERVICES	$ 407,603	$ 436,738	$ 426,284	$ 464,543	$ 464,543	$ 464,543
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 725	$ 1,880	$ 1,000	$ 1,880	$ 1,880	$ 1,880
52310 UTILITIES & COMMUNICATIONS	10,101	11,150	10,500	11,150	11,150	11,150
52510 OTHER SERVICES	58,786	74,900	70,000	81,491	81,491	81,491
52610 MAINT. & REPAIR SERVICE	979	1,300	1,200	1,300	1,300	1,300
TOTAL CONTRACTUAL SERVICES	$ 70,591	$ 89,230	$ 82,700	$ 95,821	$ 95,821	$ 95,821
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 381	$ 300	$ 276	$ 300	$ 300	$ 300
53210 JANITORIAL SUPPLIES	600	400	772	500	500	500
53310 GENERAL SUPPLIES	3,914	2,188	4,330	2,188	2,188	2,188
53410 TOOLS & EQUIPMENT	3,275	2,000	1,451	2,000	2,000	2,000
53510 FUEL	7,487	11,000	8,215	11,000	11,000	11,000
53610 MAINT. & REPAIR MATERIALS	5,085	7,500	2,855	7,500	7,500	7,500
TOTAL MATERIALS & SUPPLIES	$ 20,742	$ 23,388	$ 17,899	$ 23,488	$ 23,488	$ 23,488
55960 VEHICLES & EQUIPMENT	$ 227	$ -	$ -	$ -	$ -	$ -
TOTAL CAPITAL OUTLAY	$ 227	$ -	$ -	$ -	$ -	$ -
TOTAL BUDGET	**$ 499,163**	**$ 549,356**	**$ 526,883**	**$ 583,852**	**$ 583,852**	**$ 583,852**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Building Maintenance – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 160 BUILDING MAINTENANCE

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Bldg Maintenance Supervisor	1	1	1	1
Senior Maint-Repair Tech	2	2	2	2
Maint-Repair Tech	2	2	2	2
TOTAL	**5**	**5**	**5**	**5**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – General Services – Summary

Department Mission:	To provide the services and capital necessary for the operation and upkeep of the City's services at the lowest possible cost.
Department Description:	The General Services Department reflects expenditures for the maintenance and upkeep of the City Center and expenditures which are non-departmental in nature.
2025 Accomplishments:	N/A
2026 Objectives:	N/A
Budget Highlights:	The major budgeted expenditures for the General Services department are property and liability insurance, utilities for the City Center and the City welcome signs, copiers in the City Center, and payment of the Hotel Tax income to the Bartlesville Community Center.

FUND 101 GENERAL
DEPT 170 GENERAL SERVICES

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$840,666	$959,650	$675,385	$974,550	$974,550

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – General Services – Line Item Detail

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
52210 FINANCIAL SERVICES	$ 1,500	$ -	$ 1,500	$ -	$ -	$ -
52310 UTILITIES & COMMUNICATIONS	129,886	245,300	119,000	245,300	245,300	245,300
52410 PROFESSIONAL SERVICES	60,997	10,000	9,645	10,000	10,000	10,000
52510 OTHER SERVICES	235,416	223,080	120,500	215,280	215,280	215,280
52610 MAINT. & REPAIR SERVICE	3,954	28,700	6,700	31,200	31,200	31,200
52810 INSURANCE & BONDS	364,839	418,570	399,340	438,770	438,770	438,770
TOTAL CONTRACTUAL SERVICES	$ 796,592	$ 925,650	$ 656,685	$ 940,550	$ 940,550	$ 940,550
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 8,958	$ 7,000	$ 4,850	$ 7,000	$ 7,000	$ 7,000
53210 JANITORIAL SUPPLIES	3,260	4,000	4,150	4,000	4,000	4,000
53310 GENERAL SUPPLIES	20,726	4,000	2,600	4,000	4,000	4,000
53510 FUEL	235	1,000	300	1,000	1,000	1,000
53610 MAINT. & REPAIR MATERIALS	10,895	18,000	6,800	18,000	18,000	18,000
TOTAL MATERIALS & SUPPLIES	$ 44,074	$ 34,000	$ 18,700	$ 34,000	$ 34,000	$ 34,000
TOTAL BUDGET	**$ 840,666**	**$ 959,650**	**$ 675,385**	**$ 974,550**	**$ 974,550**	**$ 974,550**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Cemetery – Summary

Department Mission:	To commemorate lives lived in surroundings of beauty and tranquility that provide comfort and inspiration to the bereaved and the public, and to provide cemetery services to all faiths at a reasonable charge.
Department Description:	Under the supervision of the Cemetery Director, the City operates White Rose Cemetery. The cemetery has an advisory board whose mission is to preserve and enhance the cemetery by maintaining park-like surroundings which offer peace and comfort to all visiting the cemetery.
2025 Accomplishments:	• Provided multiple interments • Provided maintenance of the grounds and facilities • Assisted with wreaths across America program • Installed monument for military personnel killed in action and bodies not recovered
2026 Objectives:	• Continue routine maintenance and repairs • Address public concerns and issues • Assist with cemetery programs
Budget Highlights:	The major budgeted expenditures for the Cemetery are personnel costs and a replacement mower.

FUND 101 GENERAL
DEPT 174 CEMETERY

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$7,556	$16,860	$13,398	$17,213	$17,213

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Cemetery – Line Item Detail

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
52110 EMPLOYMENT SERVICES	$ -	$ 100	$ -	$ 100	$ 100	$ 100
52310 UTILITIES & COMMUNICATIONS	3,294	4,400	3,000	4,400	4,400	4,400
52510 OTHER SERVICES	483	550	852	903	903	903
52610 MAINT. & REPAIR SERVICE	3,235	5,360	5,546	5,360	5,360	5,360
TOTAL CONTRACTUAL SERVICES	$ 7,012	$ 10,410	$ 9,398	$ 10,763	$ 10,763	$ 10,763
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ -	$ 300	$ -	$ 300	$ 300	$ 300
53210 JANITORIAL SUPPLIES	-	300	-	300	300	300
53310 GENERAL SUPPLIES	60	3,750	2,500	3,750	3,750	3,750
53410 TOOLS & EQUIPMENT	13	100	-	100	100	100
53610 MAINT. & REPAIR MATERIALS	471	2,000	1,500	2,000	2,000	2,000
TOTAL MATERIALS & SUPPLIES	$ 544	$ 6,450	$ 4,000	$ 6,450	$ 6,450	$ 6,450
TOTAL BUDGET	**$ 7,556**	**$ 16,860**	**$ 13,398**	**$ 17,213**	**$ 17,213**	**$ 17,213**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Cemetery – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 174 CEMETERY

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Cemetery Relations	0	0	0	0
TOTAL	**0**	**0**	**0**	**0**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Community Development – Summary

Department Mission:	To manage the physical development of the City according to applicable strategic plans, codes, ordinances, and laws.
Department Description:	The Community Development Department is responsible for the preparation and review of short and long-range plans pertaining to the physical development of the City and the three-mile area adjacent to the City limits and which lies within Washington County. This department is also responsible for CDBG grant administration, floodplain management and hazard mitigation planning, airport planning, and the administration and enforcement of institutional controls for soil excavation activities within the National Zinc Overlay District.
2025 Accomplishments:	• Improved public engagement: The division has implemented strategies to improve public engagement and outreach. This has increased community involvement in the planning process • Increased economic development: The division has worked with other organization to help promote economic development in the community by identifying key areas for growth • Stronger partnerships: The division has established strong partnerships with other City departments, regional planning organizations, and community stakeholders to leverage resources and expertise and to promote coordinated planning efforts. These partnerships have resulted in more effective planning and a greater impact on the community

2026 Objectives:

- Comprehensive Plan Update: The Planning Division will focus on updating the comprehensive plan for the community. This will involve gathering input from community members and stakeholders, identifying areas for growth and improvement, and developing strategies to promote sustainable development, economic growth, and quality of life
- 311 Software Implementation: The Special Projects Division will work on implementing a new 311 software system to improve communication and service delivery to residents. This will involve identifying the needs and preferences of the community, selecting a software provider, and designing a system that is user-friendly and effective
- Housing Stock Analysis: The Planning Division will conduct an analysis of the community's housing stock to identify gaps and opportunities for improvement. This will involve collecting data on housing affordability, accessibility, and quality, and developing strategies to promote the development of affordable and accessible housing
- Special Project Planning: The Special Projects Division will identify and plan for new projects that support the goals of the department and community. This may include developing new initiatives to promote economic development, improve transportation infrastructure, or enhance public spaces

Budget Highlights: The major budgeted expenditures for the Community Development department are personnel costs and the City's portion of the CityRide payment.

FUND 101 GENERAL
DEPT 180 COMMUNITY DEVELOPMENT

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$562,237	$682,465	$662,313	$789,045	$789,045

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Community Development – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 376,771	$ 452,000	$ 448,376	$ 497,000	$ 497,000	$ 497,000
51130 FICA	28,547	35,000	33,786	38,000	38,000	38,000
51140 GROUP INSURANCE	63,349	59,257	59,915	80,897	80,897	80,897
51155 DC RETIREMENT	20,989	25,000	23,836	27,000	27,000	27,000
TOTAL PERSONAL SERVICES	$ 489,656	$ 571,257	$ 565,913	$ 642,897	$ 642,897	$ 642,897
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 10,050	$ 11,760	$ 11,000	$ 21,300	$ 21,300	$ 21,300
52310 UTILITIES & COMMUNICATIONS	1,724	4,600	1,500	4,600	4,600	4,600
52410 PROFESSIONAL SERVICES	-	4,500	4,855	15,000	15,000	15,000
52510 OTHER SERVICES	37,449	70,548	64,245	83,048	83,048	83,048
52610 MAINT. & REPAIR SERVICE	-	200	-	500	500	500
TOTAL CONTRACTUAL SERVICES	$ 49,223	$ 91,608	$ 81,600	$ 124,448	$ 124,448	$ 124,448
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 1,645	$ 2,200	$ 1,300	$ 3,000	$ 3,000	$ 3,000
53310 GENERAL SUPPLIES	21,547	16,000	13,500	22,200	17,200	17,200
53410 TOOLS & EQUIPMENT	-	400	-	500	500	500
53510 FUEL	-	500	-	500	500	500
53610 MAINT. & REPAIR MATERIALS	166	500	-	500	500	500
TOTAL MATERIALS & SUPPLIES	$ 23,358	$ 19,600	$ 14,800	$ 26,700	$ 21,700	$ 21,700
TOTAL BUDGET	**$ 562,237**	**$ 682,465**	**$ 662,313**	**$ 794,045**	**$ 789,045**	**$ 789,045**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Community Development – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 180 COMMUNITY DEVELOPMENT

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Community Dev Director	1	1	1	1
Special Projects Manager	1	1	1	1
Senior Administrative Assistant	1	1	1	1
Senior Planner	1	1	1	1
Planner I	1	1	1	0
Planner II	0	0	0	1
TOTAL	**5**	**5**	**5**	**5**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Tech Services – Summary

Department Mission: To provide timely support for all of the City's hardware and software systems. Advise and assist in the procurement of hardware and software. To maintain the security of City's networking infrastructure and systems.

Department Description: The Technical Services department provides support and assistance in the operation and maintenance of the City's computer and telephone systems. This department assists in problem solving for applications that are on the systems. Its responsibilities also include computer training and maintaining the wired and wireless network and security cams and systems.

2025 Accomplishments:

- Motorola 800 mhz upgrade and OKWIN integration
- Annual PC rollout
- Firewall Upgrade
- Library switch and cabling upgrade
- Core wireless upgrade
- Takeover of all golf course IT related items hardware/software

2026 Objectives:

- Core server upgrade
- Camera Upgrades
- M365 migration
- Outlying wireless upgrade
- Annual PC upgrades

Budget Highlights: The major budgeted expenditures for the Tech Services department are maintenance contracts for software systems (email, anti-virus, firewall, etc.), and web site hosting/licensing.

FUND 101 GENERAL
DEPT 185 TECH SERVICES

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$1,103,322	$1,491,757	$1,420,546	$1,788,997	$1,788,997

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Tech Services – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 378,739	$ 470,000	$ 408,114	$ 495,000	$ 495,000	$ 495,000
51130 FICA	28,070	36,000	30,341	38,000	38,000	38,000
51140 GROUP INSURANCE	53,349	59,257	59,915	80,897	80,897	80,897
51150 DB RETIREMENT	55,093	57,000	56,762	58,000	58,000	58,000
51155 DC RETIREMENT	2,084	6,000	2,238	7,000	7,000	7,000
TOTAL PERSONAL SERVICES	$ 517,335	$ 628,257	$ 557,370	$ 678,897	$ 678,897	$ 678,897
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 961	$ 8,000	$ 7,003	$ 8,000	$ 8,000	$ 8,000
52310 UTILITIES & COMMUNICATIONS	11,999	26,700	26,700	31,300	31,300	31,300
52410 PROFESSIONAL SERVICES	449,107	766,800	765,878	981,400	981,400	981,400
52510 OTHER SERVICES	17,888	10,700	10,500	40,700	40,700	40,700
52610 MAINT. & REPAIR SERVICE	20	13,000	12,640	13,000	13,000	13,000
TOTAL CONTRACTUAL SERVICES	$ 479,975	$ 825,200	$ 822,721	$ 1,074,400	$ 1,074,400	$ 1,074,400
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 97,919	$ 28,200	$ 27,400	$ 25,400	$ 25,400	$ 25,400
53210 JANITORIAL SUPPLIES	253	300	-	300	300	300
53310 GENERAL SUPPLIES	235	1,300	1,880	1,500	1,500	1,500
53410 TOOLS & EQUIPMENT	2,890	2,500	2,410	2,500	2,500	2,500
53510 FUEL	906	1,000	865	1,000	1,000	1,000
53610 MAINT. & REPAIR MATERIALS	3,809	5,000	7,900	5,000	5,000	5,000
TOTAL MATERIALS & SUPPLIES	$ 106,012	$ 38,300	$ 40,455	$ 35,700	$ 35,700	$ 35,700
TOTAL BUDGET	**$ 1,103,322**	**$ 1,491,757**	**$ 1,420,546**	**$ 1,788,997**	**$ 1,788,997**	**$ 1,788,997**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Tech Services – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 185 TECH SERVICES

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Tech Services Director	1	1	1	1
Program Specialist	0	1	1	1
Senior Network Administrator	0	1	0	1
Network Administrator	3	2	3	2
TOTAL	**4**	**5**	**5**	**5**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Engineering – Summary

Department Mission:	To maintain infrastructure records of the City. To provide engineering support including planning, project design, management, land survey, construction inspection, and geographic information services to all departments. To assist with short- and long-term capital improvement planning and implementation.
Department Description:	The Engineering department prepares, plans, and performs construction inspection services for public improvements. It is also responsible for traffic engineering services, capital improvements, storm water management, including compliance with NPDES Phase II requirements, right of way and easement closings, and the preparation, update, and maintenance of all city-related maps and associated records, including the in-house geographic information system (GIS) and public access to the GIS system through the City's web.
2025 Accomplishments:	• Maintained GIS website information, which averages 14,000 hits per month • Managed floodplain development and drainage complaints • Had 40% of Capital projects planned for FY 24-25 out for bids, under construction, or completed • Managed the traffic calming program

2026 Objectives:

- Continue to support other departments and infrastructure projects with engineering design, surveys, and project management
- Have 80% of the current Capital projects out for bid or under construction within the fiscal year they are approved

Budget Highlights: The major budgeted expenditures for the Engineering department are personnel costs and professional consulting services.

FUND 101 GENERAL
DEPT 190 ENGINEERING

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$800,731	$1,009,762	$823,455	$1,015,376	$1,015,376

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Engineering – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 564,538	$ 722,000	$ 556,293	$ 722,000	$ 722,000	$ 722,000
51130 FICA	41,048	56,000	40,218	56,000	56,000	56,000
51140 GROUP INSURANCE	100,024	96,293	97,363	113,256	113,256	113,256
51150 DB RETIREMENT	25,559	26,000	26,066	27,000	27,000	27,000
51155 DC RETIREMENT	24,675	35,000	23,797	34,000	34,000	34,000
51170 WORKER'S COMPENSATION	114	349	349	-	-	-
TOTAL PERSONAL SERVICES	$ 755,958	$ 935,642	$ 744,086	$ 952,256	$ 952,256	$ 952,256
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 3,455	$ 6,120	$ 2,500	$ 6,120	$ 6,120	$ 6,120
52310 UTILITIES & COMMUNICATIONS	1,551	2,300	1,350	2,300	2,300	2,300
52410 PROFESSIONAL SERVICES	21,856	37,250	59,746	26,250	26,250	26,250
52510 OTHER SERVICES	6,965	8,950	7,078	8,950	8,950	8,950
52610 MAINT. & REPAIR SERVICE	-	1,800	-	1,800	1,800	1,800
52710 OPERATIONAL SERVICES	748	1,000	1,000	1,000	1,000	1,000
TOTAL CONTRACTUAL SERVICES	$ 34,575	$ 57,420	$ 71,674	$ 46,420	$ 46,420	$ 46,420
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 96	$ 3,400	$ 100	$ 3,400	$ 3,400	$ 3,400
53310 GENERAL SUPPLIES	727	-	1,620	-	-	-
53410 TOOLS & EQUIPMENT	-	1,500	-	1,500	1,500	1,500
53510 FUEL	7,758	8,800	5,875	8,800	8,800	8,800
53610 MAINT. & REPAIR MATERIALS	1,617	3,000	100	3,000	3,000	3,000
TOTAL MATERIALS & SUPPLIES	$ 10,198	$ 16,700	$ 7,695	$ 16,700	$ 16,700	$ 16,700
TOTAL BUDGET	**$ 800,731**	**$ 1,009,762**	**$ 823,455**	**$ 1,015,376**	**$ 1,015,376**	**$ 1,015,376**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Engineering – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 190 ENGINEERING

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Engineering Director	1	1	1	1
Civil Engineer	2	3	2	3
Construction Inspector	2	2	2	2
GIS Technician	0	0.5	0	0.5
Senior Administrative Assistant	1	1	1	1
TOTAL	**6**	**7.5**	**6**	**7.5**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Fleet Maintenance – Summary

Department Mission:	To maintain all City vehicles to help extend their lives and reduce down time. To execute prompt repairs and maintenance on all City vehicles in a most cost effective manner.
Department Description:	The Municipal Garage is the service facility of the City which is responsible for the repair and maintenance of City vehicles and all mechanical equipment. It provides regular preventive maintenance service, stocks and delivers fuel and lubrication products, keeps records on all vehicles and equipment and maintains parts inventories. This Department provides support for other operating departments of the City.
2025 Accomplishments:	• Provided maintenance and repairs for all fleet vehicles and equipment • Purchased fleet vehicles for annual fleet replacement program • Provided assistance for City surplus auction
2026 Objectives:	• Streamline preventative maintenance procedures to better increase internal efficiency • Establish a functional internal equipment management program that tracks inventory and work order history • Continue technician training through continuing education and certification programs
Budget Highlights:	The major budgeted expenditures for the Fleet Maintenance department are personnel costs and repair parts.

FUND 101 GENERAL
DEPT 195 FLEET MAINTENANCE

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$503,038	$543,183	$541,415	$576,622	$576,622

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Fleet Maintenance – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 319,285	$ 340,000	$ 339,236	$ 356,000	$ 356,000	$ 356,000
51130 FICA	23,222	26,000	24,646	28,000	28,000	28,000
51140 GROUP INSURANCE	66,687	74,071	74,894	80,897	80,897	80,897
51150 DB RETIREMENT	15,494	16,000	15,706	17,000	17,000	17,000
51155 DC RETIREMENT	13,519	15,000	14,337	16,000	16,000	16,000
51170 WORKER'S COMPENSATION	-	-	-	1,851	1,851	1,851
TOTAL PERSONAL SERVICES	$ 438,207	$ 471,071	$ 468,819	$ 499,748	$ 499,748	$ 499,748
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 5,053	$ 5,200	$ 4,600	$ 5,200	$ 5,200	$ 5,200
52310 UTILITIES & COMMUNICATIONS	13,596	14,912	13,000	14,912	14,912	14,912
52510 OTHER SERVICES	4,556	4,900	7,283	7,162	7,162	7,162
52610 MAINT. & REPAIR SERVICE	11,087	10,033	6,000	10,033	10,033	10,033
TOTAL CONTRACTUAL SERVICES	$ 34,292	$ 35,045	$ 30,883	$ 37,307	$ 37,307	$ 37,307
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 214	$ 500	$ 245	$ 500	$ 500	$ 500
53210 JANITORIAL SUPPLIES	103	700	300	700	700	700
53310 GENERAL SUPPLIES	430	4,084	1,000	4,084	4,084	4,084
53410 TOOLS & EQUIPMENT	7,862	8,583	8,663	8,583	8,583	8,583
53510 FUEL	1,716	3,200	2,000	3,200	3,200	3,200
53610 MAINT. & REPAIR MATERIALS	20,214	20,000	29,505	22,500	22,500	22,500
TOTAL MATERIALS & SUPPLIES	$ 30,539	$ 37,067	$ 41,713	$ 39,567	$ 39,567	$ 39,567
TOTAL BUDGET	**$ 503,038**	**$ 543,183**	**$ 541,415**	**$ 576,622**	**$ 576,622**	**$ 576,622**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Fleet Maintenance – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 195 FLEET MAINTENANCE

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Municipal Garage Supervisor	1	1	1	1
Senior Vehicle Mechanic	4	4	4	4
TOTAL	**5**	**5**	**5**	**5**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Fire – Summary

Department Mission:	To provide fire prevention, fire suppression, other fire related services, first responder emergency medical services, and hazardous materials incident control to the City and surrounding areas in a timely manner.
Department Description:	The Fire Department is engaged in the prevention and suppression of fires for the City. It also provides emergency medical service for life threatening situations and responds to hazardous materials incidents. The Department conducts fire code inspections and investigates suspicious fires in cooperation with the Police Department. It serves the immediate surrounding rural area on a fee basis and assists other nearby fire departments on request for mutual aid.
2025 Accomplishments:	• Replaced 1998 Model Quint with a newer 100' Tower • Placed new Engine 4 in service • Started communications system upgrade to 800Mhz • Replaced CO meters with new 4 Gas monitors • Started updating MPs and Response Procedures
2026 Objectives:	• Complete communications system upgrade to 800Mhz • Increase Officer and Company Level Training • Replace Engine 2 with better ARFF capabilities • Increase Fire Prevention and Pre-Plan activities • Start construction for new Station 2

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Fire – Summary

Budget Highlights: The major budgeted expenditures for the Fire department are personnel costs (which make up 93% of the Fire department's non-capital budget), utilities, and fuel and repair services.

FUND 101 GENERAL
DEPT 250 FIRE

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$7,948,584	$8,241,858	$8,486,429	$8,973,961	$8,973,961

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Fire – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 4,814,850	$ 5,154,000	$ 5,143,914	$ 5,542,781	$ 5,542,781	$ 5,542,781
51120 OVERTIME	878,928	670,000	790,881	886,000	886,000	886,000
51130 FICA	85,051	99,000	87,608	101,000	101,000	101,000
51140 GROUP INSURANCE	903,922	844,443	964,449	848,538	848,538	848,538
51150 DB RETIREMENT	11,426	12,000	11,640	13,000	13,000	13,000
51160 PENSION	722,882	813,000	773,242	833,000	833,000	833,000
51170 WORKER'S COMPENSATION	27,249	41,329	41,329	54,426	54,426	54,426
TOTAL PERSONNEL SERVICES	$ 7,444,308	$ 7,633,772	$ 7,813,063	$ 8,278,745	$ 8,278,745	$ 8,278,745
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 118,821	$ 110,725	$ 111,022	$ 137,600	$ 137,600	$ 137,600
52210 FINANCIAL SERVICES	98	-	-	-	-	-
52310 UTILITIES & COMMUNICATIONS	66,571	65,320	69,443	76,940	76,940	76,940
52410 PROFESSIONAL SERVICES	4,500	8,000	71,900	8,000	8,000	8,000
52510 OTHER SERVICES	24,620	20,734	30,459	29,050	29,050	29,050
52610 MAINT. & REPAIR SERVICE	81,880	91,034	98,601	105,049	105,049	105,049
TOTAL CONTRACTUAL SERVICES	$ 296,490	$ 295,813	$ 381,425	$ 356,639	$ 356,639	$ 356,639
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 1,004	$ 5,350	$ 1,714	$ 5,350	$ 5,350	$ 5,350
53210 JANITORIAL SUPPLIES	13,291	20,000	107	25,000	25,000	25,000
53310 GENERAL SUPPLIES	68,936	152,723	156,182	172,027	172,027	172,027
53410 TOOLS & EQUIPMENT	2,641	5,200	5,447	5,200	5,200	5,200
53510 FUEL	45,262	56,000	55,943	56,000	56,000	56,000
53610 MAINT. & REPAIR MATERIALS	76,029	73,000	72,548	75,000	75,000	75,000
TOTAL MATERIALS & SUPPLIES	$ 207,163	$ 312,273	$ 291,941	$ 338,577	$ 338,577	$ 338,577
CAPITAL OUTLAY						
55940 MACHINERY & EQUIPMENT	$ 623	$ -	$ -	$ -	$ -	$ -
TOTAL CAPITAL OUTLAY	$ 623	$ -	$ -	$ -	$ -	$ -
TOTAL BUDGET	**$ 7,948,584**	**$ 8,241,858**	**$ 8,486,429**	**$ 8,973,961**	**$ 8,973,961**	**$ 8,973,961**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Fire – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 250 FIRE

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Fire Chief	1	1	1	1
Deputy Fire Chief	1	1	1	1
Fire Marshal	1	1	1	1
Training Officer	1	1	1	1
Shift Commander	3	3	3	3
Fire Captain	15	15	15	15
Fire Equipment Operator	15	15	15	15
Fire Fighter	33	33	33	37
Senior Administrative Assistant	1	1	1	1
TOTAL	**71**	**71**	**71**	**75**

CITY OF BARTLESVILLE

2025-26 Operating Budget
General Fund – Police – Summary

Department Mission:	To protect and serve the citizens of Bartlesville through crime prevention, investigation, law enforcement, and detention of prisoners.
Department Description:	The Police department's primary functions are crime prevention and suppression, investigation of criminal activity, recovery of property and apprehension of offenders. Patrol activity is used for crime prevention and enforcement of traffic and other ordinances of the City. The Department operates a Criminal Investigation Division, Patrol Division, Service Division, Community Policing Division, parking enforcement, records and identification, animal control, and a detention facility.
2025 Accomplishments:	• Continued policy accreditation, development, and updates • Added a mini truck to our FLEET from a P66 donation and implemented a Parks/Pathfinder Unit on patrol • Continued Citizen Police Academy instruction • Added new police vehicles and continued upgrades and replacement of existing FLEET • Completed implementation of four bike patrol units • Completed firing range upgrades, adding turning targets • Completed the Command Post Bus • Implemented the Basic Police Officer Curriculum (BPOC) with Tri-County Tech • Developed a Wellness Center at the stand-alone police substation to promote physical fitness • Implemented mandatory Active Bystandership for Law Enforcement (ABLE) training for Officers • Completed upgrade and implementation of (50) fifty body-worn cameras • Implemented wellness checks for all Police Department personnel

2026 Objectives:

- Increase narcotics unit personnel identified as the most problematic areas for citizens through research
- Continue a grant with GLMH to implement two new mental health clinicians whose priority is to follow up on calls involving mental health crises
- Continue Citizen Police Academy instruction
- Continue to recruit and train potential police reserve officers and police explorer post cadets
- Continue public outreach programs through town hall meetings, future block parties, the Chief Chat radio program, Coffee with the Chief, and social media platforms

Budget Highlights: The major budgeted expenditures for the Police department are personnel costs (which make up 85% of the Police department's non-capital budget), repair and maintenance services, fuel expense, and replacement vehicles.

FUND 101 GENERAL
DEPT 270 POLICE

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$9,045,629	$10,131,557	$9,933,634	$10,901,009	$10,901,009

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Police – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 5,736,587	$ 6,285,000	$ 6,147,493	$ 6,701,000	$ 6,701,000	$ 6,701,000
51120 OVERTIME	116,608	105,000	133,320	110,000	110,000	110,000
51130 FICA	431,609	493,000	461,452	515,000	515,000	515,000
51140 GROUP INSURANCE	995,810	1,244,400	1,258,227	1,359,072	1,359,072	1,359,072
51150 DB RETIREMENT	11,413	12,000	11,821	13,000	13,000	13,000
51155 DC RETIREMENT	11,961	12,000	10,618	12,000	12,000	12,000
51160 PENSION	678,294	789,000	735,406	908,000	908,000	908,000
51170 WORKER'S COMPENSATION	3,689	10,833	10,833	20,763	20,763	20,763
TOTAL PERSONNEL SERVICES	$ 7,985,971	$ 8,951,233	$ 8,769,170	$ 9,638,835	$ 9,638,835	$ 9,638,835
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 321,982	$ 339,800	$ 292,500	$ 367,300	$ 352,300	$ 352,300
52210 FINANCIAL SERVICES	493	-	742	-	-	-
52310 UTILITIES & COMMUNICATIONS	65,853	65,780	66,664	74,530	74,530	74,530
52510 OTHER SERVICES	103,075	118,400	185,028	174,800	174,800	174,800
52610 MAINT. & REPAIR SERVICE	44,134	59,544	69,966	78,744	73,744	73,744
52810 INSURANCE & BONDS	3,539	3,800	1,428	3,800	3,800	3,800
TOTAL CONTRACTUAL SERVICES	$ 539,076	$ 587,324	$ 616,328	$ 699,174	$ 679,174	$ 679,174
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 6,208	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 8,000
53210 JANITORIAL SUPPLIES	3,284	3,000	3,000	3,000	3,000	3,000
53310 GENERAL SUPPLIES	174,616	217,000	215,075	227,000	217,000	217,000
53410 TOOLS & EQUIPMENT	39,607	20,000	49,451	30,000	30,000	30,000
53510 FUEL	193,007	220,000	170,281	220,000	200,000	200,000
53610 MAINT. & REPAIR MATERIALS	103,860	125,000	102,329	125,000	125,000	125,000
TOTAL MATERIALS & SUPPLIES	$ 520,582	$ 593,000	$ 548,136	$ 613,000	$ 583,000	$ 583,000
TOTAL BUDGET	**$ 9,045,629**	**$10,131,557**	**$ 9,933,634**	**$10,951,009**	**$10,901,009**	**$10,901,009**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Police – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 270 POLICE

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Police Chief	1	1	1	1
Deputy Chief	2	2	2	2
Captain	4	4	4	4
Lieutenant	5	5	6	6
Sergeant	9	9	9	9
Police Corporal	10	10	10	10
Police Officer	40	45	43	44
Police Finance/Payroll Coordinator	1	1	1	1
Senior Administrative Assistant	1	1	1	1
Property & Evidence Clerk	0	1	1	1
Administrative Assistant	3	2	2	2
Animal Control Officer	2	2	2	2
Community Service Officer	1	1	1	1
TOTAL	**79**	**84**	**83**	**84**

CITY OF BARTLESVILLE

2025-26 Operating Budget
General Fund – Street – Summary

Department Mission:	To develop, expand, and maintain the street system for the City in accordance with long range plans and to meet unanticipated short-term needs.
Department Description:	The Street department is responsible for the maintenance of the City's streets, bridges, drainage structures, traffic signs, and signals. In order to keep streets drivable, the department patches potholes, maintains ditches and drainage ways, and maintains signs, signals, and traffic markings in accordance with traffic safety standards.
2025 Accomplishments:	• Provided storm debris cleanup from May tornado • Overlaid street and parking at Douglas Park • Re-striped streets and school crossings • Storm drainage system repairs and maintenance • Repaired multiple damaged guardrails
2026 Objectives:	• Concrete panel replacement on residential streets • Perform annual traffic signal maintenance • Provide routine maintenance of streets and roads
Budget Highlights:	The major budgeted expenditures for the Street department are personnel costs, maintenance and repair services, and utility costs.

FUND 101 GENERAL
DEPT 328 STREET

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$1,850,047	$2,180,609	$2,002,185	$2,210,872	$2,210,872

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Street – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 806,337	$ 974,000	$ 878,392	$ 980,000	$ 980,000	$ 980,000
51120 OVERTIME	136	2,000	23	2,000	2,000	2,000
51130 FICA	57,906	75,000	63,796	75,000	75,000	75,000
51140 GROUP INSURANCE	263,398	259,250	262,131	275,050	275,050	275,050
51150 DB RETIREMENT	75,859	78,000	71,409	77,000	77,000	77,000
51155 DC RETIREMENT	15,816	26,000	17,742	25,000	25,000	25,000
51170 WORKER'S COMPENSATION	1,310	353	353	816	816	816
TOTAL PERSONAL SERVICES	$ 1,220,762	$ 1,414,603	$ 1,293,846	$ 1,434,866	$ 1,434,866	$ 1,434,866
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 5,256	$ 18,050	$ 8,000	$ 18,050	$ 18,050	$ 18,050
52310 UTILITIES & COMMUNICATIONS	308,261	315,000	305,000	325,000	325,000	325,000
52510 OTHER SERVICES	4,979	7,350	13,997	7,350	7,350	7,350
52610 MAINT. & REPAIR SERVICE	11,886	15,204	9,000	15,204	15,204	15,204
TOTAL CONTRACTUAL SERVICES	$ 330,382	$ 355,604	$ 335,997	$ 365,604	$ 365,604	$ 365,604
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 390	$ 500	$ 197	$ 500	$ 500	$ 500
53210 JANITORIAL SUPPLIES	2,605	2,100	2,792	2,100	2,100	2,100
53310 GENERAL SUPPLIES	8,444	10,500	5,000	10,500	10,500	10,500
53410 TOOLS & EQUIPMENT	3,734	5,000	5,503	5,000	5,000	5,000
53510 FUEL	58,438	58,000	55,000	58,000	58,000	58,000
53610 MAINT. & REPAIR MATERIALS	212,172	334,302	303,850	334,302	334,302	334,302
TOTAL MATERIALS & SUPPLIES	$ 285,783	$ 410,402	$ 372,342	$ 410,402	$ 410,402	$ 410,402
CAPITAL OUTLAY						
55940 MACHINERY & EQUIPMENT	$ 13,120	$ -	$ -	$ -	$ -	$ -
TOTAL CAPITAL OUTLAY	$ 13,120	$ -	$ -	$ -	$ -	$ -
TOTAL BUDGET	**$ 1,850,047**	**$ 2,180,609**	**$ 2,002,185**	**$ 2,210,872**	**$ 2,210,872**	**$ 2,210,872**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Street – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 328 STREET

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Assitant Public Works Director	0	0.5	0	0.5
Street Supervisor	1	1	1	1
Sign and Signal Tech	2	2	1	2
Equipment Operator-Crewleader	3	3	2	3
Concrete Mason	1	1	1	1
Maintence Worker	7	10	9	10
TOTAL	**14**	**17.5**	**14**	**17.5**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Library – Summary

Department Mission:	To promote the joy of reading and promote democracy through the free exchange of ideas. To provide accurate and timely information that is responsive to the community needs and to practice operational excellence in a responsive manner. This is accomplished through the provision of customer-centered service, quality programs for all ages, and up-to-date technology.
Department Description:	The Bartlesville Public Library furnishes free access to reading materials and the internet for all ages. The library also maintains several meeting rooms to be used by community organizations.
2025 Accomplishments:	• Installed ADA door openers on first-floor restroom, improving accessibility • Implemented customer survey to assess current services and customer needs

CITY OF BARTLESVILLE

2025-26 Operating Budget
General Fund – Library – Summary
(continued)

2026 Objectives:

- Implement suggestions from customer survey
- Improve professional development opportunities for staff

Budget Highlights: The major budgeted expenditures for the Library are personnel costs, utilities, maintenance, and general library supplies.

