



City Hall, 1st Floor Conference Room
401 S. Johnstone Avenue
Bartlesville, OK 74003

**NOTICE OF SPECIAL MEETING
OF THE
UNSHELTERED HOMELESS TASK
FORCE**

**Friday, December 12, 2025
11:00 a.m.**

**Chairman Aaron Kirkpatrick
918-338-4282**

AGENDA

1. **Call to order the business meeting by Chairman Kirkpatrick.**
2. **Roll call and establishment of a quorum.**
3. **Public comments on agenda items.**
4. **Discuss and take possible action to approve the minutes of November 14, 2025.**
5. **Update on the extension of the Task Force. Presented by Chairman Kirkpatrick.**
6. **Update on Charity Tracker Signup and Onboarding Process. Presented by Larry East.**
7. **Update on Pathfinder Parkway signage. Presented by Mike Bailey.**
8. **Update on Text to Give signs. Presented by Chairman Kirkpatrick.**
9. **Update on Tenant Based Rental Assistance (HOME-TBRA) program status. Presented by Chairman Kirkpatrick.**
10. **Update and status of ongoing Task Force projects. Presented by Chairman Kirkpatrick.**
11. **Next Steps for Task Force.**
12. **Discuss possible agenda items for the next meeting.**
13. **Adjournment.**

The Notice of Meeting and Agenda was filed and posted at 11:00 a.m. on Wednesday, December 10, 2025 in the Office of the City Clerk.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the Unsheltered Homeless Task Force (UHTF). Official action can only be taken on items which appear on the agenda. The UHTF may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the UHTF may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The UHTF may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.