



**REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL**

**Monday, April 6, 2026
5:30 p.m.**

City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**James S. Curd, Jr., Mayor
918-338-4282**

MINUTES

(The Notice of Meeting was posted December 12, 2025 and
the Agenda was posted February 24, 2026 at 5:30 p.m.)

City Council in attendance was Mayor James S. Curd, Jr., Vice Mayor Trevor Dorsey, and Councilmembers Tim Sherrick, Larry East and Aaron Kirkpatrick.

City staff in attendance was Mike Bailey, City Manager; Laura Sanders, Assistant City Manager; Stephanie Clifton, sitting in for Jess Kane, City Attorney; Jason Muninger, CFO/City Clerk; Micah Siemers, Director of Engineering; Keith Henry, Public Works Director, Larry Curtis, Director of Community Development; Kiley Roberson, Library Director; Acting Police Chief Troy Newell; Deputy Police Chief Andrew Ward; Police Captain Daniel Elkins; Fire Chief H.C. Call; Deputy Fire Chief Barry Campbell; Matt McCollough, IT Director; Alicia Shelton, Accounting; and Elaine Banes, Executive Assistant.

- 1. The business meeting of the Bartlesville City Council was called to order by Mayor Curd at 5:30 p.m.**
- 2. Roll Call was conducted a quorum established.**
- 3. Invocation by Pastor Stephen Carl, First Presbyterian Church.**
- 4. Public Comments on Agenda Items.**
Mr. Eddie Collins referenced Agenda Item 8 but instead distributed a pamphlet to Council members without further comment that did not apply to the agenda item.
- 5. City Council Announcements and Proclamations.**
 - National Child Abuse Month – April 2026 – read by Mr. Kirkpatrick
 - Autism Awareness and Acceptance Month – April 2026 – read by Vice Mayor Dorsey
 - Civitan Awareness Month – April 2026 – read by Mr. East
 - Public Safety Telecommunications E911 Professionals Week – April 12-18, 2026- read by Mayor Curd
 - Flood Awareness Month – April 2026 – read by Mr. Sherrick
- 6. Authorities, Boards, Commissions and Committees**
 - Four openings on the Tree Committee
 - Two openings on the White Rose Cemetery Board

Mayor Curd read the openings and encouraged citizens to volunteer. Applications can be found on the City website and in the City Manager's office.

7. Consent Docket

a. Approval of Minutes

- i. The Regular Meeting Minutes of March 2, 2026.**

- b. Approval and/or Ratification of Appointments and Reappointment to Authorities, Board, Commissions, and Committees.**
 - i. Reappointment of Ms. Rebekah Stephenson to an additional three-year term on the Park Board at the recommendation of Mayor Curd.
 - ii. Reappointment of Mr. Steve Munkirs to an additional three-year term on the City Planning Commission at the recommendation of Councilmember Kirkpatrick.
 - iii. Appointment of Ms. Jennifer Gilliland to a three-year term on the Bartlesville Area History Museum Trust Authority at the recommendation of Councilmember Sherrick.
- c. Approval of Resolutions**
 - i. There were no resolutions submitted.
- d. Approval and Ratification of Agreements, Change Orders, Contracts, Donations, Easement Requests, Engagement Letters, Grant Applications, Leases, Memorandum of Understanding (MOU), and Proposals.**
 - i. 2026 Management Agreement between the Richard Kane YMCA and City of Bartlesville for the swimming pool facilities in the amount of \$70,500.
 - ii. Engagement Letter for Arbitrage Compliance Services between Arbitrage Compliance Specialists, Inc. and the City of Bartlesville to prepare arbitrage compliance reports pertaining to the required rebate and yield reduction payment to the U.S. Treasury, IRS, for the Bartlesville Municipal Authority Utility System Revenue Note, Series 2021, with the cost of engagement of \$650.00.
 - iii. Airport Hangar Lease Agreement with Tyson Oakes to lease space in Hangar No. 8 at the Bartlesville Municipal Airport at a lease rate of \$200 monthly at fair market value.
 - iv. Airport Hangar Lease Agreement with Sky 66 Aero LLC to lease T-Hangar 108 at the Bartlesville Municipal Airport at a lease rate of \$253.00 monthly at fair market value.
 - v. Airport Hangar Lease Agreement with Lyndall Berwaldt to lease T-Hangar #111 at the Bartlesville Municipal Airport at a lease rate of \$253 monthly at fair market value.
 - vi. Airport Hangar Lease Agreement with David Day to lease approximately 700 sq. ft. of space in PAS Hangar No. 2, at a lease rate of \$150 monthly at fair market value.
 - vii. Oklahoma State Fire Marshal Authority Having Jurisdiction Agreement a document which attests that the City will ensure compliance with all current state-adopted building codes and standards along with all requirement of the Americans with Disabilities Act.
 - viii. Junior Golf Instructor Agreement with Charter Lawson to promote, manage, and provide instruction for the Boots Hollow Golf Course yearly junior clinics and summer camps, with Boots Hollow collecting 25% of the junior golf fees collected.
 - ix. Audit Engagement Letter with Ober and Littlefield Certified Public Accountant, PLLC for auditing services, in the amount of \$35,000
 - x. Fourth amendment to the Tower/Ground Lease Agreement with New Cingular Wireless PCS, LLC for a portion of property located at East WT Bartlesville, no impact to budget as this is for replacement of equipment.
 - xi. Letter of Agreement with CEC Corporation for engineering design of the Sooner Park, Jefferson Road, and Arbor Drive Drainage Improvements project in the amount of \$44,006.00.
 - xii. Contract with Shoemaker Mechanical, Inc. for the Library's mechanical room piping improvements in the amount of \$59,465.00.
- e. Receipt and Acceptance on Report of Code Enforcement Appeal**
 - i. Report on the Code Enforcement Appeal of Eric Bonilla and Irma Guevara, of the Hearing Examiner's Order of Abatement for demolition and removal of dilapidated structures at 329 NW Cass Avenue, legally described as Lot 5, Block 2, Bruce

