

NOTICE OF MEETING
BARTLESVILLE COMMUNITY CENTER TRUST AUTHORITY
PERSONNEL COMMITTEE MEETING

Meeting Date

Wednesday, Nov 5, 2025 at 11:00 am
Bartlesville Community Center
300 SE. Adams Blvd.
Bartlesville, Ok. 74003

Name: Ryan Reynolds
Title: Trust Authority Chairman
Phone: 918-327-1186

AGENDA

- I. Call to order
- II. Roll call and declaration of a quorum
- III. Citizens to be heard on Agenda Items.
- IV. Personnel updates and feedback July-October 2025 with Caitlyn Kraemer, Managing Director.
- V. Adjournment

Filed in the office of the City Clerk, City Hall, 401 S. Johnstone, Bartlesville, Oklahoma on October 31, 2025 at 10:30 a.m. and posted same day at 12:30 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 *et seq.*): All discussion items are subject to possible action by the Trust Authority. Official action can only be taken on items which appear on the agenda. The Trust Authority may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Trust Authority may refer the matter to the Managing Director, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The Trust Authority may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.