FUND 101 GENERAL
DEPT 421 LIBRARY

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$1,725,035	$1,814,914	$1,789,811	$1,886,511	$1,886,511

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Library – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 1,009,535	$ 1,058,000	$ 1,064,084	$ 1,060,000	$ 1,060,000	$ 1,060,000
51120 OVERTIME	3,670	1,000	6,798	1,000	1,000	1,000
51130 FICA	74,187	81,000	78,464	82,000	82,000	82,000
51140 GROUP INSURANCE	236,724	222,214	224,683	242,691	242,691	242,691
51150 DB RETIREMENT	73,935	69,000	48,623	35,000	35,000	35,000
51155 DC RETIREMENT	14,863	18,000	20,105	23,000	23,000	23,000
51170 WORKER'S COMPENSATION	238	-	-	-	-	-
TOTAL PERSONAL SERVICES	$ 1,413,152	$ 1,449,214	$ 1,442,757	$ 1,443,691	$ 1,443,691	$ 1,443,691
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 5,528	$ 6,650	$ 8,703	$ 22,870	$ 22,870	$ 22,870
52210 FINANCIAL SERVICES	2,530	3,500	2,831	3,500	3,500	3,500
52310 UTILITIES & COMMUNICATIONS	100,332	115,000	99,660	115,000	115,000	115,000
52510 OTHER SERVICES	32,721	41,050	38,646	57,700	57,700	57,700
52610 MAINT. & REPAIR SERVICE	64,588	68,025	68,025	72,550	72,550	72,550
TOTAL CONTRACTUAL SERVICES	$ 205,699	$ 234,225	$ 217,865	$ 271,620	$ 271,620	$ 271,620
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 9,710	$ 13,650	$ 13,650	$ 14,100	$ 14,100	$ 14,100
53210 JANITORIAL SUPPLIES	6,207	14,000	11,714	15,000	15,000	15,000
53310 GENERAL SUPPLIES	77,499	84,875	84,875	126,800	126,800	126,800
53610 MAINT. & REPAIR MATERIALS	12,768	18,950	18,950	15,300	15,300	15,300
TOTAL MATERIALS & SUPPLIES	$ 106,184	$ 131,475	$ 129,189	$ 171,200	$ 171,200	$ 171,200
TOTAL BUDGET	**$ 1,725,035**	**$ 1,814,914**	**$ 1,789,811**	**$ 1,886,511**	**$ 1,886,511**	**$ 1,886,511**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Library – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 421 LIBRARY

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Library Director	1	1	1	1
Assistant Library/History Museum Dir	1	1	1	1
Senior Librarian	2	2	2	2
Librarian	2	1	2	2
Library Specialist	3	4	3	3
Literacy	1	1	1	1
Circulation Supervisor	1	1	1	1
Cemetary Relations	1	1	1	1
Library Assistant	1	1	1	2
Acquisitions Clerk	1	1	1	0
Operations Manager	0	0	0	0
Part-time Clerks	4.15	4.7	2.7	4.15
TOTAL	**18.15**	**18.7**	**16.7**	**18.15**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Museum – Summary

Department Mission:	To collect, preserve, and exhibit materials relevant to the social and natural history of the city of Bartlesville and the surrounding areas. To provide exhibits, research, and other education programs.
Department Description:	Under the supervision of the Museum Director, the Bartlesville Area History Museum is located on the fifth floor of the City Center.
2025 Accomplishments:	• Made collections accessible through scanning and digitization • Improved collection safety by establishing preventative maintenance on environment controls in collections storage

CITY OF BARTLESVILLE

2025-26 Operating Budget
General Fund – Museum – Summary
(continued)

2026 Objectives:

- Expand educational programming and speakers
- Increase outreach presence to improve visits

Budget Highlights: The major budgeted expenditures for the Museum are personnel costs, supplies, and replacement computers.

FUND 101 GENERAL
DEPT 425 HISTORY MUSEUM

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$232,221	$248,743	$228,370	$257,818	$257,818

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Museum – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 151,263	$ 154,000	$ 144,388	$ 151,000	$ 151,000	$ 151,000
51120 OVERTIME	119	-	-	-	-	-
51130 FICA	10,801	12,000	10,203	12,000	12,000	12,000
51140 GROUP INSURANCE	40,012	44,443	44,937	48,538	48,538	48,538
51155 DC RETIREMENT	6,556	8,000	6,228	8,000	8,000	8,000
51180 UNEMPLOYMENT COMP	-	-	1,056	-	-	-
TOTAL PERSONAL SERVICES	$ 208,751	$ 218,443	$ 206,812	$ 219,538	$ 219,538	$ 219,538
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 3,449	$ 1,700	$ 611	$ 2,850	$ 2,850	$ 2,850
52310 UTILITIES & COMMUNICATIONS	9	30	5	30	30	30
52410 PROFESSIONAL SERVICES	-	1,500	-	1,500	1,500	1,500
52510 OTHER SERVICES	7,108	11,920	8,276	13,400	13,400	13,400
52610 MAINT. & REPAIR SERVICE	2,050	4,350	2,741	4,950	4,950	4,950
TOTAL CONTRACTUAL SERVICES	$ 12,616	$ 19,500	$ 11,633	$ 22,730	$ 22,730	$ 22,730
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 1,726	$ 3,500	$ 3,500	$ 3,850	$ 3,850	$ 3,850
53210 JANITORIAL SUPPLIES	109	200	100	200	200	200
53310 GENERAL SUPPLIES	1,414	4,000	4,000	5,600	5,600	5,600
53610 MAINT. & REPAIR MATERIALS	7,605	3,100	2,325	5,900	5,900	5,900
TOTAL MATERIALS & SUPPLIES	$ 10,854	$ 10,800	$ 9,925	$ 15,550	$ 15,550	$ 15,550
TOTAL BUDGET	**$ 232,221**	**$ 248,743**	**$ 228,370**	**$ 257,818**	**$ 257,818**	**$ 257,818**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Museum – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 425 HISTORY MUSEUM

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Collections Manager	1	1	1	1
Museum Registrar	1	1	1	1
Museum Coordinator	0	1	1	1
Library Assistant	0.63	0.63	0.63	0.63
TOTAL	**2.63**	**3.63**	**3.63**	**3.63**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Park and Recreation – Summary

Department Mission:	To beautify and maintain the City's parks, rights-of-way, lakes and public areas. To reforest the City and control the mosquito population.
Department Description:	The Park and Recreation department is responsible for the maintenance of Pathfinder Parkway, Hudson Lake, and all City parks and playgrounds, as well as the mowing of all rights-of-way. It is also responsible for the Bartlesville Tree Program, which has the goal of reforestation of our street rights-of-way, parks and public areas. Mosquito control is also the responsibility of this department.
2025 Accomplishments:	• Maintained City right of ways, parks, and properties • Mowed and maintained sports and athletic fields • Performed routine spraying for mosquito control • Performed annual tree maintenance program • Installed four new drinking fountains
2026 Objectives:	• Maintain and clean park restrooms and facilities • Operate and maintain City irrigation systems • Continue operation of a mosquito control program for public safety
Budget Highlights:	The major budgeted expenditures for the Park and Recreation department are personnel costs, utilities, maintenance and repair services, supplies, and a replacement tractor.

FUND 101 GENERAL
DEPT 431 PARK & RECREATION

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$1,569,621	$1,756,898	$1,516,655	$1,783,092	$1,783,092

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Park and Recreation – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 813,345	$ 874,000	$ 825,862	$ 903,000	$ 903,000	$ 903,000
51120 OVERTIME	-	1,000	2,202	1,000	1,000	1,000
51130 FICA	60,314	67,000	61,461	70,000	70,000	70,000
51140 GROUP INSURANCE	349,844	266,657	269,620	291,230	291,230	291,230
51150 DB RETIREMENT	68,765	65,000	64,729	67,000	67,000	67,000
51155 DC RETIREMENT	17,305	24,000	19,654	26,000	26,000	26,000
51170 WORKER'S COMPENSATION	30,596	30,596	59,478	6,717	6,717	6,717
51180 UNEMPLOYMENT COMP	2,191	-	-	-	-	-
TOTAL PERSONNEL SERVICES	$ 1,342,360	$ 1,328,253	$ 1,303,006	$ 1,364,947	$ 1,364,947	$ 1,364,947
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 7,136	$ 151,545	$ 10,000	$ 151,545	$ 131,545	$ 131,545
52210 FINANCIAL SERVICES	-	-	69	-	-	-
52310 UTILITIES & COMMUNICATIONS	36,885	50,000	35,000	50,000	50,000	50,000
52510 OTHER SERVICES	8,318	11,600	13,587	12,100	12,100	12,100
52610 MAINT. & REPAIR SERVICE	3,913	9,000	10,796	18,000	18,000	18,000
TOTAL CONTRACTUAL SERVICES	$ 56,252	$ 222,145	$ 69,452	$ 231,645	$ 211,645	$ 211,645
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 413	$ 500	$ 197	$ 500	$ 500	$ 500
53210 JANITORIAL SUPPLIES	9,569	10,500	5,000	10,500	10,500	10,500
53310 GENERAL SUPPLIES	21,442	46,500	36,000	46,500	46,500	46,500
53410 TOOLS & EQUIPMENT	910	6,500	3,000	6,500	6,500	6,500
53510 FUEL	55,373	52,000	50,000	52,000	52,000	52,000
53610 MAINT. & REPAIR MATERIALS	83,302	90,500	50,000	90,500	90,500	90,500
TOTAL MATERIALS & SUPPLIES	$ 171,009	$ 206,500	$ 144,197	$ 206,500	$ 206,500	$ 206,500
TOTAL BUDGET	**$ 1,569,621**	**$ 1,756,898**	**$ 1,516,655**	**$ 1,803,092**	**$ 1,783,092**	**$ 1,783,092**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Park and Recreation – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 431 PARK & RECREATION

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Parks Supervisor	1	1	1	1
Equipment Operator	2	2	2	2
Maintenance Worker	14	15	13	15
TOTAL	**17**	**18**	**16**	**18**

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Transfers – Summary

Department Mission:	The Transfers department is not an operating department, and therefore has no mission.
Department Description:	The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.
2025 Accomplishments:	N/A
2026 Objectives:	N/A
Budget Highlights:	The three transfers from the general fund that are used to subsidize the operating costs of other funds are the transfers to the E-911, Stadium Operating, and Golf Course funds.

FUND 101 GENERAL
DEPT 900 TRANSFERS

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED
$4,189,099	$4,787,466	$4,787,466	$3,901,595	$3,901,595

CITY OF BARTLESVILLE

2025-26 Operating Budget

General Fund – Transfers – Line Item Detail

TRANSFERS	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
59207 E 9-1-1 FUND	$ 586,603	$ 778,436	$ 778,436	$ 426,828	$ 426,828	$ 426,828
59513 ADAMS GOLF COURSE	282,054	686,514	686,514	514,544	514,544	514,544
59515 SOONER POOL	72,245	71,179	71,179	88,117	88,117	88,117
59516 FRONTIER POOL	94,205	95,013	95,013	84,343	84,343	84,343
59517 AIRPORT	227,975	-	-	-	-	-
59663 AUTO COLLISION INSURANCE	25,000	25,000	25,000	25,000	25,000	25,000
59670 STABILIZATION RESERVE	901,017	1,131,324	1,131,324	765,543	762,763	762,763
59675 CAPITAL RESERVE	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
TOTAL TRANSFERS	$ 4,189,099	$ 4,787,466	$ 4,787,466	$ 3,904,375	$ 3,901,595	$ 3,901,595
TOTAL BUDGET	**$ 4,189,099**	**$ 4,787,466**	**$ 4,787,466**	**$ 3,904,375**	**$ 3,901,595**	**$ 3,901,595**

SPECIAL REVENUE FUNDS

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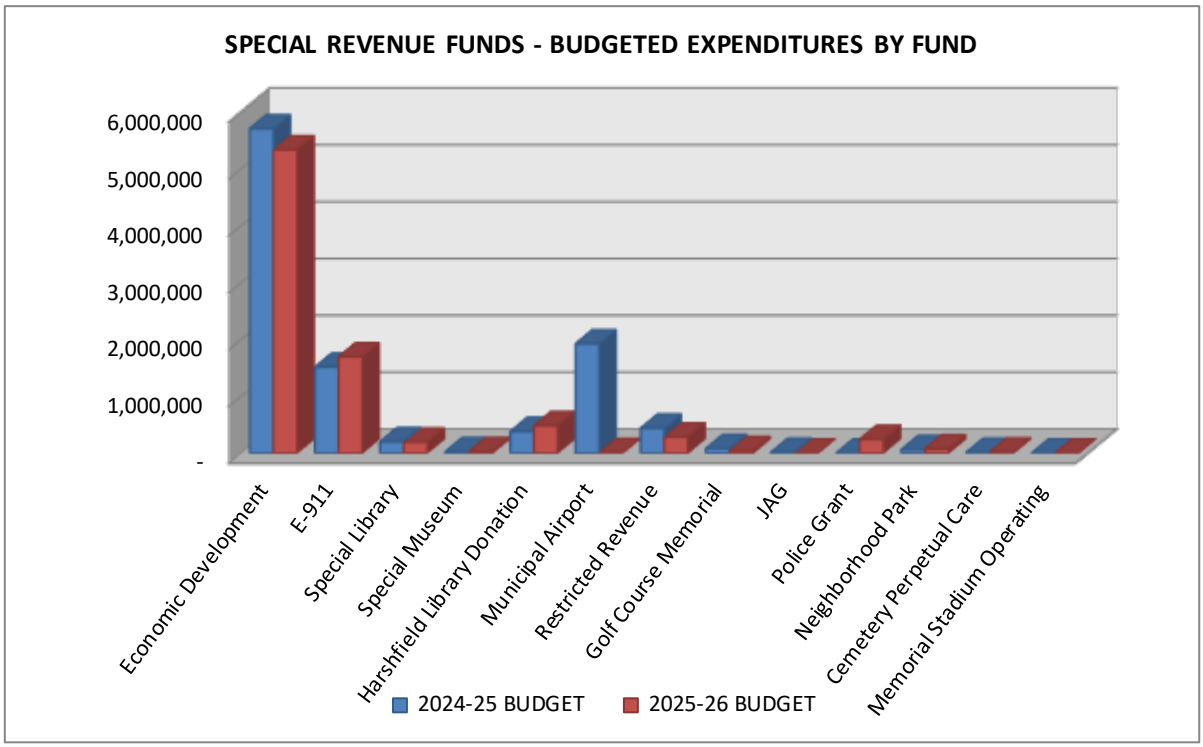
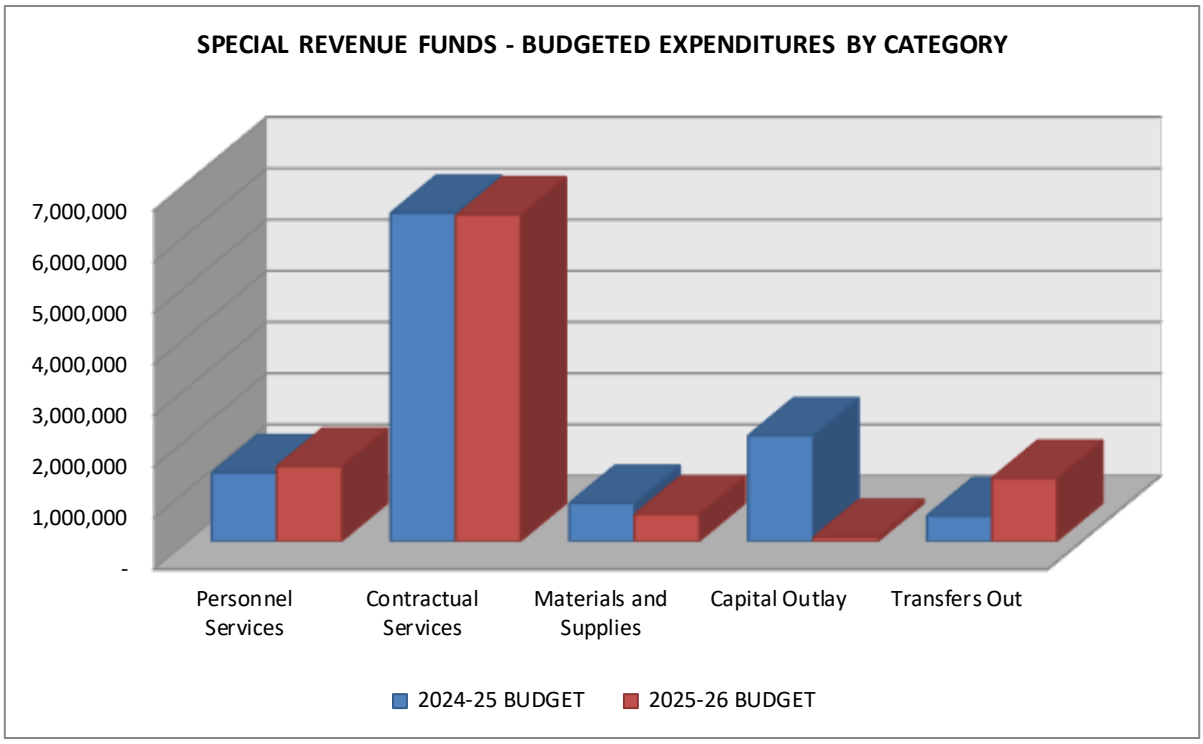
CITY OF BARTLESVILLE

2025-26 Operating Budget

Special Revenue Funds – Expenditure Graphs





CITY OF BARTLESVILLE

2025-26 Operating Budget

Special Revenue Funds – Expenditure Summary by Fund

EXPENDITURES AND RESERVES BY FUND	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Economic Development	$ 1,872,793	$ 5,708,341	$ 2,929,749	$ 5,337,203
E-911	1,132,771	1,515,094	1,321,432	1,694,229
Special Library	201,575	202,000	188,796	194,000
Special Museum	32,031	25,100	25,358	25,600
Restricted Library Donation	18,114	382,568	49,063	483,825
Municipal Airport	214,020	1,924,416	1,881,513	8,654
Restricted Revenue	115,178	439,764	90,039	283,449
Golf Course Memorial	78,153	79,853	39,499	44,984
CDBG-Covid	-	485,000	485,000	485,000
ARPA	1,000,000	500,000	500,000	1,232,952
JAG	-	14,804	14,804	-
Opioid Abatement	-	-	120,000	244,818
Neighborhood Park	-	62,723	-	73,643
Cemetery Perpetual Care	200	15,009	175	18,398
Total Expenditures and Reserves	**$ 4,664,835**	**$ 11,354,672**	**$ 7,645,428**	**$ 10,126,755**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Special Revenue Funds – Expenditure Summary by Line Item

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 771,564	$ 969,000	$ 845,764	$ 1,006,000	$ 1,006,000	$ 1,006,000
51120 OVERTIME	29,173	23,000	33,732	24,000	24,000	24,000
51130 FICA	58,330	76,000	64,212	79,000	79,000	79,000
51140 GROUP INSURANCE	151,205	222,214	224,683	307,409	307,409	307,409
51150 DB RETIREMENT	14,152	11,000	13,231	12,000	12,000	12,000
51155 DC RETIREMENT	26,583	37,000	29,725	37,000	37,000	37,000
TOTAL PERSONNEL SERVICES	$ 1,051,007	$ 1,338,214	$ 1,218,541	$ 1,465,409	$ 1,465,409	$ 1,465,409
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 2,071	$ 13,500	$ 5,990	$ 13,500	$ 13,500	$ 13,500
52310 UTILITIES & COMMUNICATIONS	116,906	159,400	125,859	207,600	207,600	207,600
52410 PROFESSIONAL SERVICES	228,390	5,600	52,293	6,100	6,100	6,100
52510 OTHER SERVICES	688,193	4,843,701	2,306,401	4,763,865	4,763,865	4,763,865
52610 MAINT. & REPAIR SERVICE	370	7,000	(16)	7,000	7,000	7,000
52710 OPERATIONAL SERVICES	1,205,750	1,378,000	1,284,749	1,378,000	1,378,000	1,378,000
52810 INSURANCE & BONDS	-	300	-	300	300	300
TOTAL CONTRACTUAL SERVICES	$ 2,241,680	$ 6,407,501	$ 3,775,276	$ 6,376,365	$ 6,376,365	$ 6,376,365
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 6,179	$ 8,200	$ 7,679	$ 8,200	$ 8,200	$ 8,200
53310 GENERAL SUPPLIES	112,738	211,813	178,552	210,898	210,898	210,898
53410 TOOLS & EQUIPMENT	3,418	-	5,100	-	-	-
53610 MAINT. & REPAIR MATERIALS	157,758	524,364	125,460	314,449	314,449	314,449
TOTAL MATERIALS & SUPPLIES	$ 280,093	$ 744,377	$ 316,791	$ 533,547	$ 533,547	$ 533,547

CITY OF BARTLESVILLE

2025-26 Operating Budget

Special Revenue Funds – Expenditure Summary by Line Item

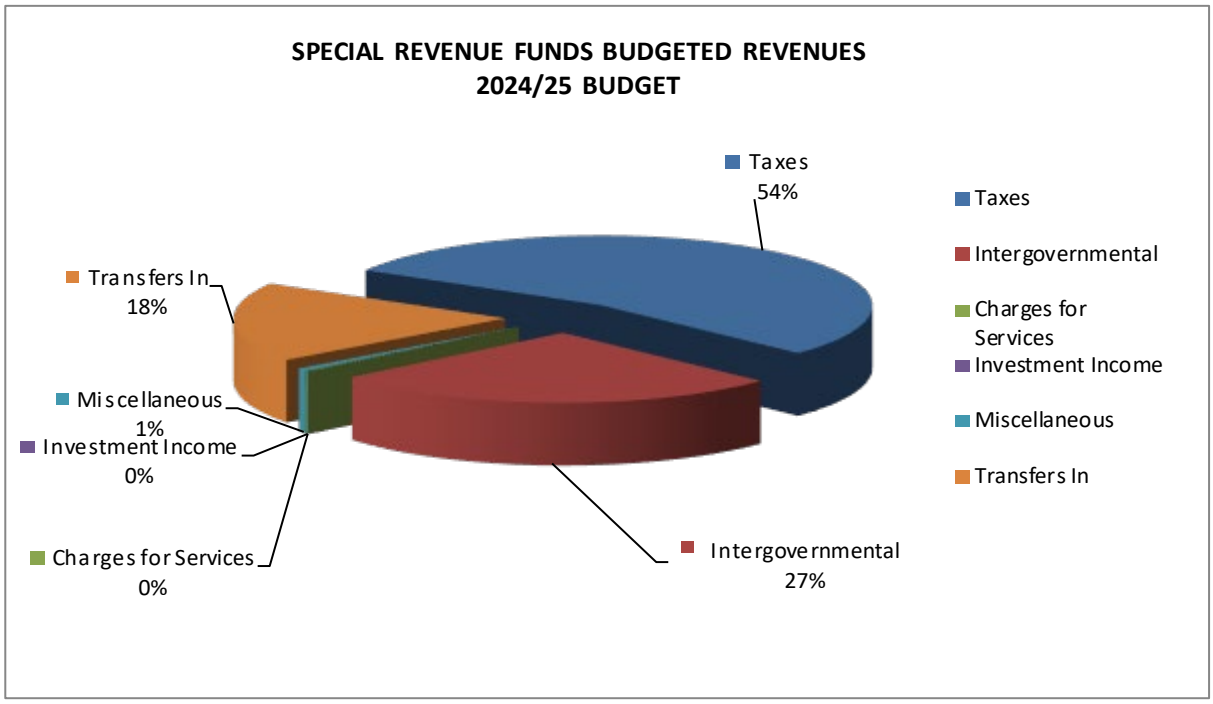
(continued)

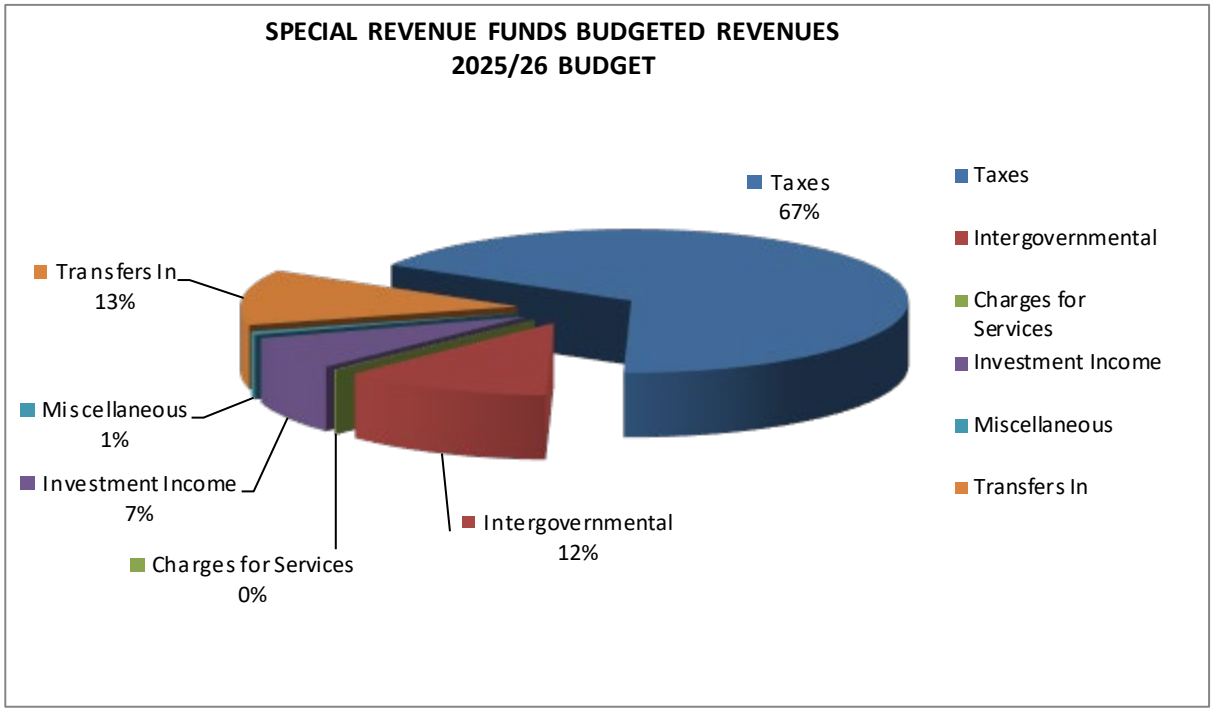
CAPITAL OUTLAY	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
55920 BUILDINGS & STRUCTURES	$ -	$ 2,041,864	$ 1,834,820	$ 82,297	$ 82,297	$ 82,297
55950 OFFICE EQUIP & FURNISH	42,115	21,528	-	-	-	-
TOTAL CAPITAL OUTLAY	$ 92,055	$ 2,063,392	$ 1,834,820	$ 82,297	$ 82,297	$ 82,297
TRANSFERS OUT						
59101 GENERAL FUND	$ 1,000,000	$ 500,000	$ 500,000	$ 1,232,952	$ 1,232,952	$ 1,232,952
TOTAL TRANSFERS	$ 1,000,000	$ 500,000	$ 500,000	$ 1,232,952	$ 1,232,952	$ 1,232,952
TOTAL BUDGET	**$ 4,664,835**	**$11,053,484**	**$ 7,645,428**	**$ 9,690,570**	**$ 9,690,570**	**$ 9,690,570**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Special Revenue Funds – Revenue Graphs





CITY OF BARTLESVILLE

2025-26 Operating Budget

Special Revenue Funds – Revenue Summary by Source

REVENUE BY SOURCE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Sales Tax		$ 1,704,878	$ 1,685,769	$ 1,709,046	$ 1,691,955
Hotel-Motel Tax		205,677	195,700	191,824	191,800
Franchise Tax		603,564	586,000	768,310	783,600
Intergovernmental		152,161	1,240,000	2,716,335	485,000
Charges for Services		4,825	4,800	4,207	4,100
Interest and Investment Income		314,759	-	364,670	291,737
Donations and Miscellaneous		268,234	30,800	211,375	29,418
Transfer In:	From BLTA	107,687	70,000	98,336	70,000
	From General	586,603	778,435	778,435	426,828
Fund Balance		7,974,484	6,985,550	7,331,001	6,283,293
Total Available for Appropriation		**$ 11,922,872**	**$ 11,577,054**	**$ 14,173,539**	**$ 10,257,731**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Special Revenue Funds – Personnel Summary

PERSONNEL COUNTS BY DEPARTMENT	*2023-24 ACTUAL FTEs*	*2024-25 BUDGETED FTEs*	*2024-25 ACTUAL FTEs*	*2025-26 BUDGETED FTEs*
E-911 Fund:				
Dispatch	15.7	19.7	16	20
Special Library:				
Library	1.13	1.13	1.13	1.13
Special Museum:				
Museum	1.23	0.79	0.79	0.79
Total Expenditures	**18.06**	**21.62**	**17.92**	**21.92**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Economic Development Fund – Summary

Fund Mission:	To stimulate local economic development through the use of incentives and dissemination of favorable information about the local economy and culture.
Fund Description:	The Economic Development Fund was established in 1986 when the City determined that a sustained effort was necessary to stimulate and grow the local economy in light of many ups and downs related to the City's dependence upon the oil and gas industry. It is funded by a ¼% sales tax and a 2% Hotel Tax.
2025 Accomplishments:	• N/A
2026 Objectives:	• N/A
Budget Highlights:	The major budgeted expenditure in this fund is for the City's economic development contract with the Bartlesville Development Authority (BDA). Other amounts in this fund are available to the BDA for various economic projects with Council approval.

FUND 203 ECONOMIC DEVELOPMENT
DEPT 538 ECONOMIC DEVELOPMENT

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$1,872,793	$5,708,341	$2,929,749	$5,337,203	$5,337,203

CITY OF BARTLESVILLE

2025-26 Operating Budget

Economic Development Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Economic Development	$ 1,872,793	$ 5,708,341	$ 2,929,749	$ 5,337,203
Total Expenditures	**$ 1,872,793**	**$ 5,708,341**	**$ 2,929,749**	**$ 5,337,203**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Sales Tax	$ 1,704,878	$ 1,685,769	$ 1,709,046	$ 1,691,955
Hotel-Motel Tax	205,677	195,700	191,824	191,800
Interest and Investment Income	255,740	-	277,425	221,940
Donations and Miscellaneous	404	-	938	-
Fund Balance	3,688,119	3,826,872	3,982,024	3,231,508
Total Available for Appropriation	**$ 5,854,818**	**$ 5,708,341**	**$ 6,161,257**	**$ 5,337,203**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Economic Development Fund – Economic Development – Line Item Detail

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
52410 PROFESSIONAL SERVICES	$ 11,098	$ -	$ -	$ -	$ -	$ -
52510 OTHER SERVICES	655,945	4,330,341	1,645,000	3,959,203	3,959,203	3,959,203
52710 OPERATIONAL SERVICES	1,205,750	1,378,000	1,284,749	1,378,000	1,378,000	1,378,000
TOTAL CONTRACTUAL SERVICES	$ 1,872,793	$ 5,708,341	$ 2,929,749	$ 5,337,203	$ 5,337,203	$ 5,337,203
TOTAL BUDGET	**$ 1,872,793**	**$ 5,708,341**	**$ 2,929,749**	**$ 5,337,203**	**$ 5,337,203**	**$ 5,337,203**

CITY OF BARTLESVILLE

2025-26 Operating Budget
E-911 Fund – Summary

Fund Mission:	To offer an enhanced E-911 service to the City of Bartlesville and surrounding areas providing dispatch assistance and coordination to all public safety entities in the area.
Fund Description:	The E-911 Fund is financed by the levy of a monthly 5% fee on the landline telephone customers within Bartlesville, Dewey, and other Washington County telephone customers as well as Bartlesville/Washington County's portion of the statewide $0.75 per line per month fee on all cellular services. The Bartlesville Police Department is the agency that operates the E-911 Dispatch Center for these jurisdictions.
2025 Accomplishments:	• Provided Virtual Academy training • Worked with Tri-County Tech staff for E911/Dispatcher training program and possible simulator attainment • CPR certification for all dispatch staff
2026 Objectives:	• Certify some dispatch staff as Emergency Medical Dispatchers • Continue CPR certification for dispatch staff • Continue replacement of 24/7 dispatcher chairs
Budget Highlights:	The transfer from the General Fund is to assist in paying E-911 dispatching costs. Major expenditures include personnel costs and utilities.

FUND 207 E-911
DEPT 275 EMERGENCY DISPATCH

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$1,132,771	$1,487,474	$1,321,432	$1,672,869	$1,672,869

CITY OF BARTLESVILLE

2025-26 Operating Budget

E-911 Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Emergency Dispatch	$ 1,132,771	$ 1,487,474	$ 1,321,432	$ 1,672,869
Reserves: Compensated Absences Reserve	-	27,620	-	21,360
Total Expenditures and Reserves	**$ 1,132,771**	**$ 1,515,094**	**$ 1,321,432**	**$ 1,694,229**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
E-911 Service Tax	$ 14,367	$ 37,500	$ -	$ -
E-911 Wireless Fee	589,197	548,500	768,310	783,600
Charges for Services	2,400	2,400	2,400	2,400
Interest and Investment Income	9,729	-	22,777	18,222
Transfer In: General	586,603	778,435	778,435	426,828
Fund Balance	143,165	148,258	212,689	463,179
Total Available for Appropriation	**$ 1,345,461**	**$ 1,515,093**	**$ 1,784,611**	**$ 1,694,229**

CITY OF BARTLESVILLE

2025-26 Operating Budget

E-911 Fund – Emergency Dispatch – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 720,102	$ 920,000	$ 798,555	$ 956,000	$ 956,000	$ 956,000
51120 OVERTIME	29,173	23,000	33,732	24,000	24,000	24,000
51130 FICA	54,395	71,000	60,570	74,000	74,000	74,000
51140 GROUP INSURANCE	151,205	222,214	224,683	307,409	307,409	307,409
51150 DB RETIREMENT	14,152	11,000	13,231	12,000	12,000	12,000
51155 DC RETIREMENT	26,583	37,000	29,725	37,000	37,000	37,000
51180 UNEMPLOYMENT COMP	-	-	7,194	-	-	-
TOTAL PERSONAL SERVICES	$ 995,610	$ 1,284,214	$ 1,167,690	$ 1,410,409	$ 1,410,409	$ 1,410,409
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 2,071	$ 13,500	$ 5,990	$ 13,500	$ 13,500	$ 13,500
52310 UTILITIES & COMMUNICATIONS	116,906	159,400	125,859	207,600	207,600	207,600
52510 OTHER SERVICES	9,896	11,860	11,869	22,860	22,860	22,860
52610 MAINT. & REPAIR SERVICE	370	7,000	(16)	7,000	7,000	7,000
52810 INSURANCE & BONDS	-	300	-	300	300	300
TOTAL CONTRACTUAL SERVICES	$ 129,243	$ 192,060	$ 143,702	$ 251,260	$ 251,260	$ 251,260
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 6,179	$ 8,200	$ 7,679	$ 8,200	$ 8,200	$ 8,200
53310 GENERAL SUPPLIES	1,739	2,000	1,861	2,000	2,000	2,000
53610 MAINT. & REPAIR MATERIALS	-	1,000	500	1,000	1,000	1,000
TOTAL MATERIALS & SUPPLIES	$ 7,918	$ 11,200	$ 10,040	$ 11,200	$ 11,200	$ 11,200
TOTAL BUDGET	**$ 1,132,771**	**$ 1,487,474**	**$ 1,321,432**	**$ 1,672,869**	**$ 1,672,869**	**$ 1,672,869**

CITY OF BARTLESVILLE

2025-26 Operating Budget

E-911 Fund – Emergency Dispatch – Personnel and Capital Detail

FUND 207 E-911
DEPT 275 EMERGENCY DISPATCH

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Lead Emergency Comm. Tech	3	3	3	3
Emergency Comm. Tech	12.7	16.7	13	17
TOTAL	**15.7**	**19.7**	**16**	**20**

CITY OF BARTLESVILLE

2025-26 Operating Budget
Special Library Fund – Summary

Fund Mission:	To provide support to the Bartlesville Public Library for items that are beyond the ability of the Library's operating budget to purchase.
Fund Description:	This fund was established to provide additional support for the operation of the Bartlesville Public Library. Grant money from the Oklahoma Dept. of Libraries, funding from the Bartlesville Library Trust Authority, and donations are the principal revenues of the Special Library Fund.
2025 Accomplishments:	• Established incident tracking system to improve safety of visitors • Renovated the staff lounge

CITY OF BARTLESVILLE

2025-26 Operating Budget
Special Library Fund – Summary
(continued)

2026 Objectives:

- Increase electronics collection
- Renovate staff workroom

Budget Highlights: The major budgeted expenditures in this fund are for general supplies and replacement equipment.