Cass Addition, Bartlesville, Washington County, Oklahoma (Code Enforcement Case Number DS-1125-0457).

- f. Receipt of Permit**
 - i. Permit No. WL000074260080 for the construction of 1,291 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the City Church, Washington County, Oklahoma.

- g. Receipt of Bartlesville NEXT Progress Report**
 - i. Bartlesville NEXT Progress Report March 2026

- h. Receipt of ALPR (Flock Cameras) Report**
 - i. ALPR Report for March 2026

- i. Receipt of Financials**
 - i. Interim financials for eight months ending February 28, 2026.

- j. Receipt of Bids**
 - i. Bid No. 2025-2026-014 Downtown Central Business District Paving Rehabilitation & Landscaping Phase 3
 - ii. Bid No. 2025-2026-016 Utilities Expansion and Access Road
 - iii. Bid No. 2025-2026-017 8th Street Storm Sewer Rehabilitation

Mayor Curd provided the consent docket on a PowerPoint slide and referred citizens to the agenda where every item was listed. He asked the Council if there were any items to be pulled for discussion. Mr. Kirkpatrick pulled Item 7.e.i., and Mr. Curtis pulled Items 7.d.ix. and 7.d.x.

Mr. Kirkpatrick moved to approve the Consent Docket with the exception of Agenda Items 7.d.ix, 7.d.x. and 7.e.i., seconded by Mr. Sherrick.

Voting Aye: Mr. Sherrick, Mr. East, Mr. Kirkpatrick, Vice Mayor Dorsey, Mayor Curd
Voting Nay: None
Motion: Passed

Agenda Item 7.e.i. Receipt and Acceptance on Report of Code Enforcement Appeal
Report on the Code Enforcement Appeal of Eric Bonilla and Irma Guevara, of the Hearing Examiner's Order of Abatement for demolition and removal of dilapidate structures at 329 NW Cass Avenue, legally described as Lot 5, Block 2, Bruce Cass Addition, Bartlesville, Washington County, Oklahoma (Code Enforcement Case Number DS-1125-0457).

Mr. Kirkpatrick pulled this item in order to commend City staff for working with the family, including providing alternatives for use of the property. Mr. Bailey agreed and stated his appreciation for the Code Enforcement staff and Community Development Department as well.

Agenda Item 7.d.ix. Audit Engagement Letter with Ober and Littlefield Certified Public Accountant, PLLC for auditing services, in the amount of \$35,000

Mr. East inquired of CFO/City Clerk Muninger for an update of the audits and the engagement with Ober and Littlefield. Mr. Muninger reported that the previous accounting firm failed to place Bartlesville as a priority and caused past audits to fall behind. The new accounting firm has brought past audits up-to-date and will soon complete the most current audit. They have proven to be professional, competent, and timely. Ober and Littlefield is also the firm used by the BRTA, BDA and Community Center thereby placing all of the City's financial arms under one umbrella.

Agenda Item 7.d.x. Fourth amendment to the Tower/Ground Lease Agreement with New Cingular Wireless PCS, LLC for a portion of property located at East WT Bartlesville, no impact to budget as this is for replacement of equipment.

Mr. East inquired how this agreement requires no budget amendment. Mr. Muninger explained that Cingular Wireless “rents” a place on the East Water Tower, in this instance, and is required to amend the agreement in place even for equipment replacement. There is no rate change for this type of amendment.

Mr. East moved to approve Items 7.d.ix., 7.d.x. and 7.e.i., seconded by Mr. Kirkpatrick.

