



REGULAR MEETING
Wednesday, November 19, 2025
3:30pm
City Council Chambers, City Hall
401 South Johnstone Avenue
Bartlesville, OK 74003

AGENDA

- I. CALL TO ORDER / ROLL CALL
- II. APPROVE THE MINUTES OF THE SEPTEMBER 17, 2025, SPECIAL MEETING AND THE OCTOBER 29, 2025, SPECIAL MEETING
- III. PUBLIC COMMENT ABOUT ITEMS ON THE AGENDA
- IV. ACCEPT THE OCTOBER 2025 FINANCIALS
- V. BUSINESS
 - 1. CONSIDERATION AND POSSIBLE ACTION REGARDING A RESOLUTION ADOPTING AND APPROVING AN AMENDMENT TO THE HOUSING PLAN PROJECT FUNDING, AMENDING THE FUNDING SOURCE, AND CONTAINING OTHER PROVISIONS RELATED THERETO.
 - 2. CONSIDERATION AND POSSIBLE ACTION REGARDING A RESOLUTION ADOPTING AND APPROVING AN DEVELOPMENT FINANCING ASSISTANCE AGREEMENT WITH K 4 BLUE LINE PROPERTIES LLC, AN OKLAHOMA LIMITED LIABILITY COMPANY LOCATED IN WASHINGTON COUNTY, OKLAHOMA, FOR REAL PROPERTY LOCATED AT 718 SOUTH SHAWNEE AVENUE, IN WASHINGTON COUNTY, OKLAHOMA, AND CONTAINING OTHER PROVISIONS RELATED THERETO. (TIF 2 – RESIDENTIAL)
 - 3. CONSIDERATION AND POSSIBLE ACTION REGARDING A MOTION TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE BARTLESVILLE REDEVELOPMENT TRUST AUTHORITY AND THE CITY OF BARTLESVILLE, TRANSFERRING THE ADMINISTRATION AND FINANCIAL RESPONSIBILITIES TO THE CITY OF BARTLESVILLE FOLLOWING THE DEPARTURE OF THE BRTA EXECUTIVE DIRECTOR.
 - 4. CONSIDERATION AND POSSIBLE ACTION TO CONFIRM THE TIME, DATE, AND PLACE FOR REGULAR MEETINGS OF THE AUTHORITY FOR THE 2026 CALENDAR YEAR.
 - 5. CONSIDERATION AND POSSIBLE MOTION TO ELECT THE CHAIR, VICE-CHAIR, INCENTIVE REVIEW COMMITTEE CHAIR, AND INCENTIVE REVIEW COMMITTEE MEMBERS.
- VI. DIRECTOR'S MONTHLY REPORT
- VII. COMMENTS AND QUESTIONS FROM THE BRTA BOARD OF TRUSTEES
- VIII. ADJOURN

The Agenda for the Regular Meeting was filed in the Office of the City Clerk, 401 S. Johnstone Avenue, Bartlesville, Oklahoma, at 9:06 a.m. on November 14, 2025 and posted in prominent public view same day at 11:30 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Baner

by Deputy City Clerk

Open Meeting Act Compliance (25 O.S. Sec. 301 et seq.) All discussion items are subject to possible action by the BRTA. Official action can only be taken on items that appear on the agenda. The BRTA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the BRTA may refer the matter to staff, the BRTA Attorney, or back to a committee. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The BRTA may, at their discretion, change the order of the business agenda items. The City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.