FUND 208 SPECIAL LIBRARY
DEPT 421 LIBRARY

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$201,575	$202,000	$188,796	$194,000	$194,000

CITY OF BARTLESVILLE

2025-26 Operating Budget

Special Library Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Library	$ 201,575	$ 202,000	$ 188,796	$ 194,000
Total Expenditures	**$ 201,575**	**$ 202,000**	**$ 188,796**	**$ 194,000**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Intergovernmental	$ 55,825	$ 18,000	$ 31,200	$ -
Interest and Investment Income	24,380	-	30,357	24,286
Donations and Miscellaneous	23,703	-	27,761	100
Transfer In: From BLTA	107,687	70,000	98,336	70,000
Fund Balance	328,430	328,106	338,190	337,048
Total Available for Appropriation	**$ 540,025**	**$ 416,106**	**$ 525,844**	**$ 431,434**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Special Library Fund – Library – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 25,846	$ 30,000	$ 27,490	$ 31,000	$ 31,000	$ 31,000
51130 FICA	1,975	3,000	2,103	3,000	3,000	3,000
TOTAL PERSONAL SERVICES	$ 27,821	$ 33,000	$ 29,593	$ 34,000	$ 34,000	$ 34,000
CONTRACTUAL SERVICES						
52410 PROFESSIONAL SERVICES	$ 2,679	$ 4,500	$ 4,500	$ 5,000	$ 5,000	$ 5,000
52510 OTHER SERVICES	16,448	16,500	16,500	7,000	7,000	7,000
TOTAL CONTRACTUAL SERVICES	$ 19,127	$ 21,000	$ 21,000	$ 12,000	$ 12,000	$ 12,000
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	$ 104,267	$ 148,000	$ 137,600	$ 148,000	$ 148,000	$ 148,000
53610 MAINT. & REPAIR MATERIALS	420	-	603	-	-	-
TOTAL MATERIALS & SUPPLIES	$ 104,687	$ 148,000	$ 138,203	$ 148,000	$ 148,000	$ 148,000
CAPITAL OUTLAY						
55940 MACHINERY & EQUIPMENT	$ 49,940	$ -	$ -	$ -	$ -	$ -
TOTAL CAPITAL OUTLAY	$ 49,940	$ -	$ -	$ -	$ -	$ -
TOTAL BUDGET	**$ 201,575**	**$ 202,000**	**$ 188,796**	**$ 194,000**	**$ 194,000**	**$ 194,000**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Special Library Fund – Library – Personnel and Capital Detail

FUND 208 SPECIAL LIBRARY
DEPT 421 LIBRARY

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Library Assistant	1.13	1.13	1.13	1.13
TOTAL	**1.13**	**1.13**	**1.13**	**1.13**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Special Museum Fund – Summary

Fund Mission:	To provide support to the Bartlesville Area History Museum for items that are beyond the ability of the Museum's operating budget to purchase
Fund Description:	This fund was established to provide additional support for the operation of the Bartlesville History Museum. Money from the Bartlesville History Museum Trust Authority and donations are the principal revenues of the Special Museum Fund.
2025 Accomplishments:	• Investigated potential funding sources
2026 Objectives:	• Increase community outreach
Budget Highlights:	The major budgeted expenditures in this fund are for general supplies and replacement equipment.

FUND 209 SPECIAL MUSEUM
DEPT 425 MUSUEM

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$32,031	$25,100	$25,358	$25,600	$25,600

CITY OF BARTLESVILLE

2025-26 Operating Budget

Special Museum Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Museum	$ 32,031	$ 25,100	$ 25,358	$ 25,600
Total Expenditures	**$ 32,031**	**$ 25,100**	**$ 25,358**	**$ 25,600**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Interest and Investment Income	$ 10,820	$ -	$ 13,407	$ 10,726
Donations and Miscellaneous	46,285	-	1,405	-
Fund Balance	138,706	147,978	163,780	153,234
Total Available for Appropriation	**$ 195,811**	**$ 147,978**	**$ 178,592**	**$ 163,960**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Special Museum Fund – Museum – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 25,616	$ 19,000	$ 19,719	$ 19,000	$ 19,000	$ 19,000
51130 FICA	1,960	2,000	1,539	2,000	2,000	2,000
TOTAL PERSONAL SERVICES	$ 27,576	$ 21,000	$ 21,258	$ 21,000	$ 21,000	$ 21,000
CONTRACTUAL SERVICES						
52410 PROFESSIONAL SERVICES	$ 1,028	$ 1,100	$ 1,100	$ 1,100	$ 1,100	$ 1,100
TOTAL CONTRACTUAL SERVICES	$ 1,028	$ 1,100	$ 1,100	$ 1,100	$ 1,100	$ 1,100
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	$ 3,427	$ 3,000	$ 3,000	$ 3,500	$ 3,500	$ 3,500
TOTAL MATERIALS & SUPPLIES	$ 3,427	$ 3,000	$ 3,000	$ 3,500	$ 3,500	$ 3,500
TOTAL BUDGET	**$ 32,031**	**$ 25,100**	**$ 25,358**	**$ 25,600**	**$ 25,600**	**$ 25,600**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Special Museum Fund – Museum – Personnel and Capital Detail

FUND 209 SPECIAL MUSEUM
DEPT 425 MUSUEM

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Library Assistant	1.23	0.79	0.79	0.79
TOTAL	**1.23**	**0.79**	**0.79**	**0.79**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Municipal Airport Fund – Summary

Fund Mission:	To provide quality airport facilities capable of meeting the needs of large corporate and small individual clients.
Fund Description:	The Bartlesville Municipal Airport is owned and operated by the City. The airport is available to the public and has large hangars and t-hangars available for rent.
2025 Accomplishments:	• Worked with Airport Consultant to complete the Hangar Development Plan • Worked with Airport Consultant to complete design of the Taxilane Extensions project
2026 Objectives:	• Complete Taxilane Extension project • Complete design of the Hangar Construction project and begin construction • Continue to update the 5-year Capital Plan and DBE goals
Budget Highlights:	The major budgeted expenditures in this fund are capital outlay for the improvement of the runways and taxiways.

FUND 240 MUNICIPAL AIRPORT
DEPT 147 AIRPORT

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$214,020	$1,924,416	$1,881,513	$8,654	$8,654

CITY OF BARTLESVILLE

2025-26 Operating Budget

Municipal Airport Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Airport	$ 214,020	$ 1,924,416	$ 1,881,513	$ 8,654
Total Expenditures	**$ 214,020**	**$ 1,924,416**	**$ 1,881,513**	**$ 8,654**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Intergovernmental	$ 89,151	$ 737,000	$ 1,835,317	$ -
Interest and Investment Income	6,043	-	10,818	8,654
Fund Balance	78,128	7,598	35,378	-
Total Available for Appropriation	**$ 173,322**	**$ 744,598**	**$ 1,881,513**	**$ 8,654**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Municipal Airport Fund – Airport – Line Item Detail

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
52410 PROFESSIONAL SERVICES	$ 213,585	$ -	$ 46,693	$ -	$ -	$ -
52510 OTHER SERVICES	435	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	$ 214,020	$ -	$ 46,693	$ -	$ -	$ -
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	$ -	$ 1,924,416	$ 1,834,820	$ 8,654	$ 8,654	$ 8,654
TOTAL CAPITAL OUTLAY	$ -	$ 1,924,416	$ 1,834,820	$ 8,654	$ 8,654	$ 8,654
TOTAL BUDGET	**$ 214,020**	**$ 1,924,416**	**$ 1,881,513**	**$ 8,654**	**$ 8,654**	**$ 8,654**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Restricted Library Donation Fund – Summary

Fund Mission:	To provide support to the Bartlesville Public Library for items that are beyond the limits of the Library's operating budget. Funds are to be used as a supplement to, but not a replacement for City provided revenue.
Fund Description:	This fund was established to provide additional support for the operation of the Bartlesville Public Library through the Harshfield Library Donation. Funds will be used: • To ensure Library programming including author visits and/or speakers of educational or literacy interest, and related expenses • Provide additional resources not provided through the annual disbursements by the City, the Library Trust Authority, State Aid through ODL, or outside granting agencies • Provide for extraordinary purchases
2025 Accomplishments:	• Expanded Wi-Fi signal and bandwidth throughout Library
2026 Objectives:	• Improve wayfinding and replace 1992-era signage • Replace picture book shelving • Add flexibility to meeting rooms B and C with acoustic dividers
Budget Highlights:	Advertising, speaker fees, video conferencing fees, supplies for events, library enhancement and rental fees.

FUND 241 Restricted Library Donation Fund
DEPT 421 LIBRARY

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$18,114	$382,568	$49,063	$483,825	$483,825

CITY OF BARTLESVILLE

2025-26 Operating Budget

Restricted Library Donation Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Library	$ 18,114	$ 109,000	$ 49,063	$ 69,000
Unallocated	-	273,568	-	414,825
Total Expenditures	**$ 18,114**	**$ 382,568**	**$ 49,063**	**$ 483,825**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Donations and Miscellaneous	$ 31,299	$ -	$ 36,648	$ 29,318
Fund Balance	453,736	375,860	466,922	454,507
Total Available for Appropriation	**$ 485,035**	**$ 375,860**	**$ 503,570**	**$ 483,825**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Restricted Library Donation Fund – Library – Line Item Detail

MATERIALS & SUPPLIES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
53310 GENERAL SUPPLIES	$ 2,289	$ 29,000	$ 21,000	$ 39,000	$ 39,000	$ 39,000
53610 MAINT. & REPAIR MATERIALS	15,825	80,000	28,063	30,000	30,000	30,000
TOTAL MATERIALS & SUPPLIES	$ 18,114	$ 109,000	$ 49,063	$ 69,000	$ 69,000	$ 69,000
TOTAL BUDGET	**$ 18,114**	**$ 109,000**	**$ 49,063**	**$ 69,000**	**$ 69,000**	**$ 69,000**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Restricted Revenue Fund – Summary

Fund Mission:	To accept restricted use revenues on behalf of operating departments and track the expenditures of these restricted funds.
Fund Description:	The Restricted Revenue fund was established several years ago to receive and disburse funds the City receives with specific purposes attached as a condition and for accounting for certain grant funds.
2025 Accomplishments:	• Purchased additional equipment deemed necessary for Operations Division, Criminal Investigations Division, and Training Division & Administration at the Police Department
2026 Objectives:	• Purchase additional equipment deemed necessary for Operations Division, Criminal Investigations Division, and Training Division & Administration at the Police Department
Budget Highlights:	The major budgeted expenditures in this fund include equipment for the Fire and Police departments, street improvements, the Centennial Plaza project in the Park and Recreation department, and renovations to Veteran's Park and Frontier Pool.

FUND 243 RESTRICTED REVENUE
ALL DEPARTMENTS

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$115,178	$439,764	$90,039	$283,449	$283,449

CITY OF BARTLESVILLE

2025-26 Operating Budget

Restricted Revenue Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
General Services	$ 6,511	$ 87,276	$ 1,664	$ 51,081
Cemetery	-	27,892	4,960	30,122
Community Development	-	3,168	-	3,168
Fire	57,832	58,466	1,255	679
Police	49,655	115,815	45,430	74,018
Street	-	2,676	-	2,676
Park and Recreation	1,180	93,980	729	109,314
Swimming Pools	-	12,331	-	12,331
Golf	-	38,160	36,001	60
Total Expenditures	**$ 115,178**	**$ 439,764**	**$ 90,039**	**$ 283,449**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Donations and Miscellaneous	$ 87,808	$ -	$ 113,823	$ -
Fund Balance	287,186	306,262	259,665	283,449
Total Available for Appropriation	**$ 374,994**	**$ 306,262**	**$ 373,488**	**$ 283,449**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Restricted Revenue Fund – Expense Outlay Detail

Expense Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	23/24 ACTUAL	24/25 BUDGET	24/25 ESTIMATE	25/26 BUDGET
170	04037	Homeland Security	-	217	-	217
170	13112	Freedom Flag	2,384	627	567	60
170	99055	Bike racks	-	598	-	598
170	22006	Brush up Bartlesville	-	75	-	75
170	15045	Copier Lease Buyout	4,127	42,000	1,097	6,372
170	16023	Sale of Parr Property	-	33,946	-	33,946
170	22004	Time Capsule	-	5,000	-	5,000
170	N/A	Community Center audio/Lights	-	4,813	-	4,813
170	N/A	Hope Grant	-	-	-	-
		Total General Services	***6,511***	***87,276***	***1,664***	***51,081***
174	04012	Luminary Beautification	-	26,592	-	28,822
174	99051	Bell Tower Maintenance	-	1,300	4,960	1,300
		Total Cemetery	***-***	***27,892***	***4,960***	***30,122***
180	10034	Bicycle Rodeo	-	376	-	376
180	18051	Demolition Of 109 SW Cheyenne	-	2,792	-	2,792
		Total Community Development	***-***	***3,168***	***-***	***3,168***
250	99005	Albright Fire Trust	-	154	-	154
250	99042	General Fire Donations	-	1,130	1,255	525
250	13064	Communication Equipment	57,832	57,182	-	-
		Total Fire	***57,832***	***58,466***	***1,255***	***679***
270	99006	General Police Donations	6,591	31,253	557	31,196
270	10046	SOT-Special Operations Team	803	1,073	-	1,073
270	99028	Federal Drug Task Force Reimbursements	22,698	17,599	7,024	10,317
270	09030	Police Reserve	3,328	4,434	336	7,098
270	99031	Police Explorer	640	65	-	65
270	99036	K9 police dog	7,500	1,278	-	2,316
270	99056	BPD Christmas Food Baskets	-	-	-	-
270	16022	Safe Oklahoma Grant	-	19,797	-	19,797

CITY OF BARTLESVILLE

2025-26 Operating Budget

Restricted Revenue Fund – Expense Outlay Detail

(continued)

Expense Schedule
(continued)

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*23/24 ACTUAL*	*24/25 BUDGET*	*24/25 ESTIMATE*	*25/26 BUDGET*
270	16028	Joe Glenn Memorial	-	62	-	62
270	17061	Police Training Donation	8,095	-		-
270	17062	PD Honor Guard	-	1,094	-	1,094
270	23016	Mental Heslth	-	1,000	-	1,000
270	25039	Electric Golf Carts	-	38,160	37,513	-
		Total Police	***49,655***	***115,815***	***45,430***	***74,018***
328	21003	St. Johns School Zone	-	2,676	-	2,676
		Total Street	***-***	***2,676***	***-***	***2,676***
431	00016	Centennial Plaza	-	38,037	-	38,037
431	10023	Bruce Goff Tower	-	31,858	-	31,858
431	10024	Dog Park Donations	-	458	-	458
431	12020	Sale of Park Property	-	8,599	-	8,599
431	99033	Sante Fe Engine Preservation	-	627	-	627
431	99037	Arutunoff Softball Fields	-	2,325	-	2,325
431	99038	Flag Football Fields	-	6,064	-	6,064
431	99047	Sooner Jr	-	2,492	-	2,492
431	23011	Friends of the Parks	-	1,365	-	-
431	16024	Monarch Butterfly Garden	-	35	-	35
431	16025	Safe Routes To School Grant	-	60	-	60
431	16030	Freewheel	-	271	-	271
431	23011	Ex Friends of the Park	1,180	574	729	1,101
431	N/A	P66 Tree Donation	-	-	-	14,750
431	22002	P66 Landscaping Grant	-	413	-	1,835
431	19032	Civitan Park Pavillion	-	802	-	802
		Total Parks and Recreation	***1,180***	***93,980***	***729***	***109,314***
432	08029	Frontier Park Project	***-***	***12,331***	***-***	***12,331***
445	25039	Electric Golf Carts	***-***	***38,160***	***36,001***	***60***
TOTAL			**$ 115,178**	**$ 439,764**	**$ 90,039**	**$ 283,449**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Golf Course Memorial Fund – Summary

Fund Mission:	To receive donations and other golf revenues that are restricted for the purpose of golf course improvements and to account for the expenditure of such funds.
Fund Description:	The Golf Course Memorial fund was established when members of the Adams Golf Club requested it so that gifts could be made to the Golf Course for purposes of improving it. They wanted to assure that the intended improvements were made and that the money would not be used for everyday operations.
2025 Accomplishments:	• Raised $38,000 in donations
2026 Objectives:	• Continue to raise private fund for Golf Course Improvements
Budget Highlights:	The major budgeted expenditures in this fund are for maintenance and repairs.

FUND 244 GOLF COURSE MEMORIAL
DEPT 445 GOLF COURSE

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$78,153	$79,853	$39,499	$44,984	$44,984

CITY OF BARTLESVILLE

2025-26 Operating Budget

Golf Course Memorial Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Municipal Golf Course	$ 78,153	$ 79,853	$ 39,499	$ 44,984
Total Expenditures	**$ 78,153**	**$ 79,853**	**$ 39,499**	**$ 44,984**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Interest and Investment Income	$ 3,071	$ -	$ 3,594	$ 2,875
Donations and Miscellaneous	78,735	30,800	30,800	-
Fund Balance	46,262	21,528	47,214	42,109
Total Available for Appropriation	**$ 128,068**	**$ 52,328**	**$ 81,608**	**$ 44,984**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Golf Course Memorial Fund – Golf Course – Line Item Detail

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
52510 OTHER SERVICES	$ 5,469	$ -	$ 28,032	$ 44,984	$ 44,984	$ 44,984
TOTAL CONTRACTUAL SERVICES	$ 5,469	$ -	$ 28,032	$ 44,984	$ 44,984	$ 44,984
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	$ 816	$ -	$ 112	$ -	$ -	$ -
53410 TOOLS & EQUIPMENT	3,418	-	5,100	-	-	-
53610 MAINT. & REPAIR MATERIALS	26,335	3,600	6,255	-	-	-
TOTAL MATERIALS & SUPPLIES	$ 30,569	$ 3,600	$ 11,467	$ -	$ -	$ -
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	$ -	$ 54,725	$ -	$ -	$ -	$ -
55960 VEHICLES & EQUIPMENT	42,115	21,528	-	-	-	-
TOTAL CAPITAL OUTLAY	$ 42,115	$ 76,253	$ -	$ -	$ -	$ -
TOTAL BUDGET	**$ 78,153**	**$ 79,853**	**$ 39,499**	**$ 44,984**	**$ 44,984**	**$ 44,984**

CITY OF BARTLESVILLE

2025-26 Operating Budget

CDBG-COVID Fund – Summary

Fund Mission:	These funds are intended to pay costs not covered by other forms of assistance and specifically benefit persons of low and moderate income for cost incurred related to the coronavirus.
Fund Description:	The CDBG-COVID Fund was established to account for revenues and expenditures related to the receipt of a federal grant of the same name.
2025 Accomplishments:	• N/A
2026 Objectives:	• N/A
Budget Highlights:	The major expenditures in this fund are rent and utility expenses for persons of low and moderate income that were impacted by the coronavirus.

FUND 245 CDBG-COVID
DEPT 170 CDBG-COVID

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$0	$485,000	$485,000	$485,000	$485,000

CITY OF BARTLESVILLE

2025-26 Operating Budget

CDBG-COVID Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
CDBG-COVID	$ -	$ 485,000	$ 485,000	$ 485,000
Total Expenditures	**$ -**	**$ 485,000**	**$ 485,000**	**$ 485,000**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Intergovernmental	$ -	$ 485,000	$ 485,000	$ 485,000
Fund Balance	-	-	-	-
Total Available for Appropriation	**$ -**	**$ 485,000**	**$ 485,000**	**$ 485,000**

CITY OF BARTLESVILLE

2025-26 Operating Budget

CDBG-COVID Fund – General Services – Line Item Detail

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
52510 OTHER SERVICES	$ -	$ 485,000	$ 485,000	$ 485,000	$ 485,000	$ 485,000
TOTAL CONTRACTUAL SERVICES	$ -	$ 485,000	$ 485,000	$ 485,000	$ 485,000	$ 485,000
TOTAL BUDGET	**$ -**	**$ 485,000**	**$ 485,000**	**$ 485,000**	**$ 485,000**	**$ 485,000**

CITY OF BARTLESVILLE

2025-26 Operating Budget
ARPA Fund – Summary

Fund Mission:	These funds are to be used under the guidelines of the American Rescue Plan Act.
Fund Description:	The American Rescue Plan Act (ARPA) Fund was established to account for revenues and expenditures related to the receipt of federal funding under the same name.
2025 Accomplishments:	• N/A
2026 Objectives:	• N/A
Budget Highlights:	The only expenditure in this fund is a transfer to the General fund, to be spent at City Council discretion.

FUND 246 ARPA FUND
DEPT 900 TRANSFERS

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$1,000,000	$500,000	$500,000	$1,232,952	$1,232,952

CITY OF BARTLESVILLE

2025-26 Operating Budget

ARPA Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Transfer to General	$ 1,000,000	$ 500,000	$ 500,000	$ 1,232,952
Total Expenditures	**$ 1,000,000**	**$ 500,000**	**$ 500,000**	**$ 1,232,952**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Intergovernmental	$ -	$ -	$ -	$ -
Fund Balance	2,732,952	1,732,952	1,732,952	1,232,952
Total Available for Appropriation	**$ 2,732,952**	**$ 1,732,952**	**$ 1,732,952**	**$ 1,232,952**

CITY OF BARTLESVILLE

2025-26 Operating Budget

ARPA Fund – Transfers – Line Item Detail

TRANSFERS OUT	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
59101 TRANSFER TO GENERAL FUND	$ 1,000,000	$ 500,000	$ 500,000	$ 1,232,952	$ 1,232,952	$ 1,232,952
TOTAL TRANSFERS	$ 1,000,000	$ 500,000	$ 500,000	$ 1,232,952	$ 1,232,952	$ 1,232,952
TOTAL BUDGET	**$ 1,000,000**	**$ 500,000**	**$ 500,000**	**$ 1,232,952**	**$ 1,232,952**	**$ 1,232,952**

CITY OF BARTLESVILLE

2025-26 Operating Budget

JAG Fund – Summary

Fund Mission:	To provide for the receipt of LLEBG and JAG grant funds and to account for the expenditure of such funds.
Fund Description:	The JAG Fund was established originally to account for the receipt and disbursement of Police grant funds associated with the Local Law Enforcement Block Grant (LLEBG). The LLEBG was discontinued and replaced by the Police JAG grant. It is anticipated that the JAG grant will also be discontinued in the near future. After the final JAG funds have been received and spent, this fund will be closed.
2025 Accomplishments:	• N/A
2026 Objectives:	• N/A
Budget Highlights:	The only budgeted expenditure in this fund is for Police department general supplies.

FUND 262 LOCAL LAW ENFORCEMENT BLOCK GRANT
DEPT 270 POLICE

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$0	$14,804	$14,804	$0	$0

CITY OF BARTLESVILLE

2025-26 Operating Budget

JAG Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Police	$ -	$ 14,804	$ 14,804	$ -
Total Expenditures	**$ -**	**$ 14,804**	**$ 14,804**	**$ -**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Intergovernmental	$ 7,185	$ -	$ -	$ -
Fund Balance	7,619	14,804	14,804	-
Total Available for Appropriation	**$ 14,804**	**$ 14,804**	**$ 14,804**	**$ -**

CITY OF BARTLESVILLE

2025-26 Operating Budget

JAG Fund – Police – Line Item Detail

MATERIALS & SUPPLIES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
53310 GENERAL SUPPLIES	$ -	$ 14,804	$ 14,804	$ -	$ -	$ -
TOTAL MATERIALS & SUPPLIES	$ -	$ 14,804	$ 14,804	$ -	$ -	$ -
TOTAL BUDGET	**$ -**	**$ 14,804**	**$ 14,804**	**$ -**	**$ -**	**$ -**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Opioid Abatement Fund – Summary

Fund Mission:	To provide for the receipt of Opioid Abatement grant funds and to account for the expenditure of such funds.
Fund Description:	The Opioid Fund was established originally to account for the receipt and disbursement of Opioid Abatement settlement and grant funds.
2025 Accomplishments:	• N/A
2026 Objectives:	• N/A
Budget Highlights:	The only budgeted expenditure in this fund is for Police department expenditures related settlement and grant agreement terms.

FUND 263 OPIOID SETTLEMENT FUND
DEPT 270 POLICE

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$0	$0	$120,000	$244,818	$244,818

CITY OF BARTLESVILLE

2025-26 Operating Budget

Opioid Abatement Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Police	$ -	$ -	$ 120,000	$ 244,818
Total Expenditures	**$ -**	**$ -**	**$ 120,000**	**$ 244,818**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Intergovernmental	$ -	$ -	$ 364,818	$ -
Fund Balance	-	-	-	244,818
Total Available for Appropriation	**$ -**	**$ -**	**$ 364,818**	**$ 244,818**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Opioid Abatement Fund – Police – Line Item Detail

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
52510 OTHER SERVICES	$ -	$ -	$ 120,000	$ 244,818	$ 244,818	$ 244,818
TOTAL CONTRACTUAL SERVICES	$ -	$ -	$ 120,000	$ 244,818	$ 244,818	$ 244,818
TOTAL BUDGET	**$ -**	**$ -**	**$ 120,000**	**$ 244,818**	**$ 244,818**	**$ 244,818**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Neighborhood Park Fund – Summary

Fund Mission:	To assist in the maintenance and development of the parks and pathways of the City of Bartlesville.
Fund Description:	The Neighborhood Park and Recreation fund was established to receive and disburse funds generated by the Park fee imposed on new residential developments within the City. The fee is $500 per acre or portion thereof.
2025 Accomplishments:	• N/A
2026 Objectives:	• N/A
Budget Highlights:	The only budgeted expenditures in this fund are for a transfer to BMA – General that is being used to pay debt service on the purchase of new park land adjacent to Johnstone Park.

FUND 271 NEIGHBORHOOD PARK
DEPT 431 PARK & RECREATION

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$0	$62,723	$0	$73,643	$73,643

CITY OF BARTLESVILLE

2025-26 Operating Budget

Neighborhood Park Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Park and Recreation	$ -	$ 62,723	$ -	$ 73,643
Total Expenditures	**$ -**	**$ 62,723**	**$ -**	**$ 73,643**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Interest and Investment Income	$ 4,195	$ -	$ 5,166	$ 4,133
Donations and Miscellaneous	-	-	-	-
Fund Balance	60,148	62,723	64,344	69,510
Total Available for Appropriation	**$ 64,343**	**$ 62,723**	**$ 69,510**	**$ 73,643**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Neighborhood Park Fund – Park & Recreation – Line Item Detail

CAPITAL OUTLAY	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
55930 OTHER IMPROVEMENTS	$ -	$ 62,723	$ -	$ 73,643	$ 73,643	$ 73,643
TOTAL CAPITAL OUTLAY	$ -	$ 62,723	$ -	$ 73,643	$ 73,643	$ 73,643
TOTAL BUDGET	**$ -**	**$ 62,723**	**$ -**	**$ 73,643**	**$ 73,643**	**$ 73,643**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Cemetery Perpetual Care Fund – Summary

Fund Mission:	To expand and improve the City owned White Rose Cemetery utilizing State mandated funds and all accrued earnings.
Fund Description:	The Cemetery Perpetual Care fund is mandated by State Law for operators of cemeteries. A portion of each lot sale and interment income is required to be deposited in the fund. Principal may only be used for capital improvements to the cemetery and for purchase of land. Interest and other income may be used for operations.
2025 Accomplishments:	• No projects were scheduled for this budget year
2026 Objectives:	• No projects are scheduled for this budget year
Budget Highlights:	The only budgeted expenditures for this fund are for various improvements to the cemetery.

FUND 274 CEMETERY PERPETUAL CARE
DEPT 174 CEMETERY

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$200	$15,009	$175	$18,398	$18,398

CITY OF BARTLESVILLE

2025-26 Operating Budget

Cemetery Perpetual Care Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Cemetery	$ 200	$ 15,009	$ 175	$ 18,398
Total Expenditures	**$ 200**	**$ 15,009**	**$ 175**	**$ 18,398**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Charges for Services	$ 2,425	$ 2,400	$ 1,807	$ 1,700
Interest and Investment Income	781	-	1,126	901
Fund Balance	10,033	12,609	13,039	15,797
Total Available for Appropriation	**$ 13,239**	**$ 15,009**	**$ 15,972**	**$ 18,398**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Cemetery Perpetual Care Fund – Cemetery – Line Item Detail

MATERIALS & SUPPLIES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
53310 GENERAL SUPPLIES	$ 200	$ 15,009	$ 175	$ 18,398	$ 18,398	$ 18,398
TOTAL MATERIALS & SUPPLIES	$ 200	$ 15,009	$ 175	$ 18,398	$ 18,398	$ 18,398
TOTAL BUDGET	**$ 200**	**$ 15,009**	**$ 175**	**$ 18,398**	**$ 18,398**	**$ 18,398**

DEBT SERVICE FUND

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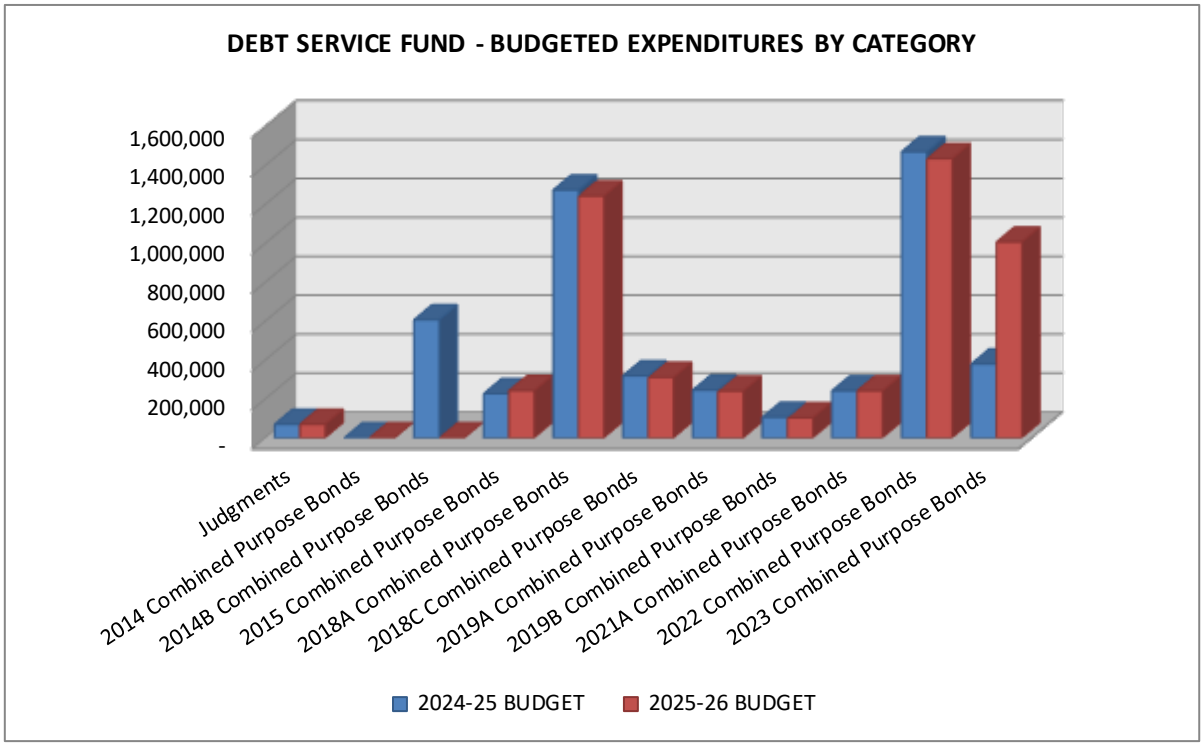
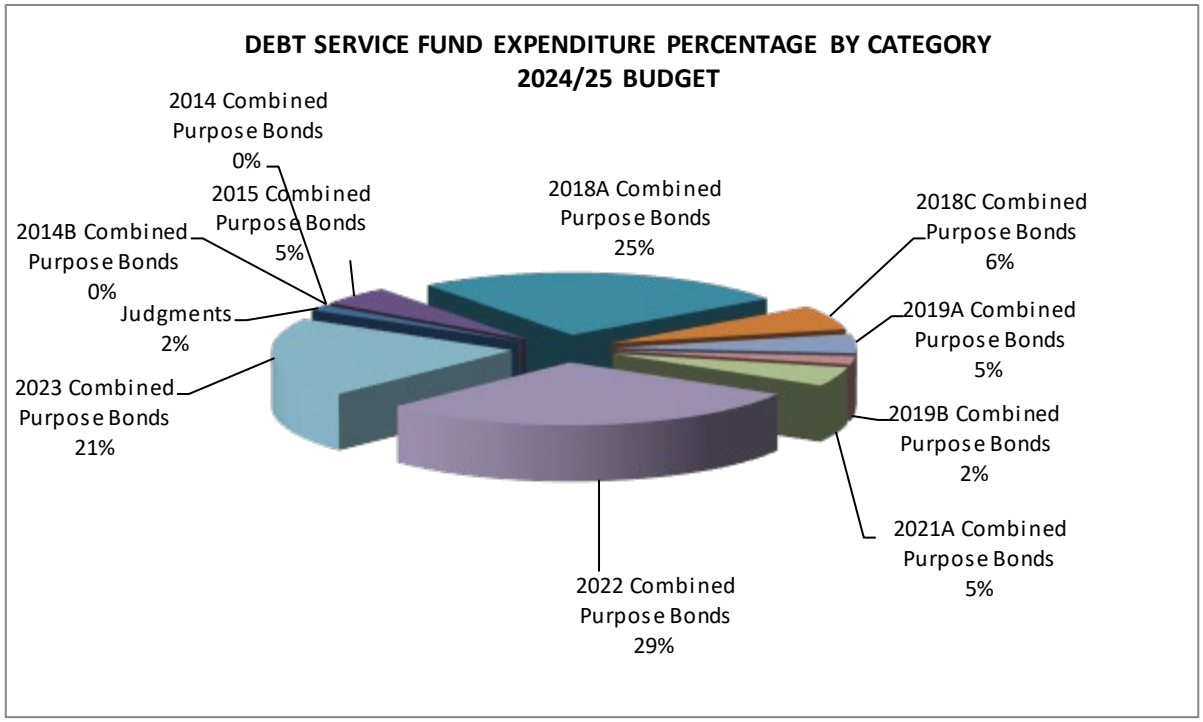
CITY OF BARTLESVILLE