Voting Aye: Mr. East, Mr. Kirkpatrick, Vice Mayor Dorsey, Mr. Sherrick, Mayor Curd
Voting Nay: None
Motion: Passed

8. Discuss and take possible action to award Bid No. 2025-2026-012 for New Paint Striper. Presented by Councilmember Mayor Curd.

Mayor Curd presented the item presenting the necessary information.

Mayor Curd moved to award Bid No. 2025-2026-012 to Vogel Traffic Services, Inc. dba EZ Liner of Orange County, Iowa, in the amount of \$259,825, seconded by Vice Mayor Dorsey.

Voting Aye: Mr. Kirkpatrick, Vice Mayor Dorsey, Mr. Sherrick, Mr. East, Mayor Curd
Voting Nay: None
Motion: Passed

9. Discuss and take possible action to award Bid No. 2025-2026-014 for Downtown Central Business District Paving Rehabilitation & Landscaping Phase 3. Presented by Mayor Curd.

Mayor Curd reported that the bids received exceeded the available funding for the project. Engineering believes it is the best course of action for the City to reject all bids and readvertise the project with the original scope of the project being the base bid and the work added to the project being part of an alternate bid option. Mr. Kirkpatrick inquired if a motion to reject is appropriate since the agenda language indicates awarding the bid. Mr. Bailey confirmed that a motion to reject the bids is appropriate.

Mr. Kirkpatrick moved to reject all bids received and readvertise as recommended, seconded by Vice Mayor Dorsey.

Voting Aye: Vice Mayor Dorsey, Mr. Sherrick, Mr. East, Mr. Kirkpatrick, Mayor Curd
Voting Nay: None
Motion: Passed

10. Discuss and take possible action to award Bid No. 2025-2026-016 for Utilities Expansion and Access Road. Presented by Councilmember Kirkpatrick.

Mr. Kirkpatrick reported providing all the necessary information.

Mr. Kirkpatrick moved to award Bid No. 2025-2026-016 to KSL Dirtworks, LLC in the amount of \$1,415,304.76, seconded by Mr. East.

Voting Aye: Mr. Sherrick, Mr. East, Mr. Kirkpatrick, Vice Mayor Dorsey, Mayor Curd
Voting Nay: None
Motion: Passed

11. Discuss and take possible action to award Bid No. 2025-2026-017 for 8th Street Storm Sewer Rehabilitation. Presented by Mayor Curd.

Mayor Curd reported that due to bid coming in higher than the budgeted amount, Engineering staff recommend rejecting all bids, re-evaluating the project scope and potential funding sources, and rebidding the project with the modified scope at a later date. Mr. Sherrick inquired if the funds remain in place for the project. Mr. Bailey confirmed they do, noting that reallocation of the funds would require separate City Council action. Mayor Curd inquired as to the location of the drainage, and Mr. Siemers provided the information.

Mayor Curd moved to reject all bids received and readvertise as recommended, seconded by Vice Mayor Dorsey.

Voting Aye: Mr. East, Mr. Kirkpatrick, Vice Mayor Dorsey, Mr. Sherrick, Mayor Curd
Voting Nay: None
Motion: Passed

12. Status and update on the Request for Proposals for operating the City of Bartlesville Recycling Center. Presented by Keith Henry, Director of Public Works.

Mr. Henry reported that the City did not receive any actual proposals by the specified due date. However, two different parties have expressed some interest in recycling in Bartlesville. Staff will continue to investigate and research all possibilities to maintain and operate a recycling facility. Mr. Bailey reported that several years ago a survey was conducted with citizens who stated they would like to have curbside recycling but upon further surveys did not want the additional cost to do so added to their utility bill. He stated that recycling is cost prohibitive but, reiterating what Mr. Henry stated, staff is researching options.

13. Discuss and take possible action on a request for Final Plat Approval on approximately 7.06 acres, zoned C-3/PUD, 1701 SE Washington Blvd, located at the southwest corner of Washington Blvd and Nowata Rd, from Armstrong Bank. Presented by Larry Curtis, Director of Community Development.

Mr. Curtis reported this a request for approval of a final plat containing 7.06 acres referred to as Armstrong Bank Addition. This property is currently platted as Tracts 1 through 4 and Tract 9 of Washington Highlands Addition. Armstrong Bank is located on the northeast corner of the property at the intersection of Washington Blvd. and Nowata Road. The proposed plat splits the property into 4 new lots, with Armstrong bank being located on Lot 2. The property is zoned C-3 (General Commercial), along with a PUD (Planned Unit Development). The proposed lots comply with the minimum area requirements of the Zoning Regulations for this zoning district. The existing buildings, although not shown on the plat, would also be in compliance after creation of the proposed property lines, per the approved Site Development Plan approved with the PUD. All proposed lots are currently served adequately with city water. Sanitary sewer serves lots 2 through 4, however, a future sanitary sewer extension will need to be provided to serve lot 1. A utility easement has been added to the southern property boundary for the purpose of future utility service to lot 1 when development occurs. The City Planning Commission reviewed the application at their last meeting and recommend approval.

