**Bartlesville Convention & Visitors Bureau**
**dba Visit Bartlesville**
**300 SE Adams Blvd.**
**Bartlesville, OK 74003**
**January 20, 2026**

**12:00 noon**
**Bartlesville Community Center**

**2025-2026**
**Board of Directors**

**Chairman**
Michael Colaw

**Vice Chair**
Kyle Ppool

**Secretary/Treasurer**
Dennis Halpin

**Board of Directors**
Donna Keffer
Mark Gailey
Courtney Manning
Angie Terronez
Dean Robertson
Brent Butler

**Ex-Officio Members**
Maria Swindell Gus
Trevor Dorsey City Council
Aaron Kirkpatrick
City Council

**Call to Order**

**Minutes**

- Approval of November 2025 Regular Business Meeting Minutes.

**Financials**

- Accept Monthly Financials for October & November.

**Reports**

- Executive Director's Report
- Committee Reports

**Business**.

- Discuss and take possible action for a grant request from Bartlesville All-Sports Booster (Girls Golf) for the High School Girls 6-A State Tournament.
- Discuss and take possible action to appoint a new member to the Board of Directors to fill the seat of board member Donna Keffer whose term will end on January 31st. This appointment will start on February 1st and end January 31, 2029, after that time the board member can be re-elected to his/her 2nd term.

**Public Comment**

**Adjourn**

The Agenda was received by the City Clerk, 401 S. Johnstone Ave., Bartlesville, Oklahoma at 2:40 p.m. on Thursday, January 15, 2026 and posted same day at 5:30 p.m.

Jason Muninger — /s/ Elaine Banes

Jason Muninger, CFO/City Clerk — by Deputy Clerk

Open Meeting Act Compliance (25 O.S. Sec. 301 *et seq.*) All discussion items are subject to possible action by the Bartlesville Convention and Visitor's Bureau Board of Directors. Official action can only be taken on items which appear on the agenda. The Bartlesville Convention and Visitor's Bureau Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Bartlesville Convention and Visitor's Bureau Board of Directors may refer the matter to the City Manager, Staff, or City Attorney, or back to a committee or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The Bartlesville Convention and Visitor's Bureau Board of Directors may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.