2025-26 Operating Budget

Debt Service Fund – Expenditure Graphs

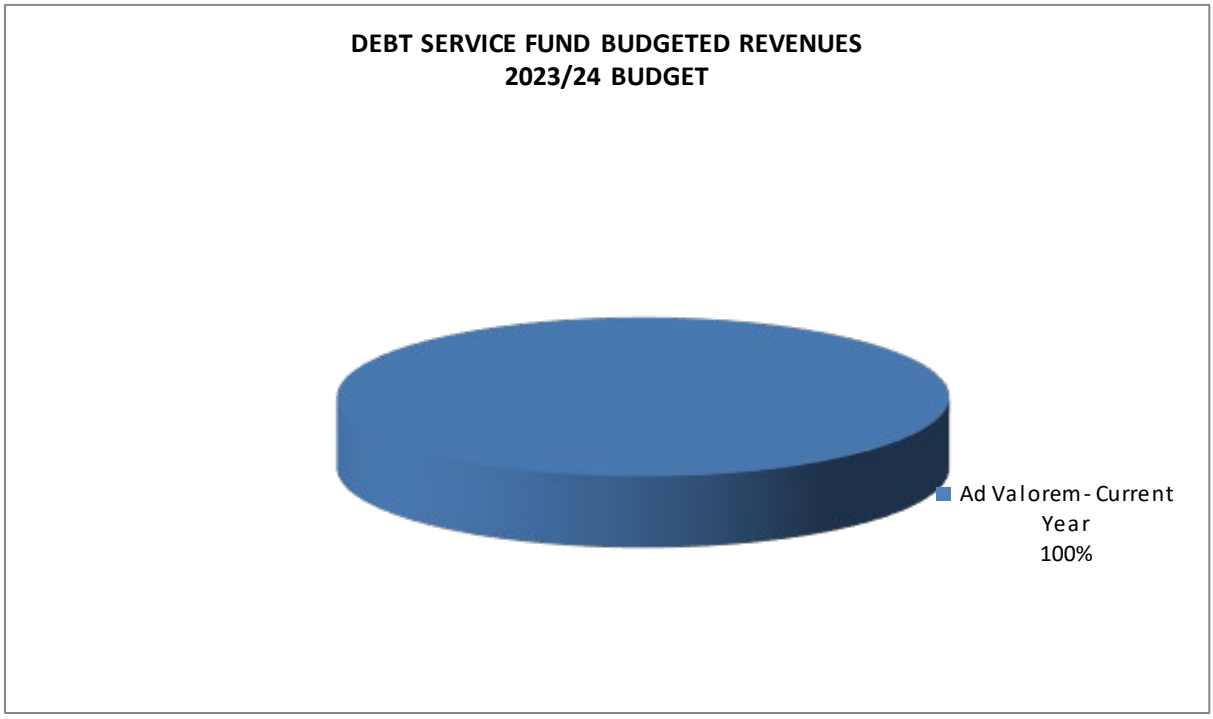


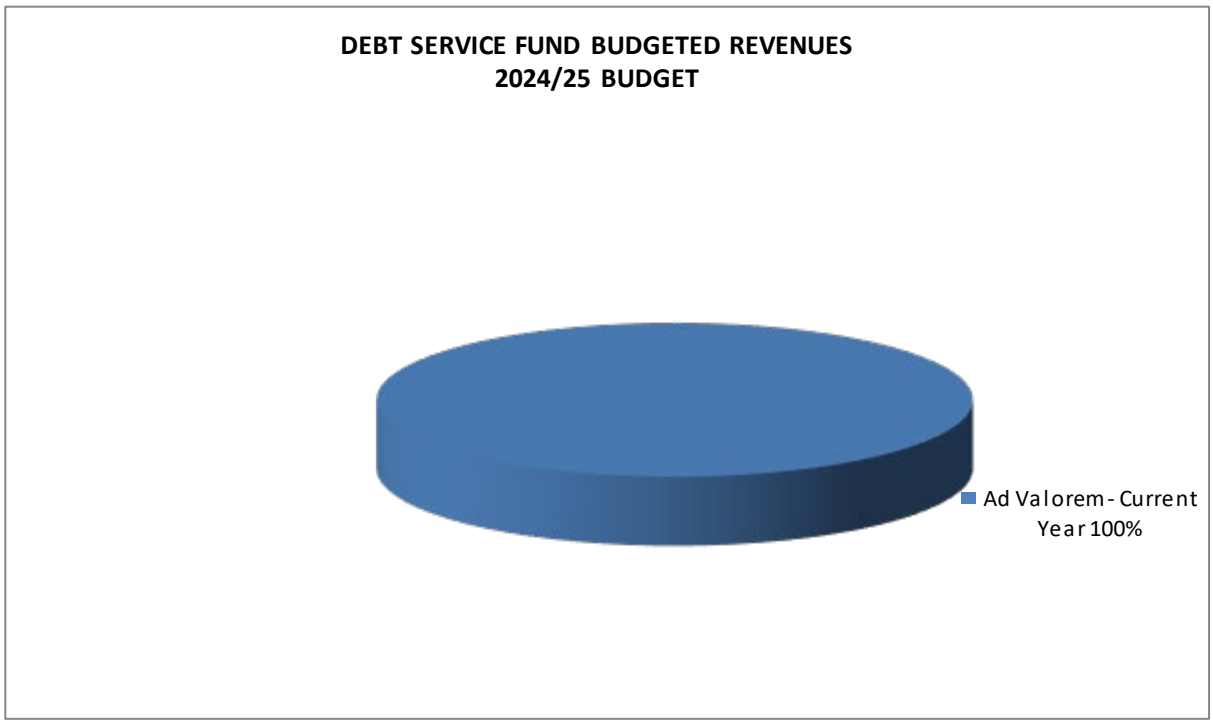


CITY OF BARTLESVILLE

2025-26 Operating Budget

Debt Service Fund – Revenue Graphs





CITY OF BARTLESVILLE

2025-26 Operating Budget

Debt Service Fund – Summary

Fund Mission:	N/A
Fund Description:	The Debt Service Fund was established in accordance with State law to satisfy the requirement that all ad valorem property taxes levied for the purposes of meeting debt service requirements on general obligation debt and paying court ordered judgments be deposited into a sinking fund.
2025 Accomplishments:	N/A
2026 Objectives:	N/A
Budget Highlights:	This fund pays for the debt service principal and interest requirements on all outstanding general obligation debt, court ordered judgments, and administrative fees. The only sources of revenue in this fund are ad valorem taxes and a transfer from the Bond Financing Fund to help hold property tax levels below 15 mills.

CITY OF BARTLESVILLE

2025-26 Operating Budget

Debt Service Fund – Summary by Function or Source

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Judgments	$ 70,000	$ 70,000	$ 70,000	$ 70,000
2014 Combined Purpose Bonds	184,370	-	-	-
2014B Combined Purpose Bonds	593,994	606,800	606,800	-
2015 Combined Purpose Bonds	230,980	227,020	227,020	242,660
2018A Combined Purpose Bonds	1,305,800	1,274,450	1,274,450	1,243,100
2018C Combined Purpose Bonds	327,375	319,125	319,125	310,875
2019A Combined Purpose Bonds	249,500	245,100	245,100	240,700
2019B Combined Purpose Bonds	107,500	105,500	105,500	103,500
2021A Combined Purpose Bonds	244,300	242,000	242,000	242,000
2022 Combined Purpose Bonds	1,506,250	1,470,700	1,470,700	1,435,150
2023 Combined Purpose Bonds	-	380,075	380,075	1,007,075
Total Expenditures	**$ 4,820,069**	**$ 4,940,770**	**$ 4,940,770**	**$ 4,895,060**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Ad Valorem - Current Year	$ 4,469,640	$ 4,940,770	$ 4,738,059	$ 4,893,260
Proceeds from Issuance of Debt	154,855	-	-	-
Fund Balance	3,734,419	3,639,119	3,610,645	3,407,934
Total Available for Appropriation	**$ 8,358,914**	**$ 8,579,889**	**$ 8,348,704**	**$ 8,301,194**

CAPITAL PROJECTS FUNDS

city of bartlesville

CONNECTED / CREATIVE / VIBRANT

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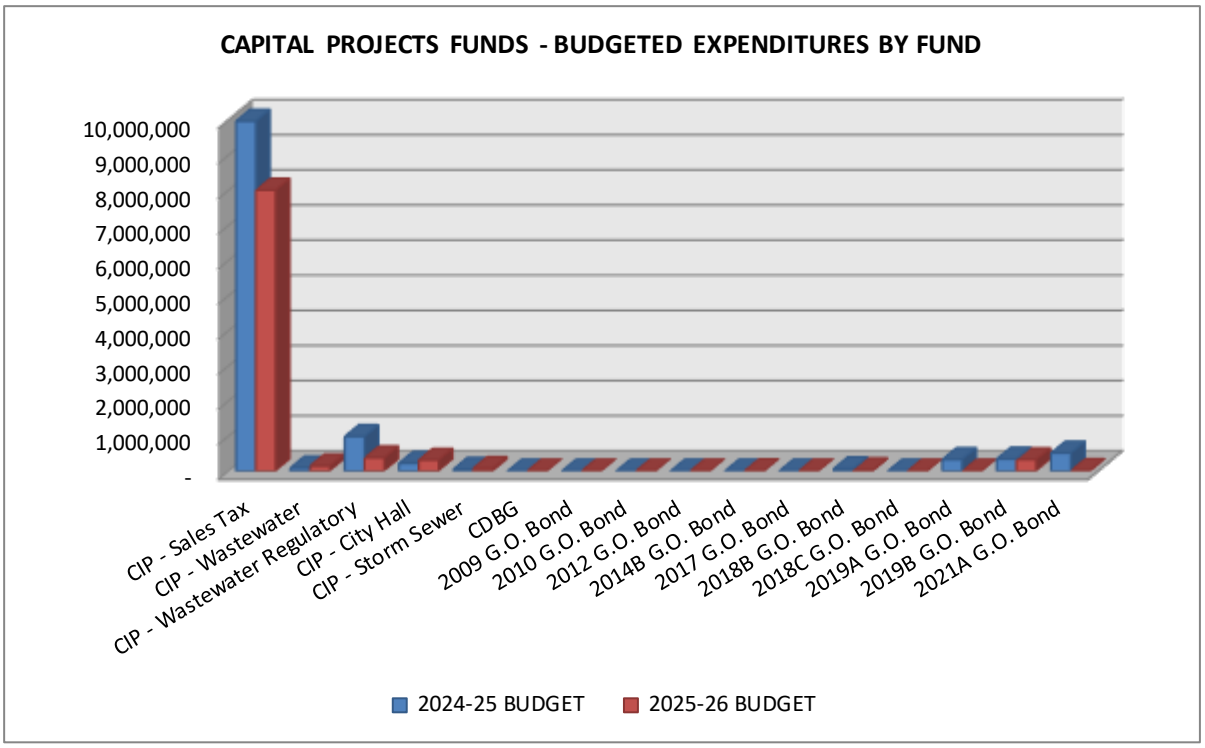
CITY OF BARTLESVILLE

2025-26 Operating Budget

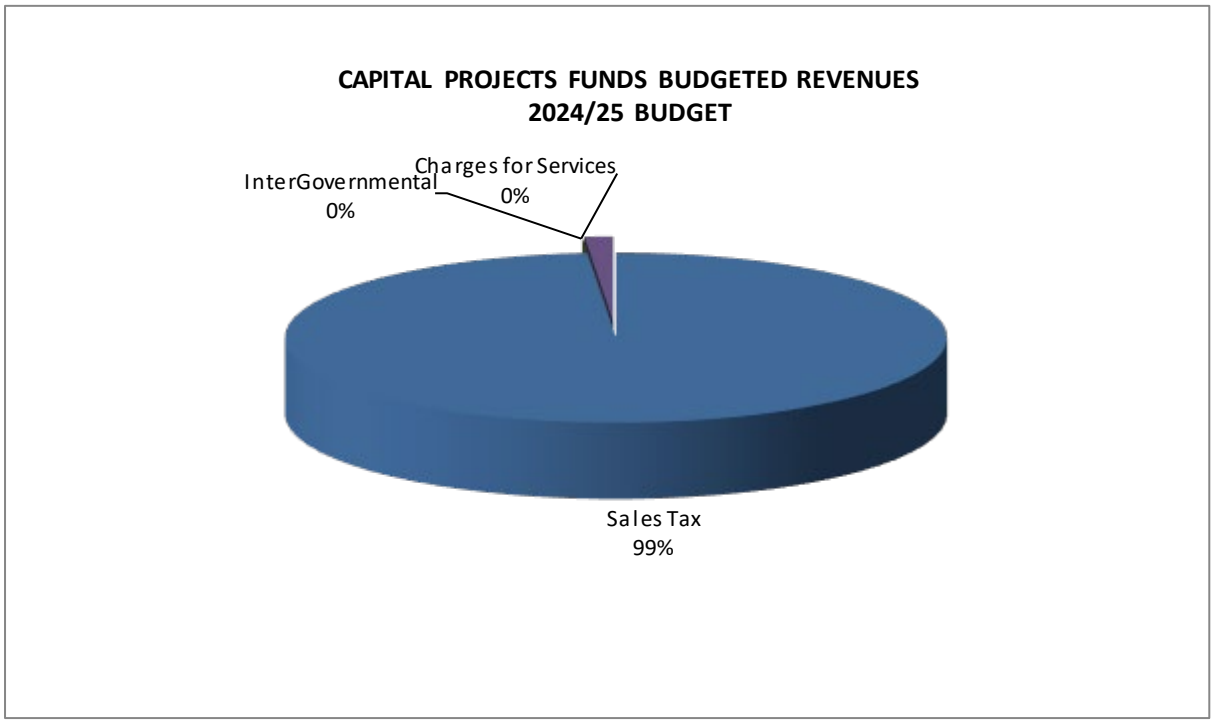
Capital Projects Funds – Expenditure Graph

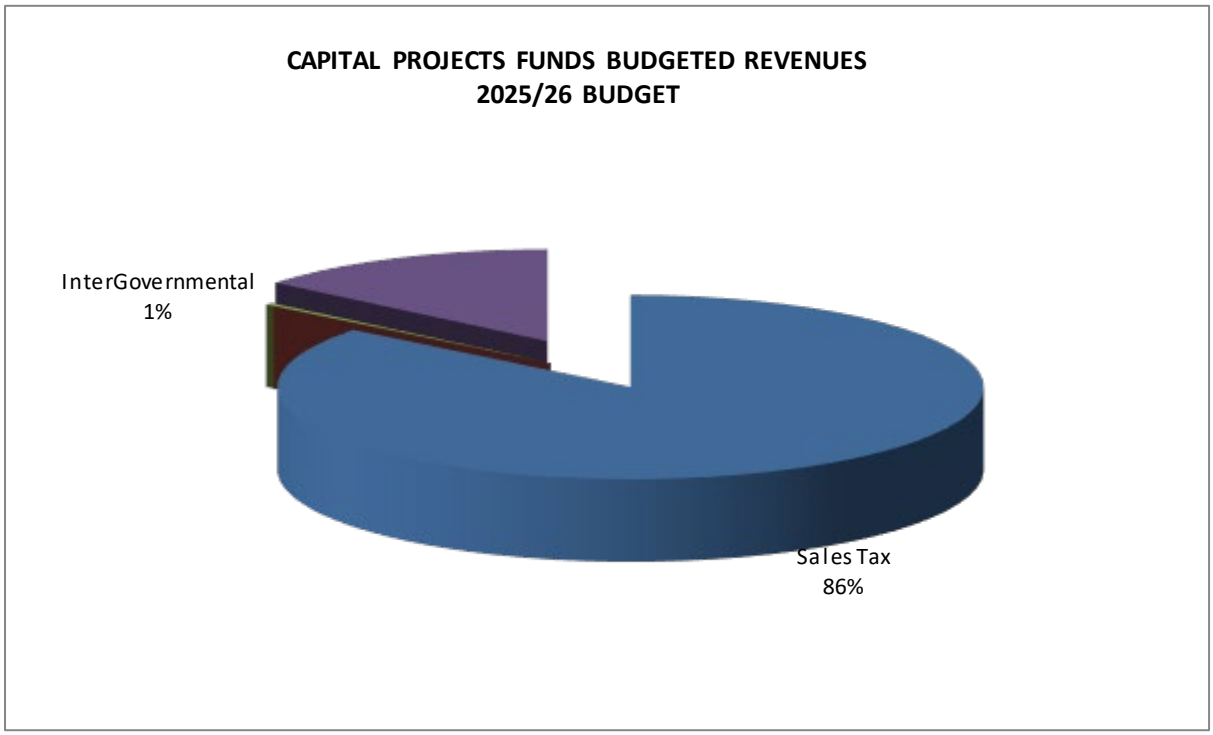


CITY OF BARTLESVILLE

2025-26 Operating Budget

Capital Projects Funds – Revenue Graphs





CITY OF BARTLESVILLE

2025-26 Operating Budget

Capital Projects Funds – Summary by Fund or Source

EXPENDITURES BY FUND	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
CIP - Sales Tax	$ 1,844,425	$ 10,120,005	$ 6,115,337	$ 7,952,707
CIP - Wastewater	74,999	86,269	10,037	140,148
CIP - Wastewater Regulatory	456,965	979,945	314,294	376,393
CIP - City Hall	5,200	221,971	-	308,106
CIP - Storm Sewer	-	48,130	-	70,379
CDBG	1,266	-	-	-
2014B G.O. Bond	-	-	-	3,885
2018B G.O. Bond	-	31,386	-	31,386
2018C G.O. Bond	1,720	-	-	-
2019A G.O. Bond	-	326,564	325,969	-
2019B G.O. Bond	35,218	341,460	19,182	322,278
2021A G.O. Bond	-	510,000	503,098	13,683
2022 G.O. Bond	3,646,761	3,170,750	2,550,874	476,133
2023 G.O. Bond	335,087	6,312,145	2,285,673	4,268,024
Total Expenditures and Reserves	**$ 6,401,641**	**$ 22,148,625**	**$ 12,124,464**	**$ 13,963,122**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Sales Tax	$ 3,412,076	$ 3,371,537	$ 3,418,092	$ 3,383,911
Intergovernmental	219,087	-	-	-
Charges for Services	63,294	-	48,300	14,323
Interest and Investment Income	428,119	47,880	679,804	553,419
Donations and Miscellaneous	465,025	-	307,033	-
Fund Balance	19,648,721	17,931,505	17,722,447	10,011,469
Total Available for Appropriation	**$ 24,236,322**	**$ 21,350,922**	**$ 22,175,676**	**$ 13,963,122**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Capital Projects Funds – Capital Outlay Summary

EXPENDITURES BY FUND & DEPARTMENT	***Capital 2025-26 BUDGETED CAPITAL EXPENDITURES***
CIP - Sales Tax Fund:	
Building and Neighborhood Services	$ 290,000
Building Mainenance	6,000
General Services	575,000
Tech Services	371,100
Engineering	100,000
Fire	125,000
Police	742,960
Storm Sewer	794,500
Street	2,700,000
Park and Recreation	1,299,226
Airport	150,000
Total CIP - Sales Tax	**7,153,786**
CIP - Wastewater Fund:	
Wastewater Maintenance	**75,000**
CIP - Wastewater Regulatory Fund:	
Wastewater Treatment Plant	**215,000**
CIP - City Hall:	
General Services	**220,000**
CIP - Storm Sewer Fund:	
Storm Sewer	**64,833**
2018B GO Bond Fund:	
Storm Sewer	**31,386**
2019B GO Bond Fund:	
Storm Sewer	**300,000**
2022 GO Bond Fund:	
Street	396,133
Park	80,000
Total 2022 GO Bond	**476,133**
2023 GO Bond Fund:	
General Services	300,000
Fire	169,815
Street	2,944,700
Park	320,000
Total 2023 GO Bond	**3,734,515**
Total Expenditures	**$ 12,270,653**

CITY OF BARTLESVILLE

2025-26 Operating Budget
CIP Sales Tax Fund– Summary

Fund Mission: N/A

Fund Description: The CIP – Sales Tax Fund accounts for revenues and expenditures associated with a 1/2 cent sales tax issue that was first passed in 1999 and extended in 2003.

2025 Accomplishments:

- Updated pavement condition model and selected preventative maintenance street projects
- Completed design and advertised bids for the City Hall Security and Energy Efficient Upgrades project
- Completed design of the Oak Park Basketball Courts
- Replaced the cooling tower and repaired the roof at City Hall
- Replaced the speaker system and the Bartlesville Community Center

2026 Objectives:

- Complete the City Hall Security and Energy Efficient Upgrades project
- Design and completed the construction on the Downtown Landscaping project
- Advertise, bid, and begin construction on the Sunset Pedestrian Bridge project
- Complete design and construction of FY 24-25 CIP projects

Budget Highlights: The major expenditures in this fund are capital improvements.

FUND 449 CIP - SALES TAX
ALL DEPARTMENTS

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$1,679,649	$9,962,005	$6,070,113	$7,997,931	$7,997,931

CITY OF BARTLESVILLE

2025-26 Operating Budget

CIP Sales Tax Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Building and Neighborhood Services	$ 52,839	$ 100,000	$ -	$ 290,000
Building Maintenance	-	-	-	6,000
General Services	404,172	498,638	415,501	575,000
Tech Services	118,954	259,500	51,999	371,100
Engineering	-	100,000	-	100,000
Fire	82,388	-	-	125,000
Police	344,521	682,360	682,356	742,960
Storm Sewer	320	249,500	-	794,500
Street	61,267	4,385,000	3,580,758	2,700,000
Park and Recreation	523,242	2,311,906	822,428	1,299,226
Municipal Golf Course	256,722	5,000	517,071	-
Airport	-	158,000	45,224	150,000
Unallocated	-	1,370,101	-	798,921
Total Expenditures	**$ 1,844,425**	**$ 10,120,005**	**$ 6,115,337**	**$ 7,952,707**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Sales Tax	$ 3,412,076	$ 3,371,537	$ 3,418,092	$ 3,383,911
Interest and Investment Income	317,917	-	569,594	455,675
Donations and Miscellaneous	465,025	-	307,033	-
Fund Balance	3,790,513	6,017,360	5,933,739	4,113,121

CITY OF BARTLESVILLE

2025-26 Operating Budget

CIP Sales Tax Fund Capital Outlay Detail

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 BUDGET
155	N/A	F350 Cab and Chassis	$ 52,839	$ -	$ -	$ -
155	New	Land for Abatement Building	-	100,000	-	100,000
155	New	New Abatement Storage Building	-	-	-	150,000
155	New	UTV for Park Enforcement	-	-	-	25,000
155	New	Dump Trailer - bumper pull	-	-	-	15,000
		Total Building & Neighborhood Svcs	***52,839***	***100,000***	***-***	***290,000***
160	New	Underground Utility Marker	-	-	-	6,000
		Total Building Maintenance	***-***	***-***	***-***	***6,000***
170	17002	Misc. Facility & Building Upgrades	18,909	25,000	-	25,000
170	23014	Community Center Speaker Replacement	15,333	-	-	-
170	N/A	Comminuty Center Secuirty Sys Repl.	-	78,000	-	150,000
170	N/A	Downtown Lighting	1,169	-	282	-
170	N/A	Storm Sirens	6,223	-	1,752	-
170	N/A	General Fund Vehicle Replacement	241,786	315,138	409,306	300,000
170	N/A	City Hall Cooling Tower Replacement	120,752	10,000	4,161	-
170	N/A	City Hall Roof Repair	-	70,500	-	-
170	New	City Hall Carpet Replacement	-	-	-	100,000
		Total General Services	***404,172***	***498,638***	***415,501***	***575,000***
185	N/A	Annual IT Equipment Replacement	83,480	57,000	51,999	55,000
185	N/A	City Hall Server Room A/C Upgrade	23,994	-	-	-
185	N/A	Library Server Replacement (2)	11,480	-	-	-
185	N/A	City-Wide Microsoft Office Upgrades	-	82,500	-	82,500
185	N/A	Sharepoint Server	-	60,000	-	60,000
185	N/A	Upgrade City Servers (8)	-	45,000	-	45,000
185	N/A	Wireless Upgrade (13)	-	15,000	-	15,000
185	New	Core Phone System Upgrade	-	-	-	35,000
185	New	City-Wide Camera Update/Addition (12)	-	-	-	18,600
185	New	Dispatch UPS	-	-	-	18,000
185	New	Plan Review Tables (2)	-	-	-	17,000
185	New	Dispatch Radio Computers (4)	-	-	-	25,000
		Total Information Technology	***118,954***	***259,500***	***51,999***	***371,100***
190	17005	Update City Wide Aerials	-	100,000	-	100,000
		Total Engineering	***-***	***100,000***	***-***	***100,000***
250	N/A	Equipment Maint	29,199	-	-	-
250	N/A	Tools/Equipment for New 100' Tower Truck	53,189	-	-	-
250	New	Bunker Gear (x34)	-	-	-	125,000
		Total Fire	***82,388***	***-***	***-***	***125,000***

CITY OF BARTLESVILLE

2025-26 Operating Budget

CIP Sales Tax Fund Capital Outlay Detail

Capital Outlay Schedule
(continued)

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
270	19031	Body Worn Cameras	16,976	20,000	20,000	39,000
270	N/A	Police Department Vehicles	64,241	430,000	479,006	460,000
270	N/A	Police Vehicle Equip/Labor	73,816	207,500	158,493	217,500
270	N/A	Taser Lease Purchase	19,863	20,060	19,863	20,060
270	N/A	24 Hour Dispatch Chairs	4,849	4,800	4,994	6,400
270	N/A	Incode Software (Replaces Sleuth)	-	-	-	-
		Total Police	***344,521***	***682,360***	***682,356***	***742,960***
327	18003	East Downtown Storm Drain Impv	-	-	-	-
327	N/A	Drainage Materials	320	99,500	-	124,500
327	N/A	Turkey Creek Clearing	-	50,000	-	50,000
327	N/A	Jefferson Rd Drainage	-	100,000	-	100,000
327	New	Sooner Park Loop Road Drainage	-	-	-	150,000
327	New	Arbor Drainage (Flume)	-	-	-	120,000
327	New	Choctaw Drainage	-	-	-	250,000
		Total Storm Sewer	***320***	***249,500***	***-***	***794,500***
328	20005	Hillcrest Drive (Testing)	-	-	-	-
328	20005	Hillcrest Drive Const	-	-	-	-
328	N/A	Update Pavement Condition Model	-	-	4,000	-
328	N/A	Preventative Maintenance Street Projects	10,816	587,000	587,000	-
328	N/A	Dump Trucks w/ Snow Equipment (2)	-	-	-	-
328	N/A	Preventative Maintenance Street Projects	-	1,238,000	1,238,000	-
328	N/A	Skid Steer	-	60,000	59,770	-
328	N/A	New Ford F350	50,451	-	-	-
328	N/A	Preventative Maintenance Street Projects	-	950,000	950,000	-
328	N/A	Preventative Maintenance Street Projects	-	1,000,000	725,000	275,000
328	N/A	Sunset Bridge Supplement	-	525,000	-	1,200,000
328	N/A	Cold Planner (Skid Steer miling equip)	-	25,000	16,988	-
328	New	Preventative Maintenance Street Projects	-	-	-	1,225,000
		Total Street	***61,267***	***4,385,000***	***3,580,758***	***2,700,000***

CITY OF BARTLESVILLE

2025-26 Operating Budget

CIP Sales Tax Fund Capital Outlay Detail

Capital Outlay Schedule
(continued)

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
431	17018	Pathfinder Improvements	-	150,000	350,901	-
431	19027	City Gateway & Park Signage	125,000		-	-
431	21008	Sooner Pool Recreational Expansion	26,577	-	-	-
431	N/a	Brush Hog	-	22,000	-	22,000
431	N/A	Playground Mulch Replacement	5,720	50,000	10,000	50,000
431	N/A	Park Amenity Replacement	-	57,906	12,500	72,226
431	23007	Park Roads and Parking Lot Improvements	-	50,000	96,158	-
431	N/A	Zero Turn Mowers - 3 out of 5	-	20,000	-	20,000
431	N/A	Pathfinder Parkway- Maintenance/Repair	-	157,000	-	-
431	N/A	Replace Shade Structures- Sooner/Frontier	19,500	-	-	-
431	N/A	Civitan Park Shade Structure Repair	7,931	-	3,800	-
431	N/A	JoAllyn Lowe Turf	7,878	40,000	1,073	40,000
431	N/A	Hulah Depot Repairs	6,958	-	-	-
431	23008	Oak Park Basketball Court	-	150,000	-	150,000
431	23005	Pickleball Courts	42,411	-	59,816	-
431	N/A	Park Restroom Security	26,805	-	11,350	-
431	N/A	F350 Cab and Chassis	50,451	-	-	-
431	N/A	Veterans' Park Memorial	15,385	-	179,110	-
431	N/A	New Holand Tractors (2)	141,480	-	-	-
431	N/A	John Deere Mower	47,146	-	-	-
431	N/A	Park Entry Signage	-	40,000	-	40,000
431	N/A	Downtown Landscape Improvements	-	800,000	96,000	800,000
431	25000	Nelson F. Carr Bridge Sign	-	-	1,720	-
431	N/A	Sunset Pathfinder Extension/Pedestrian Bric	-	700,000	-	-
431	New	Security Lighting in Parks	-	75,000	-	75,000
431	New	Fertilizer Spreader- Tow Behind	-	-	-	10,000
431	New	Zero Turn Mowers (2 out of 5)	-	-	-	20,000
		Total Park and Rec	***523,242***	***2,311,906***	***822,428***	***1,299,226***
147	New	FAA Grant Match	-	112,000	-	150,000
147	New	Airport Mower	-	46,000	45,224	-
		Total Municipal Airport	**-**	**158,000**	**45,224**	**150,000**
445	N/A	Golf Course Design	157,000	5,000	88,000	-
445	25010	Greens Rebuild	-	-	378,000	-
445	25016	Pro Shop Roof	-	-	51,071	-
445	N/A	Repairs and Updates to Golf Course	55,419	-	-	-
445	N/A	Pump for Golf Course	13,753	-	-	-
445	N/A	Storage Container	4,150	-	-	-
445	New	Lightweight Utility Carts (2)	26,400	-	-	-
		Total Adams Golf Course	***256,722***	***5,000***	***517,071***	***-***
TOTAL			**$ 1,679,649**	**$ 8,749,904**	**$ 6,115,337**	**$ 7,153,786**

CITY OF BARTLESVILLE

2025-26 Operating Budget
CIP Wastewater Fund– Summary

Fund Mission:	N/A
Fund Description:	The CIP – Wastewater Fund was established to account for the 1998 General Obligation Bond funds that were dedicated to wastewater system improvements. It has since received funds from the 2001, 2002, and 2003 General Obligation Bond issues. The remainder of these funds and the continued receipt of sewer impact fees will be used for continued wastewater system capital improvements.
2025 Accomplishments:	• Replaced the Polaris Lift station pumps • Replaced the Limestone Lift station control panel
2026 Objectives:	• Replace impeller and wear ring at the RAW, Shawnee, and Tuxedo Lift stations
Budget Highlights:	The major expenditures in this fund are capital improvements and professional services for the wastewater collection and treatment system.

FUND 453 CIP - WASTEWATER

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$74,999	$86,269	$10,037	$140,148	$140,148

CITY OF BARTLESVILLE

2025-26 Operating Budget

CIP Wastewater Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Wastewater Maintenance	$ 74,999	$ 43,000	$ 10,037	$ 75,000
Unallocated	-	43,269	-	65,148
Total Expenditures	**$ 74,999**	**$ 86,269**	**$ 10,037**	**$ 140,148**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Charges for Services	$ 45,200	$ -	$ 28,000	$ -
Interest and Investment Income	8,387	-	11,743	9,394
Fund Balance	162,204	87,205	140,791	130,754
Total Available for Appropriation	**$ 215,791**	**$ 87,205**	**$ 180,534**	**$ 140,148**

CITY OF BARTLESVILLE

2025-26 Operating Budget

CIP Wastewater Fund Capital Outlay Detail

FUND 453 CIP - WASTEWATER
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
710	N/A	Sludge Injection Unit	$ 45,174	$ -	$ -	$ -
710	N/A	Replace Generator at Virgina LS	29,825	-	-	-
710	New	Replace Limestone LS Control Panel	-	8,000	10,037	-
710	New	Replace Polaris LS Pumps	-	35,000	-	-
710	New	Replace Impeller/Wear Ring at RAW, Shawnee, and Tuxedo LS	-	-	-	75,000
TOTAL			**$ 74,999**	**$ 43,000**	**$ 10,037**	**$ 75,000**

CITY OF BARTLESVILLE

2025-26 Operating Budget

CIP Wastewater Regulatory Fund – Summary

Fund Mission:	N/A
Fund Description:	The CIP Wastewater Regulatory Fund was established for purpose of capturing the wastewater capital investment fee. These funds are restricted for use in complying with ODEQ/EPA mandates, consent orders, decrees, and other standards in the City's wastewater infrastructure.
2025 Accomplishments:	• Replaced the FEB liner at the Tuxedo Lift station
2026 Objectives:	• Design and evaluation of improvement to the Turkey Creek 36" sewer line • Replace generators at Nebraska, Covington, and Silver Lake Lift stations • Replace check and gate valves for RAS
Budget Highlights:	The major expenditures in this fund are capital improvements, including planning and engineering related costs, for capital improvements to City owned wastewater facilities.

FUND 454 CIP - WASTEWATER REGULATORY

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$456,965	$979,945	$314,294	$376,393	$376,393

CITY OF BARTLESVILLE

2025-26 Operating Budget

CIP Wastewater Regulatory Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Chickasaw Wastewater Treatment Plant	$ 201,723	$ 430,000	$ 314,294	$ 215,000
Transfer out to BMA - Water	255,242	-	-	-
Unallocated	-	549,945	-	161,393
Total Expenditures	**$ 456,965**	**$ 979,945**	**$ 314,294**	**$ 376,393**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Interest and Investment Income	$ 50,261	$ -	$ 45,695	$ 36,556
Fund Balance	573,569	584,032	608,436	339,837
Total Available for Appropriation	**$ 623,830**	**$ 584,032**	**$ 654,131**	**$ 376,393**

CITY OF BARTLESVILLE

2025-26 Operating Budget

CIP Wastewater Regulatory Fund Capital Outlay Detail

FUND 454 CIP - WASTEWATER REGULATORY
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
710	N/A	Replace Grating over Process Units at WWTP	$ 201,723	$ -	$ 64,294	$ -
710	25020	Replace FEB Liner at Tuxedo LS	-	250,000	250,000	10,000
710	N/A	Replace Nebraska LS Generator	-	80,000	-	-
710	25022	Turkey Creek 36" Sewer Line- Eval/Design	-	100,000	-	100,000
710	New	Replace Generator (Nebraska/Covington/Silver Lake	-	-	-	80,000
710	New	Replace Check and Gate Valves for RAS	-	-	-	25,000
TOTAL			**$ 201,723**	**$ 430,000**	**$ 314,294**	**$ 215,000**

CITY OF BARTLESVILLE

2025-26 Operating Budget
CIP City Hall Fund– Summary

Fund Mission:	N/A
Fund Description:	The CIP City Hall Fund was established for purpose of capturing the fourth-floor rental revenue. These funds are restricted for building improvements at City Hall.
2025 Accomplishments:	• No projects were completed this year
2026 Objectives:	• Continue to identify and complete minor City Hall improvements • Identify scope and complete design for the City Hall HVAC Controls Retrofit
Budget Highlights:	The major expenditures in this fund are building improvements, including the first-floor remodel and ergonomic improvements to the customer service division of the Accounting and Finance Department.

