

# Bartlesville Development Authority

201 SW Keeler Ave (Depot)  
Bartlesville, OK 74003

## ----- MEETING AGENDA -----

8:00 a.m.

April 22nd, 2026

### **Board of Trustees**

Chase Allcott  
*Chair*

Tara Gotwalt  
*Secretary/Treasurer*

Jamie Bennett

Gayle Lester

Mark Runnels

### **Ex-Officio Members**

Jim Curd  
*Mayor*

Trevor Dorsey  
*Vice Mayor*

Chris Batchelder  
*President*

Stephanie Clifton  
*Legal Counsel*

### **Call to Order - Chase Allcott**

- **Public Comment on Agenda Item.**
- **Minutes** – Presentation of March 25<sup>th</sup>, 2026 Meeting Minutes - *Chase Allcott*
- **Financials** – Presentation of March 2026 Financial Statements – *Jared Patton*
- **President's Report** – *Chris Batchelder*

### **EXECUTIVE SESSION**

- Motion and vote to move to Executive Session pursuant to 25 O.S. Sec. 307 (C) 11 for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction. - *Chase Allcott*

### **RETURN TO OPEN SESSION**

- Discuss and take action approving/amending the proposed FY 2026-27 Operating Budget and EDF appropriation request from the Bartlesville City Council. – *Chris Batchelder/Jared Patton*
- Discuss and take action approving the FY 2025-26 Economic Development Contract with the City of Bartlesville. – *Chris Batchelder*
- Discuss and take possible action to approve an Underground Right-of-Way Easement granting Public Service Company of Oklahoma a ten foot wide easement across Lot 23 (Tract 23), Bartlesville Industrial Park, generally extending approximately 175 feet east from a point approximately 300 feet north of the southwest corner of the tract, for installation and maintenance of underground electrical facilities, for consideration of \$1.00. – *Jared Patton*
- **Staff Reports**
- **New Business**
- **Adjourn**

The Agenda was received and filed in the Office of the City Clerk, Bartlesville, Oklahoma on Monday, April 20, 2026 at 2:59 p.m. and posted same day at 5:30 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): All discussion items are subject to possible action by the Bartlesville Development Authority (BDA). Official action can only be taken on items which appear on the agenda. The BDA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the BDA may refer the matter to the City Manager, Staff or City Attorney, or back to a committing or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The BDA may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.