



**REGULAR MEETING OF THE  
BARTLESVILLE CITY COUNCIL**

**Monday, April 6, 2026  
5:30 p.m.**

City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**James S. Curd, Jr., Mayor  
918-338-4282**

**AGENDA**

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Curd.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. Invocation by Pastor Stephen Carl, First Presbyterian Church.**
- 4. Public Comments on Agenda Items.**
- 5. City Council Announcements and Proclamations.**
  - National Child Abuse Month – April 2026
  - Autism Awareness and Acceptance Month – April 2026
  - Civitan Awareness Month – April 2026
  - Public Safety Telecommunications E911 Professionals Week – April 12-18, 2026
  - Flood Awareness Month – April 2026
- 6. Authorities, Boards, Commissions and Committees**
  - Four openings on the Tree Committee
  - Two openings on the White Rose Cemetery Board
- 7. Consent Docket**
  - a. Approval of Minutes**
    - i. The Regular Meeting Minutes of March 2, 2026.
  - b. Approval and/or Ratification of Appointments and Reappointment to Authorities, Board, Commissions, and Committees.**
    - i. Reappointment of Ms. Rebekah Stephenson to an additional three-year term on the Park Board at the recommendation of Mayor Curd.
    - ii. Reappointment of Mr. Steve Munkirs to an additional three-year term on the City Planning Commission at the recommendation of Councilmember Kirkpatrick.
    - iii. Appointment of Ms. Jennifer Gilliland to a three-year term on the Bartlesville Area History Museum Trust Authority at the recommendation of Councilmember Sherrick.
  - c. Approval of Resolutions**
    - i. There were no resolutions submitted.
  - d. Approval and Ratification of Agreements, Change Orders, Contracts, Donations, Easement Requests, Engagement Letters, Grant Applications, Leases, Memorandum of Understanding (MOU), and Proposals.**
    - i. 2026 Management Agreement between the Richard Kane YMCA and City of Bartlesville for the swimming pool facilities in the amount of \$70,500.

- ii. Engagement Letter for Arbitrage Compliance Services between Arbitrage Compliance Specialists, Inc. and the City of Bartlesville to prepare arbitrage compliance reports pertaining to the required rebate and yield reduction payment to the U.S. Treasury, IRS, for the Bartlesville Municipal Authority Utility System Revenue Note, Series 2021, with the cost of engagement of \$650.00.
  - iii. Airport Hangar Lease Agreement with Tyson Oakes to lease space in Hangar No. 8 at the Bartlesville Municipal Airport at a lease rate of \$200 monthly at fair market value.
  - iv. Airport Hangar Lease Agreement with Sky 66 Aero LLC to lease T-Hangar 108 at the Bartlesville Municipal Airport at a lease rate of \$253.00 monthly at fair market value.
  - v. Airport Hangar Lease Agreement with Lyndall Berwaldt to lease T-Hangar #111 at the Bartlesville Municipal Airport at a lease rate of \$253 monthly at fair market value.
  - vi. Airport Hangar Lease Agreement with David Day to lease approximately 700 sq. ft. of space in PAS Hangar No. 2, at a lease rate of \$150 monthly at fair market value.
  - vii. Oklahoma State Fire Marshal Authority Having Jurisdiction Agreement a document which attests that the City will ensure compliance with all current state-adopted building codes and standards along with all requirement of the Americans with Disabilities Act.
  - viii. Junior Golf Instructor Agreement with Charter Lawson to promote, manage, and provide instruction for the Boots Hollow Golf Course yearly junior clinics and summer camps, with Boots Hollow collecting 25% of the junior golf fees collected.
  - ix. Audit Engagement Letter with Ober and Littlefield Certified Public Accountant, PLLC for auditing services, in the amount of \$35,000
  - x. Fourth amendment to the Tower/Ground Lease Agreement with New Cingular Wireless PCS, LLC for a portion of property located at East WT Bartlesville, no impact to budget as this is for replacement of equipment.
  - xi. Letter of Agreement with CEC Corporation for engineering design of the Sooner Park, Jefferson Road, and Arbor Drive Drainage Improvements project in the amount of \$44,006.00.
  - xii. Contract with Shoemaker Mechanical, Inc. for the Library's mechanical room piping improvements in the amount of \$59,465.00.
- e. Receipt and Acceptance on Report of Code Enforcement Appeal**
- i. Report on the Code Enforcement Appeal of Eric Bonilla and Irma Guevara, of the Hearing Examiner's Order of Abatement for demolition and removal of dilapidated structures at 329 NW Cass Avenue, legally described as Lot 5, Block 2, Bruce Cass Addition, Bartlesville, Washington County, Oklahoma (Code Enforcement Case Number DS-1125-0457).
- f. Receipt of Permit**
- i. Permit No. WL000074260080 for the construction of 1,291 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the City Church, Washington County, Oklahoma.
- g. Receipt of Bartlesville NEXT Progress Report**
- i. Bartlesville NEXT Progress Report March 2026
- h. Receipt of ALPR (Flock Cameras) Report**
- i. ALPR Report for March 2026
- i. Receipt of Financials**
- i. Interim financials for eight months ending February 28, 2026.
- j. Receipt of Bids**
- i. Bid No. 2025-2026-014 Downtown Central Business District Paving

Rehabilitation & Landscaping Phase 3

- ii. Bid No. 2025-2026-016 Utilities Expansion and Access Road
- iii. Bid No. 2025-2026-017 8<sup>th</sup> Street Storm Sewer Rehabilitation

8. **Discuss and take possible action to award Bid no. 2025-2026-012 for New Paint Striper. Presented by Councilmember Mayor Curd.**
9. **Discuss and take possible action to award Bid no. 2025-2026-014 for Downtown Central Business District Paving Rehabilitation & Landscaping Phase 3. Presented by Mayor Curd.**
10. **Discuss and take possible action to award Bid no. 2025-2026-016 for Utilities Expansion and Access Road. Presented by Councilmember Kirkpatrick.**
11. **Discuss and take possible action to award Bid no. 2025-2026-017 for 8<sup>th</sup> Street Storm Sewer Rehabilitation. Presented by Mayor Curd.**
12. **Status and update on the Request for Proposals for operating the City of Bartlesville Recycling Center. Presented by Keith Henry, Director of Public Works.**
13. **Discuss and take possible action on a request for Final Plat Approval on approximately 7.06 acres, zoned C-3/PUD, 1701 SE Washington Blvd, located at the southwest corner of Washington Blvd and Nowata Rd, from Armstrong Bank. Presented by Larry Curtis, Director of Community Development.**
14. **Discuss and take possible action to file a scrivener's error affidavit to accompany the Cambridge Park First Addition-Section A recorded plat correcting the street name from "Kings Way" to "King Drive". Presented by Larry Curtis, Director of Community Development.**
15. **Discuss and take possible action to file a scrivener's error affidavit to accompany the Cambridge Park 2nd Addition recorded plat correcting the street name from "Kings Drive" to "King Drive". Presented by Larry Curtis, Director of Community Development.**
16. **New Business.**
17. **City Manager and Staff Reports.**
18. **City Council Comments and Inquiries.**
19. **Adjournment.**

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 p.m. on Tuesday, March 31, 2026.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

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Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.