FUND 455 CIP CITY HALL

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$5,200	$221,971	$0	$308,106	$308,106

CITY OF BARTLESVILLE

2025-26 Operating Budget

CIP City Hall Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
General Services	$ 5,200	$ 120,000	$ -	$ 220,000
Unallocated	-	101,971	-	88,106
Total Expenditures	**$ 5,200**	**$ 221,971**	**$ -**	**$ 308,106**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Charges for Service	$ 47,880	$ 47,880	$ 47,880	$ 47,880
Interest and Investment Income	12,028	-	17,904	14,323
Fund Balance	125,411	179,478	180,119	245,903
Total Available for Appropriation	**$ 185,319**	**$ 227,358**	**$ 245,903**	**$ 308,106**

CITY OF BARTLESVILLE

2025-26 Operating Budget

CIP City Hall Fund Capital Outlay Detail

FUND 455 CIP CITY HALL
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
170	18010	Misc City Hall Improvements and Repairs	$ 5,200	$ 20,000	$ -	$ 20,000
170	New	City Hall HVAC Controls Retrofit	-	100,000	-	200,000
TOTAL			**$ 5,200**	**$ 120,000**	**$ -**	**$ 220,000**

CITY OF BARTLESVILLE

2025-26 Operating Budget

CIP Storm Sewer Fund– Summary

Fund Mission:	N/A
Fund Description:	The CIP – Storm Sewer Fund was established to account for the 1997 General Obligation Bond funds that were dedicated to storm sewer system improvements. The remainder of these funds and the continued receipt of storm water detention in-lieu fees will be used for continued storm sewer system capital improvements.
2025 Accomplishments:	• No work was done in FY 24-25
2026 Objectives:	• Hire consultant to complete assessment of the City's corrugated metal pipe storm sewer infrastructure
Budget Highlights:	The major expenditures in this fund are capital improvements to the storm water infrastructure.

FUND 457 CIP - STORM SEWER

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$0	$48,130	$0	$70,379	$70,379

CITY OF BARTLESVILLE

2025-26 Operating Budget

CIP Storm Sewer Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Storm Sewer	$ -	$ 48,130	$ -	$ 64,833
Unallocated	-	-	-	5,546
Total Expenditures	**$ -**	**$ 48,130**	**$ -**	**$ 70,379**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Charges for Services	$ 6,066	$ -	$ 2,396	$ -
Interest and Investment Income	3,674	-	4,892	3,914
Fund Balance	56,884	55,093	59,177	66,465
Total Available for Appropriation	**$ 66,624**	**$ 55,093**	**$ 66,465**	**$ 70,379**

CITY OF BARTLESVILLE

2025-26 Operating Budget

CIP Storm Sewer Fund Capital Outlay Detail

FUND 457 CIP - STORM SEWER
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
327	N/A	Storm Sewer Assesment	$ -	$ 48,130	$ -	$ 64,833
TOTAL			**$ -**	**$ 48,130**	**$ -**	**$ 64,833**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Community Development Block Grant Fund– Summary

Fund Mission:	Leveraging City capital improvement funds to make infrastructure improvements which will improve the living environment for persons of low and moderate incomes
Fund Description:	The Community Development Block Grant (CDBG) Fund was established to account for revenues and expenditures related to the receipt of a federal grant of the same name.
2025 Accomplishments:	• No funding was available
2026 Objectives:	• Apply for and receive a grant award of the FY 2026 CDBG Program
Budget Highlights:	The major expenditures in this fund are capital improvements for City infrastructure.

FUND 467 CDBG

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$1,266	$0	$0	$0	$0

CITY OF BARTLESVILLE

2025-26 Operating Budget

Community Development Block Grant Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Street	$ 1,266	$ -	$ -	$ -
Total Expenditures	**$ 1,266**	**$ -**	**$ -**	**$ -**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Intergovernmental	$ 219,087	$ -	$ -	$ -
Fund Balance	(211,387)	7,700	-	-
Total Available for Appropriation	**$ 7,700**	**$ 7,700**	**$ -**	**$ -**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Community Development Block Grant Fund Capital Outlay Detail

FUND 467 CIP - CDBG
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
328	22010	5th Street Sidewalks	$ 1,266	$ -	$ -	$ -
TOTAL			**$ 1,266**	**$ -**	**$ -**	**$ -**

CITY OF BARTLESVILLE

2025-26 Operating Budget
2014B G.O. Bond Fund– Summary

Fund Mission:	N/A
Fund Description:	The 2014B G.O. Bond Fund was established to account for the 2012 General Obligation Bond proceeds that were dedicated to Information Technology, Public Safety, and Park and Recreation improvements
2025 Accomplishments:	• All monies have been expended from this fund
2026 Objectives:	• All monies have been expended from this fund
Budget Highlights:	The major expenditures in this fund are for Information Technology, Public Safety, Park and Recreation and Street improvement projects funded by 2014 bond issue.

FUND 479 2014B G.O. BOND

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$0	$0	$0	$3,885	$3,885

CITY OF BARTLESVILLE

2025-26 Operating Budget

2014B G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Unallocated	$ -	$ -	$ -	$ 3,885
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ 3,885**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Interest and Investment Income	$ -	$ -	$ -	$ -
Fund Balance	3,885	3,885	3,885	3,885
Total Available for Appropriation	**$ 3,885**	**$ 3,885**	**$ 3,885**	**$ 3,885**

CITY OF BARTLESVILLE

2025-26 Operating Budget
2018B G.O. Bond Fund– Summary

Fund Mission:	N/A
Fund Description:	The 2018B G.O. Bond Fund was established to account for the 2018 General Obligation Bond proceeds that were dedicated to Storm Sewer.
2025 Accomplishments:	• No projects were proposed from this fund this FY
2026 Objectives:	• Supplement Storm Sewer Fund to hire consultant to complete assessment of the City's corrugated metal pipe storm sewer infrastructure
Budget Highlights:	The expenditures in this fund are projects for Storm Sewer improvement projects funded by the 2018 GO Bond issuance.

FUND 483 2018B G.O. BOND

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$0	$62,772	$0	$31,386	$31,386

CITY OF BARTLESVILLE

2025-26 Operating Budget

2018B G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Storm Sewer	$ -	$ 31,386	$ -	$ 31,386
Total Expenditures	**$ -**	**$ 31,386**	**$ -**	**$ 31,386**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Interest and Investment Income	$ -	$ -	$ -	$ -
Fund Balance	31,386	31,386	31,386	31,386
Total Available for Appropriation	**$ 31,386**	**$ 31,386**	**$ 31,386**	**$ 31,386**

CITY OF BARTLESVILLE

2025-26 Operating Budget

2018B G.O. Bond Fund Capital Outlay Detail

Capital Outlay Schedule

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
327	New	Storm Sewer Assessment	$ -	$ 31,386	$ -	$ 31,386
TOTAL			**$ -**	**$ 31,386**	**$ -**	**$ 31,386**

CITY OF BARTLESVILLE

2025-26 Operating Budget
2018C G.O. Bond Fund– Summary

Fund Mission:	N/A
Fund Description:	The 2018C G.O. Bond Fund was established to account for the 2018 General Obligation Bond proceeds that were dedicated to Police, Streets, Parks, and Library.
2025 Accomplishments:	• All monies have been expended from this fund
2026 Objectives:	• All monies have been expended from this fund
Budget Highlights:	The expenditures in this fund are for Police, Park, Street, and Library projects funded by the 2018 GO Bond issuance.

FUND 484 2018C G.O. BOND

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$1,720	$0	$0	$0	$0

CITY OF BARTLESVILLE

2025-26 Operating Budget

2018C G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Police	$ 1,720	$ -	$ -	$ -
Total Expenditures	**$ 1,720**	**$ -**	**$ -**	**$ -**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Interest and Investment Income	$ -	$ -	$ -	$ -
Fund Balance	-	-	-	-
Total Available for Appropriation	**$ -**	**$ -**	**$ -**	**$ -**

CITY OF BARTLESVILLE

2025-26 Operating Budget

2018C G.O. Bond Fund Capital Outlay Detail

FUND 484 CIP - 2018C G.O. BOND FUND
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
270	19011	Police Software	$ 1,720	$ -	$ -	$ -
TOTAL			**$ 1,720**	**$ -**	**$ -**	**$ -**

CITY OF BARTLESVILLE

2025-26 Operating Budget
2019A G.O. Bond Fund– Summary

Fund Mission:	N/A
Fund Description:	The 2019A G.O. Bond Fund was established to account for the 2019 General Obligation Bond proceeds that were dedicated to Streets and Parks.
2025 Accomplishments:	• Completed the Pathfinder repaving improvements included with the larger Pathfinder Rehabilitation project that included work at Robinwood Park, between Johnstone Park and the WWTP, Polaris Trailhead, Douglass Park, and near the Riverside Park mobile home park
2026 Objectives:	• All monies have been expended from this fund
Budget Highlights:	The expenditures in this fund are for Streets and Parks projects funded by the 2019 GO Bond issuance.

FUND 485 2019A G.O. BOND

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$0	$326,564	$325,969	$0	$0

CITY OF BARTLESVILLE

2025-26 Operating Budget

2019A G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Park and Recreation	$ -	$ 326,564	$ 325,969	$ -
Total Expenditures	**$ -**	**$ 326,564**	**$ 325,969**	**$ -**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Interest and Investment Income	$ -	$ -	$ -	$ -
Fund Balance	327,431	327,431	325,969	-
Total Available for Appropriation	**$ 327,431**	**$ 327,431**	**$ 325,969**	**$ -**

CITY OF BARTLESVILLE

2025-26 Operating Budget

2019A G.O. Bond Fund Capital Outlay Detail

FUND 485 CIP - 2019A G.O. BOND FUND
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
431	N/A	Pathfinder Parkway Repaving	$ -	$ 326,564	$ 325,969	$ -
TOTAL			**$ -**	**$ 326,564**	**$ 325,969**	**$ -**

CITY OF BARTLESVILLE

2025-26 Operating Budget
2019B G.O. Bond Fund– Summary

Fund Mission:	N/A
Fund Description:	The 2019B G.O. Bond Fund was established to account for the 2019 General Obligation Bond proceeds that were dedicated to Storm Sewer Improvements.
2025 Accomplishments:	• Completed design of 8th Street Storm Drain Rehab
2026 Objectives:	• Complete construction of 8th Street Storm Drain Rehab
Budget Highlights:	The expenditures in this fund are for Storm Sewer Improvements projects funded by the 2019 GO Bond issuance.

FUND 486 2019B G.O. BOND

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$35,218	$341,460	$19,182	$322,278	$322,278

CITY OF BARTLESVILLE

2025-26 Operating Budget

2019B G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Storm Sewer	$ 35,218	$ 300,000	$ 19,182	$ 300,000
Unallocated	-	41,460	-	22,278
Total Expenditures	**$ 35,218**	**$ 341,460**	**$ 19,182**	**$ 322,278**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Proceeds from Issuance of Debt	$ -	$ -	$ -	$ -
Fund Balance	385,860	341,460	341,460	322,278
Total Available for Appropriation	**$ 385,860**	**$ 341,460**	**$ 341,460**	**$ 322,278**

CITY OF BARTLESVILLE

2025-26 Operating Budget

2019B G.O. Bond Fund Capital Outlay Detail

FUND 486 CIP - 2019B G.O. BOND FUND
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
327	N/A	8th Street Strom Drain Rehab	$ 35,218	$ 300,000	$ 19,182	$ 300,000
TOTAL			**$ 35,218**	**$ 300,000**	**$ 19,182**	**$ 300,000**

CITY OF BARTLESVILLE

2025-26 Operating Budget

2021A G.O. Bond Fund– Summary

Fund Mission:	N/A
Fund Description:	The 2021A G.O. Bond Fund was established to account for the 2021A General Obligation Bond proceeds that were dedicated to Street and Park Improvements.
2025 Accomplishments:	• Completed construction of the Douglass Park Walkway project • Purchased and installed drinking fountains at three park locations • Completed the parking lot improvements at Johnstone Park
2026 Objectives:	• No projects are planned for currently unallocated funds. Remaining funds will be utilized to supplement other appropriate projects
Budget Highlights:	The expenditures in this fund are for Street and Park projects funded by the 2021A GO Bond issuance.

FUND 487 2021A G.O. BOND

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$0	$510,000	$503,098	$13,683	$13,683

CITY OF BARTLESVILLE

2025-26 Operating Budget

2021A G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Park	$ -	$ 510,000	$ 503,098	$ -
Unallocated	-	-	-	13,683
Total Expenditures	**$ -**	**$ 510,000**	**$ 503,098**	**$ 13,683**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Proceeds from Issuance of Debt	$ -	$ -	$ -	$ -
Fund Balance	526,494	526,494	516,781	13,683
Total Available for Appropriation	**$ 526,494**	**$ 526,494**	**$ 516,781**	**$ 13,683**

CITY OF BARTLESVILLE

2025-26 Operating Budget

2021A G.O. Bond Fund Capital Outlay Detail

FUND 487 CIP - 2021A G.O. BOND FUND
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
431	New	Johnstone Park Parking Lot/Entry Access	$ -	$ 425,000	$ 470,000	$ -
431	New	Douglas Park Walkway	-	45,000	-	-
431	New	Drinking Fountain Replacement	-	40,000	33,098	-
		Total Parks	**-**	**510,000**	**503,098**	**-**
TOTAL			**$ -**	**$ 510,000**	**$ 503,098**	**$ -**

CITY OF BARTLESVILLE

2025-26 Operating Budget
2022 G.O. Bond Fund– Summary

Fund Mission:	N/A
Fund Description:	The 2022 G.O. Bond Fund was established to account for the 2022 General Obligation Bond proceeds that were dedicated to General Services, Tech Services, Fire, Police, Library, Street and Park Improvements.
2025 Accomplishments:	• Completed construction on the Tuxedo Bridge project • Completed the Park Parking Lots Improvement project
2026 Objectives:	• Bid and complete construction of the Sunset Bridge Rehabilitation project • Complete design and construction of the Douglass Park Shelter project
Budget Highlights:	The expenditures in this fund are for General Services, Tech Services, Fire, Police, Library, Street and Park projects funded by the 2022 GO Bond issuance.

FUND 488 2022 G.O. BOND

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$3,646,761	$3,170,750	$2,550,874	$476,133	$476,133

CITY OF BARTLESVILLE

2025-26 Operating Budget

2022 G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
General Services	$ 124,781	$ -	$ -	$ -
Information Technology	1,399,913	-	99,994	-
Fire	13,500	-	-	-
Street	1,483,191	2,360,000	1,696,712	396,133
Library	137,817	-	-	-
Park	487,559	810,750	754,168	80,000
Total Expenditures	**$ 3,646,761**	**$ 3,170,750**	**$ 2,550,874**	**$ 476,133**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Proceeds from Issuance of Debt	$ -	$ -	$ -	$ -
Fund Balance	6,765,084	3,223,984	3,027,007	476,133
Total Available for Appropriation	**$ 6,765,084**	**$ 3,223,984**	**$ 3,027,007**	**$ 476,133**

CITY OF BARTLESVILLE

2025-26 Operating Budget

2022 G.O. Bond Fund Capital Outlay Detail

FUND 488 CIP - 2022 G.O. BOND FUND
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
170	23012	City Hall Boiler Replacement	124,781	-	-	-
		Total General Services	**124,781**	**-**	**-**	**-**
185	N/A	Emergency Communications Radio System	1,399,913	-	99,994	-
		Total Information Technology	**1,399,913**	**-**	**99,994**	**-**
250	N/A	Central Fire Station Apparatus Bay Insulatio	13,500	-	-	-
		Total Fire	**13,500**	**-**	**-**	**-**
328	23002	Bridge Rehabilitation - Tuxedo over Caney	27,244	985,000	1,631,970	-
328	New	Bridge Rehabilitation - Tuxedo Overflow	-	325,000	-	-
328	New	Bridge Rehabilitation - Sunset over Butler Cr	103,702	1,000,000	-	396,133
328	23015	Crestland Concrete Rehab incl Baylor Pl	383,543	50,000	64,742	-
328	New	Delaware & Clear Creek Asphalt Mill/Overlay	968,702	-	-	-
		Total Streets	**1,483,191**	**2,360,000**	**1,696,712**	**396,133**
421	23013	Library Chiller Replacement	137,817	-	-	-
		Total Library	**137,817**	**-**	**-**	**-**
431	N/A	Civitan Park Berm/Fence	-	15,000	-	-
431	23005	Pickleball Courts	438,200	-	-	-
431	New	Johnstone Park Ring Road/Drives	-	275,000	-	-
431	23007	Park Parking Lot Improvements	49,359	228,750	742,168	-
431	New	Sooner Park Ring Road/Access Drives	-	200,000	-	-
431	New	Douglass Park Shelter	-	80,000	-	80,000
431	New	Lyon Park Access Drive/Parking	-	12,000	12,000	-
		Total Parks	**487,559**	**810,750**	**754,168**	**80,000**
TOTAL			**$ 3,646,761**	**$ 3,170,750**	**$ 2,550,874**	**$ 476,133**

CITY OF BARTLESVILLE

2025-26 Operating Budget
2023 G.O. Bond Fund– Summary

Fund Mission:	N/A
Fund Description:	The 2023 G.O. Bond Fund was established to account for the 2023 General Obligation Bond proceeds that were dedicated to Fire, Facilities, Equipment, Street and Park Improvements.
2025 Accomplishments:	• Replaced the roofs at Fire Stations 3 and 4 • Designed and bid concrete rehabilitation project for Highland, Wilshire, Waverly and Oakdale • Completed design and started construction on the Yale Reconstruction project • Completed design of the asphalt street rehabilitation project that includes portions of Dewey, Southport, Quail Ridge, Cambridge, and Braddock • Completed construction of the Golf Course Greens Reconstruction project
2026 Objectives:	• Complete City Hall Window Replacement • Design and construct the Sooner Park Basketball Court • Construct the Yale Reconstruction project
Budget Highlights:	The expenditures in this fund are for Fire, Facilities, Equipment, Street and Park projects funded by the 2023 GO Bond issuance.

FUND 489 2023 G.O. BOND

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$230,857	$6,416,375	$2,389,903	$4,163,794	$4,163,794

CITY OF BARTLESVILLE

2025-26 Operating Budget

2023 G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Accounting & Finance	$ -	$ 104,230	$ 104,230	$ -
General Services	-	300,000	-	300,000
Information Technology	19,707	388,000	310,843	-
Fire	-	246,900	77,085	169,815
Street	78,161	4,175,745	826,373	2,944,700
Library	132,989	-	96,372	-
Park	-	501,500	275,000	320,000
Golf	-	700,000	700,000	-
Unallocated	-	-	-	429,279
Total Expenditures	**$ 230,857**	**$ 6,416,375**	**$ 2,389,903**	**$ 4,163,794**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Proceeds from Issuance of Debt	$ -	$ -	$ -	$ -
Fund Balance	6,900,000	6,337,154	6,553,697	4,163,794
Total Available for Appropriation	**$ 6,900,000**	**$ 6,337,154**	**$ 6,553,697**	**$ 4,163,794**

CITY OF BARTLESVILLE

2025-26 Operating Budget

2023 G.O. Bond Fund Capital Outlay Detail

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 BUDGET
130	N/A	Cost of Issuance	$ 104,230	$ -	$ -	$ -
		Total Accounting & Finance	**104,230**	**-**	**-**	**-**
170	N/A	City Hall Window Replacement	$ -	$ 300,000	$ -	$ 300,000
		Total General Services	**-**	**300,000**	**-**	**300,000**
185	N/A	Firehouse Software Replacement	-	380,000	310,843	-
185	N/A	Operations Server Room Generator	19,707	8,000	-	-
		Total Information Technology	**19,707**	**388,000**	**310,843**	**-**
250	N/A	Central Fire Station Roof Repair	-	154,500	10,000	169,815
250	N/A	Station 4 & 3 Roof Replacement	-	92,400	67,085	-
		Total Fire	**-**	**246,900**	**77,085**	**169,815**
328	N/A	Yale Asphalt Rebuild (Adams to FP)	-	796,145	626,162	10,000
328	24010	Highland Concrete Panel & Mill/Overlay	-	575,000	30,500	544,500
328	24010	Wilshire & Waverly Concrete Panel Rehab	-	550,000	-	550,000
328	24011	Dewey Asphalt Mill/Overlay (Adams to 16th)	-	375,000	88,500	286,500
328	24009	Indiana/Morningside/Roselawn/Katherline O\	43,476	270,000	-	-
328	24010	Oakdale Concrete Panel Rehab	-	275,000	-	275,000
328	24011	Southport Asphalt Mill/Overlay	-	265,000	-	265,000
328	N/A	Madison Recon (Tuxedo to Water Tower)	34,685	174,600	55,900	118,700
328	24011	Quail Ridge Asphalt Mill/Overlay	-	250,000	-	250,000
328	24011	Cambridge Asphalt Mill/Overlay	-	225,000	-	225,000
328	24011	Braddock Asphalt Mill/Overlay	-	200,000	-	200,000
328	25035	Asphalt for Cass and Douglas Park	-	-	25,311	-
328	N/A	Paint Striper	-	220,000	-	220,000
		Total Streets	**78,161**	**4,175,745**	**826,373**	**2,944,700**
421	N/A	Library Skylight Replacement	107,060	-	-	-
421	N/A	Library Chiller Replacement (2)	25,929	-	96,372	-
		Total Library	**132,989**	**-**	**96,372**	**-**
431	N/A	Basketball Courts w/ Gaga Ball Pit	-	100,000	-	100,000
431	N/A	Sooner Park Restroom Remodel	-	80,000	-	80,000
431	N/A	Bicycle Signage	-	40,000	-	40,000
431	N/A	Front Mount Mowers (4)	-	100,000	-	100,000
431	N/A	Equipment Shed	-	181,500	275,000	-
		Total Parks	**-**	**501,500**	**275,000**	**320,000**
445	N/A	Greens Rebuild	-	700,000	700,000	-
		Total Golf	**-**	**700,000**	**700,000**	**-**
TOTAL			**$ 335,087**	**$ 6,312,145**	**$ 2,285,673**	**$ 3,734,515**

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ENTERPRISE FUNDS

city of
bartlesville
CONNECTED / CREATIVE / VIBRANT

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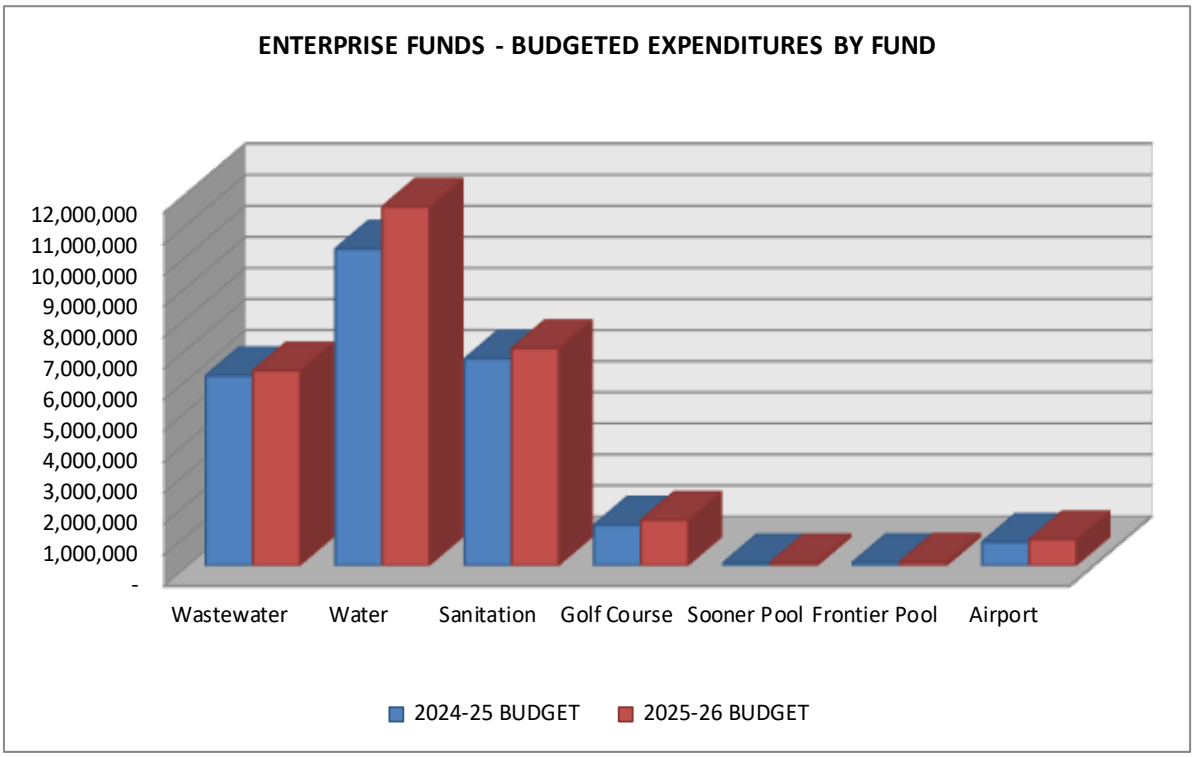
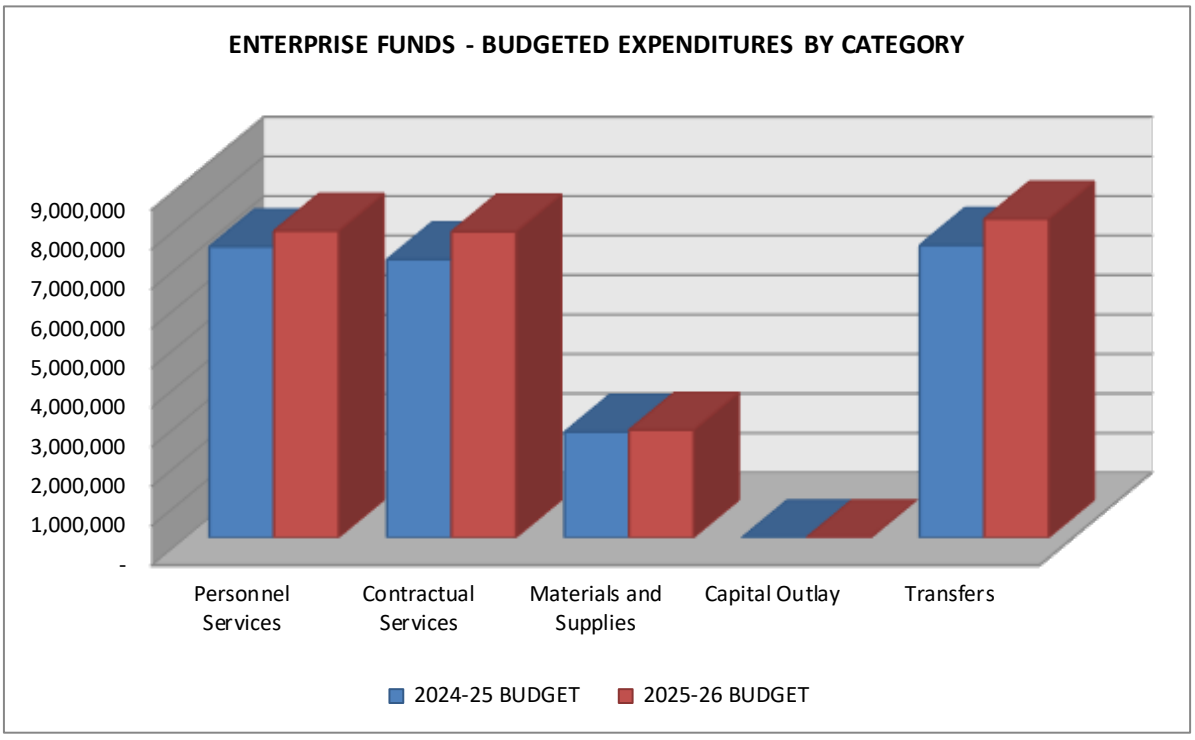
CITY OF BARTLESVILLE

2025-26 Operating Budget

Enterprise Funds – Expenditure Graphs

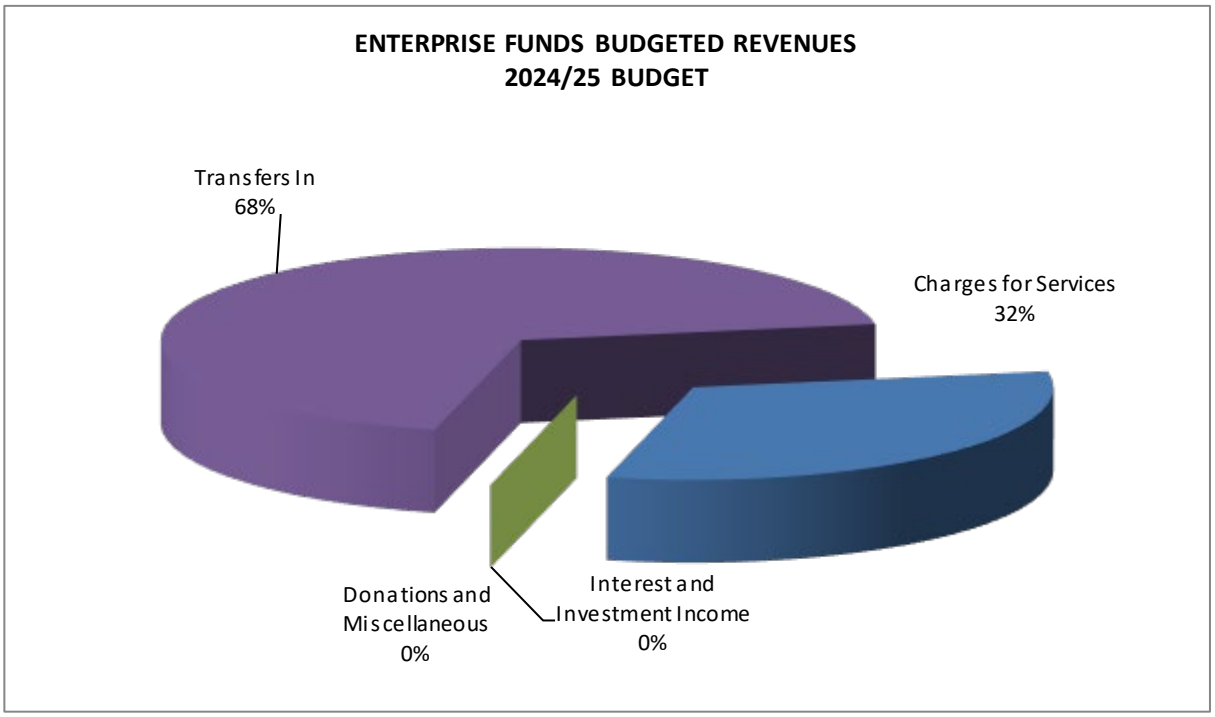


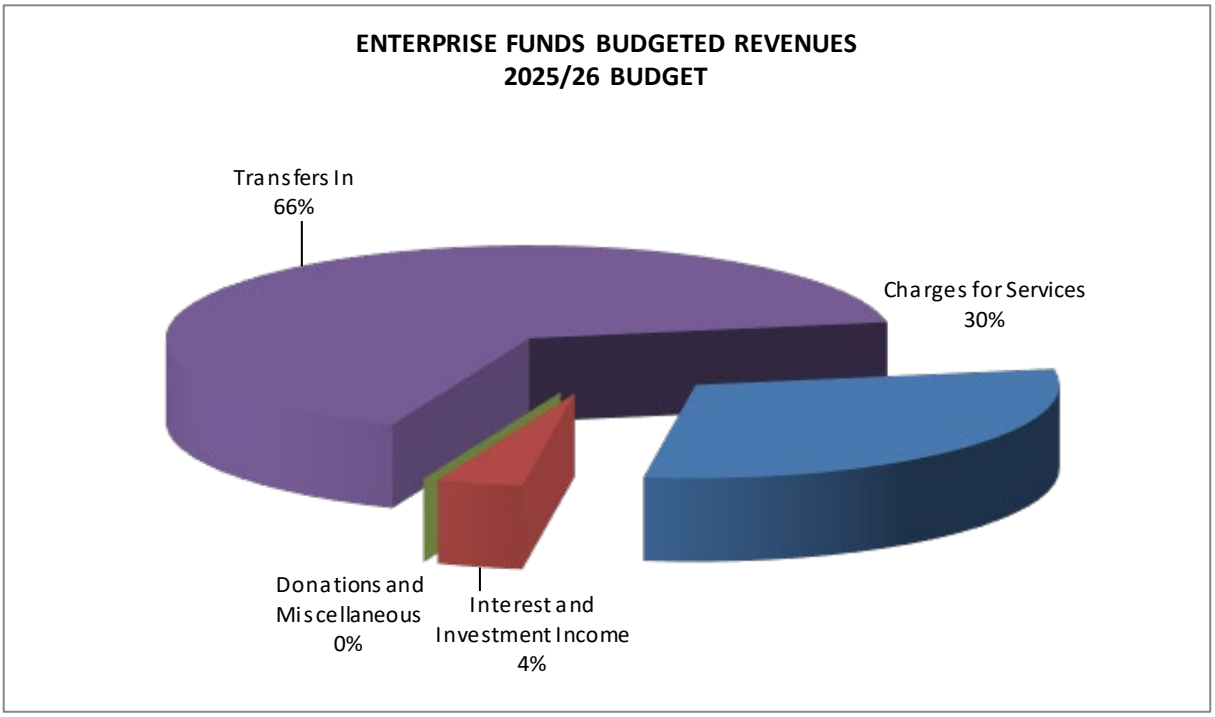


CITY OF BARTLESVILLE

2025-26 Operating Budget

Enterprise Funds – Revenue Graphs





CITY OF BARTLESVILLE

2025-26 Operating Budget

Enterprise Funds – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Wastewater	$ 5,418,136	$ 6,104,488	$ 5,842,009	$ 6,261,497
Water	8,416,264	10,181,746	9,012,274	11,540,556
Sanitation	6,095,452	6,645,362	6,153,256	6,980,412
Golf Course	637,512	1,296,596	1,175,265	1,456,327
Sooner Pool	56,499	79,562	60,681	84,898
Frontier Pool	65,897	94,230	68,255	106,024
Airport	634,914	747,614	705,635	826,621
Total Expenditures and Reserves	**$ 21,324,674**	**$ 25,149,598**	**$ 23,017,375**	**$ 27,256,335**

Revenues

REVENUE BY SOURCE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Charges for Services		$ 7,270,208	$ 7,678,648	$ 7,729,597	$ 8,303,072
Interest and Investment Income		8,486	-	20,478	9,305
Donations and Miscellaneous		5,442	-	14,684	-
Transfer In:	From General Fund	676,479	852,706	852,706	687,004
	From BMA - Wastewater	5,262,141	5,818,507	5,853,005	6,261,497
	From BMA - Water	8,187,907	9,929,087	9,057,532	11,299,049
Fund Balance		1,140,941	2,054,521	1,280,532	1,909,909
Total Available for Appropriation		**$ 22,551,604**	**$ 26,333,469**	**$ 24,808,534**	**$ 28,469,836**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Enterprise Funds – Expenditure Summary by Line Item

