



**REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL**

**Monday, December 1, 2025
5:30 p.m.**

City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**James S. Curd, Jr., Mayor
918-338-4282**

AGENDA

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Curd.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. Invocation by Pastor Jason Elmore, Friday Nite Church, and President of the Bartlesville Ministerial Association.**
- 4. Public Comments on Agenda Items.**
- 5. City Council Announcements and Proclamations.**

Recognition and presentation of awards to the graduates of the Citizens Academy 2025 Class II by Laura Sanders, Assistant City Manager. Graduating are Chase Allcott, Blake Buckner, Sharon Crawford, Anthony Gantt, Lutricia Harris, Bryan Hindman, Alexander Johnson, Meral Jones, Tiffany Lammon, Austin Lynch, Tia Peters, Shavon Robles, Sarah Rowe, Jesse Snelson, Jeannie Strachan, Nathan Thompson and Tyler Vaclaw.
- 6. Authorities, Boards, Commissions and Committees**
 - Three openings on the Bartlesville Area History Museum Trust Authority
 - One opening on the Bartlesville Convention and Visitors Bureau Board of Directors
 - Two openings on the White Rose Cemetery Board
- 7. Consent Docket**
 - a. Approval of Minutes**
 - i. The Regular Meeting Minutes of October 6, 2025.
 - ii. The Special Meeting minutes of October 22, 2025.
 - b. Approval and/or Ratification of Appointments and Reappointment to Authorities, Board, Commissions, and Committees.**
 - i. Appointment of Mr. Brent Butler to fill an unexpired term on the Bartlesville Convention and Visitors Bureau (Visitor's Inc.) Board of Directors at the recommendation of Vice Mayor Dorsey and Councilmember Kirkpatrick.
 - ii. Appointment of Ms. Benita Shea and Ms. Sharon Hamilton to two-year terms each, and reappointment of Ms. Dianne Crow, Ms. Kathryn Franz and Ms. Stacy Lewellen to additional two-year terms each to the Library Board at the recommendation of Mayor Curd.
 - iii. Appointment of Dr. Terry Koehn, Mr. Lucas Nettles, and Ms. Stephanie Powell, two to fill unexpired terms and one to fill a full three-year term on the Bartlesville Area History Museum Trust Authority at the recommendation of Councilmember Sherrick.
 - c. Approval of Resolutions**
 - i. Amending the Budget for FY 2025-2026 appropriating unanticipated revenue in the Restricted Revenues fund of the Police Department for the use of grant funds

from the Oklahoma Department of emergency Management 9-1-1 Management Authority.

- ii. Amending the Budget for the City of Bartlesville, Oklahoma for FY 2025-2026 appropriating unanticipated revenue in the restricted Revenues Fund of the Community Development Department for the use of funds from the Bartlesville Redevelopment Trust Authority for the development of a housing plan for the City of Bartlesville.
- iii. Amending the Budget for the City of Bartlesville for FY 2025-2026 appropriating unanticipated revenue in the Special Library Fund of the Library Department for the use of funds from the Oklahoma Department of Libraries Library Services and Technology Act.

d. Approval and Ratification of Agreements, Change Orders, Contracts, Donations, Engagement Letters, Grant Applications, Leases, Memorandum of Understanding (MOU), and Proposals.

- i. Client Revision Form amending Schedule A to the Client Agreement with VectroSolutions/Target Solutions Contract for time entry/management system for payroll for the Bartlesville Fire Department in the amount of \$6,942.25 first year and \$2,746.25 after that as it will replace the current scheduling software.
- ii. Business Services Agreement with BTC Broadband for internet service for the Library funded through Federal and State funds.
- iii. Statement of Assurances and Certifications for 2025 Grant agreement between the City of Bartlesville/Bartlesville Public Library Literacy Services and the Oklahoma Department of Libraries for health and wellness programs funded by the State.
- iv. Citizenship and Civic Engagement Grant contract between the City of Bartlesville/Bartlesville Public Library Literacy Services and the Oklahoma Department of Libraries to provide for citizenship and civic engagement by providing resources, information, and training to area residents, funded by the State.
- v. Accept a grant from the U.S. Department of Justice under the Law Enforcement Mental Health and Wellness Act and approve a Resolution amending the Budget for the City of Bartlesville, Oklahoma for Fiscal Year 2025-2026 appropriating unanticipated grant revenue (\$200,000) in the Restricted Revenues Fund of the Police Department.
- vi. Accept donation of Robert Indiana 66 Sculpture currently located in Unity Square from the Price Tower Arts Foundation, at no cost to the City.
- vii. Contract with B-Town Construction to replace a sewer line by pipe bursting in the 2100 block between Dewey Avenue and Osage Avenue in the amount of \$86,640.00.
- viii. Updated OKWIN LMR Service Agreement with the State of Oklahoma, updated to assign delegation to a new authority within the Department of Public Safety to the 800MHz radio upgrade project approved by voters in the 2022 G.O. Bond election. No costs incurred for the upgrade.
- ix. Task Order No. 8 to the Master Services Agreement with Parkhill, Smith and Cooper for Airport Consulting Services in the amount of \$160,800 which is funded 95% by FAA and 5% by the City.

e. Approval of Retirement, Surplus and Donation

- i. Retire, surplus and donate K-9 Thaddeus to his police officer handler allowed pursuant to Oklahoma State Title 70 3311: B.

f. Receipt of ALPR (Flock Cameras) Report

- i. ALPR Report for November 2025

g. Receipt of Financials

- i. Interim financials for four months ending October 31, 2025.

- h. Receipt of Bids**
- i. Bid No. 2025-2026-010 Water Treatment Plant Roof Rehabilitation**
- 8. Discuss and take possible action to award Bid No. 2025-2026-010 Water Treatment Plant Roof Rehabilitation. Presented by Councilmember Sherrick.**
 - 9. Unsheltered Homeless Task Force update. Presented by Rachel Showler, Vice Chairman, Unsheltered Homeless Task Force.**
 - 10. Discuss and status update on the Bartlesville Redevelopment Trust Authority (BRTA) and TIFs 1 and 2 to include possible adoption of a Memorandum of Understanding (MOU) between the City of Bartlesville and the BRTA. Presented by Larry R. Curtis, Director of Community Development.**
 - 11. Discuss and take possible action to adopt an ordinance granting a non-exclusive permit to Coxcom, LLC for the construction and operation of a cable system (franchise agreement) including an emergency clause. Presented by Jason Muninger, CFO/City Clerk.**
 - 12. Status update on FY 2025-2026 Agreement negotiations between the City of Bartlesville and Bartlesville Professional Fire Fighters, Local 200. Presented by Jess Kane, City Attorney.**
 - 13. Recess in order to move to the 1st Floor Conference room to attend the Workshop portion of the business meeting to review and discuss staff recommendations and potential City Council modifications for General Obligation Bond projects and ½ Cent Sales Tax projects in preparation for the February 10, 2026 capital election. Presented by Micah Siemers, PE, CFM, Director of Engineering.**
 - 14. Return to Council Chambers in order to discuss and take possible action to approve the General Obligation Bond projects and ½ Cent Sales Tax projects in order to call the February 10, 2026 capital election. Presented by Micah Siemers, PE, CFM, Director of Engineering.**
 - 15. New Business.**
 - 16. City Manager and Staff Reports.**
 - 17. City Council Comments and Inquiries.**
 - 18. Adjournment.**

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Tuesday, November 25, 2025.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

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Cable Viewing on Sparklight: Channel 56

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.