Mr. Kirkpatrick moved to approve the Final Plat as presented, seconded by Vice Mayor Dorsey.

Voting Aye: Mr. Kirkpatrick, Vice Mayor Dorsey, Mr. Sherrick, Mr. East, Mayor Curd
Voting Nay: None
Motion: Passed

14. Discuss and take possible action to file a scrivener's error affidavit to accompany the Cambridge Park First Addition-Section A recorded plat correcting the street name from "Kings Way" to "King Drive". Presented by Larry Curtis, Director of Community Development.

Mr. Curtis provided the information for both Items 14 and 15. The request for both actions was initiated by a communication from the Bartlesville Fire Department to the Community

Development Department. The reason for the request is to have a consistent street name among the neighborhoods to avoid confusion for emergency response, and to resolve inconsistencies in address usage among various agencies. The City Planning Commission reviewed the application at their last meeting and recommend approval.

Mr. Kirkpatrick moved to approve the filing a scrivener's error affidavit as presented, seconded by Mr. East.

Voting Aye: Vice Mayor Dorsey, Mr. Sherrick, Mr. East, Mr. Kirkpatrick, Mayor Curd

Voting Nay: None

Motion: Passed

15. Discuss and take possible action to file a scrivener's error affidavit to accompany the Cambridge Park 2nd Addition recorded plat correcting the street name from "Kings Drive" to "King Drive". Presented by Larry Curtis, Director of Community Development.

Mr. Curtis provided the information for both Items 14 and 15. The request for both actions was initiated by a communication from the Bartlesville Fire Department to the Community Development Department. The reason for the request is to have a consistent street name among the neighborhoods to avoid confusion for emergency response, and to resolve inconsistencies in address usage among various agencies. The City Planning Commission reviewed the application at their last meeting and recommend approval.

Vice Mayor Dorsey moved to approve the filing of a scrivener's error affidavit as presented, seconded by Mr. East.

Voting Aye: Mr. Sherrick, Mr. East, Mr. Kirkpatrick, Vice Mayor Dorsey, Mayor Curd

Voting Nay: None

Motion: Passed

16. New Business.

There was no new business.

17. City Manager and Staff Reports.

Mr. Bailey reported that the budget workshop meeting for the City Council will be held on Tuesday, April 21, 2026 at 1 p.m. in the 1st Floor Conference Room. It is an open meeting. No action will be taken with adoption of the budget set for May 4 at the regular meeting. The budget notebooks will be delivered to each councilmember on Thursday, April 16. Mr. Bailey thanked the Council for coordinating their schedules in order to schedule the workshop on the 21st.

18. City Council Comments and Inquiries.


Mr. Kirkpatrick inquired as to the status of the City's water supply. Mr. Bailey reported that the supply is at 100%, prior to the recent rain event. Due to Terry Lauritsen, Water Utilities Director, and his staff, water supply management has been improved by using the Caney River water supply and minimizing use from Hulah, Copan and Hudson Lakes. Citizens are also being consciences about water usage as well. He continued to report that additional water resources from Copan and reallocation of Hulah Lake continues to be addressed by legislators. Work at the legislative level has slowed due to Senator Mullins promotion, but Senator Lankford continues to work for the City in that area. Recently discussion between Copan officials and Bartlesville have resumed, and staff looks forward to progress in successful talks with them.

Mr. East inquired as to how reduced water revenues will affect the budget and ultimately water customers. Mr. Bailey stated that assumptions for this type of thing is built-in fortunately. A cost of service study is underway and will likely result in incremental rate increases. All agreed it is preferred to have more water supply than revenue.

Mayor Curd reported that the cover for Civitan Park will be installed tomorrow. He stated his appreciation to Micah Siemers and his staff for their work on getting the cover replaced.

Mr. Bailey announced the Walls That Heal Viet Nam Memorial that will open May 7-10. There will be an opening ceremony on the 7th that Mayor Curd will be a guest speaker. Several City staff were involved in assisting with finding the location for the Memorial which will be at Lee Lake on the practice fields. He commended those who have assisted, as well as all of the community volunteers who will staff the memorial 24 hours a day while in place. He concluded that he and the City of Bartlesville is honored to have the memorial in our community.

19. **There being no further business to address, Mayor Curd adjourned the meeting at 6:45 p.m.**



Jason Muninger, CFO/City Clerk





James S. Curd, Jr., Mayor