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 4,192,914	$ 5,051,000	$ 4,663,299	$ 5,306,000	$ 5,306,000	$ 5,306,000
51120 OVERTIME	68,833	106,000	108,285	107,000	107,000	107,000
51130 FICA	312,839	389,000	351,181	409,000	409,000	409,000
51140 GROUP INSURANCE	1,573,701	1,348,099	1,363,077	1,472,327	1,472,327	1,472,327
51150 DB RETIREMENT	291,218	291,000	290,704	287,000	287,000	287,000
51155 DC RETIREMENT	113,123	159,000	131,570	173,000	173,000	173,000
51170 WORKER'S COMPENSATION	27,835	19,942	19,942	7,382	7,382	7,382
TOTAL PERSONNEL SERVICES	$ 6,580,463	$ 7,364,041	$ 6,928,058	$ 7,761,709	$ 7,761,709	$ 7,761,709
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 76,343	$ 594,975	$ 253,532	$ 308,925	$ 308,925	$ 308,925
52310 UTILITIES & COMMUNICATIONS	665,950	926,615	823,852	945,934	945,934	945,934
52410 PROFESSIONAL SERVICES	295,766	430,250	397,029	291,300	291,300	291,300
52510 OTHER SERVICES	1,383,260	1,466,465	1,364,093	2,629,885	2,629,885	2,629,885
52610 MAINT. & REPAIR SERVICE	379,686	505,280	390,871	523,530	523,530	523,530
52710 OPERATIONAL SERVICES	2,904,960	3,100,000	3,021,261	3,025,550	3,025,550	3,025,550
52810 INSURANCE & BONDS	15,850	14,850	16,850	19,820	19,820	17,820
TOTAL CONTRACTUAL SERVICES	$ 5,721,815	$ 7,038,435	$ 6,267,488	$ 7,744,944	$ 7,744,944	$ 7,742,944
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 5,984	$ 13,450	$ 12,099	$ 14,500	$ 14,500	$ 14,500
53210 JANITORIAL SUPPLIES	7,970	15,250	12,269	15,750	15,750	15,750
53310 GENERAL SUPPLIES	967,449	1,339,275	1,193,146	1,371,510	1,371,510	1,371,510
53410 TOOLS & EQUIPMENT	39,653	83,300	53,143	86,000	86,000	86,000
53510 FUEL	243,527	297,500	227,116	301,750	301,750	301,750
53610 MAINT. & REPAIR MATERIALS	849,145	922,250	820,818	933,000	933,000	933,000
TOTAL MATERIALS & SUPPLIES	$ 2,113,728	$ 2,671,025	$ 2,318,591	$ 2,722,510	$ 2,722,510	$ 2,722,510

CITY OF BARTLESVILLE

2025-26 Operating Budget

Enterprise Funds – Expenditure Summary by Line Item

(continued)

CAPITAL OUTLAY	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
55930 OTHER IMPROVEMENTS	$ 750	$ -	$ -	$ -	$ -	$ -
TOTAL CAPITAL OUTLAY	$ 26,683	$ -	$ -	$ -	$ -	$ -
TRANSFERS OUT						
59101 GENERAL FUND	$ 5,561,228	$ 6,049,579	$ 6,049,579	$ 6,678,171	$ 6,678,171	$ 6,678,171
59663 AUTO COLLISION INSURANCE	50,000	50,000	50,000	50,000	50,000	50,000
59670 STABILIZATION RESERVE FUND	390,757	419,619	419,619	457,912	457,952	457,912
59675 CAPITAL RESERVE FUND	880,000	880,000	880,000	880,000	880,000	880,000
TOTAL TRANSFERS	$ 6,881,985	$ 7,399,198	$ 7,399,198	$ 8,066,083	$ 8,066,123	$ 8,066,083
TOTAL BUDGET	**$21,324,674**	**$24,472,699**	**$22,913,335**	**$26,295,246**	**$26,295,286**	**$26,293,246**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Enterprise Funds – Personnel Summary

Personnel

PERSONNEL COUNTS BY DEPARTMENT	***2023-24 ACTUAL FTEs***	***2024-25 BUDGETED FTEs***	***2024-25 ACTUAL FTEs***	***2025-26 BUDGETED FTEs***
Wastewater Fund:				
Wastewater Maintenance	**8**	**11.5**	**10**	**11.5**
Water Fund:				
Water Plant	13	15	12	15
Water Administration	2	2	2	2
Water Distribution	16	22	16	22
Total Water	**31**	**39**	**30**	**39**
Sanitation Fund:				
Sanitation	**28**	**31.5**	**30**	**31.5**
Golf Course Fund:				
Municipal Golf Course	**3**	**5**	**5**	**12**
Municipal Airport Fund:				
Airport	**5**	**5**	**5**	**5**
Total Personnel	**75**	**92**	**80**	**99**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Wastewater Operating Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Chickasaw Wastewater Treatment Plant		$ 2,952,509	$ 3,177,550	$ 3,100,175	$ 3,097,300
Wastewater Maintenance		818,652	993,617	905,651	1,052,317
Transfers Out:	To General	1,515,144	1,693,882	1,693,882	1,869,888
	To Auto Collision Insurance Fund	25,000	25,000	25,000	25,000
	To Stabilization Reserve Fund	106,831	117,301	117,301	120,390
Reserves:	Contingency	-	83,423	-	82,992
	Compensated Absences Reserve	-	13,715	-	13,610
Total Expenditures and Reserves		**$ 5,418,136**	**$ 6,104,488**	**$ 5,842,009**	**$ 6,261,497**

Revenues

REVENUE BY SOURCE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Donations and Miscellaneous		$ 1,068	$ -	$ 3,784	$ -
Transfer In:	From BMA - Wastewater	5,262,141	5,818,507	5,853,005	6,261,497
Fund Balance		159,071	285,981	(14,780)	-
Total Available for Appropriation		**$ 5,422,280**	**$ 6,104,488**	**$ 5,842,009**	**$ 6,261,497**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Wastewater Operating Fund – Wastewater Treatment Plant – Summary

Department Mission:	To protect the health and quality of living of the citizens of Bartlesville through sanitary collection and treatment of wastewater.
Department Description:	The Chickasaw Wastewater Treatment Plant and 20 Sewage Lift Stations in the collection system are operated by a private contract with Veolia Water, Inc. The plant treats residential and industrial wastewater from the community. As required by the Oklahoma Pollution Discharge Elimination System (OPDES) Permit, waste sludge from the treatment process is disposed of through injection on agricultural land for beneficial use. Plant personnel also administer the Industrial Pre-treatment Program for the City.
2025 Accomplishments:	• The Chickasaw Wastewater Treatment Plant treated over 1.515 billion gallons of wastewater averaging 4.151 million gallons per day • Land applied 3.19 million gallons of 3.01% biosolids, which equals 486 tons • Received a 5 out of 5 rating on the state compliance inspection • Nominated for the Oklahoma category 2 wastewater operation on the year • Received the Burke award for safety at the WEF conference • Replaced the screw auger for the grit chamber • Installed new guide rails at the Golf Course and Polaris L/S's • Replaced the crusher valve on the DAF • Level radars installed on the sludge pit, and both digesters • Installed fixed D.O. meters on the air basins • Rebuilt the sludge feed pump to the Gravity Belt

2026 Objectives:

- Continue operation of the Chickasaw Wastewater Treatment Plant and land application of biosolids to meet all state and federal regulations
- Complete the 5-year Pretreatment inspection with no violations
- Replace 4 plug valves and 2 check valves down in the digester basement
- Replace the other 2 check valves at the Hillcrest L/S
- Install new stainless steel float and chain brackets for 11 of our lift stations
- Install new stainless steel chain and shackles on all of our pumps in the collection system to make grabbing the pumps easier
- Apply for land application permits on the Adams' and Kane's properties

Budget Highlights: The major expenditures in this department are the contract with Veolia Water, Inc. and replacement structures and equipment.

FUND 509 WASTEWATER
DEPT 710 CHICKASAW WASTEWATER TREATMENT PLANT

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$2,952,509	$3,177,550	$3,100,175	$3,097,300	$3,097,300

CITY OF BARTLESVILLE

2025-26 Operating Budget

Wastewater Operating Fund – Wastewater Treatment Plant – Line Item Detail

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
52310 UTILITIES & COMMUNICATIONS	$ 7,716	$ 7,500	$ 8,511	$ 8,500	$ 8,500	$ 8,500
52410 PROFESSIONAL SERVICES	1,661	1,800	36,750	5,000	5,000	5,000
52510 OTHER SERVICES	23,857	43,250	33,516	28,250	28,250	28,250
52610 MAINT. & REPAIR SERVICE	14,131	25,000	-	30,000	30,000	30,000
52710 OPERATIONAL SERVICES	2,904,960	3,100,000	3,021,261	3,025,550	3,025,550	3,025,550
TOTAL CONTRACTUAL SERVICES	$ 2,952,325	$ 3,177,550	$ 3,100,038	$ 3,097,300	$ 3,097,300	$ 3,097,300
MATERIALS & SUPPLIES						
53610 MAINT. & REPAIR MATERIALS	$ 184	$ -	$ 137	$ -	$ -	$ -
TOTAL MATERIALS & SUPPLIES	$ 184	$ -	$ 137	$ -	$ -	$ -
TOTAL BUDGET	**$ 2,952,509**	**$ 3,177,550**	**$ 3,100,175**	**$ 3,097,300**	**$ 3,097,300**	**$ 3,097,300**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Summary

Department Mission:	To maintain the sanitary sewer system in a condition that prevents potentially harmful failures, and to perform emergency repairs in the event of such failures.
Department Description:	The Wastewater Maintenance Department is responsible for maintenance of the sanitary sewer system, including force mains and collector lines. A majority of its work is preventative maintenance to remove tree roots, accumulations of grease and other materials in the system that cause sewer line blockages and sewer backups. Crews can also perform repairs to the lines when necessary.
2025 Accomplishments:	• Responded to 226 call outs, requested by residents when their private service line was backed up. Cleaned 56,176 feet of City sewer line upon request of residents • Responded to 55 sewer main line backups. The wastewater system experienced 34 bypasses this past year. (53% were caused by rain events and 47% were due to disposable wipes/roots) • Jet cleaned and jet sawed 191,392 feet of sanitary sewer line • Completed Televised Inspection of 110,861 feet of sanitary sewer lines • Capped 9 sewer services for demolished structures and raised 27 manholes • Completed 76 main line point repairs and 4 full line rehabilitations
2026 Objectives:	• Continue root control program, video inspection and smoke testing to identify both private side and main line defects for corrections • Continue make emergency and or critical repairs to main sewer lines as needed • Continue identifying leaking manholes and seal to reduce inflow and infiltration into sanitary sewer system

CITY OF BARTLESVILLE

2025-26 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Summary

(continued)

Budget Highlights: The major expenditures in this department are personnel costs and replacement equipment.

FUND 509 WASTEWATER
DEPT 715 WASTEWATER MAINTENANCE

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$818,652	$993,617	$905,651	$1,054,317	$1,052,317

CITY OF BARTLESVILLE

2025-26 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 428,278	$ 529,000	$ 461,907	$ 565,000	$ 565,000	$ 565,000
51120 OVERTIME	10,706	15,000	17,140	16,000	16,000	16,000
51130 FICA	32,196	41,000	35,657	44,000	44,000	44,000
51140 GROUP INSURANCE	146,711	170,364	172,257	186,063	186,063	186,063
51155 DC RETIREMENT	19,027	25,000	20,147	28,000	28,000	28,000
51170 WORKER'S COMPENSATION	3,725	3	3	1,404	1,404	1,404
TOTAL PERSONNEL SERVICES	$ 640,643	$ 780,367	$ 707,111	$ 840,467	$ 840,467	$ 840,467
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 14,927	$ 9,500	$ 9,722	$ 9,000	$ 9,000	$ 9,000
52310 UTILITIES & COMMUNICATIONS	4,595	7,000	2,830	6,000	6,000	6,000
52410 PROFESSIONAL SERVICES	1,500	27,750	4,321	27,850	27,850	27,850
52510 OTHER SERVICES	3,193	9,500	819	9,500	9,500	9,500
52610 MAINT. & REPAIR SERVICE	13,914	35,000	19,216	35,000	35,000	35,000
52810 INSURANCE & BONDS	1,000	-	2,000	2,000	2,000	-
TOTAL CONTRACTUAL SERVICES	$ 39,129	$ 88,750	$ 38,908	$ 89,350	$ 89,350	$ 87,350
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 260	$ -	$ 813	$ -	$ -	$ -
53210 JANITORIAL SUPPLIES	25	-	-	-	-	-
53310 GENERAL SUPPLIES	7,313	14,000	9,876	14,000	14,000	14,000
53410 TOOLS & EQUIPMENT	6,805	13,000	9,438	13,000	13,000	13,000
53510 FUEL	26,716	32,500	26,580	32,500	32,500	32,500
53610 MAINT. & REPAIR MATERIALS	97,011	65,000	112,925	65,000	65,000	65,000
TOTAL MATERIALS & SUPPLIES	$ 138,130	$ 124,500	$ 159,632	$ 124,500	$ 124,500	$ 124,500
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	$ 750	$ -	$ -	$ -	$ -	$ -
TOTAL CAPITAL OUTLAY	$ 750	$ -	$ -	$ -	$ -	$ -
TOTAL BUDGET	**$ 818,652**	**$ 993,617**	**$ 905,651**	**$ 1,054,317**	**$ 1,054,317**	**$ 1,052,317**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Personnel and Capital Detail

FUND 509 WASTEWATER
DEPT 715 WASTEWATER MAINTENANCE

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
WW Maint Supervisor	1	1	1	1
Wastewater Equip Operator	3	3	3	4
Maintenance Worker	4	7	6	6
GIS Technician	0	0.5	0	0.5
TOTAL	**8**	**11.5**	**10**	**11.5**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Wastewater Operating Fund – Transfers – Summary

Department Mission:	The Transfers department is not an operating department, and therefore has no mission.
Department Description:	The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.
2025 Accomplishments:	N/A
2026 Objectives:	N/A
Budget Highlights:	The Wastewater Fund has three transfers. The transfer to the General Fund is for reimbursements of costs for operations of the utilities at the City of Bartlesville and are allocated using a cost accounting approach, the transfer to the Insurance Collision Fund is the Wastewater Fund's portion of the amount necessary to provide continual funding for the Fund, and the transfer to the Stabilization Reserve Fund was set by ordinance.

FUND 509 WASTEWATER
DEPT 900 TRANSFERS

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$1,646,975	$1,836,183	$1,836,183	$2,015,318	$2,015,278

CITY OF BARTLESVILLE

2025-26 Operating Budget

Wastewater Operating Fund – Transfers – Line Item Detail

TRANSFERS OUT	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
59101 GENERAL FUND	$ 1,515,144	$ 1,693,882	$ 1,693,882	$ 1,869,888	$ 1,869,888	$ 1,869,888
59663 AUTO COLLISION INSURANCE	25,000	25,000	25,000	25,000	25,000	25,000
59670 STABILIZATION RESERVE FUND	106,831	117,301	117,301	120,390	120,430	120,390
TOTAL TRANSFERS	$ 1,646,975	$ 1,836,183	$ 1,836,183	$ 2,015,278	$ 2,015,318	$ 2,015,278
TOTAL BUDGET	**$ 1,646,975**	**$ 1,836,183**	**$ 1,836,183**	**$ 2,015,278**	**$ 2,015,318**	**$ 2,015,278**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Water Operating Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE		***2023-24 ACTUAL***	***2024-25 BUDGET***	***2024-25 ESTIMATE***	***2025-26 BUDGET***
Water Plant		$ 3,540,243	$ 4,094,740	$ 3,657,349	$ 5,166,544
Water Administration		398,082	465,954	469,501	464,959
Water Distribution		1,892,659	2,373,912	2,006,681	2,470,881
Transfers Out:	To General	2,380,940	2,661,815	2,661,815	2,938,395
	To Auto Collision Insurance Fund	25,000	25,000	25,000	25,000
	To Stabilization Reserve Fund	179,340	191,928	191,928	220,816
Reserves:	Contingency	-	138,692	-	162,048
	Compensated Absences Reserve	-	229,705	-	91,913
Total Expenditures and Reserves		**$ 8,416,264**	**$ 10,181,746**	**$ 9,012,274**	**$ 11,540,556**

Revenues

REVENUE BY SOURCE		***2023-24 ACTUAL***	***2024-25 BUDGET***	***2024-25 ESTIMATE***	***2025-26 BUDGET***
Donations and Miscellaneous		$ 2,293	$ -	$ 8,856	$ -
Transfer In:	From BMA - Water	8,187,907	9,929,087	9,057,532	11,299,049
Fund Balance		357,359	252,659	187,393	241,507
Total Available for Appropriation		**$ 8,547,559**	**$ 10,181,746**	**$ 9,253,781**	**$ 11,540,556**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Water Operating Fund – Water Plant – Summary

Department Mission:	To provide safe drinking water to the citizens of Bartlesville that complies with all applicable standards. To provide maintenance and repair to the water plant, pump stations, and water storage tanks to maintain appropriate water pressures throughout the system.
Department Description:	The Water Treatment Plant is responsible for the supply and treatment of water delivered to the customers of the City of Bartlesville. This includes maintaining water quality to comply with Federal and State standards, performing various analyses on the raw water to determine the best treatment methods, monitoring the treatment process, and delivery of treated water into the distribution system. Operation of the pump stations and water storage tanks to maintain adequate pressure in the distribution system is also a responsibility of the Water Treatment Plant.
2025 Accomplishments:	• Treated over 2.04 billion gallons, averaging 5.59 million gallons per day • Performed over 60,000 tests of the water to ensure compliance with internal requirements as well as all state and federal regulations • Rebuilt 4 sludge drying beds • Repaired 3 Solar Bees at Hudson Lake
2026 Objectives:	• Continue to produce safe and reliable drinking water for the City and wholesale customers • Replace two chemical feed skids • Replace or repair booster pump at Circle Mountain • Replace booster pump at Radar 2 pump station • Replace or repair 2 process mixers

CITY OF BARTLESVILLE

2025-26 Operating Budget
Water Operating Fund – Water Plant – Summary
(continued)

Budget Highlights: The major expenditures in this department are personnel costs, utilities to operate the water plant and pumping stations, and the chemicals necessary to treat the raw water. During the 2020 calendar year the plant treated 1,958,867,000 gallons of water for use by our customers.

FUND 510 WATER
DEPT 720 WATER PLANT

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$3,540,243	$4,094,740	$3,657,349	$5,166,544	$5,166,544

CITY OF BARTLESVILLE

2025-26 Operating Budget

Water Operating Fund – Water Plant – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 775,789	$ 855,000	$ 846,148	$ 886,000	$ 886,000	$ 886,000
51120 OVERTIME	24,221	36,000	26,641	36,000	36,000	36,000
51130 FICA	58,367	66,000	63,886	68,000	68,000	68,000
51140 GROUP INSURANCE	310,061	222,214	224,683	242,691	242,691	242,691
51150 DB RETIREMENT	50,351	48,000	39,650	22,000	22,000	22,000
51155 DC RETIREMENT	22,025	28,000	26,839	36,000	36,000	36,000
51170 WORKER'S COMPENSATION	3	6,176	6,176	1,228	1,228	1,228
TOTAL PERSONNEL SERVICES	$ 1,240,817	$ 1,261,390	$ 1,234,023	$ 1,291,919	$ 1,291,919	$ 1,291,919
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 13,989	$ 6,900	$ 8,458	$ 8,000	$ 8,000	$ 8,000
52310 UTILITIES & COMMUNICATIONS	539,741	750,000	673,775	750,000	750,000	750,000
52410 PROFESSIONAL SERVICES	28,484	33,750	23,172	32,500	32,500	32,500
52510 OTHER SERVICES	317,741	346,575	306,180	1,365,750	1,365,750	1,365,750
52610 MAINT. & REPAIR SERVICE	294,398	357,250	320,213	370,000	370,000	370,000
TOTAL CONTRACTUAL SERVICES	$ 1,194,353	$ 1,494,475	$ 1,331,798	$ 2,526,250	$ 2,526,250	$ 2,526,250
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 2,224	$ 3,000	$ 1,000	$ 3,000	$ 3,000	$ 3,000
53210 JANITORIAL SUPPLIES	359	5,000	514	5,000	5,000	5,000
53310 GENERAL SUPPLIES	841,164	1,176,875	982,950	1,184,375	1,184,375	1,184,375
53410 TOOLS & EQUIPMENT	14,657	13,500	10,671	13,500	13,500	13,500
53510 FUEL	12,431	12,000	13,286	14,000	14,000	14,000
53610 MAINT. & REPAIR MATERIALS	208,305	128,500	83,107	128,500	128,500	128,500
TOTAL MATERIALS & SUPPLIES	$ 1,079,140	$ 1,338,875	$ 1,091,528	$ 1,348,375	$ 1,348,375	$ 1,348,375
CAPITAL OUTLAY						
55940 MACHINERY & EQUIPMENT	$ 25,933	$ -	$ -	$ -	$ -	$ -
TOTAL CAPITAL OUTLAY	$ 25,933	$ -	$ -	$ -	$ -	$ -
TOTAL BUDGET	**$ 3,540,243**	**$ 4,094,740**	**$ 3,657,349**	**$ 5,166,544**	**$ 5,166,544**	**$ 5,166,544**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Water Operating Fund – Water Plant – Personnel and Capital Detail

FUND 510 WATER
DEPT 720 WATER PLANT

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Water Plant Superintendent	1	1	1	1
Assistant Water Plant Supt	1	1	1	1
Senior Electronic Technician	0	0	0	1
Electronics Technician	1	1	1	1
Plant Mechanic	3	3	3	3
Lead Water Plant Operator	1	1	1	1
Water Plant Operator	6	7	5	7
Maintenance Worker	0	1	0	0
TOTAL	**13**	**15**	**12**	**15**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Water Operating Fund – Water Administration – Summary

Department Mission:	To provide long-term focused planning and management for the City of Bartlesville's water utility services.
Department Description:	The Water Administration department provides the planning, management, and administration for the Water Plant, Water Distribution and Wastewater Maintenance Departments. Also provide contract oversight for the operation of the Chickasaw Wastewater Treatment Plant.
2025 Accomplishments:	• Started engineering design of the WW treatment plant expansion • Completed and began implementation of a paperless system for work order and reporting for water utilities • Upgraded the material storage areas at water utilities
2026 Objectives:	• Implement paperless system for work orders for water utilities • Complete construction of equipment sheds at operations • Complete construction of the FEB liner replacement at the Tuxedo Lift Station • Complete the design of the WWTP expansion project
Budget Highlights:	The major expenditures in this department are personnel costs and utility costs.

FUND 510 WATER
DEPT 725 WATER ADMINISTRATION

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$398,082	$465,954	$469,501	$464,959	$464,959

CITY OF BARTLESVILLE

2025-26 Operating Budget

Water Operating Fund – Water Administration – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 226,486	$ 236,000	$ 242,533	$ 243,000	$ 243,000	$ 243,000
51130 FICA	16,349	18,000	17,589	19,000	19,000	19,000
51140 GROUP INSURANCE	26,675	29,629	29,958	32,359	32,359	32,359
51150 DB RETIREMENT	40,421	40,000	41,340	42,000	42,000	42,000
TOTAL PERSONNEL SERVICES	$ 309,931	$ 323,629	$ 331,420	$ 336,359	$ 336,359	$ 336,359
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 2,366	$ 2,500	$ 1,946	$ 2,600	$ 2,600	$ 2,600
52310 UTILITIES & COMMUNICATIONS	11,453	12,325	9,652	12,000	12,000	12,000
52410 PROFESSIONAL SERVICES	60,105	105,500	106,000	88,500	88,500	88,500
52510 OTHER SERVICES	6,745	10,000	12,698	13,250	13,250	13,250
52610 MAINT. & REPAIR SERVICE	-	1,500	-	1,500	1,500	1,500
TOTAL CONTRACTUAL SERVICES	$ 80,669	$ 131,825	$ 130,296	$ 117,850	$ 117,850	$ 117,850
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 2,068	$ 3,000	$ 2,597	$ 3,000	$ 3,000	$ 3,000
53210 JANITORIAL SUPPLIES	1,902	2,500	2,077	2,500	2,500	2,500
53310 GENERAL SUPPLIES	3,464	3,000	2,915	3,250	3,250	3,250
53510 FUEL	-	1,000	-	1,000	1,000	1,000
53610 MAINT. & REPAIR MATERIALS	48	1,000	196	1,000	1,000	1,000
TOTAL MATERIALS & SUPPLIES	$ 7,482	$ 10,500	$ 7,785	$ 10,750	$ 10,750	$ 10,750
TOTAL BUDGET	**$ 398,082**	**$ 465,954**	**$ 469,501**	**$ 464,959**	**$ 464,959**	**$ 464,959**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Water Operating Fund – Water Administration – Personnel and Capital Detail

FUND 510 WATER
DEPT 725 WATER ADMINISTRATION

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Water Utilities Director	1	1	1	1
Senior Administrative Assistant	1	1	1	1
TOTAL	**2**	**2**	**2**	**2**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Water Operating Fund – Water Distribution – Summary

Department Mission:	To maintain and monitor the City's water distribution system and to provide field services necessary for the operation and billing of the water utility system as a whole.
Department Description:	The Water Distribution department is responsible for the maintenance and repair of the water distribution system of the City. It installs new service lines, constructs replacement lines and tests and repairs meters. It also conducts leak inspections, meter checks, connects and disconnects the City's water customers, and reads water meters.
2025 Accomplishments:	• Repaired 129 water main breaks ranging in size from 2" to 20" and replaced 16 main line valves • Repaired 65 service line leaks, 24 fire hydrants, 181 meter valves and 77 meter boxes • Installed 33 new water services • Completed 12,586 locate work orders • Achieved 95% reporting on water meters • Completed the flushing, of approximately 1600 fire hydrants and quarterly flushing of dead-end lines
2026 Objectives:	• Continue to monitor and replace water mains nearing the end of life • Complete the annual flushing and testing of fire hydrants

CITY OF BARTLESVILLE

2025-26 Operating Budget
Water Operating Fund – Water Distribution – Summary
(continued)

Budget Highlights: The major expenditures in this department are personnel costs, fuel, maintenance and repair services, and replacement of equipment and main line replacement.

FUND 510 WATER
DEPT 730 WATER DISTRIBUTION

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$1,892,659	$2,373,912	$2,006,681	$2,470,881	$2,470,881

CITY OF BARTLESVILLE

2025-26 Operating Budget

Water Operating Fund – Water Distribution – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 821,359	$ 1,158,000	$ 938,529	$ 1,203,000	$ 1,203,000	$ 1,203,000
51120 OVERTIME	27,002	41,000	46,073	41,000	41,000	41,000
51130 FICA	62,724	89,000	72,502	93,000	93,000	93,000
51140 GROUP INSURANCE	396,153	325,914	329,535	355,947	355,947	355,947
51150 DB RETIREMENT	70,864	73,000	80,542	87,000	87,000	87,000
51155 DC RETIREMENT	19,116	36,000	22,546	35,000	35,000	35,000
51170 WORKER'S COMPENSATION	19,963	2,373	2,373	934	934	934
TOTAL PERSONNEL SERVICES	$ 1,417,181	$ 1,725,287	$ 1,492,100	$ 1,815,881	$ 1,815,881	$ 1,815,881
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 14,768	$ 12,125	$ 16,758	$ 15,000	$ 15,000	$ 15,000
52310 UTILITIES & COMMUNICATIONS	10,923	13,500	11,787	13,500	13,500	13,500
52410 PROFESSIONAL SERVICES	33,713	40,000	35,392	40,000	40,000	40,000
52510 OTHER SERVICES	30,195	11,000	16,281	16,000	16,000	16,000
52610 MAINT. & REPAIR SERVICE	7,077	16,000	12,237	16,000	16,000	16,000
TOTAL CONTRACTUAL SERVICES	$ 96,676	$ 92,625	$ 92,455	$ 100,500	$ 100,500	$ 100,500
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 411	$ 3,000	$ 2,464	$ 3,000	$ 3,000	$ 3,000
53210 JANITORIAL SUPPLIES	267	-	-	-	-	-
53310 GENERAL SUPPLIES	7,942	9,000	11,553	12,500	12,500	12,500
53410 TOOLS & EQUIPMENT	13,411	14,000	9,782	14,000	14,000	14,000
53510 FUEL	42,036	55,000	42,884	55,000	55,000	55,000
53610 MAINT. & REPAIR MATERIALS	314,735	475,000	355,443	470,000	470,000	470,000
TOTAL MATERIALS & SUPPLIES	$ 378,802	$ 556,000	$ 422,126	$ 554,500	$ 554,500	$ 554,500
TOTAL BUDGET	**$ 1,892,659**	**$ 2,373,912**	**$ 2,006,681**	**$ 2,470,881**	**$ 2,470,881**	**$ 2,470,881**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Water Operating Fund – Water Distribution – Personnel and Capital Detail

FUND 510 WATER
DEPT 730 WATER DISTRIBUTION

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Water/Wastewater Manager	1	1	1	1
Construction Crewleader	1	2	1	1
Construction Equipment Operator	1	3	3	4
Construction Laborer	0	0	0	0
Senior Utility Service Coordinator	1	1	1	1
Water Utility Service Rep.	1	3	1	2
Meter Technician	3	3	3	3
Maintenance Worker	7	8	5	9
Utility Inspector	1	1	1	1
TOTAL	**16**	**22**	**16**	**22**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Water Operating Fund – Transfers – Summary

Department Mission:	The Transfers department is not an operating department, and therefore has no mission.
Department Description:	The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.
2025 Accomplishments:	N/A
2026 Objectives:	N/A
Budget Highlights:	The Water Fund has three transfers. The transfer to the General Fund is for reimbursements of costs for operations of the utilities at the City of Bartlesville and are allocated using a cost accounting approach, the transfer to the Insurance Collision Fund is the Water Fund's portion of the amount necessary to provide continual funding for the Fund, and the transfer to the Stabilization Reserve Fund was set by ordinance.

FUND 510 WATER
DEPT 900 TRANSFERS

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$2,585,280	$2,878,743	$2,878,743	$3,184,211	$3,184,211

CITY OF BARTLESVILLE

2025-26 Operating Budget

Water Operating Fund – Transfers – Line Item Detail

TRANSFERS OUT	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
59101 GENERAL FUND	$ 2,380,940	$ 2,661,815	$ 2,661,815	$ 2,938,395	$ 2,938,395	$ 2,938,395
59663 AUTO COLLISION INSURANCE	25,000	25,000	25,000	25,000	25,000	25,000
59670 STABILIZATION RESERVE FUND	179,340	191,928	191,928	220,816	220,816	220,816
TOTAL TRANSFERS	$ 2,585,280	$ 2,878,743	$ 2,878,743	$ 3,184,211	$ 3,184,211	$ 3,184,211
TOTAL BUDGET	**$ 2,585,280**	**$ 2,878,743**	**$ 2,878,743**	**$ 3,184,211**	**$ 3,184,211**	**$ 3,184,211**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Sanitation Operating Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Sanitation		$ 3,445,722	$ 3,825,601	$ 3,468,984	$ 3,965,404
Transfers Out:	To General	1,665,144	1,693,882	1,693,882	1,869,888
	To Stabilization Reserve Fund	104,586	110,390	110,390	116,706
	To Capital Reserve Fund	880,000	880,000	880,000	880,000
Reserves:	Contingency	-	71,283	-	79,308
	Compensated Absences Reserve	-	64,206	-	69,106
Total Expenditures and Reserves		**$ 6,095,452**	**$ 6,645,362**	**$ 6,153,256**	**$ 6,980,412**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Charges for Services	$ 6,325,418	$ 6,683,248	$ 6,806,467	$ 6,713,226
Interest and Investment Income	1,748	-	2,000	2,000
Donations and Miscellaneous	393	-	756	-
Fund Balance	261,319	905,353	482,222	1,138,189
Total Available for Appropriation	**$ 6,588,878**	**$ 7,588,601**	**$ 7,291,445**	**$ 7,853,415**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Sanitation Operating Fund – Sanitation – Summary

Department Mission:	To provide solid waste removal and disposal services to all citizens of Bartlesville and to provide for litter removal and street sweeping for all major streets and right-of way.
Department Description:	The Sanitation Department is responsible for collection and disposal for all solid waste generated within the City except for a small number of commercial customers serviced by private companies. The Department currently collects residential solid waste twice weekly and commercial solid waste from two to six times weekly, depending upon individual needs and the level of service desired. The Department also collects litter from the rights-of-way of major streets and residential and commercial alleys and is also responsible for street sweeping.
2025 Accomplishments:	• Provided routine residential and commercial refuse collection • Participated in annual hazardous waste disposal • Provided spring and fall yard waste collections • Continued annual residential customer coupon program
2026 Objectives:	• Continue to support and provide programs that promote a cleaner community • Perform street sweeping on a more consistent schedule • Improve the general maintenance of city owned commercial containers
Budget Highlights:	The major expenditures in this department are personnel costs, land fill fees, and replacement of equipment and vehicles.

FUND 511 SANITATION
DEPT 750 SANITATION

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$3,445,722	$3,825,601	$3,468,984	$3,965,404	$3,965,404

CITY OF BARTLESVILLE

2025-26 Operating Budget

Sanitation Operating Fund – Sanitation – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 1,299,271	$ 1,609,000	$ 1,455,699	$ 1,697,000	$ 1,697,000	$ 1,697,000
51120 OVERTIME	6,887	13,000	10,698	13,000	13,000	13,000
51130 FICA	96,641	124,000	108,505	130,000	130,000	130,000
51140 GROUP INSURANCE	613,458	466,650	471,835	509,652	509,652	509,652
51150 DB RETIREMENT	89,560	91,000	87,934	96,000	96,000	96,000
51155 DC RETIREMENT	30,687	44,000	37,320	47,000	47,000	47,000
51170 WORKER'S COMPENSATION	3,305	9,015	9,015	3,816	3,816	3,816
TOTAL PERSONNEL SERVICES	$ 2,139,809	$ 2,356,665	$ 2,181,006	$ 2,496,468	$ 2,496,468	$ 2,496,468
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 4,156	$ 7,900	$ 4,200	$ 7,900	$ 7,900	$ 7,900
52310 UTILITIES & COMMUNICATIONS	9,558	11,500	10,473	11,500	11,500	11,500
52510 OTHER SERVICES	962,699	1,012,000	932,674	1,012,000	1,012,000	1,012,000
52610 MAINT. & REPAIR SERVICE	11,797	30,000	15,000	30,000	30,000	30,000
TOTAL CONTRACTUAL SERVICES	$ 988,210	$ 1,061,400	$ 962,347	$ 1,061,400	$ 1,061,400	$ 1,061,400
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 390	$ 2,500	$ 276	$ 2,500	$ 2,500	$ 2,500
53210 JANITORIAL SUPPLIES	1,613	2,750	3,654	2,750	2,750	2,750
53310 GENERAL SUPPLIES	11,209	9,286	10,000	9,286	9,286	9,286
53410 TOOLS & EQUIPMENT	118	39,000	19,000	39,000	39,000	39,000
53510 FUEL	146,525	174,000	125,518	174,000	174,000	174,000
53610 MAINT. & REPAIR MATERIALS	157,848	180,000	167,183	180,000	180,000	180,000
TOTAL MATERIALS & SUPPLIES	$ 317,703	$ 407,536	$ 325,631	$ 407,536	$ 407,536	$ 407,536
TOTAL BUDGET	**$ 3,445,722**	**$ 3,825,601**	**$ 3,468,984**	**$ 3,965,404**	**$ 3,965,404**	**$ 3,965,404**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Sanitation Operating Fund – Sanitation – Personnel and Capital Detail

FUND 511 SANITATION
DEPT 750 SANITATION

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Public Works Director	1	1	1	1
Assitant Public Works Director	0	0.5	0	0.5
Sanitation Supervisor	1	1	1	1
Equipment Operator	2	2	2	2
Refuse Driver	8	9	11	11
Senior Administrative Assistant	1	1	1	1
Sanitation Maintenance Tech	1	1	1	1
Sanitation Collector	14	16	13	14
TOTAL	**28**	**31.5**	**30**	**31.5**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Sanitation Operating Fund – Transfers – Summary

Department Mission:	The Transfers department is not an operating department, and therefore has no mission.
Department Description:	The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.
2025 Accomplishments:	N/A
2026 Objectives:	N/A
Budget Highlights:	The Sanitation Fund has three transfers. The transfer to the General Fund is for reimbursements of costs for operations of the utilities at the City of Bartlesville and are allocated using a cost accounting approach, the transfer to the Insurance Collision Fund is the Sanitation Fund's portion of the amount necessary to provide continual funding for the Fund, and the transfer to the Stabilization Reserve Fund was set by ordinance.

FUND 511 SANITATION
DEPT 900 TRANSFERS

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$2,649,730	$2,684,272	$2,684,272	$2,866,594	$2,866,594

CITY OF BARTLESVILLE

2025-26 Operating Budget

Sanitation Operating Fund – Transfers – Line Item Detail

TRANSFERS OUT	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
59101 GENERAL FUND	$ 1,665,144	$ 1,693,882	$ 1,693,882	$ 1,869,888	$ 1,869,888	$ 1,869,888
59670 STABILIZATION RESERVE FUND	104,586	110,390	110,390	116,706	116,706	116,706
59675 CAPITAL RESERVE FUND	880,000	880,000	880,000	880,000	880,000	880,000
TOTAL TRANSFERS	$ 2,649,730	$ 2,684,272	$ 2,684,272	$ 2,866,594	$ 2,866,594	$ 2,866,594
TOTAL BUDGET	**$ 2,649,730**	**$ 2,684,272**	**$ 2,684,272**	**$ 2,866,594**	**$ 2,866,594**	**$ 2,866,594**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Adams Municipal Golf Course Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Golf Course		$ 497,403	$ 609,957	$ 635,658	$ 655,918
Pro Shop		140,109	655,700	539,607	768,605
Reserves:	Contingency	-	12,199	-	13,118
	Compensated Absences Reserve	-	18,740	-	18,686
Total Expenditures and Reserves		**$ 637,512**	**$ 1,296,596**	**$ 1,175,265**	**$ 1,456,327**

Revenues

REVENUE BY SOURCE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Charges for Services		$ 439,355	$ 469,200	$ 302,059	$ 931,359
Interest and Investment Income		1,290	-	9,346	-
Donations and Miscellaneous		1,688	-	1,288	-
Transfer In:	From General	282,054	686,514	686,514	514,544
Fund Balance		49,733	140,882	186,482	10,424
Total Available for Appropriation		**$ 774,120**	**$ 1,296,596**	**$ 1,185,689**	**$ 1,456,327**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Adams Municipal Golf Course Fund – Golf Course – Summary

Department Mission:	To provide a top-quality public golf course at competitive rates with all of the features and benefits of a full-service golf facility.
Department Description:	The Adams Municipal Golf Course is a full-service golf facility featuring an eighteen-hole course, driving range, pro shop, and cart rentals. The facility has a maintenance staff and a professional golf staff. Golf lessons and clinics are available to the public. This facility is operated by the City with the advice of the Adams Golf Course Operating Committee.
2025 Accomplishments:	• Maintained Course during the greens rebuild
2026 Objectives:	• Improve turf quality in fairways and roughs with tree removal • Install new bridges
Budget Highlights:	The major expenditures in this department are personnel costs and general supplies necessary to operate a Golf Course.

FUND 513 GOLF COURSE
DEPT 445 GOLF COURSE

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$497,403	$609,957	$635,658	$655,918	$655,918

CITY OF BARTLESVILLE

2025-26 Operating Budget

Adams Municipal Golf Course Fund – Golf Course – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 253,481	$ 261,000	$ 293,707	$ 270,000	$ 270,000	$ 270,000
51120 OVERTIME	17	1,000	7,733	1,000	1,000	1,000
51130 FICA	18,570	20,000	22,303	21,000	21,000	21,000
51140 GROUP INSURANCE	30,241	59,257	59,915	64,718	64,718	64,718
51150 DB RETIREMENT	40,022	39,000	41,238	40,000	40,000	40,000
51155 DC RETIREMENT	692	3,000	1,007	2,000	2,000	2,000
TOTAL PERSONAL SERVICES	$ 343,023	$ 383,257	$ 425,903	$ 398,718	$ 398,718	$ 398,718
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 25,842	$ 55,750	$ 50,000	$ 65,600	$ 65,600	$ 65,600
52310 UTILITIES & COMMUNICATIONS	8,418	15,400	15,350	16,750	16,750	16,750
52510 OTHER SERVICES	2,353	1,000	1,626	1,800	1,800	1,800
52610 MAINT. & REPAIR SERVICE	6,850	8,000	7,000	8,000	8,000	8,000
TOTAL CONTRACTUAL SERVICES	$ 43,463	$ 80,150	$ 73,976	$ 92,150	$ 92,150	$ 92,150
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 228	$ 300	$ 180	$ 500	$ 500	$ 500
53210 JANITORIAL SUPPLIES	-	500	320	500	500	500
53310 GENERAL SUPPLIES	57,489	81,200	75,000	91,800	91,800	91,800
53410 TOOLS & EQUIPMENT	1,102	1,300	1,279	1,500	1,500	1,500
53510 FUEL	12,143	17,500	15,000	19,250	19,250	19,250
53610 MAINT. & REPAIR MATERIALS	39,955	45,750	44,000	51,500	51,500	51,500
TOTAL MATERIALS & SUPPLIES	$ 110,917	$ 146,550	$ 135,779	$ 165,050	$ 165,050	$ 165,050
TOTAL BUDGET	**$ 497,403**	**$ 609,957**	**$ 635,658**	**$ 655,918**	**$ 655,918**	**$ 655,918**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Adams Municipal Golf Course Fund – Golf Course – Personnel and Capital Detail

FUND 513 GOLF COURSE
DEPT 445 GOLF COURSE

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Golf Course Superintendent	1	1	1	1
Golf Course Supervisor	1	1	1	1
Maintenance Worker	1	2	2	2
TOTAL	**3**	**4**	**4**	**4**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Adams Municipal Golf Course Fund – Pro Shop – Summary

Department Mission: To provide a top-quality public golf course at competitive rates with all of the features and benefits of a full-service golf facility.

Department Description: The Adams Municipal Golf Course is a full-service golf facility featuring an eighteen-hole course, driving range, pro shop, and cart rentals. The facility has a professional golf staff. Golf lessons and clinics are available to the public.

2025 Accomplishments:

- Transitioned operations of the Pro Shop from private ownership to the City
- Held a successful United Way tournament after operations transition

2026 Objectives:

- Improve the overall golfer experience with the assistance of a new golf professional and staff.
- Find ways to provide better products and inventory to the patrons of the course
- Find ways to provide better food options for our patrons

Budget Highlights: The Golf Course director operates the Pro Shop and the City obtains no revenues from its operation. The main expenditures are contract fees for the golf course director and general expenses of operating the Pro Shop.

FUND 513 GOLF COURSE
DEPT 446 PRO SHOP

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$140,109	$655,700	$539,607	$768,605	$768,605

CITY OF BARTLESVILLE

2025-26 Operating Budget

Adams Municipal Golf Course Fund – Pro Shop – Line Item Detail

	2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 REQUEST	CITY MGR REC	2025-26 APPROVED
PERSONNEL SERVICES						
51110 REGULAR SALARIES	$ -	$ -	$ 87,601	$ 336,000	$ 336,000	$ 336,000
51120 OVERTIME	-	-	242	2,000	2,000	2,000
51130 FICA	-	-	6,720	26,000	26,000	26,000
51140 GROUP INSURANCE	-	-	-	-	-	-
51155 DC RETIREMENT		-	-	13,000	13,000	13,000
TOTAL PERSONAL SERVICES	$ -	$ -	$ 94,563	$ 377,000	$ 377,000	$ 377,000
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ -	$ 500,000	$ 161,926	$ 200,525	$ 200,525	$ 200,525
52210 FINANCIAL SERVICES		-	9,477	-	-	-
52310 UTILITIES & COMMUNICATIONS	12,024	16,250	12,253	17,750	17,750	17,750
52410 PROFESSIONAL SERVICES	115,071	124,000	120,880	-	-	-
52510 OTHER SERVICES	3,389	5,800	20,327	146,195	146,195	146,195
52610 MAINT. & REPAIR SERVICE	1,769	1,000	6,588	1,500	1,500	1,500
TOTAL CONTRACTUAL SERVICES	$ 132,253	$ 647,050	$ 331,451	$ 365,970	$ 365,970	$ 365,970
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 363	$ 900	$ 4,769	$ 1,500	$ 1,500	$ 1,500
53210 JANITORIAL SUPPLIES	2,760	3,000	4,509	3,500	3,500	3,500
53310 GENERAL SUPPLIES	2,239	750	72,626	10,635	10,635	10,635
53410 TOOLS & EQUIPMENT	180	-	2,002	1,000	1,000	1,000
53610 MAINT. & REPAIR MATERIALS	2,314	4,000	29,687	9,000	9,000	9,000
TOTAL MATERIALS & SUPPLIES	$ 7,856	$ 8,650	$ 113,593	$ 25,635	$ 25,635	$ 25,635
TOTAL BUDGET	**$ 140,109**	**$ 655,700**	**$ 539,607**	**$ 768,605**	**$ 768,605**	**$ 768,605**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Adams Municipal Golf Course Fund – Pro Shop – Personnel and Capital Detail

FUND 513 GOLF COURSE
DEPT 446 PRO SHOP

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Golf Director	-	1	1	1
Golf Teaching Assistant	-	-	-	2
P/T Pro Shop- Indoor Services	-	-	-	2.5
P/T Pro Shop- Outdoor Services	-	-	-	2.5
TOTAL	**0**	**1**	**1**	**8**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Sooner Pool Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Sooner Pool	$ 56,499	$ 78,002	$ 60,681	$ 83,233
Reserves: Contingency	-	1,560	-	1,665
Total Expenditures and Reserves	**$ 56,499**	**$ 79,562**	**$ 60,681**	**$ 84,898**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Interest and Investment Income	$ 2,642	$ -	$ 3,398	$ 2,718
Transfer In: From General	72,245	71,179	71,179	88,117
Fund Balance	21,779	68,383	40,167	54,063
Total Available for Appropriation	**$ 96,666**	**$ 139,562**	**$ 114,744**	**$ 144,898**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Sooner Pool Fund – Swimming Pool – Summary

Department Mission:	To provide citizens with affordable access to quality recreational swimming facilities at Sooner Pool.
Department Description:	Sooner Pool is one of the two City-operated public swimming pools. Sooner Pool is an Olympic-sized pool located in Sooner Park.
2025 Accomplishments:	• Successfully negotiated a management agreement with the YMCA for the operation of Sooner Swimming Pool for the Summer 2025 season • Opened splash pad for the season • Purchased new chairs, loungers, and tables
2026 Objectives:	• Continue to work with the YMCA to explore opportunities to maximize the public's opportunities to use Sooner Swimming Pool and minimize the public cost of operation
Budget Highlights:	The major budgeted expenditures for the Swimming Pools are personnel costs for temporary and part-time labor, concessions items, utilities, chemicals, supplies, maintenance, and repair services.

FUND 515 SOONER POOL
DEPT 433 POOLS

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$56,499	$78,002	$60,681	$83,233	$83,233

CITY OF BARTLESVILLE

2025-26 Operating Budget

Sooner Pool Fund – Swimming Pool – Line Item Detail

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
52310 UTILITIES & COMMUNICATIONS	$ 3,328	$ 9,275	$ 10,005	$ 14,506	$ 14,506	$ 14,506
52410 PROFESSIONAL SERVICES	26,200	45,850	33,686	45,850	45,850	45,850
52510 OTHER SERVICES	-	300	-	300	300	300
52610 MAINT. & REPAIR SERVICE	1,360	930	1,150	930	930	930
TOTAL CONTRACTUAL SERVICES	$ 30,888	$ 56,355	$ 44,841	$ 61,586	$ 61,586	$ 61,586
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	$ 12,272	$ 17,397	$ 11,234	$ 17,397	$ 17,397	$ 17,397
53410 TOOLS & EQUIPMENT	-	250	-	250	250	250
53610 MAINT. & REPAIR MATERIALS	13,339	4,000	4,606	4,000	4,000	4,000
TOTAL MATERIALS & SUPPLIES	$ 25,611	$ 21,647	$ 15,840	$ 21,647	$ 21,647	$ 21,647
TOTAL BUDGET	**$ 56,499**	**$ 78,002**	**$ 60,681**	**$ 83,233**	**$ 83,233**	**$ 83,233**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Frontier Pool Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Frontier Pool	$ 65,897	$ 92,382	$ 68,255	$ 103,945
Reserves: Contingency	-	1,848	-	2,079
Total Expenditures and Reserves	**$ 65,897**	**$ 94,230**	**$ 68,255**	**$ 106,024**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Interest and Investment Income	$ 2,806	$ -	$ 5,734	$ 4,587
Transfer In: From General	94,205	95,013	95,013	84,343
Fund Balance	23,489	69,217	54,602	87,094
Total Available for Appropriation	**$ 120,500**	**$ 164,230**	**$ 155,349**	**$ 176,024**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Frontier Pool Fund – Swimming Pool – Summary

Department Mission:	To provide citizens with affordable access to quality recreational swimming facilities at Frontier Pool.
Department Description:	Frontier Pool is one of the two City-operated public swimming pools. Frontier Pool is a recreational style aquatic facility located in Frontier Park.
2025 Accomplishments:	• Successfully negotiated a management agreement with the YMCA for the operation of Frontier Swimming Pool for the Summer 2025 season
2026 Objectives:	• Continue to work with the YMCA to explore opportunities to maximize the public's opportunities to use Frontier Swimming Pool and minimize the public cost of operation • Provide routine maintenance
Budget Highlights:	The major budgeted expenditures for the Swimming Pools are personnel costs for temporary and part-time labor, concession items, utilities, chemical, supplies, maintenance, and repair services.

FUND 516 FRONTIER POOL
DEPT 432 POOLS

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$65,897	$92,382	$68,255	$103,945	$103,945

CITY OF BARTLESVILLE

2025-26 Operating Budget

Frontier Pool Fund – Swimming Pool – Line Item Detail

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
52310 UTILITIES & COMMUNICATIONS	$ 10,437	$ 13,865	$ 19,090	$ 25,428	$ 25,428	$ 25,428
52410 PROFESSIONAL SERVICES	26,200	48,600	33,686	48,600	48,600	48,600
52510 OTHER SERVICES	-	300	-	300	300	300
52610 MAINT. & REPAIR SERVICE	11,931	600	705	600	600	600
TOTAL CONTRACTUAL SERVICES	$ 48,568	$ 63,365	$ 53,481	$ 74,928	$ 74,928	$ 74,928
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	$ 16,848	$ 24,767	$ 11,132	$ 24,767	$ 24,767	$ 24,767
53410 TOOLS & EQUIPMENT	-	250	-	250	250	250
53610 MAINT. & REPAIR MATERIALS	481	4,000	3,642	4,000	4,000	4,000
TOTAL MATERIALS & SUPPLIES	$ 17,329	$ 29,017	$ 14,774	$ 29,017	$ 29,017	$ 29,017
TOTAL BUDGET	**$ 65,897**	**$ 92,382**	**$ 68,255**	**$ 103,945**	**$ 103,945**	**$ 103,945**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Municipal Airport Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Airport		$ 634,914	$ 706,086	$ 705,635	$ 775,057
Reserves:	Contingency	-	14,122	-	15,501
	Compensated Absences Reserve	-	27,406	-	36,063
Total Expenditures and Reserves		**$ 634,914**	**$ 747,614**	**$ 705,635**	**$ 826,621**

Revenues

REVENUE BY SOURCE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Charges for Services		$ 505,435	$ 526,200	$ 621,071	$ 658,487
Donations and Miscellaneous		19,300	-	23,981	-
Transfer In:	From General	227,975	-	-	-
Fund Balance		313,459	469,646	439,215	378,632
Total Available for Appropriation		**$ 1,066,169**	**$ 995,846**	**$ 1,084,267**	**$ 1,037,119**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Municipal Airport Fund – Airport – Summary

Department Mission:	To provide and maintain a safe, secure, and efficient City owned and operated nation business Airport for General Aviation (GA) public use.
Department Description:	The Airport Operations Dept. manages all of areas of Airport operations: airfield self-inspections, FBO management, fuel farm (ensuring adequate supply of on spec fuel), Airport hangar and space leases, winter operations, grounds keeping, planning airport development projects, interfacing with FAA and Nation Weather Service, maintenance of the facility in conjunction with other departments within the City, and safety plan oversight of on airport construction projects.
2025 Accomplishments:	• Hosted the 2nd 'Back to Bartlesville' Regional Fly-In • Built 1300' of ADGIII/ADGII taxi-lane to support future 130'X 150' MRO hangar • Hangar rental rate increased
2026 Objectives:	• Determine viability/path-forward of the Bartlesville Fly-In • Build 2 60'X60' box hangars and a 10-12 bay t-hangar unit pending sufficient federal and state funding • Build a 130'X150' Big Box hangar • Develop plots adjacent to the new taxi-lane for future airport/private hangar development
Budget Highlights:	The Major budget expenditures are for airport operations personnel, fuel inventory, utilities, and general expenses associated with maintenance of the airport facility.

FUND 517 AIRPORT
DEPT 147 AIRPORT

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$634,914	$706,086	$705,635	$775,057	$775,057

CITY OF BARTLESVILLE

2025-26 Operating Budget

Municipal Airport Fund – Airport – Line Item Detail

PERSONNEL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
51110 REGULAR SALARIES	$ 388,250	$ 403,000	$ 424,776	$ 442,000	$ 442,000	$ 442,000
51130 FICA	27,992	31,000	30,739	34,000	34,000	34,000
51140 GROUP INSURANCE	50,402	74,071	74,894	80,897	80,897	80,897
51155 DC RETIREMENT	21,576	23,000	23,711	25,000	25,000	25,000
51170 WORKER'S COMPENSATION	839	2,375	2,375	-	-	-
TOTAL PERSONAL SERVICES	$ 489,059	$ 533,446	$ 556,495	$ 581,897	$ 581,897	$ 581,897
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	$ 295	$ 300	$ 522	$ 300	$ 300	$ 300
52310 UTILITIES & COMMUNICATIONS	47,757	70,000	50,126	70,000	70,000	70,000
52410 PROFESSIONAL SERVICES	2,832	3,000	3,142	3,000	3,000	3,000
52510 OTHER SERVICES	33,088	26,740	39,972	36,540	36,540	36,540
52610 MAINT. & REPAIR SERVICE	16,459	30,000	8,762	30,000	30,000	30,000
52810 INSURANCE & BONDS	14,850	14,850	14,850	17,820	17,820	17,820
TOTAL CONTRACTUAL SERVICES	$ 115,281	$ 144,890	$ 117,374	$ 157,660	$ 157,660	$ 157,660
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	$ 40	$ 750	$ -	$ 1,000	$ 1,000	$ 1,000
53210 JANITORIAL SUPPLIES	1,044	1,500	1,195	1,500	1,500	1,500
53310 GENERAL SUPPLIES	7,509	3,000	5,860	3,500	3,500	3,500
53410 TOOLS & EQUIPMENT	3,380	2,000	971	3,500	3,500	3,500
53510 FUEL	3,676	5,500	3,848	6,000	6,000	6,000
53610 MAINT. & REPAIR MATERIALS	14,925	15,000	19,892	20,000	20,000	20,000
TOTAL MATERIALS & SUPPLIES	$ 30,574	$ 27,750	$ 31,766	$ 35,500	$ 35,500	$ 35,500
TOTAL BUDGET	**$ 634,914**	**$ 706,086**	**$ 705,635**	**$ 775,057**	**$ 775,057**	**$ 775,057**

CITY OF BARTLESVILLE

2025-26 Operating Budget
Municipal Airport Fund – Airport – Personnel and Capital Detail

FUND 517 AIRPORT
DEPT 147 AIRPORT

PERSONNEL SCHEDULE

CLASSIFICATION	*2023-24 ACTUAL NUMBER OF EMPLOYEES*	*2024-25 BUDGETED NUMBER OF EMPLOYEES*	*2024-25 ACTUAL NUMBER OF EMPLOYEES*	*2025-26 BUDGETED NUMBER OF EMPLOYEES*
Airport Director	1	1	1	1
Airport Lead Operations Tech	1	1	1	1
Airport Operations Tech	3	3	3	3
TOTAL	**5**	**5**	**5**	**5**

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INTERNAL SERVICE FUNDS

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CITY OF BARTLESVILLE

2025-26 Operating Budget

Internal Service Funds – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Workers' Compensation	$ 148,919	$ 430,000	$ 121,744	$ 430,000
Health Insurance	5,705,430	5,531,208	6,188,858	6,371,415
Auto Collision Insurance	99,846	443,559	92,279	443,559
Stabilization Reserve	-	14,776,368	-	15,994,268
Capital Reserve	4,113,078	20,453,000	11,605,316	15,693,560
Total Expenditures and Reserves	**$ 10,067,273**	**$ 41,634,135**	**$ 18,008,197**	**$ 38,932,802**

Revenues

REVENUE BY SOURCE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Interest and Investment Income		$ 18,567	$ -	$ 220,237	$ 216,190
Donations and Miscellaneous		19,149	-	59,876	-
Employee Contributions		564,584	537,000	599,612	599,612
Retiree Contributions		75,924	140,000	116,320	140,000
Contributions from Operating Departments		93,460	132,951	132,951	92,601
Reimbursement of Operations		4,449,594	4,533,171	4,723,834	5,031,803
Reimbursement by Contract		646,260	320,000	546,266	400,000
Wastewater capital investment fee		3,220,008	3,407,005	3,408,723	3,654,151
Water capital investment fee		1,814,884	1,770,000	2,405,618	1,770,000
Transfers In:	General Fund	2,926,017	3,156,324	3,156,324	2,787,603
	Wastewater	131,831	142,301	142,301	145,048
	Water	204,340	216,928	216,928	244,299
	Sanitation	984,586	990,390	990,390	995,950
Fund Balance		30,261,616	35,861,198	35,728,876	34,401,942
Total Available for Appropriation		**$ 45,410,820**	**$ 51,207,268**	**$ 52,448,256**	**$ 50,479,199**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Worker's Compensation Fund– Summary

Fund Mission:	N/A
Fund Description:	The Worker's Compensation Fund was established to account for the disbursement of funds to pay the City's Worker's compensation claims. The City is self-insured and holds no worker's compensation policy, preferring to be "own-risk" insured.
2025 Accomplishments:	N/A
2026 Objectives:	N/A
Budget Highlights:	The only expenditures in this fund are worker's compensation claims and administrative fees that are paid from the General Services Department.

CITY OF BARTLESVILLE

2025-26 Operating Budget

Worker's Compensation Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Work Comp Claims	$ 138,813	$ 400,000	$ 91,317	$ 400,000
Administration	10,106	30,000	30,427	30,000
Total Expenditures	**$ 148,919**	**$ 430,000**	**$ 121,744**	**$ 430,000**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Interest and Investment Income	$ 18,567	$ -	$ 20,237	$ 16,190
Donations and Miscellaneous	7,666	-	6,673	-
Contributions from Operating Departments	93,460	132,951	132,951	92,601
Fund Balance	350,435	297,049	321,209	321,209
Total Available for Appropriation	**$ 470,128**	**$ 430,000**	**$ 481,070**	**$ 430,000**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Health Insurance Fund– Summary

Fund Mission:	N/A
Fund Description:	The Health Insurance Fund was established to account for the receipt and disbursement of funds related to the City's health insurance claims. The City is self-insured and holds only a stop loss health insurance policy that prevents individual claims from exceeding $75,000.
2025 Accomplishments:	N/A
2026 Objectives:	N/A
Budget Highlights:	The only expenditures in this fund are health insurance claims and administrative fees that are paid from the General Services Department.

CITY OF BARTLESVILLE

2025-26 Operating Budget

Health Insurance Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Medical/Dental Claims	$ 4,859,655	$ 4,618,050	$ 5,134,565	$ 5,338,008
Administration and Consultant Fees	845,775	913,158	1,054,293	1,033,407
Total Expenditures	**$ 5,705,430**	**$ 5,531,208**	**$ 6,188,858**	**$ 6,371,415**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Employee Contributions	$ 564,584	$ 537,000	$ 599,612	$ 599,612
Retiree Contributions	75,924	140,000	116,320	140,000
Investment Earnings	-	-	200,000	200,000
Reimbursement of Operations	4,449,594	4,533,171	4,723,834	5,031,803
Reimbursement by Contract	646,260	320,000	546,266	400,000
Fund Balance	20,168	1,037	2,826	-
Total Available for Appropriation	**$ 5,756,530**	**$ 5,531,208**	**$ 6,188,858**	**$ 6,371,415**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Auto Collision Insurance Fund– Summary

Fund Mission:	N/A
Fund Description:	The Auto Collision Fund was established to help mitigate the City's self-insurance risk as it applies to automobile physical damage and collision. The City insures all vehicles for liability damage, and the City's employees while operating the vehicles are covered by Worker's Compensation Insurance. However, the City is "own risk" for purposes of auto collision and physical damage.
2025 Accomplishments:	N/A
2026 Objectives:	N/A
Budget Highlights:	The only budgeted expenditures for this fund are for the payment of auto physical damage and collision claims.

CITY OF BARTLESVILLE

2025-26 Operating Budget

Auto Collision Insurance Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Auto Collision Claims	$ 99,846	$ 443,559	$ 92,279	$ 443,559
Total Expenditures	**$ 99,846**	**$ 443,559**	**$ 92,279**	**$ 443,559**

Revenues

REVENUE BY SOURCE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Donations and Miscellaneous		$ 11,483	$ -	$ 53,203	$ -
Transfers In:	General Fund	25,000	25,000	25,000	25,000
	Wastewater	25,000	25,000	25,000	25,000
	Water	25,000	25,000	25,000	25,000
Fund Balance		509,865	585,395	496,503	532,427
Total Available for Appropriation		**$ 596,348**	**$ 660,395**	**$ 624,706**	**$ 607,427**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Stabilization Reserve Fund– Summary

Fund Mission:	N/A
Fund Description:	The Stabilization Reserve Fund was established by an ordinance of the Council, which was adopted in fiscal year 2010-11. This ordinance was effective for all fiscal years beginning after July 1, 2011. This fund receives contributions from the operating funds in accordance with this ordinance and provides a means to account for these balances. All balances held in this fund are restricted in accordance with the enabling legislation.
2025 Accomplishments:	N/A
2026 Objectives:	N/A
Budget Highlights:	This fund has no budgeted expenditures and all amounts held in this fund are restricted in accordance with the City's Stabilization Reserve Fund ordinance.

CITY OF BARTLESVILLE

2025-26 Operating Budget

Stabilization Reserve Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
General Fund Reserve	$ -	$ 9,867,842	$ -	$ 10,630,605
Wastewater Fund Reserve	-	1,311,390	-	1,431,780
Water Fund Reserve	-	2,189,832	-	2,410,648
Sanitation Fund Reserve	-	1,407,304	-	1,524,010
Total Expenditures and Reserves	**$ -**	**$ 14,776,368**	**$ -**	**$ 15,997,043**

Revenues

REVENUE BY SOURCE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Transfers In:	General Fund	$ 901,017	$ 1,131,324	$ 1,131,324	$ 762,763
	Wastewater	106,831	117,301	117,301	120,390
	Water	179,340	191,928	191,928	220,816
	Sanitation	104,586	110,390	110,390	116,706
Fund Balance		11,933,651	13,225,425	13,225,425	14,776,368
Total Available for Appropriation		**$ 13,225,425**	**$ 14,776,368**	**$ 14,776,368**	**$ 15,997,043**

CITY OF BARTLESVILLE

2025-26 Operating Budget
Capital Reserve Fund– Summary

Fund Mission:	N/A
Fund Description:	The Capital Reserve Fund was established by an ordinance of the Council, which was adopted in fiscal year 2010-11. This ordinance was effective for all fiscal years beginning after July 1, 2011. However, the ordinance allowed a grace period for all funds that were required to participate, so that long-term capital plans may be formed prior to participation in this fund. This fund receives contributions from the operating funds in accordance with this ordinance and provides a means to account for these balances. All balances held in this fund are restricted in accordance with the enabling legislation.
2025 Accomplishments:	N/A
2026 Objectives:	N/A
Budget Highlights:	This fund has no budgeted expenditures and all amounts held in this fund are restricted in accordance with the City's Capital Reserve Fund ordinance.

CITY OF BARTLESVILLE

2025-26 Operating Budget

Capital Reserve Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
General	$ 1,591,678	$ 3,875,000	$ 2,636,756	$ 3,071,560
Wastewater	2,003,493	5,190,000	4,990,497	1,645,000
Water	484,553	8,500,000	1,820,255	9,820,000
Sanitation	33,354	2,888,000	2,157,808	1,257,000
Total Expenditures	**$ 4,113,078**	**$ 20,453,000**	**$ 11,605,316**	**$ 15,793,560**

Revenues

REVENUE BY SOURCE		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Wastewater Capital Investment Fee		$ 3,220,008	$ 3,407,005	$ 3,408,723	$ 3,654,151
Water Capital Investment Fee		1,814,884	1,770,000	2,405,618	1,770,000
Transfers In:	General	2,000,000	2,000,000	2,000,000	2,000,000
	Sanitation	880,000	880,000	880,000	880,000
Fund Balance		17,447,497	21,752,292	21,682,913	18,771,938
Total Available for Appropriation		**$ 25,362,389**	**$ 29,809,297**	**$ 30,377,254**	**$ 27,076,089**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Capital Reserve Fund Capital Outlay Detail

Capital Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 BUDGET
120	N/A	Council room audio/video	$ 38,466	$ -	$ -	$ -
147	New	Fuel Farm Tank Guaging System Upgrade	-	-	-	35,000
147	New	Rotary Brush	-	-	-	6,000
170	19009	Tyler Doc Mgmt (25% - replace Fortis)	8,103	-	47,398	-
170	N/A	City APP Development	853	-	-	-
170	19011	Tyler Incode Court (replace Sleuth)	643	-	-	-
170	N/A	Strategic Plan Priorities	63,093	250,000	234,302	100,000
170	24015	Strategic Plan- Comprehensive Plan Update	137	10,000	-	-
170	N/A	City Hall Restroom Remodel		267,000	-	300,000
170	N/A	City Hall Lighting and Energy Eff upgrades	-	200,000	-	200,000
170	N/A	City Hall Security Upgrades	16,500	351,000	20,000	350,000
170	N/A	City Hall Staircase Column Rehabilitation	-	20,000	-	20,000
170	N/A	DocuWare Cloud	-	20,000	20,000	-
170	N/A	Zoning Code Update	-	180,000	-	180,000
170	N/A	Subdivision Regulations Update	-	80,000	-	80,000
170	N/A	Misc Office Equip	-	25,000	-	25,000
170	N/A	City Hall Pool Car	-	50,000	50,000	-
185	N/A	Windows Server upgrades	47,776	-	-	-
185	New	Exchange Server Upgrade	-	-	-	27,500
195	N/A	Auto/Light Truck Tire Changing Machine	-	6,000	5,995	-
195	N/A	Ranger R26FLT Super Duty Truck Tire Chang	-	10,000	9,250	-
195	New	14K Auto Lift	-	-	-	20,000
250	N/A	Storage Building	27,383	19,500	-	20,000
250	N/A	Thermal Imaging Camera (x2)	7,382	-	-	-
250	N/A	Pumper Truck	930,535	-	56,655	-
250	25006	Tanker/Engine- 2000 Gallon	-	700,000	438,254	-
250	25007	Wildland Firefighting Boots (x70)	-	21,000	18,126	-
250	25008	Automatic Emergency Defibrilators	-	25,000	24,974	-
250	25009	Multi-Gas Monitors (x5)	-	7,000	11,483	-
250	25028	Rescue Equipment	-	-	26,391	-
250	25029	Fire Station Improvements	-	-	19,850	-
250	25030	Bunker Gear	34,922	-	54,424	-
250	25031	SCBA Replacements	-	-	45,677	-
250	New	New Engine 2 with ARFF Foam Capabilities	-	-	-	950,000
250	New	SCBA (x12)	-	-	-	87,060
270	N/A	Security Fencing	32,256	-	-	-
270	New	Patrol Unit Technology Replacement (70)	348,682	-	-	-

CITY OF BARTLESVILLE

2025-26 Operating Budget

Capital Reserve Fund Capital Outlay Detail

(continued)

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
328	N/A	Thermoplastic Striper	-	15,000	-	15,000
328	N/A	ARPA Funds for Streets	1,212	500,000	500,000	-
328	22009	ARPA Funds for Sidewalks	-	50,000	50,000	-
328	New	14K Tilt Deck Trailer	-	-	-	15,000
328	New	Sidewalk Infill and Partnership Program	-	-	-	100,000
421	N/A	Smoke Detector Replacement (x32)	-	6,000	-	6,000
421	New	Library Mechanical Room Piping	-	-	-	60,000
431	17018	ARPA Funds for Pathfinder	-	100,000	100,000	-
431	N/A	Bucket Truck	-	35,000	-	35,000
431	N/A	Soccer Goals (3 sets)	-	-	-	-
431	N/A	Sooner Pool sound system	-	-	-	-
431	N/A	Downtown Landscaping Supplemental	-	300,000	-	300,000
431	New	Price Fields Shade Canopy Replacement	-	30,000	30,000	-
432	New	Sooner Splash Pad Surface Treatment	-	5,000	5,000	-
432	New	Frontier Water Slide Reconditioning	-	65,000	65,000	-
445	N/A	Sod Replacement	683	20,000	20,000	100,000
445	N/A	Golf Course House Removal	6,450	-	-	-
445	N/A	Lift for Golf Maintenance	8,367	-	-	-
445	N/A	Emergency Irrigation Pumps- Golf	18,235	-	-	-
445	25004	Greens Mowers	-	-	95,872	-
445	25003	Shipping Container for Storage (1)	-	7,500	5,500	-
445	25004	Bedknive Grinder	-	20,000	7,500	-
445	25002	Concrete Cart Path Replacement (Materials)	-	40,000	-	40,000
445	25010	Golf Greens Rebuild	-	-	652,053	-
446	N/A	Misc Building Improvements	-		9,880	-
446	N/A	Golf Course Pro Shop Buyout	-	200,000	-	-
446	N/A	Golf Cart Capital Lease	-	100,000	-	-
446	N/A	Driving Range Lights & Ball Machine	-	140,000	13,172	-
		Total General Fund	***1,591,678***	***3,875,000***	***2,636,756***	***3,071,560***

CITY OF BARTLESVILLE

2025-26 Operating Budget

Capital Reserve Fund Capital Outlay Detail

(continued)

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 BUDGET
710	18039	Engineering Design for WWTP Expansion	1,620,729	4,500,000	4,379,788	250,000
710	N/A	Replace Vacuum tank trailer for land applicati	59,605	-	-	-
710	N/A	Replace Injection Unit for land application	75,000	-	-	-
710	N/A	Install Flow Meters	85,317	70,000	70,000	-
710	N/A	Replace Day Cab Semi Tractor	-	-	151,037	-
710	N/A	Replace polymer system for gravity belt thick	51,300	-	-	-
710	N/A	Replace Crane Truck (1998)	-	200,000	178,543	-
710	New	Replace 1/2 Ton Truck 4x4	-	-	-	70,000
		Total Wastewater Plant	***1,891,951***	***4,770,000***	***4,779,368***	***320,000***
715	19009	Tyler Utility Billing (33% of total)	8,375	70,000	70,000	-
715	N/A	Turkey Creek 36" Sewer Line Rehab (design)	4,800	-	-	-
715	N/A	New Engine for 2008 Freightliner	34,051	-	-	-
715	24004	Sewer Line Point Repairs/Replacement (contr	64,316	350,000	141,129	350,000
715	New	Replace Vactor Truck with root foaming	-	-	-	700,000
715	New	Replace 1.25 ton with utility bed (2017)	-	-	-	75,000
715	New	Replace Excavator (replaces 2015 unit)	-	-	-	200,000
		Total Wastewater Maintenance	***111,542***	***420,000***	***211,129***	***1,325,000***
720	19016	Pump Station and Force Main for WW Reuse	60,787	-	-	-
720	N/A	PLC Replacement - Pump Stations	193,480	-	-	-
720	N/A	Battery Replacement	25,350	-	-	-
720	N/A	PLC Replacement - Water Plant	-	-	204,928	-
720	N/A	Telemetry System Upgrade	33,058	-	-	-
720	25024	Replace High Service VFD	-	400,000	897,500	-
720	25025	Replace blowers (2) for filter backwash	-	150,000	175,322	-
720	New	Replace Polymer Skids at WTP	-	-	-	175,000
720	New	Replace Roof at WTP	-	-	-	850,000
		Total Water Plant	***312,675***	***550,000***	***1,277,750***	***1,025,000***
725	19009	Tyler Utility Billing (33% of total)	8,375	70,000	70,000	-
725	24006	Replace Truck Shed	-	225,000	18,000	-
		Total Water Administration	***8,375***	***295,000***	***88,000***	***-***

CITY OF BARTLESVILLE

2025-26 Operating Budget

Capital Reserve Fund Capital Outlay Detail

(continued)

DEPARTMENT	*PROJECT NUMBER*	*DESCRIPTION*	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
730	N/A	New AMI System	-	7,500,000	-	8,000,000
730	N/A	Replace Water Lines (contract and materials	163,503	-	90,327	500,000
730	24008	1.25 Ton Truck with Flatbed Dump	-	50,000	45,443	-
730	N/A	Excavator w/trailer (trade in 2001 & 2005 Bac	-	-	-	-
730	24008	1.25 Ton Utility Bed Truck w/ Accessories	-	55,000	59,959	-
730	24008	1.25 Ton Truck with Flatbed Dump	-	50,000	64,905	-
730	24008	Dump Truck (10 wheel)	-	-	193,871	-
730	New	Dump Truck (10 Wheel) - Replaces 2005 Unit	-	-	-	220,000
730	New	1.25 ton utility bed truck - Replaces 2017 Uni	-	-	-	75,000
		Total Water Distribution	***163,503***	***7,655,000***	***454,505***	***8,795,000***
750	19009	Tyler Utility Billing (33% of total)	8,375	70,000	70,000	-
750	25013	Poly Carts	24,979	-	24,986	-
750	N/A	Roll Off Refuse Truck	-	175,000	-	175,000
750	25012	Automated Refuse Truck (5)	-	1,750,000	1,539,579	-
750	25011	Rear Load Refuse Truck (2)	-	375,000	512,243	-
750	N/A	Roll Off Refuse Truck (2)	-	350,000	-	350,000
750	N/A	2 and 3 CY Containers (36)	-	36,000	11,000	25,000
750	N/A	30 CY Roll Offs (6)	-	42,000	-	17,000
750	N/A	One Ton Truck (2)	-	90,000	-	90,000
750	New	Rear Load Refuse Truck (2)	-	-	-	600,000
		Total Sanitation	***33,354***	***2,888,000***	***2,157,808***	***1,257,000***
TOTAL			**$ 4,113,078**	**$ 20,453,000**	**$ 11,605,316**	**$ 15,793,560**

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FIDUCIARY FUNDS

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CITY OF BARTLESVILLE

2025-26 Operating Budget

Mausoleum Endowment Fund – Summary

Fund Mission:	To provide the appropriate level of fiduciary care relating to the investment and expenditure of the trust fund, and to provide for maintenance and improvement of the mausoleum.
Fund Description:	The Mausoleum Endowment Fund was established to account for funds that were already on deposit for the care and improvement of the mausoleum when the City took possession of it.
2025 Accomplishments:	• No projects were scheduled
2026 Objectives:	• No projects are scheduled
Budget Highlights:	The only budget expenditures in this fund are for miscellaneous improvements to the mausoleum.

FUND 773 MAUSOLEUM TRUST
DEPT 174 MAUSOLEUM

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$0	$8,515	$0	$9,968	$9,968

CITY OF BARTLESVILLE

2025-26 Operating Budget

Mausoleum Endowment Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Mausoleum	$ -	$ 8,515	$ -	$ 9,968
Total Expenditures	**$ -**	**$ 8,515**	**$ -**	**$ 9,968**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Interest and Investment Income	$ 568	$ 174	$ 699	$ 559
Fund Balance	8,141	8,341	8,710	9,409
Total Available for Appropriation	**$ 8,709**	**$ 8,515**	**$ 9,409**	**$ 9,968**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Mausoleum Endowment Fund – Line Item Detail

MATERIALS & SUPPLIES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2025-26 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
53610 MAINT. & REPAIR MATERIALS	$ -	$ 8,515	$ -	$ 9,968	$ 9,968	$ 9,968
TOTAL MATERIALS & SUPPLIES	$ -	$ 8,515	$ -	$ 9,968	$ 9,968	$ 9,968
TOTAL BUDGET	**$ -**	**$ 8,515**	**$ -**	**$ 9,968**	**$ 9,968**	**$ 9,968**

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BARTLESVILLE MUNICIPAL AUTHORITY FUNDS

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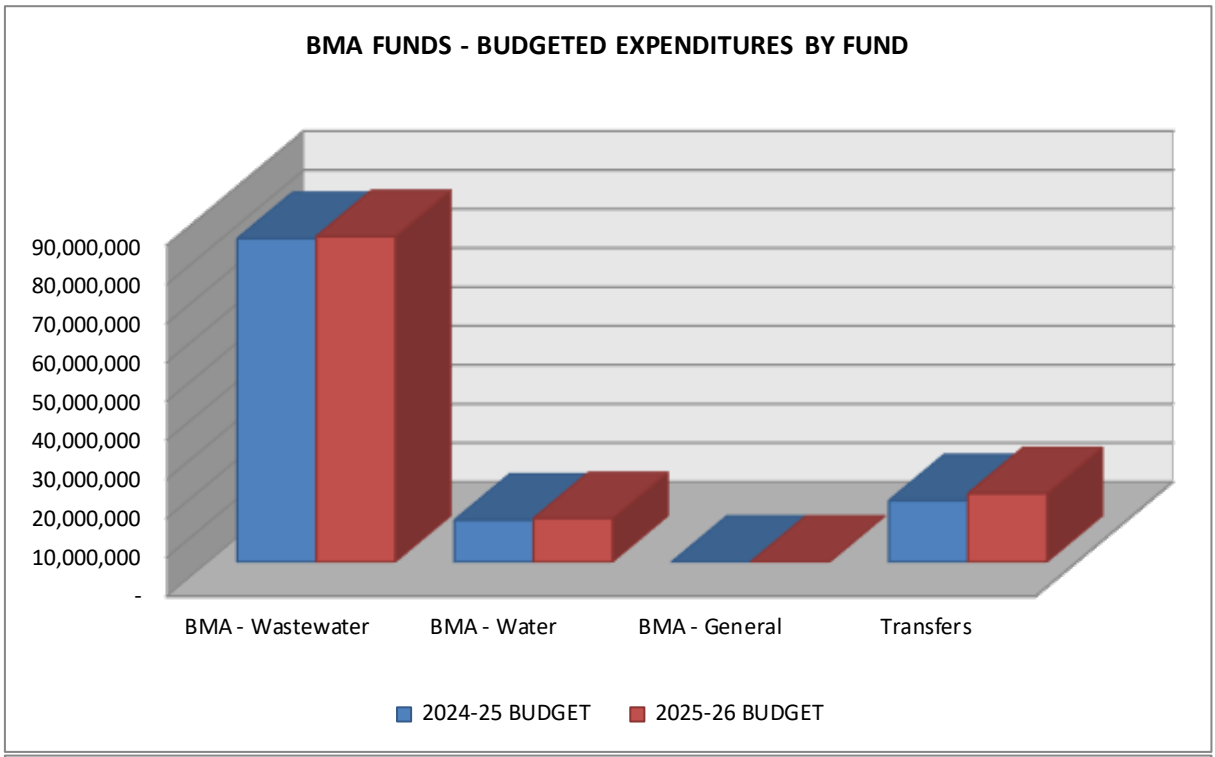
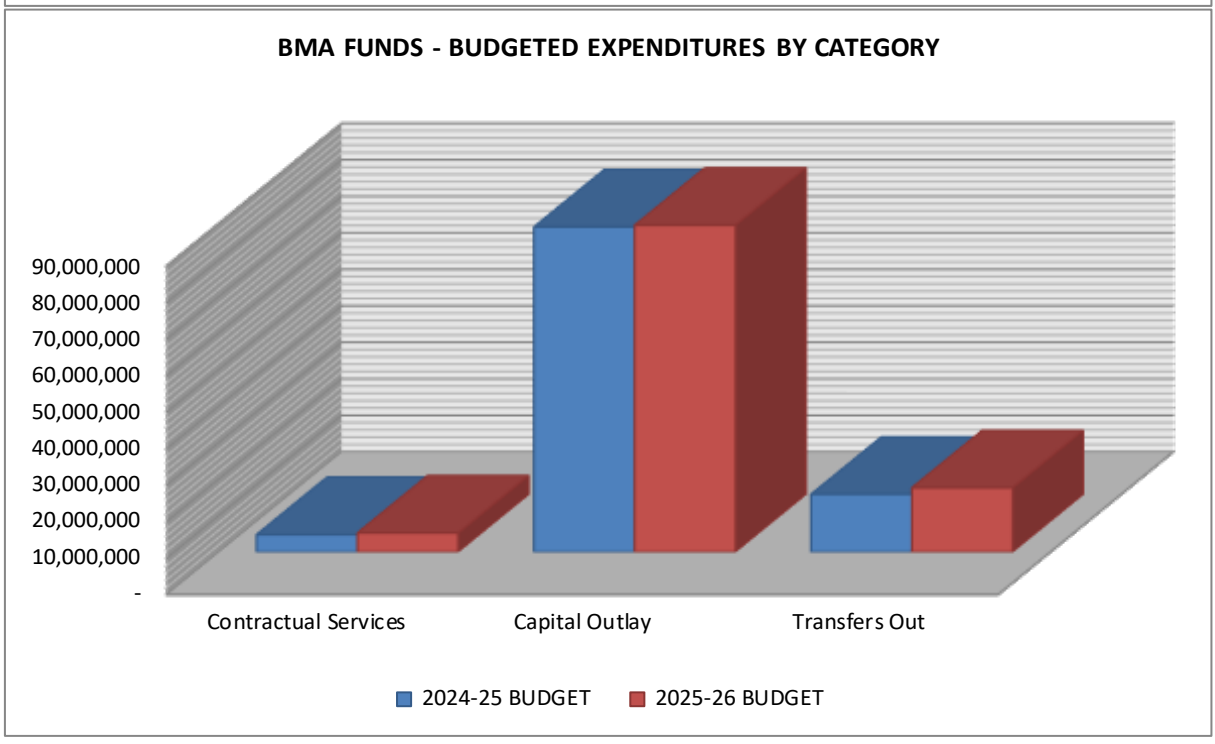
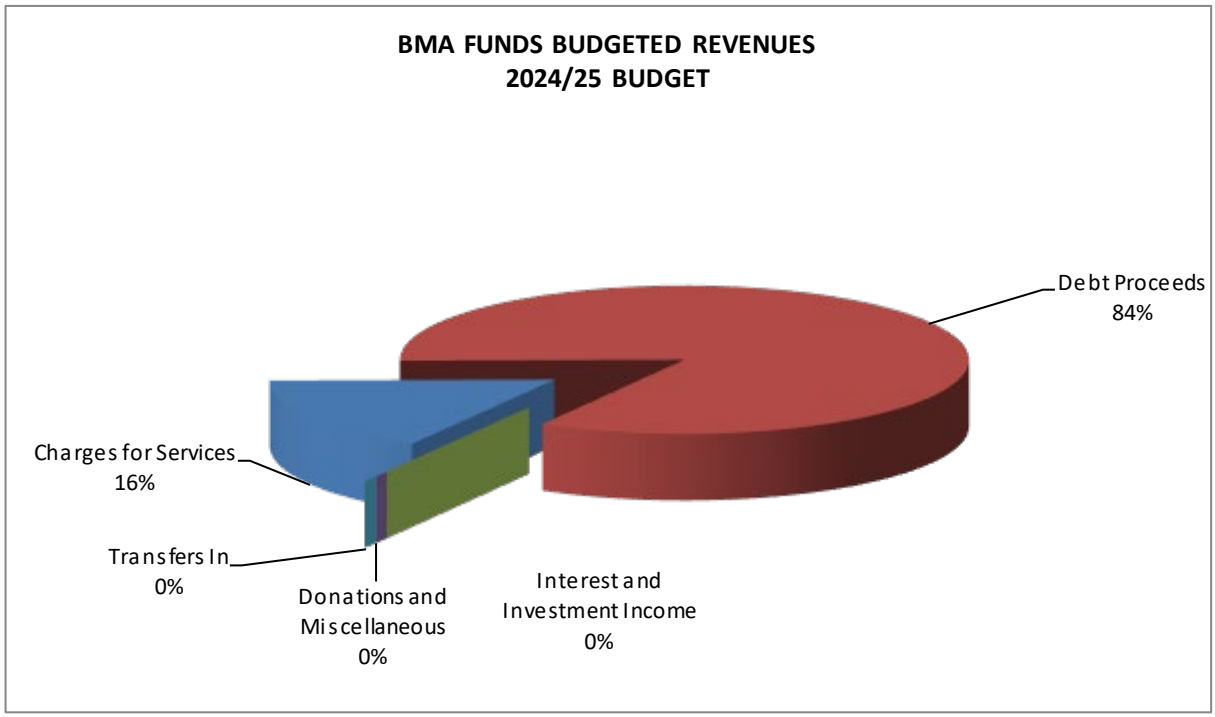

BMA FUNDS - BUDGETED EXPENDITURES BY FUND
90,000,000
80,000,000
70,000,000
60,000,000
50,000,000
40,000,000
30,000,000
20,000,000
10,000,000
-
BMA - Wastewater
BMA - Water
BMA - General
Transfers
2024-25 BUDGET
2025-26 BUDGET

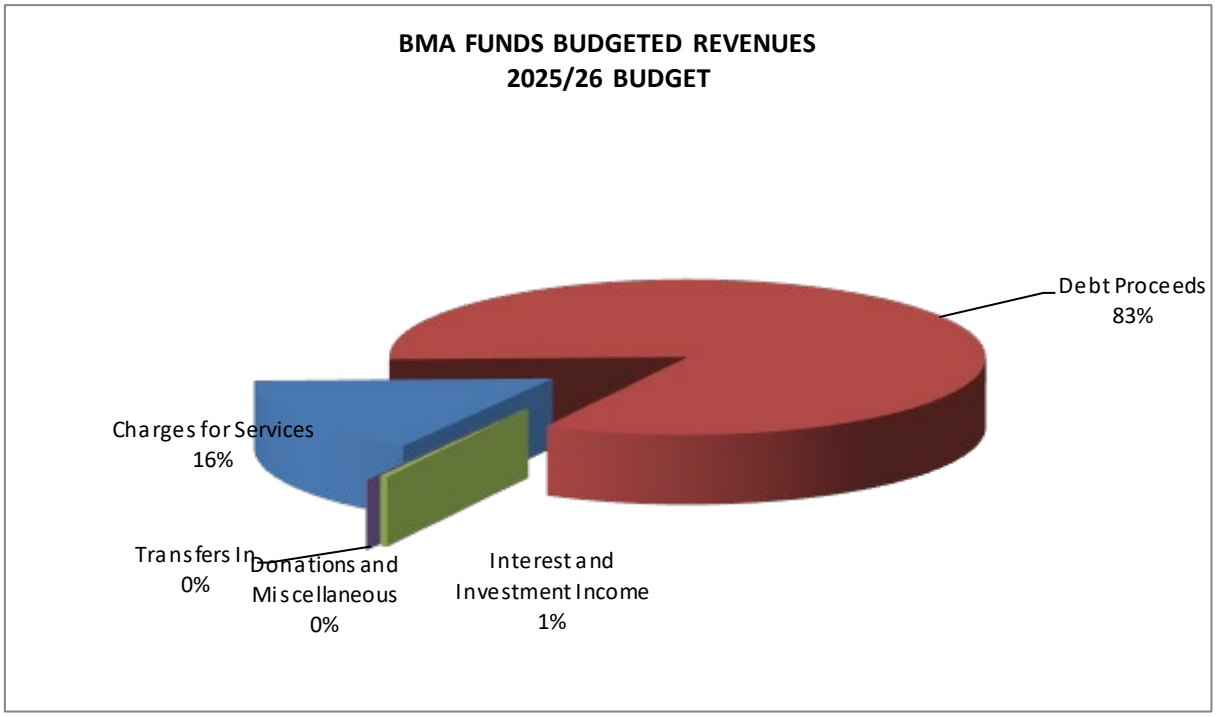

BMA FUNDS - BUDGETED EXPENDITURES BY CATEGORY
90,000,000
80,000,000
70,000,000
60,000,000
50,000,000
40,000,000
30,000,000
20,000,000
10,000,000
-
Contractual Services
Capital Outlay
Transfers Out
2024-25 BUDGET
2025-26 BUDGET

CITY OF BARTLESVILLE

2025-26 Operating Budget

Bartlesville Municipal Authority Funds – Revenue Graphs





CITY OF BARTLESVILLE

2025-26 Operating Budget

Bartlesville Municipal Authority – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND		*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
BMA - Wastewater		$ 27,689	$ 82,965,000	$ -	$ 83,500,000
BMA - Water		4,505,822	10,775,784	3,439,672	11,184,392
Transfers to:	Wastewater Operating	5,262,141	5,853,507	5,853,005	6,261,497
	Water Operating	8,187,902	9,929,087	9,057,532	11,299,049
Total Expenditures		**$ 17,983,554**	**$ 109,523,378**	**$ 18,350,209**	**$ 112,244,938**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Charges for Services	$ 16,624,775	$ 17,832,580	$ 17,860,329	$ 17,696,075
Interest and Investment Income	338,689	-	595,278	476,225
Donations and Miscellaneous	911,507	31,141	103,418	100,400
Debt Obligation Proceeds	-	90,500,000	-	91,000,000
Fund Balance	9,067,199	10,260,596	8,872,349	9,081,165
Total Available for Appropriation	**$ 26,942,170**	**$ 118,624,317**	**$ 27,431,374**	**$ 118,353,865**

CITY OF BARTLESVILLE

2025-26 Operating Budget

Bartlesville Municipal Authority – Expenditure Summary by Line Item

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
52210 FINANCIAL SERVICES	$ 1,046	$ 4,000	$ 1,000	$ 4,000	$ 4,000	$ 4,000
52910 DEBT SERVICE - INTEREST	635,977	2,193,730	589,609	2,592,779	2,592,779	2,592,779
52911 DEBT SERVICE - PRINCIPAL	2,591,094	2,543,054	2,543,054	2,587,613	2,587,613	2,587,613
TOTAL CONTRACTUAL SERVICES	$ 3,228,117	$ 4,740,784	$ 3,133,663	$ 5,184,392	$ 5,184,392	$ 5,184,392
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	$ 1,305,394	$ 89,000,000	$ 306,009	$ 89,500,000	$ 89,500,000	$ 89,500,000
TOTAL CAPITAL OUTLAY	$ 1,305,394	$ 89,000,000	$ 306,009	$ 89,500,000	$ 89,500,000	$ 89,500,000
TRANSFERS OUT						
59509 WASTEWATER OPERATING	$ 5,262,141	$ 5,853,507	$ 5,853,005	$ 6,263,577	$ 6,263,577	$ 6,261,497
59510 WATER OPERATING	8,187,902	9,929,087	9,057,532	11,299,049	11,299,049	11,299,049
TOTAL TRANSFERS	$13,450,043	$ 15,782,594	$14,910,537	$ 17,562,626	$ 17,562,626	$ 17,560,546
TOTAL BUDGET	**$17,983,554**	**$109,523,378**	**$18,350,209**	**$112,247,018**	**$112,247,018**	**$112,244,938**

CITY OF BARTLESVILLE

2025-26 Operating Budget

BMA Wastewater Fund – Summary

Fund Mission:	N/A
Fund Description:	The BMA – Wastewater Fund was established to provide for the issuance of debt secured by utility system revenues. The BMA Wastewater Operating department of this fund is used to provide for debt service payments on related wastewater improvement revenue bonds and other related finance and operating expenses.
2025 Accomplishments:	N/A
2026 Objectives:	N/A
Budget Highlights:	The major expenditures in this fund are for debt service payments, bad debt write offs, and two transfers. The transfer to the BMA – Water Fund is to pay for the BMA – Wastewater Fund's portion of a debt issue that was assumed by the BMA – Water Fund after four debt issues were refinanced into one loan. The transfer to the Wastewater Fund is to pay for the Wastewater Fund's operating costs.

FUND 710 BMA - WASTEWATER
DEPT 742 BMA WASTEWATER OPERATING

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$27,689	$1,465,000	$0	$2,000,000	$2,000,000

FUND 710 BMA - WASTEWATER
DEPT 900 TRANSFERS

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$5,262,141	$5,853,507	$5,853,005	$6,263,577	$6,261,497

CITY OF BARTLESVILLE

2025-26 Operating Budget

BMA Wastewater Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
BMA - Wastewater Operating	$ 27,689	$ 1,465,000	$ -	$ 2,000,000
BMA - Wastewater Construction	-	81,500,000	-	81,500,000
Transfers Out: To Wastewater[1]	5,262,141	5,853,507	5,853,005	6,261,497
Total Expenditures	**$ 5,289,830**	**$ 88,818,507**	**$ 5,853,005**	**$ 89,761,497**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Charges for Services	$ 6,100,858	$ 6,741,440	$ 6,502,149	$ 5,940,336
Interest and Investment Income	141,131	-	252,704	202,166
Donations and Miscellaneous	164,384	31,141	103,418	100,400
Debt Obligation Proceeds	-	83,000,000	-	83,000,000
Fund Balance	1,735,771	2,175,856	2,766,047	3,771,313
Total Available for Appropriation	**$ 8,142,144**	**$ 91,948,437**	**$ 9,624,318**	**$ 93,014,215**

CITY OF BARTLESVILLE

2025-26 Operating Budget

BMA Wastewater Fund – BMA Wastewater Operating – Line Item Detail

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
52910 DEBT SERVICE - INTEREST	$ 65	$ 1,465,000	$ -	$ 2,000,000	$ 2,000,000	$ 2,000,000
52911 DEBT SERVICE - PRINCIPAL	27,624	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	$ 27,689	$ 1,465,000	$ -	$ 2,000,000	$ 2,000,000	$ 2,000,000
TOTAL BUDGET	**$ 27,689**	**$ 1,465,000**	**$ -**	**$ 2,000,000**	**$ 2,000,000**	**$ 2,000,000**

CITY OF BARTLESVILLE

2025-26 Operating Budget

BMA Wastewater Fund – Transfers – Line Item Detail

TRANSFERS OUT	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
59509 WASTEWATER OPERATING	$ 5,262,141	$ 5,853,507	$ 5,853,005	$ 6,263,577	$ 6,263,577	$ 6,261,497
TOTAL TRANSFERS	$ 5,262,141	$ 5,853,507	$ 5,853,005	$ 6,263,577	$ 6,263,577	$ 6,261,497
TOTAL BUDGET	**$ 5,262,141**	**$ 5,853,507**	**$ 5,853,005**	**$ 6,263,577**	**$ 6,263,577**	**$ 6,261,497**

CITY OF BARTLESVILLE

2025-26 Operating Budget

BMA Water Fund – Summary

Fund Mission:	N/A
Fund Description:	The BMA – Water Fund was established to provide for the issuance of debt secured by utility system revenues. The BMA – Water Operating department of this fund is used to provide for debt service payments on related water improvement revenue bonds and other related finance and operating expenses. The BMA – Water Construction department of this fund is used to provide for construction expenses related to the new water plant and the water distribution system.
2025 Accomplishments:	N/A
2026 Objectives:	N/A
Budget Highlights:	The major expenditures in this fund are debt service payments and transfers. The transfer to the Water Fund is to fund the operating costs of the water utility. The transfer to the Health Insurance Fund is to help fund the initial reserve required to become a self-insured entity.

FUND 715 BMA - WATER
DEPT 740 BMA - WATER OPERATING

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$3,200,428	$3,275,784	$3,133,663	$3,184,392	$3,184,392

CITY OF BARTLESVILLE

2025-26 Operating Budget
BMA Water Fund – Summary
(continued)

FUND 715 BMA - WATER
DEPT 900 TRANSFERS

2023-24 ACTUAL	2024-25 BUDGET	2024-25 ESTIMATE	2025-26 CITY MGR RECOMMENDS	2025-26 APPROVED BUDGET
$8,187,902	$9,929,087	$9,057,532	$11,299,049	$11,299,049

CITY OF BARTLESVILLE

2025-26 Operating Budget

BMA Water Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
BMA - Water Operating	$ 3,200,428	$ 3,275,784	$ 3,133,663	$3,184,392
BMA - Water Construction	1,305,394	7,500,000	306,009	8,000,000
Transfers Out: To Water	8,187,902	9,929,087	9,057,532	11,299,049
Total Expenditures	**$ 12,693,724**	**$ 20,704,871**	**$ 12,497,204**	**$ 22,483,441**

Revenues

REVENUE BY SOURCE	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 BUDGET*
Charges for Services	$ 10,523,917	$ 11,091,140	$ 11,358,180	$ 11,755,739
Interest and Investment Income	197,558	-	342,574	274,059
Donations and Miscellaneous	747,123	-	-	-
Debt Obligation Proceeds	-	7,500,000	-	8,000,000
Fund Balance	7,331,428	8,084,740	6,106,302	5,309,852
Total Available for Appropriation	**$ 18,800,026**	**$ 26,675,880**	**$ 17,807,056**	**$ 25,339,650**

CITY OF BARTLESVILLE

2025-26 Operating Budget

BMA Water Fund – BMA Water Operating – Line Item Detail

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
52210 FINANCIAL SERVICES	$ 1,046	$ 4,000	$ 1,000	$ 4,000	$ 4,000	$ 4,000
52910 DEBT SERVICE - INTEREST	635,912	728,730	589,609	592,779	592,779	592,779
52911 DEBT SERVICE - PRINCIPAL	2,563,470	2,543,054	2,543,054	2,587,613	2,587,613	2,587,613
TOTAL CONTRACTUAL SERVICES	$ 3,200,428	$ 3,275,784	$ 3,133,663	$ 3,184,392	$ 3,184,392	$ 3,184,392
TOTAL BUDGET	**$ 3,200,428**	**$ 3,275,784**	**$ 3,133,663**	**$ 3,184,392**	**$ 3,184,392**	**$ 3,184,392**

CITY OF BARTLESVILLE

2025-26 Operating Budget

BMA Water Fund – BMA Water Construction – Line Item Detail

CONTRACTUAL SERVICES	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
55930 OTHER IMPROVEMENTS	$ 1,305,394	$ 7,500,000	$ 306,009	$ 8,000,000	$ 8,000,000	$ 8,000,000
TOTAL CAPITAL OUTLAY	$ 1,305,394	$ 7,500,000	$ 306,009	$ 8,000,000	$ 8,000,000	$ 8,000,000
TOTAL BUDGET	**$ 1,305,394**	**$ 7,500,000**	**$ 306,009**	**$ 8,000,000**	**$ 8,000,000**	**$ 8,000,000**

CITY OF BARTLESVILLE

2025-26 Operating Budget

BMA Water Fund – Transfers – Line Item Detail

TRANSFERS OUT	*2023-24 ACTUAL*	*2024-25 BUDGET*	*2024-25 ESTIMATE*	*2025-26 REQUEST*	*CITY MGR REC*	*2025-26 APPROVED*
59510 WATER OPERATING	$ 8,187,902	$ 9,929,087	$ 9,057,532	$11,299,049	$11,299,049	$11,299,049
TOTAL TRANSFERS	$ 8,187,902	$ 9,929,087	$ 9,057,532	$11,299,049	$11,299,049	$11,299,049
TOTAL BUDGET	**$ 8,187,902**	**$ 9,929,087**	**$ 9,057,532**	**$11,299,049**	**$11,299,049**	**$11,299,049**

GLOSSARY

city of
bartlesville
CONNECTED / CREATIVE / VIBRANT

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CITY OF BARTLESVILLE

2025-26 Operating Budget

Glossary

ACCRUAL BASIS ACCOUNTING – basis used by most corporations and for-profit entities. This basis recognizes revenue when earned and expenditures when incurred. They are recorded at the end of an accounting period even though the cash has not been received or paid.

AD VALOREM – levy imposed on the value of property. This is most commonly imposed by counties, states, and municipalities on the value of real estate.

AGENCY FUND – holds assets in an agency capacity. The assets do not belong to the municipality but are being held for another entity.

APPROPRIATION – authorization of a governmental unit to spend money within specified restrictions such as amount, time period, and purpose.

ASSESSMENT – process of placing a value on property for the purpose of taxation; or the amount of the valuation arising from this process.

ASSETS – economic resource that is expected to provide benefits to an entity. An asset has three vital characteristics (1) future probable economic benefit; (2) control by the entity; and (3) results from a prior event or transaction. Assets are expressed in money or are convertible into money.

BALANCE SHEET – statement showing an entity's financial position at the end of an accounting period. This statement is also called a *Statement of Financial Position* for governmental type funds and a *Statement of Net Assets* for business type funds. It presents the entity's assets, liabilities, and equity. The balance sheet is useful to financial statement users because it indicates the resources of the entity and what it owes.

BDA – Bartlesville Development Authority

BDC – Bartlesville Development Corporation

BLENDED COMPONENT UNIT - component unit included in the municipality's financial statements that is presented as a fund of the municipality. (see also Component Unit, Discretely Presented Component Unit)

BMA – Bartlesville Municipal Authority

BUDGET ADJUSTMENT – a reallocation of budgetary resources within a fund or department after the adoption and implementation of the original budget. These adjustments only require the approval of a director or manager.

BUDGET AMENDMENT – an increase or decrease in the budget of a fund that is approved after the adoption and implementation of the original budget. These amendments must be approved by the governing body.

BUDGET BASIS ACCOUNTING – a basis of accounting used solely for budgetary preparation and monitoring. The budget basis used by a municipality is determined by each entity individually to suit their needs and usually differs from GAAP.

CAPITAL ASSETS – asset purchased for use over a long period of time and not for resale. It includes land, buildings, plant and equipment, etc…

CAPITAL EXPENDITURE – expenditure for capital outlay. These expenditures will either increase the value of an existing capital asset or create a new capital asset.

CAPITAL PROJECTS FUND – a fund that accounts for financial resources to be used for the acquisition or construction of capital assets.

CASH BASIS ACCOUNTING – method of accounting that recognizes revenue and expenditures when cash is received or disbursed not when earned or incurred.

CIP – Capital Improvement Project

COMPENSATED ABSENCE RESERVE – appropriated budget amount that is set aside for payment of accrued compensated absences. The City uses ¾ of the accrued compensated absences as a guideline.

COMPONENT UNIT – entity that is included in the financial statements of a municipality even though the governing bodies differ. These could be public trusts or certain nonprofit corporations that benefit the municipality. These units can be presented as either blended or discrete. (see also Blended Component Unit, Discretely Presented Component Unit)

CURRENT ASSET – asset having a life of one year or less. Examples include cash, inventory, trade receivables, and prepaid expenses.

CURRENT LIABILITY – liability that will be settled within one year or less. Current liabilities should be payable from current assets or other current liabilities. Examples include accounts payable, short-term notes payable, and accrued expenses payable.

DEBT SERVICE FUND – fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

DEPARTMENT – operating unit of the City. Departments are organized within funds. Some departments can be further broken down into divisions.

DISBURSEMENT – payment by check or cash.

DISCRETELY PRESENTED COMPONENT UNIT – component unit that is presented on the face of the government wide financial statements as a completely separate entity from the general government. (see also Component Unit, Blended Component Unit)

ENCUMBRANCES – represent an unfilled obligation on contracts or purchase orders. The purpose of an encumbrance is to prevent multiple commitments from being made on the same budgeted resources. An encumbrance must be entered into the system to reserve a portion of the budgeted resources prior to committing to a contract or ordering the goods or services.

ENTERPRISE FUND – fund that provides services to the community for a fee. These funds follow accounting principles similar to a not-for-profit entity.

EQUITY – represents the difference between assets and liabilities. In governmental funds, equity is referred to as fund balance, but in business type funds, equity is referred to as net assets. (formula is "assets – liabilities = equity") (see also Fund Balance, Net Assets)

EXPENDABLE TRUST FUND – a trust fund that can be fully spent for the designated purposes. (see also Fiduciary Fund, Expendable Trust Fund)

EXPENDITURE – payment of cash or property, or the issuance of a liability, to obtain an asset or service.

FIDUCIARY FUND – term used to describe a fund used by the government to act in a fiduciary capacity such as a trustee or agent. The government is responsible for the assets placed in its care. (see also Expendable Trust Fund)

FISCAL YEAR – consecutive twelve month period used by an entity to account for and report its business transactions. The City and most municipalities in the State of Oklahoma use June 30 as the last day of their fiscal year.

FUND – fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with associated liabilities and residual equities. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

GAAP – Generally Accepted Accounting Principles. GAAP is a set of standards, conventions, and rules accountants follow in recording and summarizing transactions and in the preparation of the financial statements.

GASB – Governmental Accounting Standards Board. GASB is the highest authority in governmental accounting.

GENERAL FUND – fund used to account for all assets and liabilities of a government entity except those particularly assigned for other purposes in a more specialized fund. It is the primary operating fund of the government. Much of the usual activities of a government are supported by the general fund.

GENERAL OBLIGATION BOND – security whose payment is unconditionally promised by a governmental unit that has the power to levy taxes. General Obligation Bonds are back by the full faith and credit (taxing power) of a municipality.

GOVERNMENTAL FUND – describes all funds of the government except the for profit and loss funds (i.e. enterprise fund, internal service fund, agency fund, expendable trust fund). Examples of governmental funds include the general fund, special revenue funds, debt service fund, and capital projects funds.

INFRASTRUCTURE – long-lived capital assets that normally cannot be moved and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. Buildings are not considered infrastructure assets, except those that are part of a network of infrastructure assets, such as a dam project.

INTERNAL SERVICE FUND – fund used to account for goods or services given from one department to another on a cost reimbursement basis.

LEVY – imposition or collection of an assessment of specific amount.

LIABILITY – amount payable in dollars for goods received or services rendered.

MEASUREMENT FOCUS – the accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

MODIFIED ACCRUAL BASIS – basis of accounting in which revenues are recognized when they are available and measurable. Expenditures are generally recognized when incurred.

MODIFIED CASH BASIS – basis of accounting that uses elements of both the cash and accrual bases of accounting.

MUNICIPALITY – a political unit, such as a city or town, incorporated for local self-government.

NET INCOME – revenue less all expenses.

OCBOA – Other Comprehensive Basis of Accounting. These are bases of accounting that are not in compliance with GAAP for the particular entity. Examples include budget basis and income tax basis.

OPERATING RESERVE – appropriated budget amount that is set aside for use in only the most extreme of emergencies. The City uses one month's operating expenditures as a reserve guideline.

ORDINANCE – A formal legislative enactment by the legislative body which, if not in conflict with any higher form of law, has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

PROPRIETARY FUND – type of fund that focuses on profit and loss similar to a business. The two types of proprietary funds are Enterprise Funds and Internal Service Funds.

BUDGETED RESERVE – amounts that are appropriated but not intended to be spent. Examples include operating reserve, severance reserve, compensated absence reserve, etc…

RESOLUTION – is a written motion adopted by a deliberative body. The substance of the resolution can be anything that can normally be proposed as a motion. For long or important motions, though, it is often better to have them written out so that discussion is easier or so that it can be distributed outside of the body after its adoption. Resolutions do not carry the weight of law.

RESTRICTED DONATION – donation that is restricted as to purpose or timing. An example would be a donation for a specific building project or a donation restricted to being spent in a future period.

SEVERANCE RESERVE – appropriated budget amount that is set aside to pay any severance amount specified in an employment contract.

SPECIAL REVENUE FUND – fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

TRANSFER – amounts paid from one fund to another.

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